



## AGENDA

### Regular Meeting of the Lompoc City Council Tuesday, October 2, 2018 – 6:30 P.M. City Hall, 100 Civic Center Plaza, Council Chamber

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”

Regular City Council meetings will be videotaped and available for review on the City’s website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City’s web site: [www.cityoflompop.com](http://www.cityoflompop.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**INVOCATION:** Pastor Kathleen Puntar

**PLEDGE OF ALLEGIANCE:** Mayor Bob Lingl

#### **PRESENTATIONS:**

Mayor Lingl to present Certificates of Achievement to local United Boys & Girls Club Gold Card recipients.

A brief presentation will be given on the status of the Campaign for the Lompoc Community Track & Field Project.

**CITY MANAGER REPORT:** (Information only)

- **List of City expenditures**
  - August 25 – 31, 2018 - \$1,574,246.61
  - September 1 – 7, 2018 - \$1,087,045.35
  - Payroll September 4, 2018 - \$1,254,905.93

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes):**

**CONSENT CALENDAR:** All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the May 1, 2018 and May 15, 2018 City Council Regular Meetings.
2. **Approval of Revised 2018 City Council Meeting Calendar.**

City Clerk Stacey Haddon  
[s\\_haddon@ci.lompoc.ca.us](mailto:s_haddon@ci.lompoc.ca.us)

Recommendation: Council approve the revised 2018 City Council Meeting Calendar.

3. **Adoption of Resolution No. 6216(18) Amending and Restating the Master Pay Schedule as Required by California Public Employees' Retirement System; and Rescinding Resolution No. 6161(18).**

Human Resources Manager Gabriel Garcia  
[g\\_garcia@ci.lompoc.ca.us](mailto:g_garcia@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6216(18), to amend and restate the previously adopted Master Pay Schedule for all represented and unrepresented employee classifications of the City of Lompoc covered by a City adopted compensation plan or City Council approved labor memorandum of understanding.

4. **Adoption of Resolution 6217(18) Regional Congestion Management Program Exemption.**

Assistant Public Works Director/City Engineer Michael W. Luther,  
[m\\_luther@ci.lompoc.ca.us](mailto:m_luther@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution 6217(18) to Support the Santa Barbara County Association of Governments' Exemption from the State's Congestion Management Program.

**CONSENT CALENDAR:** (cont'd)

5. **Annual Compliance Report (7/1/2017-6/30/2018)**

Community Development Program Manager Christie A. Alarcon  
[c\\_alarcon@ci.lompoc.ca.us](mailto:c_alarcon@ci.lompoc.ca.us)

Recommendation: Council receive the Annual Compliance Report (7/1/2017 – 6/30/2018) which includes Audit and Compliance Findings Report and Sub-Recipient Compliance Status Report (1/1/2018 – 6/30/2018)

6. **Adoption of Resolution No. 6218(18) Declaring a Shelter Crisis and Authorizing City's Participation in the Homeless Emergency Aid Program.**

Community Development Program Manager Christie A. Alarcon  
[c\\_alarcon@ci.lompoc.ca.us](mailto:c_alarcon@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6218(18), declaring, pursuant to Government Code §8698.2, a shelter crisis exists in the City of Lompoc (City), and authorizing the City's participation in the Homeless Emergency Aid Program.

**ORAL COMMUNICATIONS (3 Minutes Maximum):**

**APPOINTMENTS:**

7. **Council Appointment to the Youth Commission.**

**PUBLIC HEARING:**

8. **Introduction of Ordinance No. 1653(18), Rescinding Former Recycled Water Fee; Adoption of Resolution No. 6219(18), Establishing New Recycled Water Use and Administrative Fees.**

Senior Administrative Analyst Susan Zavolta  
[s\\_zavolta@ci.lompoc.ca.us](mailto:s_zavolta@ci.lompoc.ca.us)

Recommendation: Council take the following actions:

- a) Hold a public hearing;
- b) Introduce, for first reading by title only with further reading waived, Ordinance No. 1653(18), which rescinds Ordinance No. 1324(90), concerning the recycled water use fee; and
- c) Adopt Resolution No. 6219(18), which establishes a new recycled water use fee and administrative fees to implement the recycled water program.

(Public Comment)

**NEW BUSINESS:**

9. **Adoption of Resolution No. 6220(18) Proclaiming a Local Emergency Relating to the Clean-up of the Santa Ynez Riverbed, Requesting the County of Santa Barbara to Proclaim a Local Emergency, the Governor of California to Proclaim a State of Emergency, and Requesting for Assistance with the Clean-up from the Federal, State, County Governments, Other Cities, and Other Agencies.**

City Manager Jim Throop  
[j\\_throop@ci.lompoc.ca.us](mailto:j_throop@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6220(18), proclaiming a local emergency relating to the clean-up of the Santa Ynez Riverbed, requesting the County of Santa Barbara to proclaim a local emergency, requesting the Governor of California to proclaim a state of emergency, and requesting financial and other assistance with the cleanup from the Federal Government, State of California, County of Santa Barbara, and other agencies.

(Public Comment)

10. **Adoption of Resolution No. 6213(18) Approving Supplemental Appropriations for Funding of Riverbed Cleanup.**

City Manager Jim Throop  
[j\\_throop@ci.lompoc.ca.us](mailto:j_throop@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6213(18), approving supplemental appropriations not to exceed \$532,000 for the initial phase of the “Riverbed Clean-up” funding related to clean-up of the Santa Ynez Riverbed and riverbank (collectively, Riverbed); and approve use of the City’s Landfill to receive the trash/waste/debris from the Riverbed clean-up, and waive tipping fees for the debris.

(Public Comment)

**City Council will recess to a Closed Session immediately following the last Regular City Council Meeting item.**

**CLOSED SESSION – City Council Conference Room**

**BUSINESS ITEM:**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

**WRITTEN COMMUNICATIONS:**

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

**COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:**

**ADJOURNMENT:**

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on October 16, 2018.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 28th day of September 2018

\_\_\_\_\_  
Stacey Haddon, City Clerk  
By: Shannon Marrs

## Proposed Future City Council Agenda Items

*(Please note these items are tentatively scheduled and subject to change)*

Sept 19, 2018

<u>Council Mtg. Date/Subject</u>	Department	Agenda Category	
<b>Oct 16</b>			
AB1600 Compliance Report	Finance	Consent	
Adoption of Ord No. 1652(18)		Consent	
Formation of Community Facilities District No. 2018-01 (Summit View Homes)	Planning	New Business	
TA – Review of Definition of Household Pets	Planning	Council Request	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Park & Pool Maintenance Assessment District Statement		Finance	Consent
PILOT Agreement w/CHC		Planning	Unfinished Business
Council Workshop to Review 2030 GenPlan		Planning	
Report from AdHoc Committee RE: Enterprise Reimbursement Study (Osborne)		Council Request	Presentation
Update on clean-up of SY Riverbed			Presentation
Evaluation of Extended Hours at City Hall (Osborne)			Council Request
AB1234 – Ethics Training	Dec 11		
Review of Solid Waste Rate Increase	Dec		Council Request
Certification of Election & Installation of Newly Elected Mayor & Council Members	Dec	Clerk's Office	Presentation
Approval of 2019 CC Meeting Calendar	Dec	Clerk's Office	Consent
Appt Boards/Commissions/Committees by newly Installed Council Members & Mayor	Jan 2019	Clerk's Office	Appointments
Appointment of Mayor Pro Tempore for 2019 Calendar Year & Approval of Council Meeting 2017 Calendar	Jan 2019	Clerk's Office	Appointments
Assessment of CCU License Application Deposit (Mosby)	April 2019		Council Request

g:futureagendalist 09-19-2018



## Oct 2018 Master Calendar

DATE	ITEM	NOTES
10/1/2018	* Human Services Commission - 6:00pm	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/2/2018	Joint Meeting City Council and Utilities Comm 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/2/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/3/2018	<b>LUSD – School Board Candidate Forum 6pm</b> Hosted by the Local Association of American University Women (AAUW)	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/4/2018	* Economic Development Committee – General Board Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/4/2018	* Airport Commission Meeting – 7pm -	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/8/2018	* Utilities Commission Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/9/2018	* Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
10/9/2018	* Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/10/2018	* Planning Commission Meeting 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/10/2018	* Beautification Commission Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
10/16/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
10/17/2018	* Public Safety Commission Meeting – 6:30pm	Lompoc City Hall – Admin Conference Room - 100 Civic Center Plaza
10/22/2018	* Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut
10/31/2018	<b>Halloween</b>	Please be careful while driving – lots of little ghosts and goblins running around

\*One or more Council Members may attend this meeting. However, if a majority of Council Members are present at this meeting, then no Council Member may make any comments regarding any matter within the subject matter jurisdiction of the City if a majority of Council Members would be able to hear those comments. In addition, no Council Member attending this meeting should discuss (at the same time or serially or through an intermediary) with a majority of the Council Members, outside of the duly noticed Council meeting, what occurred at this meeting or his/her thoughts regarding the meeting.

\*\*Only the two Council Members appointed to this Committee may attend this meeting. In addition, no Ad Hoc Committee Member should discuss (at the same time or serially or through an intermediary) with any Council Member outside of the duly noticed Council meeting, other than her/his Ad Hoc Committee co-member, what occurred at this meeting or his/her thoughts regarding this meeting.

09/12/2018 08:04  
D\_Morgan

City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 1  
apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

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09/12/2018 08:04  
D\_Morgan

City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 2  
apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

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City of Lompoc  
AP CHECK RECONCILIATION REGISTER

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apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

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344835	08/31/2018	PRINTED	009994 Scott Morgan	60.00			
344836	08/31/2018	PRINTED	009994 Tikan Singh	518.21			
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344838	08/31/2018	PRINTED	001306 RAVATT ALBRECHT & ASSOCIA	425.00			
344839	08/31/2018	PRINTED	000729 REHRIG PACIFIC COMPANY	26,156.38			
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344849	08/30/2018	PRINTED	000777 SANTA BARBARA COUNTY	50.00			
			136 CHECKS				
			CASH ACCOUNT TOTAL	1,574,246.61	.00		

09/12/2018 08:04  
D\_Morgan

City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 4  
apchkrcn

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		UNCLEARED	CLEARED
136 CHECKS	FINAL TOTAL	1,574,246.61	.00

\*\* END OF REPORT - Generated by Danielle Morgan \*\*

09/12/2018 08:03  
D\_Morgan

City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 1  
apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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344852	09/07/2018	PRINTED	000405 AMERICAN TELESOURCE INC	4,015.07			
344853	09/07/2018	PRINTED	000971 BANC OF AMERICA	328,385.93			
344854	09/07/2018	PRINTED	001538 Bauer Compressors, Inc	545.00			
344855	09/07/2018	PRINTED	001026 NIDIA CANELLO	2,350.00			
344856	09/07/2018	PRINTED	001037 SKOV AUTO PARTS INC	346.65			
344857	09/07/2018	PRINTED	000054 CARRS BOOTS & WESTERN WEA	140.93			
344858	09/07/2018	PRINTED	000074 CHANNEL ISLANDS REGIONAL	14,000.00			
344859	09/07/2018	PRINTED	000479 CITY OF LOMPOC - D&M RIMB	2,598.99			
344860	09/07/2018	PRINTED	000479 CITY OF LOMPOC - MEDICARE	28,675.72			
344861	09/07/2018	PRINTED	000090 CLEAN & COAT SYSTEMS	77.50			
344862	09/07/2018	PRINTED	000013 CSI ELECTRIC CONTRACTORS	2,640.00			
344863	09/07/2018	PRINTED	000139 CULLIGAN WATER COND OF LO	180.00			
344864	09/07/2018	PRINTED	000167 DELTA DENTAL OF CALIFORNI	26,562.11			
344865	09/07/2018	PRINTED	001051 DEMCO INC	690.52			
344866	09/07/2018	PRINTED	001411 STATE OF CA DEPT OF INDUS	975.00			
344867	09/07/2018	PRINTED	000239 FARGEN SURVEYS INC	1,920.00			
344868	09/07/2018	PRINTED	000242 FASTENAL	3,209.23			
344869	09/07/2018	PRINTED	000243 FEDERAL EXPRESS CORPORATI	24.46			
344870	09/07/2018	PRINTED	000296 FRONTIER COMMUNICATIONS C	2,402.65			
344871	09/07/2018	PRINTED	000341 HAAKER EQUIPMENT COMPANY	5,332.03			
344872	09/07/2018	PRINTED	000345 HADRONEX, INC	7,810.68			
344873	09/07/2018	PRINTED	000214 IDEXX DISTRIBUTION INC	4,189.75			
344874	09/07/2018	PRINTED	001383 HANKERING CORPORATION	343.66			
344875	09/07/2018	PRINTED	000398 INSURANCE OFFICE OF AMERI	166,920.92			
344876	09/07/2018	PRINTED	000404 J B DEWAR INC	39,758.01			
344877	09/07/2018	PRINTED	001543 J G Contracting	15,264.20			
344878	09/07/2018	PRINTED	000988 J R BARTO	1,201.64			
344879	09/07/2018	PRINTED	008005 JOHN B SALTER	418.00			
344880	09/07/2018	PRINTED	008004 JOHN H SALTER	532.00			
344881	09/07/2018	PRINTED	001531 Johnson Excavation Inc.	29,375.14			
344882	09/07/2018	PRINTED	000462 LEE WILSON ELECTRIC COMPA	4,650.00			
344883	09/07/2018	PRINTED	000302 LHOIST NORTH AMERICA OF A	97,616.21			
344884	09/07/2018	PRINTED	000496 LOMPOC VALLEY CHAMBER OF	9,000.00			
344885	09/07/2018	PRINTED	008906 Michelle Davenport	4.36			
344886	09/07/2018	PRINTED	000552 MILLER LANDSCAPING MAINT	120.00			
344887	09/07/2018	PRINTED	000606 NORTHERN CA POWER AGENCY	200.00			
344888	09/07/2018	PRINTED	000609 NOVACOAST INC	32,478.64			
344889	09/07/2018	PRINTED	009999 Alegria Brothers Circus	1,320.65			
344890	09/07/2018	PRINTED	009994 Air Brake Consultants	800.00			
344891	09/07/2018	PRINTED	009994 Brian Federmann	112.00			
344892	09/07/2018	PRINTED	009994 Christie Alarcon	35.97			
344893	09/07/2018	PRINTED	009994 Connie Holdredge	312.81			
344894	09/07/2018	PRINTED	009994 Larry Holdredge	200.00			
344895	09/07/2018	PRINTED	009994 Louis Farah	112.00			
344896	09/07/2018	PRINTED	009994 Richard Fernbaugh	453.08			
344897	09/07/2018	PRINTED	009996 Danielle Trujillo	40.00			
344898	09/07/2018	PRINTED	009996 Emily Haupt	2.00			
344899	09/07/2018	PRINTED	009996 Rochelle Brown	30.00			
344900	09/07/2018	PRINTED	009996 Russ Lavergne	12.69			
344901	09/07/2018	PRINTED	000638 P G & E	154.73			

09/12/2018 08:03  
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City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 2  
apchkrcn

FOR CASH ACCOUNT: 999 100010

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
344902	09/07/2018	PRINTED	000297 JAROTH INC	90.00			
344903	09/07/2018	PRINTED	000656 PELLEGRINO CONSULTING ENG	10,000.00			
344904	09/07/2018	PRINTED	007059 ROY WILLIAMS	27.00			
344905	09/07/2018	PRINTED	000803 S C I CONSULTING GROUP	12,944.17			
344906	09/07/2018	PRINTED	000777 SANTA BARBARA COUNTY	9,606.00			
344907	09/07/2018	PRINTED	000826 SOUTHERN CALIFORNIA GAS	131.43			
344908	09/07/2018	PRINTED	001549 The Jacman Group	3,700.00			
344909	09/07/2018	PRINTED	008010 THEODORE JACKSON	142.50			
344910	09/07/2018	PRINTED	008006 TONY NUNES	200.00			
344911	09/07/2018	PRINTED	000381 U S BANK	117,387.14			
344912	09/07/2018	PRINTED	001113 Ultrex Business Products	15,783.22			
344913	09/07/2018	PRINTED	000943 MICHAEL L CUMMINGS	598.01			
344914	09/07/2018	PRINTED	001067 VANDENBERG VILLAGE COMM S	86.83			
344915	09/07/2018	PRINTED	000299 VERIZON BUSINESS	.50			
344916	09/07/2018	PRINTED	000300 VERIZON WIRELESS SERVICES	15,674.12			
344917	09/07/2018	PRINTED	008007 WAYNE BROWN	380.00			
344918	09/07/2018	PRINTED	000985 WESCO DISTRIBUTION INC	527.98			
344919	09/07/2018	PRINTED	000741 BLAKE E LEITING	168.00			
344920	09/07/2018	PRINTED	000480 WORKERS COMPENSATION ADMI	13,022.41			
344921	09/07/2018	PRINTED	008905 Xochitl Rocha	10.99			
344922	09/06/2018	PRINTED	001044 C/O BLACK GOLD COOPERATIV	27,175.84			
344923	09/06/2018	PRINTED	001049 CENTRAL COAST LITERACY CO	1,450.00			
344924	09/06/2018	PRINTED	000330 DICALITE MINERALS CORP	9,445.88			
344925	09/06/2018	PRINTED	000184 DOUBLE RADIUS INC	3,213.98			
344926	09/06/2018	PRINTED	000242 FASTENAL	185.74			
344927	09/06/2018	PRINTED	000863 JOHNSON CONTROLS FIRE PRO	178.87			
344928	09/06/2018	PRINTED	000672 OLIN CORP - CHLOR ALKALI	4,725.34			
344929	09/06/2018	PRINTED	009999 Shirley Sherman	800.00			
344930	09/06/2018	PRINTED	001066 UNIQUE MANAGEMENT SERVICE	241.65			
81 CHECKS CASH ACCOUNT TOTAL				1,087,045.35	.00		

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D\_Morgan

City of Lompoc  
AP CHECK RECONCILIATION REGISTER

P 3  
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UNCLEARED

CLEARED

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81 CHECKS	FINAL TOTAL	1,087,045.35	.00
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\*\* END OF REPORT - Generated by Danielle Morgan \*\*

CITY OF LOMPOC  
 PAYROLL REGISTER COVER SHEET - CITY  
 PAY DATE Sep-07-2018

	EMPLOYEE	CITY	TOTAL	
GRAND TOTAL NET PAY	747,026.84			
PLUS FED W/H	101,239.72			
ST W/H	36,583.60			
MED W/H	14,337.86	14,337.86	28,675.72	
PERS	74,552.30	113,990.12	188,542.42	CHECK TO P.E.R.S
TDMC (DEF PERS)	-74,227.17	74,227.17	.00	
TDMC (RFND PERS)	.00	.00	.00	
LIFE INSURANCE	1,509.50	4,111.22	5,620.72	CHECK TO INS CO
DENTAL INSURANCE	13,237.16	8,073.79	21,310.95	CHECK TO INS CO
HEALTH INSURANCE	65,464.60	.00	65,464.60	CHECK TO INS CO
PTRS: ICMA	1,095.40	1,095.40	2,190.80	
PERS LTC INS	.00			
OTHER INSURANCE	3,747.63			
DEPENDENT CARE	192.30			
MEDICAL REIM.	2,406.69			
MWGOFF - POLIC				
D COMP - ICMA	30,730.81			
D COMP - PERS	8,582.10			
- IBEWN				
PAL				
59SURV - FIRE	80.60			
FLEX SVC CHARGE				
CREDIT UNION				
COFFEE FUND	1,440.61			
UNION DUES	6,477.03			
SURVIVOR BENEFITS	320.85			
IBEW CF	48.00			
EDA DUES	177.50			
ONE TIME	4,046.44			
*GROSS WAGES	1,039,070.37	215,835.56	311,805.21	(-70,180.73 TTL ADJ + 74,227.17 DEF PERS)
PLUS CITY BENEFITS	215,835.56			
TOTAL TRANSFER	1,254,905.93			

THIS PAYROLL PAID Sep-07-2018

PERIOD ENDING Aug-31-2018



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Mayor and Members of the City Council

**FROM:** Jim Throop, City Manager  
j\_throop@ci.lompoc.ca.us

**SUBJECT:** Approval of Revised 2018 City Council Meeting Calendar

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### **Recommendation:**

Staff recommends the City Council approve the attached revised 2018 City Council Meeting Calendar.

### **Background/Discussion:**

On December 19, 2017, the City Council approved the City Council Meeting Calendar for 2018. At the September 18, 2018, Council meeting, the City Manager advised the Council he would return to the Council with an agenda item to cancel the November 6, 2018, and the January 1, 2019, Regular Meetings. The reasons for those cancellations are: the General Municipal Election will be held on November 6, 2018, and January 1, 2019, is a City observed holiday.

### **Fiscal Impact:**

Approval of the revised calendar causes no direct fiscal impact.

### **Conclusion:**

Staff recommends the City Council approve the proposed revised 2018 City Council Meeting Calendar.

Respectfully submitted,

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James Throop, City Manager

Attachment: Revised 2018 City Council Meeting Calendar





## **REVISED**

### **City Council 2018 Regular Meeting Calendar**

<b>January 2 - Council Meeting Cancelled</b>
<b>JAN 16</b> – Jt Mtg w/Economic Development Committee
<b>FEB 6</b> – Jt Mtg w/Parks & Recreation Commission
<b>FEB 20</b> – Jt Mtg w/Beautification Commission
<b>MARCH 6</b> – Jt Mtg w/Planning Commission
<b>MARCH 20</b>
<b>APRIL 3</b> – Jt Mtg w/Youth Commission
<b>APRIL 17</b> – Jt Mtg w/Public Safety Commission
<b>MAY 1</b> – Jt Mtg w/Airport Commission
<b>MAY 15</b> – Jt Mtg w/Senior Commission
<b>JUNE 5</b> – Jt Mtg w/Human Services Commission
<b>JUNE 19</b> – Jt Mtg w/Library Commission
<b>JULY 3</b>
<b>JULY 17</b>
<b>AUG 7</b>
<b>AUG 21</b>
<b>SEP 4</b>
<b>SEP 18</b>
<b>OCT 2</b> – Jt Mtg w/Utility Commission
<b>OCT 16</b>
<b>Nov 6 - CANCELLED</b>
<b>Nov 20</b>
<b>DEC 4</b>
<b>DEC 18</b>
<b>JANUARY 1, 2019 - CANCELLED</b>



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Jim Throop, City Manager

**FROM:** Gabriel Garcia, Human Resources Manager  
g\_garcia@ci.lompoc.ca.us

**SUBJECT:** Adoption of Resolution No. 6216(18) Amending and Restating the Master Pay Schedule as Required by California Public Employees' Retirement System; and Rescinding Resolution No. 6161(18)

---

### **Recommendation:**

Staff recommends the City Council adopt Resolution No. 6216(18) (attached) to amend and restate the previously adopted Master Pay Schedule for all represented and unrepresented employee classifications of the City of Lompoc (City) covered by a City adopted compensation plan or City Council approved labor memorandum of understanding.

### **Background:**

California Public Employees' Retirement System (CalPERS), pursuant to their interpretation of Title 2, California Code of Regulations (CCR) section 570.5, recommends all CalPERS employers maintain their compensation levels in one publicly available document, approved and adopted by the governing body, which must meet all of the following requirements:

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;

October 2, 2018

Resolution No. 6216(18) Amending and Restating the City's Master Pay Schedule

Page 2 of 3

- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate.

On March 6, 2018, the City Council approved and adopted Resolution No. 6161(18) in order to meet above CalPERS requirement. Resolutions No. 6153(18), 6118(17), and 6096(17) have been previously adopted in order to meet the CalPERS requirement.

CalPERS has indicated it may revisit their interpretation of the 2 CCR section 570.5; however, no documented change to their interpretation has been published. In light of the minimal effort to bring the City's various payroll schedules into a single schedule for approval by the City Council, staff intends to continue to produce a single schedule going forward for both CalPERS and City purposes at the time any individual classification's salary schedule is revised.

At the March 6, 2018, City Council meeting, certain temporary acting classifications were authorized for deletion.

**Discussion:**

With the adoption of Resolution No. 6161(18) approving the Master Pay Schedule, certain classifications were identified for removal from the Master Pay Schedule. Since the adoption of Resolution No. 6161(18), previously approved adjustments to job classifications were incorporated into the Master Pay Schedule. The adjustments reflect bargaining agreements adjustments as well as job classification adjustments for positions covered by compensation plans.

**Fiscal Impact:**

The affirmation of previously approved separate pay schedules as a single Master Pay Schedule has no fiscal impact to the City for preparation or distribution. The potential fiscal impact for retiring employees is potentially significant if Resolution No. 6(18) is not adopted because CalPERS has indicated it is unwilling to recognize improperly adopted pay schedules and thereby exclude "compensation earnable" for those affected employees pursuant to Government Code sections 20630, 20636, and 20636.1. By continuing to adopt updated comprehensive Master Pay Schedule meeting the requirements of 2 CCR section 570.5, the City minimizes the possibility that CalPERS may, incorrectly, reduce the pension for any individual former employee due to the lack of publication of an such a City Council approved single master pay schedule.

October 2, 2018

Resolution No. 6216(18) Amending and Restating the City's Master Pay Schedule

Page 3 of 3

**Conclusion:**

Adoption of an amended and restated Master Pay Schedule meeting all of the requirements of 2 CCR section 570.5, as interpreted by CalPERS will continue to ensure the City remains in compliance with CalPERS regulations.

Respectfully submitted,

---

Gabriel Garcia, Human Resources Manager

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

---

Jim Throop, City Manager

Attachment: Resolution No. 6216(18)

## **RESOLUTION NO. 6216(18)**

### **A Resolution of the City Council of the City of Lompoc, County of Santa Barbara, State of California, Rescinding the Previously Approved and Adopted Compensation Levels Made Effective March 6, 2018, by Resolution No. 6161(18) on Individual Pay Schedules in Conformance with Title 2, California Code of Regulations 570.5, and Listing all Employee Compensation Levels on a Publicly Available Master Pay Schedule Approved and Adopted by the City Council**

**WHEREAS**, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels in one document, approved and adopted by the governing body, in accordance with Title 2, California Code of Regulations (CCR) 570.5, and meeting all of the following requirements thereof:

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

**WHEREAS**, the City now desires to amend and restate the previously approved and adopted compensation levels for all bargaining groups and all compensation plans of the City in one publicly available master pay schedule in conformance with Title 2, CCR 570.5.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA,  
DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council amends and restates and thereby rescinds Resolution No. 6161(18) and the previously approved Master Pay Schedule attached thereto, and adopts and approves the Master Pay Schedule attached hereto as Exhibit A.

**SECTION 2.** The City Council affirms the single Master Pay Schedule attached hereto meets all of the requirements of 2 CCR 570.5, including, but not limited to, directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's internet website and be retained by the City and available for public inspection for not less than five years.

**SECTION 5. Effective Date.** This Resolution is effective upon its adoption. The effective date of the Pay Ranges for each Title and Job Category identified in the Pay Schedule is indicated in the Master Pay Schedule attached hereto as Exhibit A.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):  
NOES: Council Member(s):  
ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc

Exhibit A: Master Pay Schedule

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
005-Account Clerk	23-Jun-18	3	2,725	2,849	2,979	3,115	3,258	3,409
010-Accountant	23-Jun-18	5	5,050	5,290	5,542	5,807	6,085	-
013-Accounting & Revenue Manager	23-Jun-18	5	7,329	7,683	8,054	8,444	8,854	-
015-Accounting Supervisor	23-Jun-18	5	6,149	6,444	6,754	7,079	7,420	-
021-Accounting Technician I	23-Jun-18	3	3,706	3,879	4,060	4,250	4,450	4,660
022-Accounting Technician II	23-Jun-18	3	3,856	4,043	4,239	4,444	4,660	4,887
025-Administrative Aide	23-Jun-18	5	4,341	4,546	4,761	4,986	5,223	-
028-Administrative Analyst	23-Jun-18	5	5,555	5,820	6,099	6,391	6,698	-
029-Senior Administrative Analyst	23-Jun-18	5	5,926	6,210	6,508	6,821	7,150	-
040-Apprentice Electrical Line Worker	23-Jun-18	1	4,897	5,130	5,374	5,630	5,899	6,181
042-Apprentice Electrical SubStation Technician	23-Jun-18	1	5,130	5,374	5,631	5,900	6,182	6,479
063-Assistant Electrical Utility Manager	23-Jun-18	5	8,585	9,002	9,440	9,899	10,382	-
065-Assistant Planner	23-Jun-18	8	4,960	5,195	5,442	5,702	5,975	-
080-Assistant Public Works Director / City Engineer	23-Jun-18	5	9,065	9,506	9,969	10,455	10,965	-
085-Associate Planner	23-Jun-18	5	5,208	5,456	5,717	5,990	6,277	-
089-Aviation Transportation Administrator	23-Jun-18	5	5,208	5,456	5,717	5,990	6,277	-
090-Battalion Fire Chief (56 hrs/wk)	23-Jun-18	5	5,871	6,155	6,454	6,768	7,098	-
091-Battalion Fire Chief/Fire Marshal	23-Jun-18	5	8,219	8,618	9,036	9,475	9,937	-
105-Buiding Maintenance Worker	23-Jun-18	1	3,074	3,215	3,363	3,519	3,682	3,864
110-Building Inspector	23-Jun-18	8	4,515	4,729	4,952	5,188	5,434	-
111-Building & Safety Services Manager (BldgOffc)	23-Jun-18	5	7,680	8,052	8,442	8,852	9,282	-
113-Buyer	23-Jun-18	1	4,205	4,403	4,611	4,829	5,058	5,298
114-Buyer / Purchasing Assistant	23-Jun-18	1	3,756	3,932	4,116	4,309	4,512	4,725
115-Buyer-WareHouser	23-Jun-18	1	3,621	3,790	3,967	4,153	4,348	4,553
120-Chemist	23-Jun-18	5	5,605	5,873	6,154	6,449	6,759	-
130-Chief of Police	23-Jun-18	9	-	-	14,722	-	-	-
130-Chief of Police - Control Points				LOW 10,914	MID 12871.89	HI 14,722		
135-City Manager	30-Jul-18	9	-	-	15,833	-	-	-
136-Community Relations Manager / PIO	23-Jun-18	5	5,829	6,108	6,401	6,709	7,031	-
137-Development Programs Specialist I	23-Jun-18	8	4,372	4,578	4,794	5,022	5,260	-
138-Development Programs Specialist II	23-Jun-18	8	4,960	5,195	5,442	5,702	5,975	-
140-City Attorney	23-Jun-18	9	-	-	12,653	-	-	-
145-City Clerk	23-Jun-18	5	5,496	5,758	6,033	6,322	6,626	-
150-City Council Member		7			600			
152-City Mayor		7			800			

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
153-City Engineer	23-Jun-18	5	8,074	8,465	8,876	9,307	9,760	-
155-City Treasurer	23-Jun-18	9	-	-	9,548	-	-	-
156-Civil Engineering Associate I	23-Jun-18	8	5,037	5,276	5,527	5,791	6,068	-
157-Civil Engineering Associate II	23-Jun-18	5	5,316	5,569	5,835	6,114	6,407	-
158-Civil Engineering Associate III	23-Jun-18	5	5,877	6,158	6,454	6,764	7,090	-
163-Collection Accounts Coordinator	23-Jun-18	3	3,408	3,565	3,731	3,905	4,088	4,280
166-Community Development Program Manager	23-Jun-18	5	5,702	5,975	6,261	6,562	6,878	-
170-Community Services Officer	23-Jun-18	4	3,358	3,526	3,702	3,887	4,081	4,285
174-Computer Graphics & Web Designer Technician	23-Jun-18	8	3,752	3,927	4,111	4,304	4,506	-
175-Computer Operator	23-Jun-18	8	3,643	3,813	3,991	4,178	4,375	-
177-Computer Operator / Programmer	23-Jun-18	8	4,287	4,489	4,701	4,923	5,157	-
178-Computer Systems Specialist	23-Jun-18	8	3,752	3,927	4,111	4,304	4,507	-
190-Custodian	23-Jun-18	1	2,940	3,074	3,216	3,364	3,520	3,683
203-Customer Service Worker I	23-Jun-18	1	3,519	3,682	3,854	4,034	4,223	4,422
204-Customer Service Worker II	23-Jun-18	1	3,892	4,074	4,265	4,466	4,676	4,898
206-Customer Service Worker III	23-Jun-18	1	4,174	4,370	4,576	4,792	5,019	5,258
207-Deputy Fire Marshal/Fire Captain	23-Jun-18	2	6,229	6,541	6,868	7,211	7,572	-
209-Economic Dev. Dir/Asst City Mgr	23-Jun-18	9	-	-	12,672	-	-	-
209-Economic Dev. Dir/Asst City Mgr Control Points				LOW 9,308	MID 10,928	HI 12,672		
211-Deputy City Clerk	23-Jun-18	5	4,182	4,379	4,586	4,802	5,030	-
212-Development Services Assistant I	23-Jun-18	1	3,151	3,296	3,449	3,609	3,777	3,953
213-Development Services Assistant II	23-Jun-18	1	3,388	3,544	3,709	3,882	4,064	4,255
215-Deputy City Manager	23-Jun-18	5	5,555	5,820	6,099	6,391	6,698	-
219-Electrical Meter Maintenance Technician	23-Jun-18	1	3,526	3,690	3,862	4,042	4,232	4,431
220-Electrical Estimator	23-Jun-18	5	7,027	7,366	7,722	8,095	8,487	-
221-Electrical Utility Technician I	23-Jun-18	1	6,047	6,337	6,641	6,961	7,296	7,649
222-Electrical Utility Technician II	23-Jun-18	1	6,484	6,795	7,122	7,466	7,827	8,206
223-Lead Electrical Utility Technician	23-Jun-18	1	6,920	7,253	7,603	7,971	8,357	8,763
225-Electrical Ground Support Worker	23-Jun-18	1	4,043	4,233	4,432	4,641	4,860	5,091
230-Electrical Line Worker	23-Jun-18	1	5,646	5,915	6,199	6,496	6,808	7,136
231-12-kV Electrical Line Worker	23-Jun-18	1	6,141	6,448	6,770	7,109	7,464	7,837
232-Electrical / Mechanical Trainee	23-Jun-18	1	3,292	3,444	3,603	3,771	3,947	4,132
233-Electrical / Mechanical Tech I	23-Jun-18	1	4,299	4,501	4,714	4,937	5,172	5,418
234-Electrical / Mechanical Tech II	23-Jun-18	1	4,501	4,714	4,937	5,171	5,418	5,676
236-Electrical / Mechanical Tech III	23-Jun-18	1	4,716	4,939	5,173	5,419	5,678	5,949



# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
237-12-kV Electrical Troubleshooter	23-Jun-18	1	6,482	6,793	7,121	7,464	7,825	8,204
240-Electrical Utility Manager	23-Jun-18	5	9,511	9,975	10,461	10,971	11,507	-
245-Electrical Supervisor	23-Jun-18	5	8,170	8,566	8,982	9,418	9,877	-
247-Electrical Utility Engineer	23-Jun-18	5	7,108	7,451	7,811	8,189	8,586	-
260-Engineering Technician I	23-Jun-18	8	3,861	4,042	4,231	4,430	4,639	-
261-Engineering Technician II	23-Jun-18	8	4,400	4,607	4,825	5,054	5,294	-
262-Engineering Tech Specialized III	23-Jun-18	8	5,132	5,376	5,633	5,902	6,185	-
263-Fleet & Equipment Technician Trainee	23-Jun-18	1	3,139	3,159	3,435	3,595	3,762	3,938
264-Engineering & Transportation Manager	23-Jun-18	5	7,223	7,571	7,937	8,322	8,725	-
266-Fleet Maintenance Supervisor	23-Jun-18	5	5,082	5,324	5,578	5,844	6,124	-
267-Environmental Coordinator	23-Jun-18	8	4,960	5,195	5,443	5,702	5,975	-
268-Fleet & Equipment Mechanic I	23-Jun-18	1	4,154	4,349	4,555	4,770	4,996	5,233
269-Fleet & Equipment Mechanic II	23-Jun-18	1	4,545	4,759	4,985	5,222	5,470	5,731
275-Equipment Operator	23-Jun-18	1	3,526	3,690	3,862	4,042	4,232	4,431
281-Facilities, Fleet & Park Maintenance Mgr.	23-Jun-18	5	7,209	7,557	7,922	8,306	8,708	-
285-Facil. Maint. Supv. (Bldg/Strts/Maint)	23-Jun-18	5	5,082	5,324	5,578	5,844	6,124	-
286-Facil. Maint. Supv. (Water/Wastewater)	23-Jun-18	5	5,808	6,085	6,377	6,684	7,005	-
288-Financial Services Manager	23-Jun-18	5	8,231	8,630	9,049	9,489	9,951	-
290-Fire Captain (56 hrs/wk)	23-Jun-18	2	4,450	4,672	4,906	5,151	5,409	-
300-Fire Chief	23-Jun-18	9	-	-	12,834	-	12,709	-
300-Fire Chief - Control Points				LOW 10,821	MID 12,709	HI 14,597		
301-Fire Administrative Aide	23-Jun-18	5	4,341	4,546	4,761	4,986	5,223	-
305-Fire Engineer (56 hrs/wk)	23-Jun-18	2	3,869	4,062	4,265	4,479	4,703	-
310-Fire Fighter (56 hrs/wk)	23-Jun-18	2	3,485	3,659	3,842	4,034	4,236	-
313-Grant Records Technician	23-Jun-18	8	4,057	4,248	4,448	4,657	4,878	-
316-GIS Analyst	23-Jun-18	5	5,133	5,377	5,633	5,902	6,185	-
317-GIS Assistant	23-Jun-18	3	3,172	3,318	3,472	3,633	3,802	3,980
318-GIS Technician I	23-Jun-18	8	3,433	3,592	3,759	3,934	4,119	-
319-GIS Technician II	23-Jun-18	8	3,752	3,927	4,111	4,304	4,506	-
320-Heavy Equipment Operator	23-Jun-18	1	3,862	4,043	4,233	4,432	4,641	4,860
321-Housing Programs Technician	23-Jun-18	8	4,372	4,578	4,794	5,022	5,260	-
322-Household Hazardous Waste Technician	23-Jun-18	1	3,828	4,006	4,194	4,391	4,599	4,816
323-Information Systems Manager	23-Jun-18	5	8,076	8,467	8,878	9,310	9,762	-
324-Human Resources Analyst	23-Jun-18	5	5,014	5,252	5,502	5,765	6,040	-
327-Human Resources Senior Analyst	23-Jun-18	5	5,442	5,702	5,974	6,260	6,561	-

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
328-Human Resources Technician	23-Jun-18	5	4,276	4,477	4,688	4,910	5,143	-
329-Human Resources Principal Analyst	23-Jun-18	5	5,962	6,248	6,547	6,862	7,193	-
330-Intermediate Account Clerk	23-Jun-18	3	2,967	3,103	3,246	3,395	3,553	3,718
331-Human Resources Manager	23-Jun-18	5	7,194	7,542	7,906	8,289	8,691	-
333-Intermediate Treasury Clerk	23-Jun-18	3	2,967	3,103	3,246	3,395	3,553	3,718
336-HR Staff Assistant - Confidential	23-Jun-18	5	3,196	3,343	3,498	3,660	3,830	-
349-Labratory Technician Trainee	23-Jun-18	1	3,034	3,173	3,319	3,472	3,633	3,803
351-Laboratory Technician I	23-Jun-18	1	3,858	4,038	4,227	4,426	4,635	4,854
352-Laboratory Technician II	23-Jun-18	1	4,038	4,227	4,426	4,635	4,854	5,084
355-Landfill Attendant	23-Jun-18	1	3,365	3,521	3,685	3,856	4,037	4,226
357-Landfill Coordinator	23-Jun-18	1	3,365	3,521	3,685	3,856	4,037	4,226
362-Landfill Supervisor	23-Jun-18	5	5,086	5,328	5,582	5,848	6,128	-
365-Lead Custodian	23-Jun-18	1	3,398	3,556	3,721	3,895	4,077	4,268
367-Lead Customer Service Worker	23-Jun-18	1	3,639	3,809	3,987	4,174	4,370	4,576
370-Lead Electrical Line Worker	23-Jun-18	1	6,185	6,182	6,793	7,121	7,464	7,825
371-12-kV Lead Electrical Line Worker	23-Jun-18	1	6,793	7,121	7,464	7,825	8,204	8,601
380-Lead Facilities Maintenance Worker	23-Jun-18	1	3,690	3,862	4,043	4,233	4,432	4,641
381-Lead Fleet & Equipment Technician	23-Jun-18	1	4,753	4,978	5,214	5,463	5,723	5,997
383-Lead Landfill Operator	23-Jun-18	1	4,118	4,311	4,515	4,728	4,952	5,187
390-Lead Park Maintenance Worker	23-Jun-18	1	3,690	3,862	4,043	4,233	4,432	4,641
392-Lead Sanitation Worker	23-Jun-18	1	3,862	4,043	4,233	4,432	4,641	4,860
393-Lead Sign And Paint Worker	23-Jun-18	1	4,146	4,340	4,544	4,759	4,984	5,220
394-Lead Street Maintenance Worker	23-Jun-18	1	4,146	4,340	4,544	4,759	4,984	5,220
396-Lead Tree Trimmer	23-Jun-18	1	3,794	3,971	4,157	4,352	4,557	4,773
398-Lead Water Plant Technician	23-Jun-18	1	4,799	5,027	5,266	5,517	5,780	6,056
400-Librarian I	23-Jun-18	5	4,597	4,814	5,042	5,282	5,533	-
401-Lead Water Distribution Operator	23-Jun-18	1	4,597	4,815	5,042	5,282	5,533	5,797
405-Librarian II	23-Jun-18	5	4,901	5,133	5,378	5,634	5,903	-
410-Librarian III	23-Jun-18	5	5,227	5,475	5,737	6,011	6,299	-
415-Librarian Administrative Aide	23-Jun-18	5	3,535	3,699	3,871	4,052	4,243	-
420-Library Assistant I	23-Jun-18	8	3,431	3,591	3,758	3,933	4,117	-
425-Library Assistant II	23-Jun-18	8	3,701	3,874	4,055	4,245	4,445	-
426-Library Technician I	23-Jun-18	8	3,943	4,128	4,322	4,525	4,739	-
427-Library Technician II	23-Jun-18	8	4,202	4,399	4,607	4,824	5,053	-

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
445-Library Director	23-Jun-18	9	-	-	9,702	-	-	-
445-Library Director - Control Points				LOW 7,834	MID 9,194	HI 10,554		
455-Library Page	01-Jan-18	0	1,907	2,002	2,103	2,208	2,319	-
460-Maintenance Worker	23-Jun-18	1	3,074	3,215	3,363	3,519	3,682	3,854
465-Maintenance Worker Trainee	23-Jun-18	1	2,509	2,622	2,741	2,865	2,996	3,133
471-Management Srv Dir/Fin Dir/City Treas	23-Jun-18	9	-	-	14,134	-	-	-
471-Management Srv Dir/Fin Dir/City Treas Ctrl Points				LOW 10,387	MID 12,198	HI 14,134		
486-Office Staff Assistant I	23-Jun-18	3	2,762	2,888	3,020	3,158	3,304	3,456
487-Office Staff Assistant II	23-Jun-18	3	3,013	3,151	3,296	3,449	3,609	3,777
488-Office Staff Assistant III	23-Jun-18	3	3,151	3,296	3,449	3,609	3,777	3,953
489-Office Staff Assistant IV	23-Jun-18	3	3,449	3,609	3,777	3,953	4,138	4,333
494-Parks Maintenance Specialist	23-Jun-18	1	3,514	3,678	3,849	4,029	4,218	4,416
495-Park Maintenance Supervisor	23-Jun-18	5	5,085	5,327	5,581	5,848	6,128	-
499-P/T Recreation (Building Attendant)	01-Jan-17	0	2,094	2,198	2,309	-	-	-
500-Park Maintenance Worker	23-Jun-18	1	3,074	3,215	3,363	3,519	3,682	3,854
501-P/T Recreation (Head Lifeguard)	01-Jan-17	0	2,366	2,484	2,609	-	-	-
502-Park Ranger	23-Jun-18	1	3,289	3,441	3,600	3,768	3,944	4,128
506-P/T Recreation-Excursion Driver	01-Jan-18	0	1,907	2,002	2,103	-	-	-
509-Paralegal	23-Jun-18	5	4,713	4,936	5,170	5,416	5,674	-
510-P/T General (Manual)	01-Jan-18	0	1,907	2,080	-	-	2,600	-
511-P/T Recreation (Recreation Lead)	01-Jan-18	0	1,907	2,002	2,103	-	-	-
512-P/T Recreation (Sports Specialist)	01-Jan-18	0	1,907	2,002	2,103	-	-	-
513-P/T General (Non-Manual)	01-Jan-18	#	1,907	-	-	-	2,600	-
514-P/T Recreation (Sports Scorekeeper)	01-Jan-18	0	1,907	2,002	2,103	-	-	-
515-P/T Recreation (Non-Manual)	01-Jan-18	0	1,907	2,167	-	-	2,600	-
516-P/T Recreation (Lifeguard)	01-Jan-17	0	2,002	2,103	2,208	-	-	-
517-P/T Recreation (Building Attendant)	01-Jan-18	0	1,907	2,002	2,103	-	-	-
519-P/T Recreation (Water Safety)	01-Jan-17	0	2,103	2,208	2,317	-	-	-
521-P/T Recreation(Water Exercise)	01-Jan-17	0	2,103	2,208	2,317	-	-	-
524-P/T Recreation (Pool Clerk)	01-Jan-18	0	1,907	2,002	2,103	-	-	-
530-Planning Technician	23-Jun-18	8	4,372	4,578	4,794	5,022	5,260	-
532-Planning Manager	23-Jun-18	5	7,711	8,084	8,476	8,887	9,319	-
535-Police Corporal	23-Jun-18	4	5,841	6,133	6,440	6,762	7,100	7,455
540-Police Captain	23-Jun-18	5	8,995	9,432	9,891	10,373	10,880	-
545-Police Dispatcher	23-Jun-18	4	3,726	3,912	4,108	4,313	4,529	4,755

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
553-Police Dispatch Supervisor	23-Jun-18	5	4,277	4,478	4,690	4,912	5,145	-
554-Police Jail Supervisor	23-Jun-18	5	4,277	4,478	4,690	4,912	5,145	-
555-Police Jailer	23-Jun-18	4	3,726	3,912	4,108	4,313	4,529	4,756
560-Police Officer	23-Jun-18	4	5,291	5,555	5,833	6,125	6,431	6,752
561-Police Motor Officer	23-Jun-18	4	5,423	5,695	5,979	6,278	6,592	6,922
562-Police Officer Trainee	25-Jun-17	0	4,070	4,273	4,487	4,711	4,947	-
563-Police Records-Property Supervisor	23-Jun-18	5	3,900	4,083	4,275	4,476	4,687	-
565-Police Sergeant	23-Jun-18	4	6,716	7,052	7,405	7,775	8,164	8,572
568-Police Records Technician I	23-Jun-18	3	3,082	3,224	3,373	3,529	3,693	3,865
569-Police Records Technician II	23-Jun-18	3	3,224	3,373	3,529	3,693	3,865	4,046
570-Principal Planner	23-Jun-18	5	6,248	6,547	6,862	7,193	7,540	-
572-Printer and Web Technician	23-Jun-18	3	3,541	3,706	3,878	4,060	4,250	4,450
575-Programmer-Analyst	23-Jun-18	5	4,781	5,008	5,245	5,495	5,757	-
576-Programmer-Network Analyst	23-Jun-18	5	4,781	5,008	5,245	5,495	5,757	-
580-Public Works Director	23-Jun-18	9	-	-	12,890	-	-	-
580-Public Works Director - Control Points				LOW 9,467	MID 11,116	HI 12,890		
587-PEG Production Technician	23-Jun-18	8	2,805	2,933	3,067	3,208	3,356	-
588-PEG Production Specialist	23-Jun-18	8	3,399	3,557	3,722	3,895	4,078	-
589-PEG Station Manager	23-Jun-18	5	4,931	5,165	5,411	5,669	5,940	-
591-Radio Repair Technician I	23-Jun-18	1	3,700	3,873	4,054	4,244	4,444	4,654
592-Radio Repair Technician II	23-Jun-18	1	4,046	4,236	4,435	4,645	4,864	5,095
593-Radio Repair Technician III	23-Jun-18	1	4,426	4,634	4,854	5,084	5,325	5,579
595-Purchasing Assistant	23-Jun-18	3	3,075	3,217	3,365	3,521	3,684	3,856
596-Purchasing and Materials Manager	23-Jun-18	5	5,990	6,277	6,578	6,894	7,227	-
602-Recreation Manager	23-Jun-18	5	5,691	5,963	6,249	6,549	6,864	-
603-Recreation Facilities Maintenance Worker	23-Jun-18	1	3,367	3,523	3,647	3,858	4,039	4,228
608-Recreation Coordinator	23-Jun-18	5	4,036	4,225	4,424	4,633	4,852	-
616-Recreation Supervisor	23-Jun-18	5	4,705	4,927	5,161	5,407	5,665	-
630-Reserve Police Officer I	23-Jun-18	4	3,401	3,571	3,749	3,937	4,134	-
631-Reserve Police Officer II	23-Jun-18	4	4,257	4,470	4,693	4,928	5,174	-
633-Safety Officer	23-Jun-18	8	4,771	4,997	5,234	5,484	5,745	-
635-Sanitation Worker	23-Jun-18	1	3,215	3,363	3,519	3,682	3,854	4,034
645-Senior Account Clerk	23-Jun-18	3	3,230	3,379	3,535	3,700	3,872	4,053
655-Senior Building Maintenance Worker	23-Jun-18	1	3,367	3,523	3,647	3,858	4,039	4,228
658-Code Enforcement Officer I	23-Jun-18	8	4,336	4,540	4,755	4,980	5,217	-

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
659-Code Enforcement Officer II	23-Jun-18	8	4,645	4,865	5,096	5,338	5,593	-
660-Senior Building Inspector	23-Jun-18	8	4,960	5,195	5,442	5,702	5,975	-
661-Senior Code Enforcement Officer	23-Jun-18	8	4,960	5,195	5,442	5,702	5,975	-
663-Senior Custodian	23-Jun-18	1	3,074	3,215	3,363	3,519	3,682	3,854
664-Senior Electric Meter Maintenance Tec	23-Jun-18	1	3,690	3,862	4,043	4,233	4,432	4,641
665-Senior Civil Engineer	23-Jun-18	5	7,405	7,763	8,139	8,533	8,947	-
666-Principal Civil Engineer	23-Jun-18	5	8,264	8,664	9,085	9,527	9,991	-
667-Senior Environmental Coordinator	23-Jun-18	5	5,332	5,586	5,853	6,133	6,427	-
670-Senior Maintenance Worker	23-Jun-18	1	3,367	3,523	3,687	3,858	4,039	4,228
675-Senior Recreation Facilities Maint Worker	23-Jun-18	1	3,523	3,687	3,858	4,039	4,228	4,427
680-Senior Parks Maintenance Worker	23-Jun-18	1	3,367	3,523	3,687	3,858	4,039	4,228
683-Senior Programmer-Network Analyst	23-Jun-18	5	5,132	5,376	5,633	5,902	6,184	-
685-Senior Sanitation Worker	23-Jun-18	1	3,523	3,687	3,858	4,039	4,228	4,427
692-Senior Treasury Clerk	23-Jun-18	3	3,230	3,379	3,535	3,700	3,872	4,053
695-Senior Tree Trimmer	23-Jun-18	1	3,624	3,793	3,970	4,156	4,352	4,557
704-Senior Wastewater Collection Worker	23-Jun-18	1	3,997	4,184	4,380	4,587	4,804	5,032
706-Senior Wastewater Plant Operator	23-Jun-18	1	4,898	5,130	5,374	5,630	5,899	6,182
708-Senior Water Meter Maintenance Technician	23-Jun-18	1	4,184	4,380	4,587	4,804	5,032	5,271
709-Senior Water Distribution Operator	23-Jun-18	1	3,997	4,187	4,380	4,587	4,804	5,032
716-Senior Water Plant Operator	23-Jun-18	1	4,475	4,687	4,908	5,141	5,386	5,643
718-Senior Water Plant Technician	23-Jun-18	1	4,501	4,714	4,937	5,171	5,417	5,676
721-Solid Waste Code Enforcement Officer	23-Jun-18	8	4,646	4,865	5,096	5,338	5,593	-
722-Solid Waste Program Analyst	23-Jun-18	5	4,784	5,011	5,249	5,498	5,761	-
723-Solid Waste Program Technician	23-Jun-18	8	4,371	4,578	4,794	5,021	5,260	-
724-Solid Waste Compliance Coordinator	23-Jun-18	5	5,011	5,249	5,498	5,761	6,036	-
725-Solid Waste Superintendent	23-Jun-18	5	6,685	7,006	7,344	7,699	8,071	-
730-Solid Waste Supervisor	23-Jun-18	5	5,086	5,328	5,582	5,848	6,128	-
740-Street Maintenance Supervisor	23-Jun-18	5	5,085	5,327	5,581	5,848	6,128	-
743-Street Superintendent	23-Jun-18	5	5,338	5,592	5,859	6,140	6,434	-
744-Systems Administrator	23-Jun-18	5	6,119	6,413	6,721	7,044	7,384	-
747-Systems Analyst	23-Jun-18	5	5,325	5,579	5,845	6,125	6,419	-
748-Treasury Clerk	23-Jun-18	3	2,725	2,849	2,979	3,115	3,258	3,409
751-Treasury / Utility Billing Supervisor	23-Jun-18	5	4,705	4,927	5,161	5,407	5,665	-
755-Tree Trimmer	23-Jun-18	1	3,461	3,621	3,790	3,967	4,153	4,348
764-Urban Forestry Supervisor	23-Jun-18	5	5,085	5,327	5,581	5,848	6,128	-

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

Job Code and Title	Effective	Unit	STEP-A	STEP-B	STEP-C	STEP-D	STEP-E	STEP-F
	Date							
768-Utility Accountant	23-Jun-18	5	6,547	6,861	7,192	7,539	7,903	-
771-Utility Conservation Representative	23-Jun-18	8	4,106	4,299	4,502	4,714	4,938	-
772-Utility Engineer	23-Jun-18	5	5,596	5,864	6,144	6,439	6,748	-
773-Utility Director	23-Jun-18	9	-	-	14,492	-	-	-
773-Utility Director				LOW 10,652	MID 12,510	HI 14,492		
774-Utility Conservation Coordinator	23-Jun-18	5	4,972	5,208	5,456	5,716	5,990	-
778-Warehouser	23-Jun-18	1	2,971	3,107	3,250	3,400	3,557	3,723
780-Wastewater Collection Supervisor	23-Jun-18	5	5,566	5,831	6,111	6,404	6,711	-
783-Wastewater Collection Worker	23-Jun-18	1	3,643	3,812	3,991	4,178	4,374	4,580
784-Wastewater Plant Operator (In Training)	23-Jun-18	1	3,353	3,508	3,671	3,842	4,022	4,211
785-Wastewater Plant Operations Supervisor	23-Jun-18	5	5,807	6,085	6,377	6,683	7,005	-
791-Wastewater Plant Operator I	23-Jun-18	1	4,082	4,274	4,475	4,686	4,908	5,141
792-Wastewater Plant Operator II	23-Jun-18	1	4,274	4,475	4,686	4,908	5,141	5,385
793-Waste Water Plant Operator III	23-Jun-18	1	4,659	4,885	5,123	5,373	5,636	5,911
794-Utility SCADA Network Analyst	23-Jun-18	5	5,132	5,376	5,633	5,902	6,185	-
797-Wastewater Superintendent	23-Jun-18	5	7,572	7,938	8,322	8,726	9,150	-
799-Waste Water Treatment Plant Superintendent	23-Jun-18	5	8,450	8,860	9,290	9,742	10,217	-
800-Water Distribution Supervisor	23-Jun-18	5	5,834	6,113	6,406	6,714	7,037	-
801-Water Distribution Operator	23-Jun-18	1	3,643	3,812	3,991	4,178	4,374	4,580
803-Water Meter Maintenance Technician	23-Jun-18	1	3,812	3,991	4,178	4,374	4,580	4,797
804-Water Plant Operator (In Training)	23-Jun-18	1	3,353	3,508	3,671	3,842	4,022	4,211
807-Water Plant Operations Supervisor	23-Jun-18	5	5,807	6,085	6,377	6,683	7,005	-
808-Water Plant Technician	23-Jun-18	1	4,299	4,501	4,714	4,937	5,171	5,417
809-Water Resources Engineer	23-Jun-18	5	5,316	5,569	5,835	6,114	6,407	-
811-Water Plant Operator I	23-Jun-18	1	4,082	4,274	4,475	4,686	4,908	5,141
812-Water Plant Operator II	23-Jun-18	1	4,274	4,475	4,686	4,908	5,141	5,385
817-Water Resources Manager	23-Jun-18	5	7,465	7,826	8,205	8,603	9,021	-
820-Water Resources Protection Technician	23-Jun-18	1	4,303	4,506	4,718	4,942	5,176	5,423
823-Water Superintendent	23-Jun-18	5	7,571	7,937	8,322	8,725	9,149	-
824-Water Plant Supervisor	23-Jun-18	5	6,059	6,349	6,654	6,975	7,311	-
830-Wireless Service Administrator	23-Jun-18	5	7,108	7,451	7,811	8,189	8,586	-
831-Wireless Service Tech	23-Jun-18	8	4,107	4,300	4,502	4,715	4,938	-
832-P/T General (Clerical)	22-Dec-07	0	2,297	-	-	-	3,787	-
833-P/T General (Executive)	22-Dec-07	0	6,127	-	-	-	12,783	-
834-P/T General (Para-Professional)	22-Dec-07	0	2,886	-	-	4,333	4,481	-

# City of Lompoc

Exhibit A

Pay Schedule - October 2, 2018

<b>Job Code and Title</b>	<b>Effective Date</b>	<b>Unit</b>	<b>STEP-A</b>	<b>STEP-B</b>	<b>STEP-C</b>	<b>STEP-D</b>	<b>STEP-E</b>	<b>STEP-F</b>
835-P/T General (Prof./Supv.)	22-Dec-07	0	3,401	-	-	7,280	9,611	-
836-P/T General (Skilled Craft)	22-Dec-07	0	2,782	-	-	-	6,639	-
837-P/T General (Technician)	22-Dec-07	0	2,297	2,600	4,160	4,527	6,760	-
850-Fire Captain (Light Duty-40 hrs/wk)	23-Jun-18	2	6,229	6,541	6,868	7,211	7,572	-
851-Fire Engineer (Light Duty-40 hrs/wk)	23-Jun-18	2	5,416	5,687	5,972	6,270	6,584	-
852-Fire Fighter (Light Duty-40 hrs/wk)	23-Jun-18	2	4,879	5,123	5,379	5,648	5,930	-
853-Battalion Fire Chief(Lt Duty-40 hrs)	23-Jun-18	5	8,220	8,618	9,037	9,476	9,937	-
932 - Utility Director (Acting)	23-Jun-18	9			12,012			
				LOW 10,652	MID 12,510	HI 14,492		
939-Water Distribution Operator (Y-rated)	23-Jun-18	1	21	22	23	24	26	27

<b>Units Description</b>	<b>Unit No.</b>
Unclassified	0
International Brotherhood of Electric Workers (IBEW) Local 1245 Manual	1
International Brotherhood of Electric Workers (IBEW) Local 1245 Clerical	3
International Association of Firefighters Local (IAFF) Local 1906	2
Lompoc Police Officers' Association (LPOA)	4
Management, Supervisor, and Confidential (MS&C)	5
City Council	7
Unrepresented Employees	8
Management, Supervisor, and Confidential (MS&C) Directors	9



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Jim Throop, City Manager

**FROM:** Michael W. Luther, Assistant Public Works Director/City Engineer  
m\_luther@ci.lompoc.ca.us

**SUBJECT:** Adoption of Resolution 6217(18) Regional Congestion Management Program Exemption

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### **Recommendation:**

Staff recommends the City Council adopt Resolution 6217(18) (attached) to Support the Santa Barbara County Association of Governments' Exemption from the State's Congestion Management Program.

### **Background:**

During its July 19, 2018, meeting, the Santa Barbara County Association of Governments (SBCAG) Board of Directors directed SBCAG staff to pursue exemption from the State's Congestion Management Program (CMP). For SBCAG to become exempt from the CMP, the law requires "a majority of local governments, collectively comprised of the city councils and the county board of supervisors, which in total also represent a majority of the population in the county, each adopt resolutions electing to be exempt from the congestion management program" (Gov. Code §65088.3).

Public Works staff has coordinated this item with SBCAG staff. Each of the eight cities in Santa Barbara County, and the Board of Supervisors will consider similar resolutions.

### **Discussion:**

SBCAG, as the Congestion Management Agency (CMA), is required by State law to prepare and regularly update a CMP for the Santa Barbara County region. The last CMP update was adopted by the SBCAG Board in October 2016. At that time, the Technical Transportation Advisory Committee (TTAC), an advisory committee to SBCAG, directed SBCAG staff to conduct an evaluation of the CMP to determine if the program was meeting its goals and achieving its stated objectives. During the fall of 2017, SBCAG staff circulated a web-based evaluation amongst SBCAG's advisory committee members, Caltrans staff, and a select group of consultants, to solicit feedback regarding the CMP.



The feedback received from the evaluation was useful in informing SBCAG staff; and it was concluded the CMP was not effectively accomplishing its objectives.

Since the passage of Government Code section 65088.3 in 1996, enabling regions to become exempt from the CMP, a number of other regions throughout the State have become exempt from the state's CMP; including, the Sacramento region (1996), San Luis Obispo (1996), Merced (1996), Butte (1997), Fresno (1997), Santa Cruz (2000), and San Diego (2009).

Exemption does not deprioritize the need to address congestion; it simply recognizes the CMP is not an effective option for monitoring and planning for congestion-related issues.

State law requires CMPs to adhere to level of service (LOS) standards on a designated network of State highways and principal arterials. LOS operations are to be monitored on the network. If any segment is found to be operating at LOS E or worse, then the local jurisdiction must prepare a deficiency plan or risk having Local Section 2105 gas tax funds withheld.

If the region were to become exempt from the CMP requirements, then local jurisdictions would no longer be required to submit traffic count data to fulfill the LOS requirement, as it would no longer apply. In addition, submittal of land use data would not be required, as the Land Use and Circulation Element requirements of the CMP would not apply. Therefore, an exemption from the CMP would also remove the requirement for SBCAG to find local jurisdictions conform to the requirements of the CMP or require they prepare deficiency plans where they do not. The biennial CMP reporting requirement would also not apply. Minor amendments to the General Plan Circulation Element would also be needed to remove references to the Congestion Management Program.

Many respondents to the CMP evaluation stated the CMP data collection requirements were too cumbersome. Exemption from the CMP and related State regulations would eliminate the data collection requirements and reduce costs for SBCAG's local partners. For the larger jurisdictions that are collecting traffic counts at 5-10 intersections on an annual basis (such as the County, Santa Barbara, and Santa Maria), the CMP exemption can reduce annual data collection costs ranging from \$4,000 – \$8,000 per year. Lompoc typically collects data at 1-2 locations annually.

The deficiency plan process, in the absence of State funds, is costly and burdensome for the local jurisdictions. That process has rarely been "triggered". There have only been six deficiency plans prepared since the CMP was initiated in 1991. The CMP deficiency planning process was utilized throughout the 1990s at five intersections and in 2002 during the preparation of the 101 South Coast Deficiency Plan. There have been no deficiency plans prepared in the region since 2002.

Even if exempt from the State requirements, SBCAG would continue to be responsible for fulfilling federal congestion management requirements, in particular, by implementing policies, programs, and projects in the Regional Transportation Plan (RTP) and

Transportation Improvement Program (as specified under 23 CFR 450.320). The federal congestion management provisions are more flexible and utilize the RTP as the primary tool to provide solutions for congestion. The RTP includes identification and evaluation of anticipated performance and expected benefits of appropriate congestion management strategies (demand management, operational improvements, transit improvements, systems management improvements, etc.). The federal requirements do not require local jurisdictions to collect data and submit to the regional agency. Instead, they place the burden on regional agencies to work cooperatively with the state and local jurisdictions to collect data as necessary.

SBCAG staff has found one potential ramification of exemption. Existing State law allows for a countywide transportation planning agency to “place a majority vote ballot measure before the voters of the county to authorize an increase in the fees of motor vehicle registration in the county for transportation-related projects and programs”. The fee cannot exceed \$10 per vehicle. Senate Bill 83 requires the agency to be a CMA. Three CMAs have successfully implemented a vehicle registration fee ballot measure (Alameda County Transportation Commission, Transportation Authority of Marin, and San Francisco County Transportation Authority). Exempting our region from the State requirements would remove us from eligibility for the Motor Vehicle Registration Fee Program, although the CMP exemption process could be reversed if needed.

**Fiscal Impact:**

While there is no fiscal impact associated with adoption of the proposed resolution, the City eliminates the potential loss of gas tax revenue derived from Section 2105. As mentioned above, if any segment is found to be operating at LOS E or worse, then the local jurisdiction must prepare a deficiency plan or risk having Local Section 2105 gas tax funds withheld. The City receives approximately \$245,000 annually in Section 2105 resources for road maintenance.

The potential loss of revenue due to the elimination of SBCAG’s authority to place a ballot measure is currently unknown as possible projects and programs benefitting from such revenues have not been described. The City could potentially benefit from such a measure as the City’s unfunded deferred maintenance for street and road rehabilitation exceeds \$5 million annually.

**Conclusion:**

Even if the City Council elects not to adopt the resolution, the region may still become exempt from the CMP, if a majority of the region’s jurisdictions representing a majority of the population approve their resolutions.

Respectfully submitted,

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Michael W. Luther, Assistant Public Works Director/City Engineer

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Kevin P. McCune, Public Works Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Jim Throop, City Manager

Attachment: Resolution 6217(18)

**RESOLUTION NO. 6217(18)**

**A Resolution of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California,  
Electing Exemption from Congestion Management Program Requirements  
Established by California Government Code, Sections 65088 *et seq.***

**WHEREAS**, Santa Barbara County Association of Governments (SBCAG) has been required by State law since 1990 to prepare and regularly update a Congestion Management Program (CMP) for the transportation system within the Santa Barbara County region; and

**WHEREAS**, in 1996, Assembly Bill 2419 (adopting Government Code section 65088 *et seq.*) was passed and signed by the Governor allowing urbanized counties the option to be exempt from preparation and implementation of a CMP; and

**WHEREAS**, Government Code section 65088.3 makes the CMP requirements inapplicable in a county in which a majority of the cities, with a majority of the population within incorporated areas, and the County Board of Supervisors adopt resolutions electing to be exempt from the CMP; and

**WHEREAS**, the CMP law requires annual compilation and reporting of all land use and development activity and the conformity process requires the Congestion Management Agency (SBCAG) to determine member agency compliance with congestion management efforts and may require remedial measures and possible withholding of funds; and

**WHEREAS**, duplication currently exists between the CMP and other transportation planning documents; and

**WHEREAS**, the goals of the CMP may be carried out through other transportation planning documents and through general plans; and

**WHEREAS**, SBCAG continues to monitor congestion outside of the CMP, in particular, annually on the National Highway System through USDOT required performance monitoring, the federal Congestion Management Process, travel modeling associated with the regional transportation plan, and qualitatively; and

**WHEREAS**, SBCAG will include elements of the CMP which are relevant and useful in the Regional Transportation Plan (RTP); and

**WHEREAS**, local agencies can continue efforts to facilitate reductions in traffic congestion and develop integrated transportation systems and should continue to include congestion mitigation concepts in their Land Use and Circulation Elements of their General Plans.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA,  
DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** In support of the region's election to become exempt from the CMP and pursuant to Government Code section 65088.3, the City also elects to be exempt from the CMP.

**SECTION 2. Effective Date.** This Resolution is effective on the day of its adoption.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Jim Throop, City Manager

**FROM:** Christie A. Alarcon, Community Development Program Manager  
c\_alarcon@ci.lompoc.ca.us

**SUBJECT:** Annual Compliance Report (7/1/2017-6/30/2018)

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### **Recommendation:**

Staff recommends the City Council receive the Annual Compliance Report (7/1/2017 – 6/30/2018) which includes:

- Audit and Compliance Findings Report (Attachment 1); and
- Sub-Recipient Compliance Status Report (1/1/2018 – 6/30/2018) (Attachments 2-4).

### **Background:**

On April 15, 2014, the City Council adopted the Sub-Recipient Financial, Programmatic, and Monitoring Reporting Requirement Policy (Policy).

The Policy required an annual compliance report be presented to the City Council at a public meeting at least annually by the Economic and Community Development Department (ECD) staff at the second meeting in July each year or soon thereafter.

### **Discussion:**

#### **Audit and Compliance Findings Report**

The City of Lompoc's (City) Management Services Department provided an Audit Compliance and Findings Report to the ECD and the City Manager on August 24, 2018, following a meeting of the Compliance Committee on July 30, 2018, to hear a request for alternate reporting of financial information. During the Compliance Committee meeting, the Committee discussed the possibility of requesting additional funding in the 2019-21 budget process to the Lompoc Museum Associates to assist with their upcoming audit as required by the Committee. Section V.A.2. of the Policy will need to be modified to provide for such funding.

In accordance with the Policy, the Audit and Compliance Findings Report has been incorporated into the Annual Compliance Report presented to the City Council by ECD Department Staff. No audit findings were noted in any of the reports submitted. No apparent issues were present in the Form 990 and attachments submitted as a lesser requirement for the Lompoc Valley Chamber of Commerce.

Sub-recipient Compliance Status Report (1/1/2018 – 6/30/2018)

The annual monitoring includes the following components:

- Sub-recipient Agency & Activity Monitoring for those agencies and activities that were funded with City Community Development Block Grant Program Income, County of Santa Barbara Urban County Partnership Community Development Block Grant, and Human Services Funds;
- Multi-Family Affordable Housing Monitoring;
- Single-Family Affordable Housing Monitoring; and
- Commercial Property Monitoring.

Each component has various compliance requirements described in their corresponding regulatory agreements.

*Sub-Recipient Agency & Activity Monitoring*

Sub-recipient agency & activity monitoring consists of site visits to the location where the activity is conducted. Listed below are the agencies visited. The monitoring site visits were conducted during the month of October 2017 for agencies funded with fiscal year 2017-18 Community Development Block Grant, General Funds and Human Services Funds. In addition to Community Development Division staff attending, different Human Services Commissioners attended the site visits as well. Each site visit has two components; one is the agency's fiscal management, and the second is the program compliance with the Federal, State and local requirements as described in the Funding Agreement. There were no findings made during the monitoring review.

Agency Name / Activity
Alliance for Pharmaceutical Access
Catholic Charities
Community Action Commission
Community Partners in Caring
Domestic Violence Solutions
Family Service Agency
Foodbank of Santa Barbara County
Good Samaritan Shelter
Landlord Liaison Program
Legal Aid Foundation of Santa Barbara County
Lompoc Meals on Wheels

Agency Name / Activity
North County Rape Crisis & Child Protection
District Attorney's Office – Sexual Assault Response Team
Transitions Mental Health Association
United Boys & Girls Club
YMCA

*Multi-Family Affordable Housing Monitoring*

Notices of upcoming inspections were sent to property management companies and property owners the second week of April 2018 and site inspections began June 2018. Eighteen multi-family properties were included in the Housing Quality Standards (HQS) component of the monitoring review.

Project Name:	Property Address:
T Street Park Apartments	501-513 N. S St. & 508 N. T St.
K Street Cottages	120 & 120 1/2 S. K St.
Chestnut Apartments	401-405 W. Chestnut St.
West College Apartments	521-537 N. T St.
Casa Con Tres	434-438 N. L St.
Courtyard South Apartments	717-721 N. E St.
Cypress Court Apartments	125 S. 7th St.
Santa Rita Village	912-926 W. Apricot Ave.
Portabello Apartments	305-309 N. K St.
North B Street Apartments	503, 507 & 507 1/2 N. B St.
Southern Court Apartments	709-713 N. E St.
K Street Apartments	328-330 N. K St.
College Park Apartments	608-698 N. G St.
Courtyard Apartments	725, 729 & 733 N. E St.
Voelker Apartments	500-504 N. T St.
Homebase on G Apartments	513 N. G St.
Marks House	203 N. N St.
Recovery Way Home	604 W. Ocean Ave.

Community Development Division Staff selected at random a minimum of 25% of the occupied units and all of the vacant units from the Occupancy Summary Report to conduct HQS inspections. Staff notified the property manager and property owner a minimum of 72-hours in advance of the inspection date. If the results of the review of the vacant units or of the 25% of project units indicated there were repeated violations of housing quality standards, then 100% of the units would be inspected.

Three properties on the Multi-Family Property Monitoring Report do not have the requirement for HQS inspections, nor does the regulatory agreement recorded against



such property allow for the inspections of the units. The “physical” inspections consist only of ensuring the property is free of debris.

Project Name:	Property Address:	Owner:
Arbor Square	800 N. G St.	HCP Pacific Asset Management
Altavilla	521-523 W. Ocean Ave.	Joseph Altavilla
Hope House	115 S. L St.	Good Samaritan Shelter

During the 2018 Affordable Housing Monitoring, Community Development Division staff completed inspections of 84 units of the total 334 units under regulatory agreement and all units inspected are in compliance with the following exceptions of two properties.

Corrective action plans have been sent to the property owners and managers in regards to the findings. Property owners and managers are allowed a 60-day deadline to submit proof of corrective action. Such outcomes will be reported in the Sub-recipient Compliance Status Report in January 2019.

#### *Single-Family Affordable Housing Monitoring*

Single-family affordable housing monitoring consists of annual confirmation and verification of the owner-occupancy requirements described in the regulatory agreements recorded against single-Family homes either through inclusionary housing policy requirements or Redevelopment Agency, Community Development Block Grant, HOME Investment Partnership or Lompoc Affordable Housing Trust Fund assistance provided to the developer or homeowner. Those latter include homes whose owners received assistance under the Single Family Rehabilitation Loan Program. Fifty-two homes were monitored during the 2018 Affordable Housing Compliance Monitoring. The Single-Family Properties Monitoring Report is attached (Attachment 2) detailing the project name, property address, owner, type of regulatory agreement including the date of maturity, the date the owner-occupancy was confirmed and the date of expiration of the insurance policy for the property.

#### *Commercial Loan Monitoring*

Commercial loan regulatory agreements have maintenance requirements. Typically, the regulatory agreement requires the borrower “maintain the property in a manner reasonably satisfactory to Agency.”

For the one property currently under regulatory agreement, a drive-by inspection was conducted to verify the property is in good physical appearance.

The second regulatory requirement with regards to a commercial loan is “job-creation”. Solvang Brewing Company is required to create six full-time equivalent jobs per the funding source. The business is in compliance.

**Fiscal Impact:**

While there is no direct fiscal impact apparent through accepting this report, there is a fiscal component related to the cost of staff time to conduct such monitoring of both the City's loan portfolio and the financial reporting compliance monitoring. This process is ongoing throughout the year with the various components described above. During this year's monitoring and preparation of the reporting, the following staff hours were recorded for each component:

Activity	Community Development Division Staff Hours	Total Costs
Single-Family Owner Occupancy Certification	84 hours	\$4,440
Single-Family Insurance Verification	84 hours	\$4,440
Multi-Family HQS Inspections & Findings Reports with Corrective Action Plans	72 hours x 2 staff persons = 144 hours	\$18,325
Multi-Family Corrective Action Plan Follow Up	36 hours x 2 staff persons = 72 hours	\$9,162
Multi-Family Program Review (Tenant Files and Program Compliance)	36 hours x 2 staff persons = 72 hours	\$9,162
Commercial Agreement Compliance Verification	10 hours	\$528
Sub-recipient Monitoring Site-Visits & Compilation of Findings Reports	36 hours x 2 staff persons = 72 hours	\$3,805
<b>Total Costs</b>		<b>\$49,862</b>

Activity	Management Services Department Staff Hours	Total Costs
Audit and Compliance Finding Report	5 hours	\$590
Audit and Compliance Committee Meeting	7 hours	\$826
<b>Total Costs – Community Development and Management Services</b>		<b>\$51,278</b>

**Conclusion:**

Combined, the attached spreadsheets provide a comprehensive reporting of the monitoring compliance requirements as described in the Sub-recipient Financial, Programmatic and Monitoring Report Requirement Policy, Section B, Number 6.

- 2018 Monitoring Report – Multi-Family Properties

- 2018 Monitoring Report – Single-Family Properties
- 2018 Monitoring Report – Commercial Properties

Respectfully Submitted,

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Christie A. Alarcon, Community Development Program Manager

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Teresa Gallavan, Economic Development Director / Assistant City Manager

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Jim Throop, City Manager

- Attachments:
- 1) 2017 Audit Compliance and Findings Report
  - 2) 2017 Monitoring Report – Multi-Family Properties
  - 3) 2017 Monitoring Report – Single-Family Properties
  - 4) 2017 Monitoring Report – Commercial Properties

# Lompoc City Council Audit and Compliance Findings Report



**Compliance Committee Meeting Date:** July 30, 2018

**TO:** James Throop, City Manager  
Teresa Gallavan, Assistant City Manager/Economic Development Director and Compliance Committee member  
Christie Alarcon, Community Development Program Manager and Compliance Committee member

**FROM:** Brad Wilkie, Management Services Director  
b\_wilkie@ci.lompoc.ca.us

**SUBJECT:** Sub-Recipient Financial, Programmatic, and Monitoring Reporting Requirement Policy – Audit & Compliance Findings Report

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## **Background:**

On May 6, 2014, the City Council adopted Chapter 45 of the Administrative Procedures Manual's Sub-Recipient Financial, Programmatic, and Monitoring Reporting Requirement Policy (Policy). This Policy prescribes responsibilities for non-profit partners, affordable housing providers, and affordable housing developers, collectively, sub-recipients (Sub-Recipients). The Policy defines a Sub-Recipient as an affordable housing organization organized primarily to provide for lower-income residential, transitional, and homeless housing needs, non-profit agencies providing community services, and organizations that receive funding through the City by way of grants or loans.

The Policy contains financial reporting requirements for those Sub-Recipients that receive more than \$50,000 of City funding in any single fiscal year. In reviewing the disbursement records of the City for the period of July 1, 2016 to June 30, 2017, the Finance and Community Development divisions identified three agencies that received more than \$50,000 of City funding subject to this Policy. Following are the agencies determined to be subject to the policy:

- Lompoc Valley Chamber of Commerce
- Housing Authority of the County of Santa Barbara
- North County Rape Crisis and Child Protection Center

## **Discussion:**

As prescribed by the Policy, the City notified the Sub-Recipients subject to the Policy of the financial reporting responsibilities.

The Lompoc Valley Chamber of Commerce requested a lesser reporting requirement on June 28, 2018 and included their IRS Form 990 for 2016 with their request. In order for the City to accept a lesser reporting requirement, a Compliance Committee would need to approve (or deny) the requests. Language from the Policy states:

The downgraded financial reporting request would be submitted on an annual basis, and would be approved or denied by a Compliance Committee.

The Management Services Department prepared an agenda for the Compliance Committee which was held on July 30, 2018 to consider the lesser reporting requirement of the Lompoc Valley Chamber of Commerce. The request was granted by the Compliance Committee. At the July 30, 2018 Compliance Committee meeting, Committee Chair Albro, Councilmember Starbuck and Teresa Gallavan were in attendance. The information related to the complete list of entities subject to the policy was a point of discussion during the meeting.

No audit findings were noted in any of the reports submitted. No apparent issues were present in the Form 990 and attachments submitted as a lesser requirement for the Lompoc Valley Chamber of Commerce.

**Conclusion:**

The appointment of the City Council's rotating member for the next 12 months, in conjunction with the appointments of the Human Services Commission appointment and the appointments by the City Manager, Economic Development Director/Assistant City Manager and the Management Services Director will provide the Compliance Committee with the members necessary to convene a meeting in order to act upon the requested downgraded financial reporting requests as outlined in the Policy.

Respectfully submitted,

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Brad Wilkie, Management Services Director

# Single Family Property Monitoring Report

Project Name	Property Address	Owner	CDBG	HOME	RDA	LAHF	Inclusionary	Owner Occupancy	Insurance
Walnut Village	221 Quail Circle	Maloy	N/A	N/A	N/A	N/A	5/20/2049	2/14/18	n/a
Walnut Village	257 Quail Circle	Hoffheins	N/A	N/A	N/A	N/A	5/24/2049	2/14/18	n/a
Walnut Village	313 Dove Lane	Johnson	N/A	N/A	N/A	N/A	7/30/2049	2/14/18	n/a
Walnut Village	300 Dove Lane	Meza	N/A	N/A	N/A	N/A	8/13/2049	2/14/18	n/a
Walnut Village	313 Quail Circle	Clark	N/A	N/A	N/A	N/A	7/27/2049	2/14/18	n/a
Walnut Village	300 Quail Circle	Kuster	N/A	N/A	N/A	N/A	8/11/2049	2/14/18	n/a
Laurel Ave	518 West Laurel Avenue	Mitchell	N/A	N/A	3/18/2049	N/A	N/A	2/14/18	12/31/18
Laurel Ave	520 West Laurel Avenue	O'Hara	N/A	N/A	3/18/2049	N/A	N/A	2/14/18	6/20/19
Single Family Rehabilitation	520 North B Street	Minnie Santos Apodaca	TBD	N/A	N/A	N/A	N/A	2/14/18	9/18/19
Single Family Rehabilitation	908 West Barton Avenue	Peggy A. Baldwin	TBD	N/A	N/A	N/A	N/A	2/14/18	3/17/19
Single Family Rehabilitation	900 West Neclarine Avenue	Adolfo Bimbela	TBD	N/A	N/A	N/A	N/A	2/14/18	5/30/19
Single Family Rehabilitation	816 West Maple Avenue	Betty Jo Capshaw	TBD	N/A	N/A	N/A	N/A	2/14/18	5/12/19
Single Family Rehabilitation	301 East Cherry Avenue	Linda Clark	TBD	N/A	N/A	N/A	N/A	2/14/18	5/3/19
Single Family Rehabilitation	407 North K Street	Rosmary Gomez	TBD	N/A	N/A	N/A	N/A	2/14/18	10/31/18
Single Family Rehabilitation	1311 West Cypress Ave #B7	Valerie C. de Mille	TBD	N/A	N/A	N/A	N/A	2/14/18	3/31/19
Single Family Rehabilitation	1513 East Pine Avenue	Bonnie Fera	TBD	N/A	N/A	N/A	N/A	2/14/18	6/5/19
Single Family Rehabilitation	508 North First Street	John & Olga Fragosa	TBD	N/A	N/A	N/A	N/A	5/9/18	9/25/18
Single Family Rehabilitation	109 North Y Street	Virginia Fox	TBD	N/A	N/A	N/A	N/A	2/14/18	3/2/19
Single Family Rehabilitation	109 North Y Street	Virginia Fox	TBD	N/A	N/A	N/A	N/A	2/14/18	3/2/19
Single Family Rehabilitation	711 North 3rd Street	Glory B. Garcia	TBD	N/A	N/A	N/A	N/A	2/14/18	5/20/19
Single Family Rehabilitation	1001 West Maple Avenue	Annie L. Jones	TBD	N/A	N/A	N/A	N/A	2/14/18	6/10/19
Single Family Rehabilitation	1401 North Orchid Street	Lee & Lanor Keiser	TBD	N/A	N/A	N/A	N/A	2/14/18	3/20/19
Single Family Rehabilitation	1212-C East Walnut	Richard Maxwell	TBD	N/A	N/A	N/A	N/A	2/14/18	5/4/19
Single Family Rehabilitation	424 North Daisy Street	Joanne T. Moffitt	TBD	N/A	N/A	N/A	N/A	2/14/18	8/18/19
Single Family Rehabilitation	215 South H Street	Katherine M. Schmerzler	TBD	N/A	N/A	N/A	N/A	2/14/18	4/7/19
Single Family Rehabilitation	320 West Locust Avenue	Stephen W. Scolari	TBD	N/A	N/A	N/A	N/A	2/14/18	5/9/19
Single Family Rehabilitation	226 South B Street	Martha Swolka/Aragon	TBD	N/A	N/A	N/A	N/A	2/14/18	2/26/19
Single Family Rehabilitation	309 South 2nd Street	John A. Trullio	TBD	N/A	N/A	N/A	N/A	2/14/18	9/1/19
Single Family Rehabilitation	413 North 6th Street	Peter H. Green	TBD	N/A	N/A	N/A	N/A	2/14/18	5/20/19
State HOME FTHB	1300 East Pine Avenue	Barbara Domingos-Smith	N/A	N/A	N/A	N/A	N/A	2/14/18	6/16/19
Laurel Crossing	1359 Crown Circle	Monica Hernandez	N/A	N/A	10/14/2059	N/A	5/18/2056	2/14/18	9/16/19
Laurel Crossing	1433 Crown Circle	Christopher Reyes	N/A	N/A	9/2/2059	N/A	5/18/2056	2/14/18	9/8/19
Laurel Crossing	1328 Crown Circle	Maria Luge-Bryant	N/A	N/A	10/7/2059	N/A	5/18/2056	2/14/18	10/6/18
Laurel Crossing	1301 Plum Avenue	Traci Costa	N/A	N/A	10/20/2059	N/A	5/18/2056	2/14/18	9/29/18
Laurel Crossing	1339 Crown Circle	Kristie Hamzeh	N/A	N/A	11/12/2059	N/A	5/18/2056	4/2/18	1/26/19
Laurel Crossing	1403 Plum Avenue	Sandy Sanchez	N/A	N/A	12/19/2059	N/A	5/18/2056	2/14/18	12/29/18
Laurel Crossing	1312 Plum Avenue	Noe Hernandez	N/A	N/A	7/9/2060	N/A	5/18/2056	2/14/18	6/25/19
Laurel Crossing	1422 Plum Avenue	Moti Vaswani	N/A	N/A	8/15/2060	N/A	5/18/2056	2/14/18	7/29/19
Laurel Crossing	1405 Crown Circle	Connie Alcantara	N/A	N/A	12/14/2060	N/A	5/18/2056	2/14/18	11/23/18
Laurel Crossing	1323 Crown Circle	John Meltzer	N/A	N/A	12/3/2060	N/A	5/18/2056	2/14/18	12/5/18
Laurel Crossing	1303 Crown Circle	Sixto Ramirez	N/A	N/A	1/8/2061	N/A	5/18/2056	2/14/18	1/20/19
Single Family HAP	228 North N Street	Ruiz-Pio/Villareal	N/A	N/A	N/A	12/9/2046	N/A	2/14/18	12/1/18
Single Family HAP	513 North 2nd Street	Reardon	N/A	N/A	N/A	12/9/2046	N/A	2/14/18	12/9/18
Single Family HAP	2018 Malibu Way	Stephanie Domingos	N/A	N/A	N/A	12/28/2046	N/A	2/14/18	12/12/18
Single Family HAP	1101 West Pine Avenue	Maria G Medina	N/A	N/A	N/A	2/3/2047	N/A	2/14/18	1/17/19
Single Family HAP	1309 West College	Jose A Ramos	N/A	N/A	N/A	7/26/2047	N/A	2/14/18	7/14/18
Single Family HAP	621 North 10th Street	Paulette Bailey	N/A	N/A	N/A	7/24/2047	N/A	2/14/18	7/19/18
Single Family HAP	921 North L Street	David Reyes	N/A	N/A	N/A	8/24/2047	N/A	2/14/18	7/28/19
Single Family HAP	22 Village Circle Drive	Sara Henao	N/A	N/A	N/A	9/26/2047	N/A	2/14/18	9/21/18
Single Family HAP	1517 West Cherry Avenue	Jose L. Quintero	N/A	N/A	N/A	4/2/2048	N/A	2/14/18	3/29/19
Single Family HAP	1520 West Pine Avenue	Armando Rayas	N/A	N/A	N/A	4/12/2048	N/A	2/14/18	4/18/19
			N/A = Project does not have Regulatory Agreement related to the column header funding. Date = Maturity date of Regulatory Agreement per column header funding. TBD = the date Single Family Rehabilitation Loans are due upon sale, transfer or death of the borrower. Those dates are unknown until the event occurs.						



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Jim Throop, City Manager

**FROM:** Christie Alarcon, Community Development Program Manager  
c\_alarcon@ci.lompoc.ca.us

**SUBJECT:** Adoption of Resolution No. 6218(18) Declaring a Shelter Crisis and Authorizing City's Participation in the Homeless Emergency Aid Program

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### **Recommendation:**

Staff recommends the City Council adopt Resolution No. 6218(18) (Attachment), declaring, pursuant to Government Code §8698.2, a shelter crisis exists in the City of Lompoc (City), and authorizing the City's participation in the Homeless Emergency Aid Program.

### **Background:**

On August 7, 2018, the California Homeless Coordinating and Financing Council (HCFC) announced the launch of the Homeless Emergency Aid Program (HEAP).

HEAP is a \$500 million block grant program designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. HEAP is authorized by Senate Bill (SB) 850, which was signed into law by Governor Brown in June 2018. A shelter crisis declaration is required for all cities within a Continuum of Care that wish to receive HEAP funds. The City is within the Santa Maria/Santa Barbara County Continuum of Care.

### **Discussion:**

Santa Barbara County's 2017 homeless Point In Time (PIT) count found there were 219 homeless men, women and children residing in Lompoc. There is one homeless shelter in Lompoc that provides 56 year round emergency shelter beds for clean and sober persons.

Unauthorized homeless encampments have been prevalent throughout the City, exposing homeless persons to traffic hazards, crime, risk of death and injury, exposure to weather, lack of adequate sanitation services, and other conditions that are detrimental to their health and safety.

The impact of homeless persons lodging in public parks, parking lots, bus benches, and other places not meant for human habitation has an adverse effect on such resources, as well as the use and enjoyment of the public spaces for their intended purposes for the public at large.

Declaration of a shelter crisis will allow the City to participate in the HEAP funding, whether directly or indirectly through other agencies receiving the funds, and utilizing them to assist homeless persons currently residing in the City.

**Fiscal Impact:**

The declaration of a shelter crisis by the City Council does not have a material fiscal impact to the City or the City's General Fund. The declaration of a shelter crisis enables the City to pursue state funding through HEAP. All funding provided through HEAP will reduce the corresponding obligation of funding by the City's General Fund to address the homelessness crisis in the City. HEAP funding does not require a local City General Fund match for funds received by the City or participating agencies.

**Conclusion:**

The City recognizes the limited number of shelter beds versus the number of persons experiencing homelessness per the 2017 PIT count demonstrate the shelter crisis the City is experiencing. In order to effectively collaborate with Santa Barbara County, neighboring cities, service and housing providers, and other stakeholders to improve coordination, necessary financial assistance is essential. Adoption of Resolution No. 6218(18) will allow the City to apply for HEAP financial assistance and/or partner Lompoc service agencies to apply.

Respectfully submitted,

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Christie Alarcon, Community Development Program Manager

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Teresa Gallavan, Economic & Community Development Director / Assistant City Manager



**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Jim Throop, City Manager

Attachment: Resolution No. 6218(18)

**RESOLUTION NO. 6218(18)**

**A Resolution of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California, Declaring a Shelter Crisis**

**WHEREAS**, California Governor Edmund G. Brown, Jr., and the members of the California Legislature, have recognized the urgent and immediate need for funding at the local level to combat homelessness; and

**WHEREAS**, the Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program as part of Senate Bill (SB) 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018); and

**WHEREAS**, the Governor and Legislature require jurisdictions seeking an allocation through the Homeless Emergency Aid Program to declare a Shelter Crisis pursuant to Government Code section 8698.2; and

**WHEREAS**, the City of Lompoc (City) has developed a homelessness plan and undertaken multiple efforts at the local level to combat homelessness; and

**WHEREAS**, the City finds per the 2017 Point In Time (PIT) count, 219 persons within the City are homeless and living without shelter; and

**WHEREAS**, the City finds the number of homeless is significant and those persons are without the ability to obtain shelter; and

**WHEREAS**, the City finds the health and safety of unsheltered persons in the City is threatened by lack of shelter; and

**WHEREAS**, the City affirms its commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The foregoing recitals and findings are true and correct.

**SECTION 2.** A shelter crisis pursuant to Government Code section 8698.2 exists in the City, and authorizes the City's participation in the Homeless Emergency Aid Program.

**SECTION 3. Effective Date.** This Resolution is effective on the day of its adoption.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc



## REVISED

### City Council 2018 Regular Meeting Calendar

January 2 - Council Meeting Cancelled
<b>JAN 16</b> - Jt Mtg w/Economic Development Committee
<b>FEB 6</b> - Jt Mtg w/Parks & Recreation Commission
<b>FEB 20</b> - Jt Mtg w/Beautification Commission
<b>MARCH 6</b> - Jt Mtg w/Planning Commission
<b>MARCH 20</b>
<b>APRIL 3</b> - Jt Mtg w/Youth Commission
<b>APRIL 17</b> - Jt Mtg w/Public Safety Commission
<b>MAY 1</b> - Jt Mtg w/Airport Commission
<b>MAY 15</b> - Jt Mtg w/Senior Commission
<b>JUNE 5</b> - Jt Mtg w/Human Services Commission
<b>JUNE 19</b> - Jt Mtg w/Library Commission
<b>JULY 3</b>
<b>JULY 17</b>
<b>AUG 7</b>
<b>AUG 21</b>
<b>SEP 4</b>
<b>SEP 18</b>
<b>OCT 2</b> - Jt Mtg w/Utility Commission
<b>OCT 16</b>
<b>Nov 6</b> - CANCELLED
<b>Nov 20</b>
<b>DEC 4</b>
<b>DEC 18</b>
<b>JANUARY 1, 2019</b> - CANCELLED



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Jim Throop, City Manager

**FROM:** Susan Zavolta, Senior Administrative Analyst  
s\_zavolta@ci.lompoc.ca.us

**SUBJECT:** Introduction of Ordinance No. 1653(18), Rescinding Former Recycled Water Fee; Adoption of Resolution No. 6219(18), Establishing New Recycled Water Use and Administrative Fees

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### **Recommendation:**

Staff recommends the City Council:

- 1) Hold a public hearing;
- 2) Introduce, for first reading by title only with further reading waived, Ordinance No. 1653(18), which rescinds Ordinance No. 1324(90), concerning the recycled water use fee (Attachment 1); and
- 3) Adopt Resolution No. 6219(18), which establishes a new recycled water use fee and administrative fees to implement the recycled water program (Attachment 2).

### **Background:**

On April 16, 1990, the City Council adopted Urgency Ordinance No. 1319(90). That ordinance, with revisions over the years, enacted a prohibition for using potable, or drinking, water for dust control and compaction at construction sites when the entity performing the work has access to recycled water (now Lompoc Municipal Code [LMC] Section 13.04.060).

The 1990 urgency ordinance also provided reclaimed (recycled) water could be used for construction uses. The City has created a trucked recycled water program (Program) to make recycled water available to all construction sites in the City. When a developer uses the Program to comply with the LMC provision noted above, then that developer would bring the appropriate vehicle to the Lompoc Regional Wastewater Reclamation Plant (Wastewater Plant) for filling with recycled water for use on their construction sites.

October 2, 2018

Approval of City Cost Share and Conflict of Interest Adoption

Page 2 of 4

On May 1, 1990, the City Council adopted Urgency Ordinance No. 1324(90), which established a fee of \$1.00 per one unit of recycled water. One unit of water is 100 cubic feet (HCF) or 748 gallons. That rate has never been updated and does not include administrative fees.

The City was required by the State Water Resources Control Board (Board) to get an updated permit for the Program. The City prepared an Engineering Report and Notice of Intention; and the Board issued the permit on January 25, 2018, under Order No. WQ-2016-0068-DDW.

The cost of producing recycled water has increased significantly since the \$1.00/HCF fee was established in 1990. Staff evaluated the recycled water use fee, based on the cost to produce recycled water at the Wastewater Plant, and recycled water use fees at other California wastewater plants. Staff also reviewed administrative costs to run the Program.

**Discussion:**

The Fiscal Year 2018-19 cost to treat wastewater influent and produce recycled water is approximately \$16 Million per 1 billion gallons of influent. That is equal to \$0.016 per gallon or \$11.97 per HCF. In accordance with Proposition 26, the charge for recycled water cannot exceed the \$11.97 per HCF cost. Attachment 3 provides a list of recycled water use fees and administrative fees from other wastewater plants, which were surveyed to determine a competitive rate for the City. The surveyed plants all provide recycled water for construction purposes. The recycled water use fees range from \$1.97 to \$7.42 per HCF for agencies surveyed. The average recycled water use fee is \$2.69 per HCF, when removing the two highest rates that were over \$7.42 per HCF. Staff is proposing \$2.69 per HCF, which is a 23% recovery rate of recycled water production costs. The current recycled water use fee is \$1.00 per HCF.

Staff also reviewed administrative costs incurred by the City to implement the Program in the City. Attachment 4 provides proposed administrative fees for Program customers. In addition to \$2.69 per HCF and to achieve 100% administrative cost recovery, each customer utilizing the Program will be charged administrative fees of \$215.00 annually; and \$153.00 per month thereafter. The annual fee is to cover the administrative costs of a site inspection and recycled water permit, supervision by an operator for the recycled water fill up, State and City recycled reports, and invoice preparation. Those fees also cover the administrative costs for a monthly site inspection, completion of State and City recycled water reports, and invoice preparation. The annual charge will ensure the City receives administrative fees for recycled water customers to renew their permits each year and it makes sure customers follow State requirements for recycled water use.

For example, a customer would be charged a \$215.00 administrative fee and a recycled water use fee of \$2.69 per HCF, for the first month they purchase recycled water. Thereafter customers would be charged a \$153.00 monthly administrative fee and a monthly recycled water use fee of \$2.69 per HCF for recycled water, for the second through the twelfth month of each year. The charges would be re-implemented on an

October 2, 2018

Approval of City Cost Share and Conflict of Interest Adoption

Page 3 of 4

annual basis. With City Council approval, the charges would also be adjusted annually, if necessary, to ensure 100% recovery of administrative fees and 23% recovery of water use fees are received for the Program.

Attachment 4 compares the recycled water proposed fees to potable water fees for a 3-inch hydrant meter on a monthly basis. The monthly water service fee for a 3-inch hydrant meter is \$346.37 and the water use fee is \$4.80 per HCF.

**Fiscal Impact:**

Ordinance No. 1653(18) rescinds Ordinance No. 1324(90), which only includes a recycled water use fee of \$1.00 per HCF and does not include any administrative fees to implement the Program. Attachment 4 includes the proposed water use fee of \$2.69 per HCF for all customers purchasing recycled water, that equates to 23% recovery of recycled water production costs. That is proposed to be adjusted annually, if necessary. Attachment 4 also includes administrative fees of \$215.00 for the first month for all new recycled water customers, and \$153.00 for the second and following months annually. Those charges are based on 100% recovery of administrative costs and will repeat annually for all recycled water customers who purchase recycled water for multiple years. That ensures recycled water permit costs and recycled water fill ups and procedures are reviewed and followed properly.

The recycled water use fee increase and administrative fees proposed will recapture a higher percentage of the cost of producing and selling recycled water than the fees previously charged when the City was previously selling recycled water. All revenues received will be allocated to the City's Wastewater utility, which produces and sells the recycled water. No General Fund resources are used to produce recycled water nor are any General Fund resources used in the sale of recycled water.

**Conclusion:**

Adopting Ordinance No. 1653(18) and Resolution No. 6219(18) will implement a water use fee with a 23% recovery rate, and administrative fees with a 100% recovery rate. The recovery use percentages are proposed for the present and future with allowance for periodic review by the City Council.

Respectfully submitted,

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Susan Zavolta, Senior Administrative Analyst

October 2, 2018

Approval of City Cost Share and Conflict of Interest Adoption

Page 4 of 4

**APPROVAL FOR SUBMITTAL TO THE CITY MANAGER:**

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Tikan Singh, Acting Utility Director

**APPROVAL FOR SUBMITTAL TO THE CITY COUNCIL:**

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Jim Throop, City Manager

- Attachments
- 1) Ordinance No. 1653(18)
  - 2) Resolution No. 6219(18)
  - 3) Recycled Water Fees Comparison
  - 4) Proposed Recycled Water Monthly Fees



**Ordinance No 1653(18)**

**An Ordinance of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California, Repealing  
Ordinance No. 1324(90), Relating To Reclaimed Water Rates**

**WHEREAS**, on April 16, 1990, the City Council adopted Urgency Ordinance No. 1319(90) requiring the use of recycled water for dust control at construction sites in the City of Lompoc (City); and

**WHEREAS**, on May 1, 1990, the City Council adopted Ordinance No. 1324(90), establishing a recycled water use fee of \$1.00 per hundred cubic feet (748 gallons), which has never been updated; and

**WHEREAS**, the City was required to get a recycled water permit and the State Water Resources Control Board notified the City on January 25, 2018, the recycled water program under Order WQ-2016-0068-DDW was approved; and

**WHEREAS**, City staff has reviewed recycled water use fees and administrative fees levied by other agencies for recycled water, and current costs to the City to operate the trucked recycled water program (Program) and found the City's fee is well below the normal fee of similar agencies and does not cover the cost of the Program; and

**WHEREAS**, the City Council, at a regularly scheduled meeting, held a Public Hearing on October 2, 2018, to review and consider the proposed recycled water use fee and administrative fee changes described in Resolution No. 6219(18); and

**WHEREAS**, the proposed adjustments to the recycled water program are statutorily exempt from environmental review as the modification of a fee intended to meet operating expenses for producing recycled water, pursuant to Section 15061 of the California Environmental Quality Act (CEQA) and its Guidelines Section 15273.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1:** Ordinance No. 1324(90) is hereby rescinded in its entirety.

**SECTION 2:** This ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this ordinance and shall cause this ordinance to be posted in the manner required by law.

This Ordinance was introduced on October 2, 2018, and duly adopted by the City Council of the City of Lompoc at its duly noticed regular meeting on \_\_\_\_\_, 2018, by the following electronic vote:

PASSED AND ADOPTED this \_\_\_ day of \_\_\_ 2018, by the following electronic vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

Attest:

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc

## **RESOLUTION NO. 6219(18)**

### **A Resolution of the Council of the City of Lompoc, County of Santa Barbara, State of California, Establishing New Recycled Water Fees**

**WHEREAS**, on April 16, 1990, the City Council adopted Urgency Ordinance No. 1319(90), requiring the use of recycled water at construction sites for dust control and compaction; and

**WHEREAS**, on May 1, 1990, the City Council adopted Urgency Ordinance No. 1324(90), which established a recycled water use fee of \$1.00 per hundred cubic feet (HCF), which is 748 gallons of water; and

**WHEREAS**, the recycled water fee has not been updated since 1990, and does not include any administrative fees; and

**WHEREAS**, the State Water Resources Control Board notified the City of Lompoc (City) on January 25, 2018, the City's recycled water program (Program) under Order WQ-2016-0068-DDW was approved; and

**WHEREAS**, the cost of producing recycled water has increased significantly since 1990, and based on evaluation of the recycled water rate, several adjustments are recommended to reflect the current administrative cost and update the recycled water use fees for the Program; and

**WHEREAS**, the cost during the current Fiscal year 2018-19 to treat wastewater influent and produce recycled water is \$16 Million, per 1 billion gallons, which is equal to \$0.016 per gallon or \$11.97 per HCF; and

**WHEREAS**, City staff has reviewed recycled water use fees and administrative fees from other wastewater plants and current costs to the City to operate the Program; and

**WHEREAS**, the recycled water use fee charged by surveyed California wastewater agencies for construction and landscape purposes ranged from \$1.97 per HCF to \$7.42 per HCF; and

**WHEREAS**, the City Council, at a regularly scheduled meeting on October 2, 2018, held a Public Hearing to review and consider proposed recycled water use fee changes; and

**WHEREAS**, on October 2, 2018, the City Council held a public hearing and introduced Ordinance No. 1653(18) to rescind the current fee of \$1.00 per HCF; and

**WHEREAS**, the proposed adjustments to the Recycled Water Program are statutorily exempt from environmental review as the modification of a fee intended to meet operating expenses for producing recycled water, pursuant to Section 15061 of the California Environmental Quality Act (CEQA) and its Guidelines Section 15273.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, STATE OF CALIFORNIA, HEREBY RESOLVES:**

**SECTION 1. Recycled Water Use Fee.** The recycled water use fee of \$2.69 per HCF, which is 23% recovery of the recycled water production rate, is adopted. The recycled water fee shall be reviewed annually and adjusted, if necessary, to ensure continued recovery of 23% of the recycled water production costs.

**SECTION 2. Recycled Water Administrative Fee.** The following costs were reviewed to determine a Recycled Water Administrative Fee:

- A. The Recycled Water Program requires each applicant to complete a recycled water permit, and staff to inspect sites using recycled water, supervise the filling of trucks with recycled water, complete recycled water reports to comply with the City’s recycled water permit, and invoice recycled water customers for their recycled water use.
- B. The City Council approves an annual administrative fee of \$215.00 for the first month a customer purchases recycled water each year. That fee will be reviewed annually and adjusted as necessary to recover 100% of the administrative costs.
- C. The City Council approves an administrative fee of \$153.00 per month for the second through twelfth months of each one-year period a customer purchases recycled water. That fee will be reviewed annually and adjusted as necessary to recover 100% of the administrative costs.

**SECTION 3. Effective Date.** This Resolution will be effective on the same day Ordinance No. 1653(18) becomes effective.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc

## Recycled Water Fees Comparison

From Larry Walker & Associates

Municipality/Agency	Type of Use	Water Use Cost/HCF	% of Potable Rate	Potable Rate (Drinking Water)	Administrative Costs
City of Lompoc	Trucked	Current =\$1.00	21	4.80	No other fees
City of Lompoc	Trucked Program	*Proposed=\$2.69	56	4.80	**First Mo.=\$215.00 + \$2.69/ HCF, Succeeding Mos.=\$153.00 + \$2.69/ HCF
Town of Yountville (2016)	Trucked Program	\$7.42			\$350 annual application fee, \$1,192 for first 100,000 gallons
Marin Municipal Water District (2016)	Unspecified	\$2.76			
Marin Municipal Water District (2016)	Unspecified	\$7.56			
Napa Sanitation District (2016)	Golf Course, Vineyards, Landscape	\$1.17			
City of Santa Rosa	Landscape Irrigation	\$2.66			
City of San Jose (2016)	Industrial	\$2.87			
City of Santa Clara (2016)	Irrigation	\$3.07			
City of Santa Clara (2016)	Industrial	\$2.63			
San Jose Water Company (2016)	Landscape Irrigation	\$4.0300			
East Bay Municipal Utility District (2003)	Landscape Irrigation & Industrial	\$1.97			Metering charge= \$8 to \$1100/mo (based on meter size) + Elevation surcharge based on pumping costs
Dublin San Ramon Services District (2009)	Unspecified	\$2.75			
City of Burbank (2016)	Unspecified	\$2.66			
City of Santa Barbara (2016)	Unspecified	\$3.02			

\*Water Use Costs Per HCF Charged Every Month, HCF (Hundred Cubic Feet =748 Gallons)

\*\*Administrative Costs- First month & succeeding months occur on an annual basis. First month costs includes: Permit & application cost, site visit, recycled water use instruction, reporting costs & invoicing. Second-twelfth months include site visit, reporting and invoicing costs. Costs repeat annually

## Proposed Recycled Water, Monthly Fees

<p><b>Cost to treat wastewater influent and produce recycled water-\$16 Million per 1 billion gallons, which equals \$0.016 per gallon or \$11.97/HCF. Current Fiscal Year</b></p> <p><b>(FY) 2018-2019 Budget</b></p> <p><b>(Hundred Cubic Feet) =748 Gallons</b></p> <p><b>City Permit-Allows a Total of 62,000 Gallons/Day or 83 HCF/Day to be sold</b></p>	<p><b>Proposed Recycled Water Use Fee-All Customers, Monthly</b></p> <p><b>Proposed Cost per HCF <span style="float: right;">\$2.69</span></b></p> <p><b>Approval of 23% Recovery Cost of Recycled Water Production Costs,(\$11.97/HCF)</b></p> <p><b>23% Recovery of Recycled Water Production Costs, Which Are (\$11.97/HCF)</b></p>
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### Recycled Water-Proposed

Calculation of Administrative Fees-First Time Customer - First Month/Year (Yr.)			Calculation of Administrative Fees-Repeat Customer-Monthly Fee-2nd-12th Month/Yr.		
Position	Hr. Rate	Cost/Customer	Position	Hr. Rate	Cost/Customer
Operations Supervisor Site Inspection	\$132.84/1 hr.	\$132.84	Operations Supervisor Site Inspection	\$132.84/1 hr.	\$132.84
Operator Supervisor Review Permit	\$132.84/20 min.	\$44.28	Operator Supervisor Review Permit	\$132.84	\$0.00
Operator Recycled Water Fill Up	\$106.09/10 min.	\$17.68	Operator Recycled Water Fill Up	\$106.09	\$0.00
OSA Recyled Water Report	\$108.33/10 min.	\$10.83	OSA Recyled Water Report	\$108.33/10 min.	\$10.83
Accounting Technician II	\$57.62/10 min.	\$9.60	Accounting Technician II	\$57.62/10 min.	\$9.60
<b>Total Cost</b>		<b>\$215.24</b>	<b>Total Cost</b>		<b>\$153.28</b>
<b>First Time Customer- Proposed 100% Recovery-Administrative Fee</b>		<b>\$215.00</b>	<b>Repeat Customer- Proposed 100% Recovery-Administrative Fee</b>		<b>\$153.00</b>

<b>*Total Monthly Recycled Water Proposed Fees-First Time Customer-First Month/Year</b>	<b>**Total Monthly Recycled Water Proposed Fees-Repeat Customer, Second Through Twelfth Months per Year</b>
Administrative Fees	\$215.00
Water Use Fee per HCF	\$2.69
<b>Administrative Fee</b>	<b>\$215.00</b>
<b>3-inch Monthly Water Service Fee</b>	<b>\$153.00</b>
<b>Water Use Fee Per Month- per HCF</b>	<b>\$2.69</b>
	<b>\$4.80</b>

\* Any repeat customers will be charged the first month administrative fees annually.

\*\* Any repeat customers will be charged the second and following months administrative fees annually

\*\*\* All Administrative Fees are Proposed for 100% Recovery of Cost & Water Use Fees-23% Recovery of Costs



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Mayor and Members of the City Council

**FROM:** Jim Throop, City Manager  
j\_throop@ci.lompoc.ca.us

Jeff Malawy, Assistant City Attorney  
jmalawy@awattorneys.com

**SUBJECT:** Adoption of Resolution No. 6220(18) Proclaiming a Local Emergency Relating to the Clean-up of the Santa Ynez Riverbed, Requesting the County of Santa Barbara to Proclaim a Local Emergency, the Governor of California to Proclaim a State of Emergency, and Requesting for Assistance with the Clean-up from the Federal, State, County Governments, Other Cities, and Other Agencies

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### **Recommendation:**

Staff recommends the City Council adopt Resolution No. 6220(18) (attached) proclaiming a local emergency relating to the clean-up of the Santa Ynez Riverbed (Riverbed), requesting the County of Santa Barbara (County) to proclaim a local emergency, requesting the Governor of California to proclaim a state of emergency, and requesting financial and other assistance with the cleanup from the Federal Government, State of California (State), County, and other agencies.

### **Background:**

Over the past weeks, the City of Lompoc (City) has undertaken an effort to remove a significant number of homeless individuals residing in and around the Riverbed adjacent to the City, for the purpose of relocating them to alternative housing.

Individuals vacated the Riverbed with the belongings they chose to take with them, but large amounts of trash and other refuse has been left behind, including hazardous materials such as human waste and syringes from intravenous drug use.

Those materials and hazardous wastes constitute significant pollutants to surface water quality and potentially groundwater and drinking water quality if the surface water infiltrates. The area serves as the primary recharge area for the City's drinking water aquifer. The pollutants will become mobilized once the rains begin and water is flowing in the Santa Ynez River, if they are not removed prior to that time.

Additionally, persons who have been inhabiting the Riverbed have excavated the river's bank, compromising its integrity, increasing the risk of flow and flood-related damage to the bank, the City's bike path, and the roadway beyond.

The City has estimated it has dedicated over \$450,000 worth of in-kind resources to plan for, and implement, the removal of homeless persons from the Riverbed to date, and has obtained initial estimates for further cleanup and removal of waste, sharps, trash and other materials left by the homeless estimated in the amount of an additional \$500,000. A source for funding the additional cleanup and removal of materials has not been identified.

### **Discussion:**

The California Emergency Services Act and the Disaster Assistance Act provide tools for local entities to request financial assistance when the local agency does not have the financial resources to appropriately respond to an emergency, and requires assistance from the State or other local entities.

Under both of those Acts, declaring a state of emergency is an essential first step. The emergency declaration is the prerequisite for State assistance in the form of mutual aid or funding to repair, restore, or replace public facilities damaged by a disaster.

When an emergency has been declared in a local jurisdiction, the Governor may request and appropriate any State money available to respond and address the emergency. The Governor may also declare a state of emergency in the affected area and request Federal assistance.

The County, other cities, and other local districts and agencies may also be requested to assist in the emergency, whether through existing mutual aid agreements or otherwise. The costs incurred by local entities providing mutual aid during an emergency can be eligible for reimbursement from the State or Federal government.

Additionally, if damage to a public facility occurs during the Riverbed cleanup that qualifies under the Disaster Assistance Act, then the declaration of emergency by the local jurisdiction will assist in qualifying for State reimbursement of funds used to repair or replace the public facility.

Government Code sections 8588 and 8630 of the California Emergency Services Act, and Chapter 2.36 of the Lompoc Municipal Code (LMC), empower the City Council to proclaim the existence of a local emergency when the City is affected by the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the City, which are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat.

California Government Code sections 8558 and 8630 *et seq.* similarly empower the County to proclaim the existence of a local emergency when such conditions exist within the County.

California Government Code Section 8625 empowers the Governor of the State of California to proclaim a state of emergency in an area affected, or likely to be affected, by such conditions if the Governor is requested to do so by the Mayor or City Manager of the City or the Chairman of the County Board of Supervisors or the County Executive Officer.

Portions of the Riverbed are located inside the City limits, but many of the parcels comprising the Riverbed are owned by the City, yet are located outside the City limits in unincorporated areas of the County. Therefore, a declaration of emergency by the County Board of Supervisors will assist in obtaining financial assistance from the State and other entities.

Resolution No. 6220(18) (attached) proclaims a local emergency relating to the clean-up of the Santa Ynez riverbed, requests the County to proclaim a local emergency for the affected riverbed areas in the County, requests the Governor of California to proclaim a state of emergency for the affected Riverbed areas, and requests financial and other assistance with the clean-up from the State, County, and other agencies.

The City Council must review the need to continue the local emergency at least once every 30 days until the City Council terminates the declaration of local emergency. (Gov. Code section 8630.)

Under Subdivision 2.36.060(A)(6) and Section 3.36.180 of the LMC and Public Contracts Code section 20168, proclaiming a local emergency grants the City Manager additional emergency powers, such as the power to adopt emergency laws and the power of increased spending authority without City Council review. It also suspends certain City purchasing rules. However, Resolution No. 6220(18) finds those additional emergency powers are not necessary at this time, and affirmatively states those additional powers shall not be effective for this emergency proclamation. Additionally, The City Attorney is unsure whether the purpose and subject of this declaration of emergency fully meets the statutory requirements to allow those additional emergency powers to the City Manager.

**Fiscal Impact:**

Adoption of Resolution No. 6220(18) does not cause a fiscal impact to the City's General Fund or other funds of the City. The adoption is a procedural step in a process that will allow for the City to apply for and potentially receive funding or other assistance from the State or other agencies to reimburse the City for costs related to the Riverbed cleanup process. As mentioned above, the adoption of Resolution No. 6220(18) is an initial step necessary to allow for the City to potentially be reimbursed costs associated with the local emergency situation.



**Conclusion:**

Proclamation of a local emergency is not a guarantee of funding for the Riverbed clean-up project, but is a first step and may lead to funding from the State and other agencies, including the County where the majority of the affected Riverbed is located. Staff recommends the City Council adopt Resolution 6220(18) to provide the City an additional tool in obtaining financial and other assistance to address the emergency situation in the Riverbed area.

Respectfully submitted,

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Jim Throop, City Manager



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Jeff Malawy, Assistant City Attorney

Attachment: Resolution No. 6220(18)

**RESOLUTION NO. 6220(18)**

**A Resolution of the City Council of the City of Lompoc  
County of Santa Barbara, State of California,  
Proclaiming A Local Emergency; Requesting the County of  
Santa Barbara to Proclaim a Local Emergency in the County;  
Requesting the Governor of California to Proclaim a State of Emergency;  
Requesting Assistance with the Santa Ynez Riverbed Clean-up from the  
Federal, State, County Governments, Other Cities, and Other Agencies**

**WHEREAS**, California Government Code Sections 8558 and 8630 *et seq.*, and Chapter 2.36 of the Lompoc Municipal Code, empower the City Council of the City of Lompoc (City) to proclaim the existence of a local emergency when the City is affected by the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the City which are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

**WHEREAS**, California Government Code Sections 8558 and 8630 *et seq.* similarly empower the County of Santa Barbara (County) to proclaim the existence of a local emergency when such conditions exist within the County; and

**WHEREAS**, California Government Code Section 8625 empowers the Governor of the State of California (State) to proclaim a state of emergency in an area affected, or likely to be affected, by such conditions if the Governor is requested to do so by the Mayor or City Manager of the City or the Chairman of the Board of Supervisors of the County or the County Executive Officer; and

**WHEREAS**, the Santa Ynez River is a natural watercourse that flows through the City to the Pacific Ocean, reaching the ocean approximately nine (9) miles west of the City; and

**WHEREAS**, the Santa Ynez River is listed as critical habitat for the Southwestern Willow Flycatcher and the Southern California Steelhead, and provides habitat for the Least Bell's Vireo, California Red-legged Frog; and several other federal and state listed sensitive species and natural habitat types; and

**WHEREAS**, a significant number of homeless individuals, up to nearly 100 at times, have been residing in and around the Santa Ynez Riverbed adjacent to the City; and

**WHEREAS**, the City has undertaken an effort to remove those persons from the Santa Ynez Riverbed (Riverbed) and adjacent City property, for the purpose of relocating them to alternative housing; and

**WHEREAS**, homeless individuals have vacated the Riverbed with the belongings they have chosen to take with them, relinquishing ownership of belongings left on City property; and

**WHEREAS**, the area of impact of the homeless habitation includes property within the jurisdictions of the City, the County, and the Federal Bureau of Prisons; and

**WHEREAS**, there are a significant number of relinquished material belongings and waste materials remaining in the Riverbed and on adjacent City properties; and

**WHEREAS**, if not promptly removed, those remaining materials will encourage re-inhabitation of the Riverbed by homeless and indigent persons; and

**WHEREAS**, those material belongings and wastes constitute significant pollutants in the form of human waste, syringes, food waste and other trash; and

**WHEREAS**, the pollutants will become mobilized once water is flowing in the Santa Ynez River, if they are not removed prior to that time; and

**WHEREAS**, an El Niño weather pattern is predicted by the National Oceanic and Atmospheric Administration at a 50% chance for fall 2018 and a 65% chance for the winter of 2018-2019, which is anticipated to result in higher than normal rain amounts for Southern California; and

**WHEREAS**, persons who have been inhabiting the riverbed have excavated into the river's bank, compromising its integrity, increasing the risk of flow and flood related damage to the bank, the City's bike path, and the roadway beyond; and

**WHEREAS**, persons inhabiting the riverbed include intravenous drug users, and live in unsanitary crowded conditions which encourage the transmission of waste-borne disease,

**WHEREAS**, human waste and biological hazards contaminate surface water, and potentially contaminate groundwater when that surface water infiltrates; and

**WHEREAS**, Lompoc Police have responded to 97 calls in the riverbed, including 11 calls regarding fires or reported smoke, during calendar year 2018, reducing the availability of the City's limited emergency response and police resources; and

**WHEREAS**, the Lompoc Fire Department has responded to 18 calls in the riverbed since January 1, 2018, including six fires, reducing the availability of the City's limited emergency response and firefighting resources, and

**WHEREAS**, the aforementioned conditions are a significant threat to public health and safety, water quality and the health of the natural environment; and

**WHEREAS**, the repair, restoration, reconstruction, or replacement of public property damaged as a result of these conditions, and/or threatened conditions, is beyond the ability of the City to address alone; and

**WHEREAS**, the City has dedicated over \$450,000.00 worth of in-kind resources to plan for, and implement, the removal of homeless persons from the Riverbed; and

**WHEREAS**, the City has obtained initial estimates for further removal of waste, sharps, trash and other materials left by the homeless ("Riverbed Cleanup") in the amount of \$500,000, for which a source of funding has not been identified; and

**WHEREAS**, the situation described above in and around the Riverbed in the City and County (“Riverbed Conditions”) constitutes an actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the City and County which are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City or County individually and require the combined forces of other political subdivisions to combat, and are, or are likely to be, by reason of their magnitude, beyond the control of the services, personnel, equipment, and facilities of any single county or city and require the combined forces of a mutual aid region or regions to combat.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1:** The foregoing findings are true and correct.

**SECTION 2:** The City Council hereby proclaims the existence of a local emergency based on the findings above.

**SECTION 3:** The City Council hereby formally requests the County to proclaim a local emergency in the County, as the Riverbed Conditions described above exist not only within the City, but also outside the City’s jurisdictional boundaries in the County. The City further requests that the Chairman of the County Board of Supervisors or the County Executive Officer request the Governor to proclaim a state of emergency in the area threatened by the Riverbed Conditions pursuant to Government Code subdivision 8625(b).

**SECTION 4:** The City Council formally requests the County, and any appropriate County agencies, to provide any financial or other aid to assist the City with the Riverbed Cleanup, whether through mutual aid agreements pursuant to Government Code section 8631 or otherwise.

**SECTION 5:** The City Council formally requests other local jurisdictions and public agencies to provide any financial or other aid to assist the City with the Riverbed Cleanup, whether through mutual aid agreements pursuant to Government Code section 8631 or otherwise.

**SECTION 6:** The City Council hereby requests any and all other aid from any and all other jurisdictions, organizations, entities, or persons willing to assist the City with the Riverbed Cleanup.

**SECTION 7:** The City Council, including the Mayor, hereby formally request the Governor of California to proclaim the City, and the area outside the City threatened by the Riverbed Conditions, to be in a state of emergency, pursuant to Government Code section 8625.

**SECTION 8:** The City Council formally requests the State, and any appropriate State agencies, to provide any financial or other aid to assist the City with the Riverbed Cleanup, whether through mutual aid agreements pursuant to Government Code section 8632 or otherwise.

**SECTION 9:** The City Council formally requests the Governor of California to provide financial or other assistance to the City from any fund legally available at the State or Federal level, pursuant to Article 16 of the California Emergency Services Act or any other applicable authority, for use in conducting the Riverbed Cleanup.

**SECTION 10:** The City Council requests the Governor of California to approve, pursuant to Government Code section 8633, the cost of any extraordinary services incurred by political subdivisions in executing mutual aid agreements as a legal charge against the State.

**SECTION 11:** James Throop, City Manager of the City, is hereby designated as the authorized representative for public assistance and individual assistance of the City for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available local, State, and Federal assistance.

**SECTION 12:** For the local emergency proclaimed by this resolution, the City Council expressly declares the City Manager (acting as the City's Director of Emergency Services) shall not be granted the additional powers listed in Lompoc Municipal Code subdivision 2.36.060(A)(6), and neither Lompoc Municipal Code section 3.36.180 nor Public Contracts Code section 20168 (both relating to emergency purchasing powers) shall be effective for this local emergency.

**SECTION 13:** The need for continuing the local emergency shall be reviewed by the City Council at its next regularly scheduled meeting of October 16, 2018, and at least once every thirty (30) days thereafter until the City Council terminates the local emergency, as required by Government Code Section 8630.

**SECTION 14:** A copy of this Resolution shall be forwarded to the Board of Supervisors of the County, the County Executive Officer, the Mayor and City Council and City Manager of all cities in the County, the Director of Governor's Office of Emergency Services, and the Governor of California.

**SECTION 15:** This Resolution is effective upon its adoption.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

ATTEST:

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc



## City Council Agenda Item

**City Council Meeting Date:** October 2, 2018

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jim Throop, City Manager  
j\_throop@ci.lompoc.ca.us

**SUBJECT:** Adoption of Resolution No. 6213(18) Approving Supplemental Appropriations for Funding of Riverbed Cleanup

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### **Recommendation:**

Staff recommends the City Council:

- 1) Adopt Resolution No. 6213(18) (attached) approving supplemental appropriations not to exceed \$532,000 for the initial phase of the "Riverbed Clean-up" funding related to clean-up of the Santa Ynez Riverbed and riverbank (collectively, Riverbed); and
- 2) Approve use of the City's Landfill to receive the trash/waste/debris from the Riverbed clean-up, and waive tipping fees for the debris.

That funding is necessary in order to begin immediate clean-up of the Riverbed prior to winter rains, and possible re-habitation by individuals. The initial funding will be from the Water Fund reserves, as this clean-up is necessary to ensure proper maintenance and security of the City's aquifer. The appropriations are recommended from account 751STR-538310 – Water Utility – Professional Services – Clean Up Services.

### **Background:**

Starting on September 10, 2018, the joint agency and community organization relocation of, and assistance efforts for, individuals living in the Riverbed began and has been ongoing with Lompoc Police and Santa Barbara County Sheriff patrolling and removing any individuals who have attempted to move back into the Riverbed.

Also on that date, the City began offering a triage center for the individuals who had been living in the Riverbed to gain access to a number of social services, such as Public Health, Behavioral Health, Public Defender, and more. To date, it has been very successful with

individuals accepting accommodations at detox centers, transitional housing, and other services.

**Discussion:**

With the relocation of the inhabitants, it is now necessary to immediately begin the clean-up of the Riverbed before winter rains begin in order to protect the City's primary water source.

It is imperative the City maintain the security and quality of its water aquifer. To accomplish that the following clean-up of the Riverbed is needed:

1. Removal of the hundreds of tons of trash/debris/waste from the Riverbed. Due to environmental restrictions and the inability to get equipment into the Riverbed, this portion of the clean-up will be done by hand-crews. A large waste container will be lowered over the edge of the riverbank to the location(s) of clean-up, filled by hand crews, and then it will be raised and dumped into a 40-yard roll-off provided by the County of Santa Barbara (County). Crews will load the waste container to capacity, at which time the crane operator will hoist the container to the top of the riverbank and deposit the trash into the roll-off container. This will continue the entire length of the western side of the Riverbed from the Robinson Bridge at Highway 246 to the Highway 1 bridge near the airport. The waste will be hauled to the City's Landfill for disposal. The estimated cost is approximately \$400,000 and is recommended resources for the work to be provided from Water Fund reserves.
2. Upon completion of the trash/debris removal, the next contractor(s) will then begin the process of trimming and removing the foliage and underbrush in the Riverbed. This is a very important phase as the Police Department needs to be able to view the Riverbed to see if anyone has moved back in and attempted to establish a campsite and prevent the unsafe habitation of the area and a repeat of the waste and debris deposits. This second phase will include a minimum of three contractors, including the California Conservation Corp. The approximate cost for this phase is \$132,000.
3. The third phase will be a request included in the upcoming Fiscal Year Biennial Budget 2019-2021 (Budget) planning process. The budget request is anticipated to include recommendations for personnel, equipment, and material costs to continue police patrols and cleaning/trimming efforts of the Riverbed. Without this phase, the Riverbed will again become an unapproved shelter and place to live for those individuals. This phase is currently estimated to be approximately \$303,000 annually. The preparation of the Budget will more fully define and describe the permanent program required for this ongoing effort and will provide an estimated cost.

What that plan does not include are costs for the City's Landfill usage. It is expected there will be numerous trips to the Landfill to dispose of the many tons of debris that will be removed from the Riverbed. City Council may approve the waiver of any tipping fees, given the significant public health and safety issue. Since the Landfill rates are not property-related fees, Proposition 218 is not applicable. Also, as long as future Landfill rates do not attempt to recoup the costs the City incurs with that proposed fee-waiver, the rates are not taxes pursuant to Proposition 26 and are not an issue. While a total amount of the recommended waiver is unknown, an estimate, based on 300 tons of material delivered to the Landfill, at regular waste rates would otherwise be approximately \$24,000. That amount is less than 0.8% of the operations budget for the Landfill of approximately \$3.25 million for the 2017-18 fiscal year.

City staff is currently working with County on a cost-share proposal. County staff will be working on a similar report to the County Board of Supervisors, asking for approval to assist in covering the actual financial cost of the clean-up. If waived, the cumulative tipping fee costs related to the cleanup will be tracked and be considered in the request for financial assistance.

This request for City funds, as was required for the Triage Center, will be offset by any funding the City may receive from the County, or possibly State and Federal agencies. Any tipping fees generated by the cleanup process will be requested for reimbursement similar to all other costs related to the cleanup process. This request for resources is designed to be a not-to-exceed amount of \$532,000; if additional funding is needed, then staff will return to the City Council with an additional request.

**Fiscal Impact:**

The supplemental appropriations for the Riverbed cleanup is recommended from the Water Fund's account 751STR-538310 – Water Utility – Professional Services – Clean-Up Services.

As included in Resolution No. 6213(18), the resources to fund the proposed supplemental appropriations is recommended to be from the City's Water Fund's fund balance reserves. As indicated in Resolution No. 6213(18), the funding is due to the fact the City must protect its water aquifer from any health and safety issues, such as the debris in the Riverbed. Contamination of the aquifer is not acceptable.

**Conclusion:**

If the City Council approves the attached Resolution, then City staff, working with the County, will begin the next phase of the clean-up of the Riverbed. The timing of the next phase(s) are critical to the health and safety of the City's aquifer. Removing the



October 2, 2018  
Funding for Riverbed Triage Center  
Page 4 of 4

trash/debris prior to the possible El Nino rains makes it imperative to work quickly and diligently to ensure the safety of the citizens of Lompoc.

Respectfully submitted,

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Jim Throop, City Manager

Attachment: Resolution No. 6213(18)

**RESOLUTION NO. 6213(18)**

**A Resolution of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California,  
Approving Supplemental Appropriations and Supplemental  
Revenues for Clean-up of the Santa Ynez Riverbed**

**WHEREAS**, on June 28, 2014, Government Code subdivision 53750(m) was amended to add “from any source” to the definition of “water” in the Proposition 218 Omnibus Implementation Act; and

**WHEREAS**, on August 7, 2018, the City Council of the City of Lompoc (City) approved a plan Santa Ynez Riverbed (Riverbed) encampments removal; and

**WHEREAS**, on September 10, 2018, the residents of the Riverbed were given final notice to vacate the Riverbed encampments; and

**WHEREAS**, following removal of all residents of the Riverbed, City staff was able to make an assessment of the condition of the Riverbed and estimate costs for removal of trash and debris; and

**WHEREAS**, the City Council intends for the City to pursue any and all funding opportunities to reimburse the City for costs incurred in the Riverbed clean-up due to encampment removal; and

**WHEREAS**, the City Council desires to continue the ongoing efforts to clean up the Riverbed by appropriating funds for costs of a contractor(s) specializing in removal of trash and debris.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** Approve supplemental appropriations for Fiscal Year (FY) 2018-19 to provide for the costs of the encampments removal plan approved at the August 7, 2018, City Council meeting and related revenue or reserves as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Appropriations</u>
751STR-538310	Professional Services – Clean Up	\$532,000.00
<u>Account Number</u>	<u>Account Name</u>	<u>Appropriations</u>
751-340990	Fund Balance	\$532,000.00

**SECTION 2. Effective Date.** This Resolution is effective on the day of its adoption. The supplemental revenues and supplemental appropriations are effective for the respective fiscal years indicated in Section 1 above.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on October 2, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc