

**CITY OF LOMPOC  
PARK MAINTENANCE AND CITY POOL ASSESSMENT DISTRICT  
NO. 2002-01**

**Proposed Timeline for Fiscal Year 2017-18 Levy Administration**

January '17							February '17							March '17							April '17						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
22	23	24	25	26	27	28	26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29
29	30	31																			30						

  

May '17							June '17							July '17							August '17						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
7	8	9	10	11	12	13	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
14	15	16	17	18	19	20	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
21	22	23	24	25	26	27	25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
28	29	30	31											30	31												

<u>TENTATIVE DATE</u>	<u>TASKS TO BE COMPLETED (DETAILED LIST)</u>	<u>RESPONSIBLE</u>
January 2017	Place Resolution #1 on Council Agenda	City Staff
<b>February 7</b>	<b>Consider and adopt Resolution #1 (Directs the preparation of the Engineer's Report)</b>	<b>City Council</b>
March 27	Preliminary Engineer's Report to City for review	SCI
April 12	Complete and provide items for May 6 <sup>th</sup> Board Meeting: 1 – Engineer's Report 2 – Resolution #2 3 – Staff Report	SCI
April 12	Place Resolution #2 on May 6 <sup>th</sup> Council Agenda	City Staff
<b>May 2</b>	<b>Passage of Resolution #2 (Intention to levy annual assessment, preliminarily accepting Engineer's Report, and scheduling the Public Hearing)</b>	<b>City Council</b>
May 11	Place Resolution #3 on June 3 <sup>rd</sup> Council Agenda	City Staff
May 19	Provide items for June 6 <sup>th</sup> City Council Meeting: 1 – Final Engineer's Report (if revisions are needed) 2 – Resolution 3 – Staff Report	City Staff
May 26	Publish notice of public hearing in <i>Lompoc Record</i> or other local periodical (at least 10 days before Public Hearing). May 26 <sup>th</sup> is last day the <i>Lompoc Record</i> is published before the 10 day window expires.	City Staff

The City Council meets every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7:00pm

June 6	<b>Public Hearing and approval of <u>Resolution</u> approving Engineer's Report and levying annual assessments for FY 2017-18.</b> (Resolution levying annual assessment must be approved prior to submitting the assessment roll to the County Auditor)	City Council
August 2017	Update assessment rolls with final lien roll assessor data Submit final assessment roll to County Auditors	SCI
September 2017	Provide Oversight Committee with report on annual activity of the District and related Park and Pool expenditures related to the District	City Staff
October 2017	Confirmation of final levies with County	SCI
November 2017	Return Oversight Committee recommendation to the City Council regarding prior year's District and related City Park and Pool expenditure activities for acceptance	
November 2017	City Council accepts annual report of District activities	SCI
August 2017 – June 2018	Answer property owner inquiries	SCI

Publish notice of public hearing in *Lompoc Record* or other local periodical (at least 10 days before Public Hearing). May 24<sup>th</sup> is last day the *Lompoc Record* is published before the 10 day window expires.