



City Council Agenda Item

City Council Meeting Date: December 19, 2017

TO: Honorable Mayor and Members of the City Council

FROM: Patrick Wiemiller, City Manager
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SUBJECT: Adoption of Resolution 6152(17) Amending the Lompoc City Council Handbook

Recommendation:

Staff recommends the City Council adopt Resolution 6152(17) amending the Lompoc City Council Handbook (Attachment 1).

Background:

The City Council adopted the City of Lompoc City Council Handbook (the Handbook) on January 6, 1987, and has since updated and amended the Handbook from time to time as needed. The current proposed amendments reflect the most recent identified needs for updates and adaptations since the most recent amendments adopted November 3, 2015.

Discussion:

The precise language of the proposed amendments to the Handbook are found in Attachment 2 to this staff report, but are summarized here below:

- The names of the current members of the City Council and the current amendment date are found on the title page.
- The Table of Contents is updated to reflect changes to the body of the document.
- References to the Lompoc Redevelopment Agency, no longer in existence, are deleted. Where appropriate, the Successor Agency of the Dissolved Lompoc Redevelopment Agency is substituted and discussed.
- In Section A1.4, the Groundwater Sustainability Agency for the Western Management Area of the Santa Ynez River Valley Groundwater Basin has been added to the list of Joint Powers Authorities of which the City of Lompoc is a member.

- Amends grammatical issues where appropriate.
- Substitutes the title “City Manager” for “City Administrator” throughout the document.
- Changes the publication site for vacancies on a Council Advisory Body from the Lompoc Record to the City website in Section A4.
- Adds Section A9, addressing the relationship and decorum with City Staff through the City Manager, using language taken directly from the City Manager Employment Agreement.
- Provides clarifying language for Successor Housing Agency Loans in Section C6.
- Removes Section C8 (Composition of the Board of Library Trustees) and renumbers the balance of that section.
- Eliminates the publication of the entire Ralph M. Brown Act (Government Code Sections 54950 *et. seq.*) in Appendix One, and instead provides a link to the Brown Act online. By citing the Brown Act by reference rather than publishing directly, updating the Council Handbook with every change to the Brown Act will no longer be necessary, and the number of pages needed for the Handbook is reduced.

Fiscal Impact:

Adoption of the amendments causes no direct fiscal impact, other than some modest savings from avoided costs by not having to reprint the Ralph M. Brown Act with every copy of the Handbook printed.

Conclusion:

Staff recommends Council adopt the proposed amendments to the Handbook.

Respectfully submitted,

Patrick Wiemiller, City Manager

Attachments: 1) [Resolution No. 6152\(17\)](#)
2) [December 2017 Amended Council Handbook Showing Changes](#)