



## AGENDA

**Regular Meeting of the Lompoc City Council  
Tuesday, February 6, 2018 – 6:30 P.M.  
City Hall, 100 Civic Center Plaza, Council Chamber**

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”

Regular City Council meetings will be videotaped and available for review on the City’s website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City’s web site: [www.cityoflomdoc.com](http://www.cityoflomdoc.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**ROLL CALL:** Mayor Bob Lingl  
Mayor Pro Tempore Jenelle Osborne  
Council Member Victor Vega  
Council Member Dirk Starbuck  
Council Member James Mosby

**INVOCATION:** Pastor Bernie Federmann

**PLEDGE OF ALLEGIANCE:** Mayor Bob Lingl

**PRESENTATIONS:**

Presentation to outgoing City of Lompoc Economic Development Committee Members.

**CITY MANAGER REPORT:** (Information only)

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes):**

**CONSENT CALENDAR:** All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Special Meeting of August 29, 2017

2. **Approval of expenditures for:**

Payroll of 12/15/2017 - \$1,564,669.41

Payroll of 12/29/2017 - \$1,226,898.68

Payroll of 01/12/2018 - \$1,190,711.04

Voucher Register of 12/01/2017 - \$380,486.39

Voucher Register of 12/08/2017 - \$341,389.99

Voucher Register of 12/11/2017 – 12/15/2017 - \$1,163,288.99

Voucher Register of 12/18/2017 – 12/22/2017 - \$1,387,861.64

Voucher Register of 01/08/2018 – 01/12/2018 - \$848,542.81

Electronic/Manual Payments of August 2017 - \$4,020,055.95

Electronic/Manual Payment of September 2017 - \$1,796,749.38

3. **Adoption of Ordinance No. 1644(18), Assigning the City Council the Mobilehome Rent Stabilization Board's Responsibilities, as Established by Chapter 5.60.**

Recommendation: Council adopt Ordinance No. 1644(18), Amending Chapter 5.60 of the Lompoc Municipal Code regarding the Mobilehome Rent Stabilization Board; and provide other direction, as deemed appropriate.

4. **Adoption of Resolution No. 6158(18) Directing SCI Consulting Group to Prepare the Engineer's Report for Fiscal Year 2018-2019, for the Continuation of Levying the Annual Assessments for the Park Maintenance and City Pool Assessment District No. 2002-01.**

Accounting and Revenue Manager Dean Albro

[d\\_albro@ci.lompoc.ca.us](mailto:d_albro@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6158(18), directing SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and City Pool Assessment District No. 2002-01 for Fiscal Year 2018-2019, for the continuation of the assessments that provide important revenues to fund the Lompoc Aquatic Center, as well as other park and recreation improvements and services.

**CONSENT CALENDAR:** (cont'd)

5. **Recommendation of Application for Federal Transit Administration 5307 Funds for City of Lompoc Transit.**

Aviation/Transportation Administrator Richard Fernbaugh  
[r\\_fernbaugh@ci.lompoc.ca.us](mailto:r_fernbaugh@ci.lompoc.ca.us)

Recommendation: Council recommend to the Santa Barbara County Association of Governments funding of the City of Lompoc Transit application for Federal Transit Administration 49 U.S. Code Section 5307 funds for operating and capital expenses for Fiscal Years 2018-19 to 2020-21.

6. **Review, Receive and File the City of Lompoc Park Maintenance and City Pool Assessment District No. 2002-01 Statement for the Period from July 1, 2016, through June 30, 2017 and Take Other Actions Deemed Appropriate.**

Accounting and Revenue Manager Dean Albro  
[d\\_albro@ci.lompoc.ca.us](mailto:d_albro@ci.lompoc.ca.us)

Recommendation: Council acting as the City Pool Assessment District Oversight Committee, review the City of Lompoc Park Maintenance and City Pool Maintenance Assessment District No. 2002-01 (District) Statement of Revenues, Expenditures, and Changes in Fund Balances (Statement) for the period from July 1, 2016, through June 30, 2017; receive and file the District Statement for the period from July 1, 2016, through June 30, 2017; and take other actions deemed appropriate.

**STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:**

- Monthly Update from Staff on the Financial Management System Upgrade.
- Status Report on Water and Wastewater Refunding Bonds.
- Update on homelessness and related issues in the Santa Ynez Riverbed and request from Council for direction it deems appropriate.

**ORAL COMMUNICATIONS (3 Minutes Maximum):**

**APPOINTMENTS:**

7. **Council Appointments to the Youth Commission.**
8. **Review of and Appointments to Commissions/Committees/Agencies on Which Council Members Serve.**

**NEW BUSINESS:**

9. **Introduction of Ordinance No. 1645(18), Amending Chapter 9.36 to Prohibit Commercial Cannabis Activities in the Mixed-Use District and Clarify the Definition of Cannabis Cultivation.**

City Attorney Joseph W. Pannone  
[jpannone@awattorneys.com](mailto:jpannone@awattorneys.com)

Planning Manager Brian Halvorson  
[b\\_halvorson@ci.lompoc.ca.us](mailto:b_halvorson@ci.lompoc.ca.us)

Recommendation: Council introduce, through first reading by title only with further reading waived, Ordinance No. 1645(18), Amending Sections 9.36.020 and 9.36.090 of the Lompoc Municipal Code Regarding Commercial Cannabis Activity; or provide other direction.

(Public Comment)

**City Council will recess to a Closed Session immediately following the last Regular City Council Meeting item.**

**CLOSED SESSION**

**CLOSED SESSION – City Council Conference Room**

**BUSINESS ITEM:**

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Paragraph (1) of subdivision (d) of Section 54956.9 Name of Case: Committees for Land, Air, Water and Species v. City of Lompoc, 2:17-cv-04902-PLA.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Matter re past due mitigation fees for Arbor Square.
3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9.: One matter regarding abatement of public nuisance at 604 University.
4. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS:** Property: 110 So. K Street (APN: 091-102-019), 114 So. K Street (APN: 091-102-018), **City Negotiators:** Teresa Gallavan Interim City Manager, Laura Dubbels, Deputy City Manager, and Joseph Pannone, City Attorney. **Negotiating Parties:** N/A. **Under negotiation:** Price and terms of payment.

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

**WRITTEN COMMUNICATIONS:**

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

**COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:**

**ADJOURNMENT:**

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on Tuesday, February 20, 2018.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 2<sup>nd</sup> day of February, 2018.

*/Stacey Haddon/*

Stacey Haddon, City Clerk

By: Shannon Marrs

**Proposed Future City Council Agenda Items**  
*(Please note these items are tentatively scheduled and subject to change)*

<u>Council Mtg. Date/Subject</u>	<b>Department</b>	<b>Agenda Category</b>
<b>Feb 20 - Jt Mtg w/Beautification Comm – 6pm</b>		
<b>Feb 20</b>		
Agreement w/SBCo Sherriff's Office Lpc Jail Use	Police Department	New Business
Agreement w/SBCo – North Ave Storm Drain	Public Works	New Business

<b>Other Unscheduled Items</b>	Proposed Date of Item	<b>Department</b>	<b>Agenda Category</b>
<b>Discussion of City Policies</b> – Rehab of Assets (2010 RDA Bond Fund Project List) Review of Lompoc Municipal Code – Suggested Revisions/Changes/Updates	Continuous		
Joint Meeting w/Planning Commission	March 6		
Cannabis Tax Options for 2018 Ballot	March 6	City Attorney	Council Request
Food Truck Permit Process	March 6	Planning	Council Request
Auditor's Report Presentation	March 6	Finance	Presentation
Review of 17/19 Budget (Starbuck)	March 20		Council Request
Special Joint Meeting w/EDC	April		Council Request
Home Buyers Assistance Program	April	Econ & Comm Dvlp	Council Request
CDBG Budget Action Plan Annual Report	April	Econ & Comm Dvllp	New Business
Council Workshop to Review 2030 GenPlan			
Evaluation of Extended Hours at City Hall (Osborne)			Council Request
Presentation of Costs Estimates for Multi-Sports Complex on City-owned property (Mayor Lingl)		Administration	Council Request
Estimates of costs on procuring engineering documents for future City projects (Ryon Park Rehabilitation, Construction of New Fire Station and New Police Station) (Mayor Lingl)			Council Request

g:futureagendalist 01-17-18



## February 2018 Master Calendar

DATE	ITEM	NOTES
02/01/2018	* Airport Commission Meeting – 7pm - Cancelled	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
02/05/2018	* Human Services Commission Meeting – 5:45pm Special Meeting & Interviews	Lompoc City Hall – Council Chamber – 100 Civic Center Plaza
02/06/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/05/2018	* Human Services Commission – 6:00pm – Applicant Interviews	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
02/12/2018	* Youth Commission – <b>TOTAL Conference</b>	Anderson Recreation Center – 125 W. Walnut Avenue, Lompoc
02/12/2018	* Utility Commission Meeting 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/13/2018	* Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
02/13/2018	* Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/14/2018	* Beautification Commission Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
02/14/2018	* Planning Commission Meeting 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/20/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/06/2018	* Human Services Commission - 6:00pm - Allocation Deliberations	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
02/26/2018	* Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut Avenue, Lompoc

\*One or more Council Members may attend this meeting. However, if a majority of Council Members are present at this meeting, then no Council Member may make any comments regarding any matter within the subject matter jurisdiction of the City if a majority of Council Members would be able to hear those comments. In addition, no Council Member attending this meeting should discuss (at the same time or serially or through an intermediary) with a majority of the Council Members, outside of the duly noticed Council meeting, what occurred at this meeting or his/her thoughts regarding the meeting.

\*\*Only the two Council Members appointed to this Committee may attend this meeting. In addition, no Ad Hoc Committee Member should discuss (at the same time or serially or through an intermediary) with any Council Member outside of the duly noticed Council meeting, other than her/his Ad Hoc Committee co-member, what occurred at this meeting or his/her thoughts regarding this meeting.

**Ordinance No. 1644(18)**

**An Ordinance of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California,  
Amending Chapter 5.60 of the Lompoc Municipal Code,  
Regarding the Mobilehome Rent Stabilization Board**

**WHEREAS**, Lompoc Municipal Code (LMC) Chapter 5.60 established a Mobilehome Rent Stabilization Board (Board) to assist mobilehome park owners and renters to resolve rental disputes; and

**WHEREAS**, over the years it has been difficult for the City of Lompoc (City) to always fill the full complement of seats on the Board; and

**WHEREAS**, there are also additional costs to the City for the operation of a separate body to handle that dispute resolution; and

**WHEREAS**, based the foregoing the City Council has determined it is in the City's interest to have the City Council perform the functions of the Board as currently described in LMC Chapter 5.60.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The definition of Board as set forth in LMC section 5.60.010 is hereby amended to read as follows:

“Board” means the City Council acting in the capacity as the Mobilehome Rent Stabilization Board.

**SECTION 2.** LMC Section 5.60.030 is hereby amended in its entirety to read as follows:

**Section 5.60.030 Mobilehome Rent Stabilization Board.**

- A. The City Council shall serve as, and provide the duties and functions of, the Mobilehome Rent Stabilization Board. While carrying out the duties of this Chapter, the City Council will not be considered acting in the capacity of a separate board.
- B. General Functions. The Mobilehome Rent Stabilization Board shall hear requests for increases, as hereinafter provided, concerning rents in mobilehome parks located in the City. The Board is empowered to set and adjust maximum rents for mobilehome park tenancies in accordance with this Chapter. The Board may adopt such rules and regulations as it may deem necessary to carry out its functions.



- C. Meetings. The Board shall fulfill its duties pursuant to this Chapter as part of its regular, regular adjourned or special City Council meetings.
- D. Officers. The officers of the Board shall be the officers of the City Council.
- E. Secretary/Advisors. The City Manager shall appoint one or more appropriate staff members to serve as secretary and advisors for the City Council when conducting Board business.

**SECTION 3.** This Ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner required by law.

This Ordinance was introduced on January 16, 2018, and duly adopted by the City Council of the City of Lompoc at its duly noticed regular meeting on February 6, 2018, by the following electronic vote:

PASSED AND ADOPTED this 6<sup>th</sup> day of February, 2018, by the following electronic vote:

AYES: Council Member(s):  
NOES: Council Member(s):  
ABSENT: Council Member(s):

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Bob Lingl, Mayor  
City of Lompoc

Attest:

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Stacey Haddon, City Clerk  
City of Lompoc



## City Council Agenda Item

**City Council Meeting Date:** February 6, 2018

**TO:** Teresa Gallavan, Interim City Manager

**FROM:** Dean Albro, Accounting and Revenue Manager  
d\_albro@ci.lompoc.ca.us

**SUBJECT:** Adoption of Resolution No. 6158(18) Directing SCI Consulting Group to Prepare the Engineer's Report for Fiscal Year 2018-2019, for the Continuation of Levying the Annual Assessments for the Park Maintenance and City Pool Assessment District No. 2002-01

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### **Recommendation:**

Staff recommends the City Council adopt Resolution No. 6158(18) (Attachment 1), directing SCI Consulting Group (SCI) to prepare the Engineer's Report for the Park Maintenance and City Pool Assessment District No. 2002-01 (District) for Fiscal Year (FY) 2018-2019 (Engineer's Report), for the continuation of the assessments that provide important revenues to fund the Lompoc Aquatic Center, as well as other park and recreation improvements and services.

### **Background:**

In spring 2002, the City of Lompoc (City) developed a proposed assessment for funding a portion of the cost of a new community swimming pool, park improvements and other park and recreation maintenance services, through the Landscape and Lighting District Act of 1972 (Act). That proposed assessment was approved by property owners in an assessment ballot proceeding conducted during June through August of 2002. In August 2002, the balloting period was closed and since a weighted majority of ballots returned were in support of the proposed assessment, the City Council approved and levied the assessments.

The assessments can be continued annually and can be increased by the change in the Los Angeles-Riverside-Orange County Consumer Price Index-U, as published by the US Department of Labor's Bureau of Labor Statistics, not to exceed 3% per year. Since FY 2002-2003, the assessments have been continued annually and are providing important revenues needed to fund the community swimming pool, as well as other park and recreation improvements and services.

Resolution No. 6158(18) directs SCI, the assessment engineer, to prepare the Engineer's Report. That Engineer's Report will include the proposed budgeted expenditures, the

February 6, 2018

Resolution 6158(18) Directing SCI to Prepare the Engineer's Report for the District

Page 2 of 3

updated proposed assessments for each parcel, and the proposed assessment per single-family equivalent benefit unit.

The services provided by SCI include the tasks required for the year-round administration of the District's assessments, which includes a comprehensive property-based auditing and levy accuracy confirmation on a parcel-by-parcel basis, to ensure the District receives the most accurate assessment revenues and directly responds to property owner inquiries on a toll-free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

**Discussion:**

The Act requires an annual Engineer's Report be prepared by a licensed professional engineer. Resolution No. 6158(18) directs SCI to prepare the Engineer's Report, which is the first step in a three-step process required by the Act to continue the annual assessments.

The attached timetable (Attachment 2) provides additional information regarding the three-step process required to continue the annual assessment for FY 2018-2019. The second step is scheduled to occur on May 1, 2018, when the Engineer's Report will be presented to the City Council in substantially complete form, along with a recommendation to set a public hearing on the assessment. That public hearing is the final step in the approval process. Upon completion of the public hearing, the City Council may adopt a resolution accepting the Engineer's Report and levying the continued annual assessment.

Once all the approval steps are taken and completed by the City Council, the next step, coordinated by SCI, is the actual delivery of the assessment roll of the District to the County of Santa Barbara (County) in August, for inclusion with the individual property owner's tax bills. The tax bills are ultimately generated by the County and delivered in November to property owners. The assessments collected by the County are delivered to the City in January and April. As a "Teeter" City in the County, any uncollected assessments for the year will be remitted by the County to the City in June 2018. The burden for collection is then borne by the County rather than the City. The County would also retain any interest it collects for past due payments.

**Fiscal Impact:**

The expected costs of preparing the Engineer's Report by SCI is included in the Biennial Budget FY 2017-2018 (account 40000-537120) in the Assessment District fund (Fund No. 440) – a non-General Fund source. Therefore, there is no unanticipated fiscal impact attributable to the approval of this item.

February 6, 2018

Resolution 6158(18) Directing SCI to Prepare the Engineer's Report for the District

Page 3 of 3

**Conclusion:**

The Engineer's Report is required by the Act to continue the District assessment for FY 2018-2019.

Respectfully submitted,

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Dean Albro, Accounting and Revenue Manager

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Brad Wilkie, Management Services Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Teresa Gallavan, Interim City Manager

Attachments: 1) Resolution No. 6158(18)  
2) Timetable for FY 2018-2019

## RESOLUTION NO. 6158(18)

### A Resolution of the City Council of the City of Lompoc, County of Santa Barbara, State of California, Directing Preparation of the Engineer's Report for the Park Maintenance and City Pool Assessment District No. 2002-01

**WHEREAS**, on August 6, 2002, the City Council of the City of Lompoc (City), by Resolution No. 5033(02), ordered formation of the Park Maintenance and City Pool Assessment District No. 2002-01 (District), pursuant to the Landscaping and Lighting Act of 1972 (California Streets and Highways Code sections 22500 *et seq.*) (Act);

**WHEREAS**, the purpose of the District is for the installation, maintenance and servicing of the improvements described below, including the issuance of bonds and/or notes to finance all or part of the improvements;

**WHEREAS**, the District is primarily described as encompassing the boundaries of the City;

**WHEREAS**, the assessment against real properties in the District were approved by ballot in 2002, including annual increases based on by the change in the Los Angeles Area (Los Angeles-Riverside-Orange County) Consumer Price Index-U, as published by the US Department of Labor's Bureau of Labor Statistics, not to exceed 3% per year (Assessment);

**WHEREAS**, the existing and proposed improvements to be undertaken by the District are described as installation, maintenance and servicing of public facilities, debt service, issuance costs and other expenses associated with the issuance and administration of bonds for the improvements. Installation will include, but not be limited to, acquisition and construction of recreational facilities, playing fields, playground equipment, community centers, hard court surfaces, tennis courts, play equipment, public restrooms, irrigation and sprinkler systems, landscaping, turf and track facilities, gymnasiums, swimming pools, parks grounds, park facilities, landscape corridors, trails, lighting, drainage systems, and land preparation, such as grading, leveling, cutting, and filling, as applicable, for property owned and/or maintained by the City;

**WHEREAS**, as applied herein, "installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms;

**WHEREAS**, "maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life,

growth, health, and beauty of landscaping; and cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti;

**WHEREAS**, “servicing” means the furnishing of electric current or energy for the operation or lighting of any improvements, and the furnishing of water for irrigation of any landscaping or the maintenance of any other improvement;

**WHEREAS**, the purpose of this Resolution is for the City to commence the process to continue the Assessment (Proceedings).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** SCI Consulting Group is hereby designated as Engineer of Work for purposes of the Proceedings and is hereby ordered to prepare an Engineer’s Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution, for the continuation of the assessments for the District. Upon completion, the Engineer shall file the Engineer’s Report with the City Clerk for submission to the City Council.

**SECTION 2.** This Resolution is effective upon its adoption.

The foregoing Resolution was proposed by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and was duly passed and adopted by the Council of the City of Lompoc at its regular meeting on February 6, 2018, by the following vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

\_\_\_\_\_  
Bob Lingl, Mayor  
City of Lompoc

ATTEST:

\_\_\_\_\_  
Stacey Haddon, City Clerk  
City of Lompoc



**CITY OF LOMPOC**  
**ASSESSMENT ADMINISTRATION, FY 2018-19**  
**PROPOSED TIMELINE**

january							february							march							april						
s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s
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7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31	25	26	27	28	25	26	27	28	29	30	31	29	30											

may							june							july							august						
s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s	s	m	t	w	t	f	s
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6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31	24	25	26	27	28	29	30	29	30	31	26	27	28	29	30	31							

<u>DATE</u>	<u>TASK TO BE COMPLETED</u>	<u>RESPONSIBLE</u>
January 2018	Place Resolution #1 on Council Agenda	City Staff
<b>February 6</b>	<b>Consider and adopt Resolution #1 (Directs the preparation of the Engineer's Report)</b>	<b>City Council</b>
March 26	Preliminary Engineer's Report to City for review	SCI
April 18	Complete and provide items for May 6 <sup>th</sup> Board Meeting: 1 – Engineer's Report 2 – Resolution #2 3 – Staff Report	SCI
April 18	Place Resolution #2 on May 1 <sup>st</sup> Council Agenda	City Staff
<b>May 1</b>	<b>Passage of Resolution #2 (Intention to levy annual assessment, preliminarily accepting Engineer's Report, and scheduling the Public Hearing)</b>	<b>City Council</b>
May 16	Place Resolution #3 on June 5 <sup>th</sup> Council Agenda	City Staff

SCI can meet this timeline; however, the City may modify as needed. The City Council meets every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30pm

May 16	Provide items for June 5th City Council Meeting: 1 – Final Engineer’s Report (if revisions are needed) 2 – Resolution 3 – Staff Report	SCI
May 25	Publish notice of public hearing in <i>Lompoc Record</i> or other local periodical (at least 10 days before Public Hearing). May 25 <sup>th</sup> is last day the <i>Lompoc Record</i> is published before the 10 day window expires.	City Staff
June 5	<b>Public Hearing and approval of Resolution approving Engineer’s Report and levying annual assessments for FY 2018-19.</b>	City Council
August 2018	Update assessment rolls with final lien roll assessor data. Submit final assessment roll to County Auditors	SCI
September 2018	Provide Oversight Committee with report on annual activity of the District and related Park and Pool expenditures related to the District	City Staff
October 2018	Confirmation of final levies with County	SCI
November 2018	Return Oversight Committee recommendation to the City Council regarding prior year’s District and related City Park and Pool expenditure activities for acceptance	City Staff
November 2018	City Council accepts annual report of District activities	City Council
August 2018 – June 2019	Answer property owner inquiries	SCI

SCI can meet this timeline; however, the City may modify as needed. The City Council meets every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30pm





## City Council Agenda Item

**City Council Meeting Date:** February 6, 2018

**TO:** Teresa Gallavan, Interim City Manager

**FROM:** Richard Fernbaugh, Aviation/Transportation Administrator  
r\_fernbaugh@ci.lompoc.ca.us

**SUBJECT:** Recommendation of Application for Federal Transit Administration 5307 Funds for City of Lompoc Transit

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### **Recommendation:**

Staff recommends the City Council recommend to the Santa Barbara County Association of Governments (SBCAG) funding of the City of Lompoc Transit (COLT) application for Federal Transit Administration (FTA) 49 U.S. Code Section 5307 (5307) funds for operating and capital expenses for Fiscal Years (FYs) 2018-21 (attached).

### **Background:**

SBCAG, as the Metropolitan Planning Organization (MPO) for Santa Barbara County, is responsible for conducting a call for projects for possible FTA 5307 Urbanized Area Formula Program funding. The FTA 5307 funding is allocated by SBCAG to operate transit services and construct capital projects in the County's three urbanized areas of Lompoc, Santa Barbara and Santa Maria. SBCAG is required to adopt procedures that will be used to select projects for FTA 5307 funding.

Each year, the FTA distributes 5307 program funding for transit operating and capital assistance funds to urbanized areas. The funds are apportioned on the basis of population and population density. Caltrans' Division of Rail and Mass Transportation is the federally designated recipient of FTA 5307 funding for small urbanized areas in California like Santa Barbara County. Projects that are funded with FTA 5307 funds are selected by SBCAG as the MPO for Santa Barbara County. The projects are selected in consultation with the State and transit operators. Any public agency with public transit capital and operating funding needs within, to/from, or between urbanized area(s) in Santa Barbara County may apply for FTA 5307 funding. Eligible projects include capital improvements and transit operations. Generally, in Santa Barbara County, 5307 funds are programmed to projects in three-year cycles and are used within the corresponding urbanized area.

**Discussion:**

At the SBCAG Board Meeting on September 21, 2017, the Board adopted project selection procedures for FTA 5307 funding and authorized a call for projects. The adopted procedures require each of the transit operators to issue a call for projects for their respective urbanized area, in addition to a countywide call issued by SBCAG, then screen, score and recommend to SBCAG, which projects in their urbanized area should be funded.

COLT, as the designated grantee in the City of Lompoc (City) urbanized area, issued a call for projects that resulted in one application received by the deadline of October 20, 2017. The sole application was from COLT to subsidize transit operation and capital expenses.

**Fiscal Impact:**

FTA 5307 program funds have been a significant and vital component of the City's funding resources for transit programs for the last several years and is anticipated to be a significant resource for the foreseeable future.

SBCAG staff has estimated available FTA 5307 apportionments for the City for FYs 2018-21 for the 2017 call for project cycle. The estimated apportionments are presented in the table below:

<b>Urbanized Area</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>Totals</b>
Lompoc	\$1,648,357	\$1,648,357	\$1,648,357	\$4,945,071

The appropriation of FTA 5307 funds are essential to COLT's ability to provide quality transit services, maintain the transit fleet and construct capital improvements for the residents of the Lompoc Valley.

The requested recommendation is to request SBCAG to consider the COLT application for FTA 5307 grant funds in the estimated amounts identified in the table above. Upon the successful inclusion of the COLT application of FTA 5307 funds, COLT will apply directly with the FTA 5307 program for an annual reimbursement of awarded funds. Program funds are eligible to reimburse 50% of eligible operational expenditures and 80% of eligible capital improvement expenditures limited to the total annual allocation of FTA 5307 funds allocated to COLT.

The City's transit operations expended approximately \$3,000,000 in FY 2016-17 for all transit operations and of the \$3,000,000, approximately \$2,000,000 was expended for COLT operating expenditures. In addition, COLT expended about \$400,000 for capital asset acquisitions. The potential FTA 5307 reimbursement could have been approximately \$1,320,000. Actual reimbursements were lower based on reported eligible operational and capital expenditures as well as actual farebox recovery. Without the significant FTA 5307 funding resource, the COLT operational levels would

either have to be reduced by a like amount or other resources contributed to COLT (or a combination of the two). The Transit system anticipates greater use of FTA funding sources for capital improvements in the FYs 2018-21 period than in prior years. The full allocation of FTA 5307 funds is anticipated to be utilized, as has been the case in prior years.

**Conclusion:**

By forwarding a recommendation of approval of the COLT FTA 5307 application to SBCAG for approval, the City will be taking the required next step to secure a needed funding source for transit operations in the Lompoc urbanized area. Over the three-year funding cycle for FYs 2018-21, the estimated allocation of FTA 5307 funds to COLT would be \$4,945,071.

Respectfully submitted,

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Richard Fernbaugh, Aviation/Transportation Administrator

**APPROVED FOR SUBMITTAL TO THE INTERIM CITY MANAGER:**

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Kevin P. McCune, P.E., Public Works Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Teresa Gallavan, Interim City Manager

Attachment: City of Lompoc FTA 5307 Application

**APPLICATION FORM  
FTA Section 5307  
Small Urbanized Area Transit Funding**

Project Submittal Sheet

**PROJECT TITLE: City of Lompoc Transit (COLT)**

**PROJECT APPLICANT: City of Lompoc  
100 Civic Center Plaza  
Lompoc, CA 93436**

**CONTACT PERSON: Richard Fernbaugh  
Aviation/Transportation Administrator  
100 Civic Center Plaza  
Lompoc, CA 93436  
(805) 875-8268  
r\_fernbaugh@ci.lompoc.ca.us**

**BRIEF DESCRIPTION OF PROJECT:** Describe the scope of work that would be funded under the proposed project. Include project limits and project concept.

The City of Lompoc Transit (COLT) provides public transit service in the Lompoc Valley of Santa Barbara County. In FY 2016/17, COLT transported 122,194 passengers, while operating 20,735.9 revenue hours of service, for a system wide average of 5.89 passengers per revenue hour. COLT provides approximately 491 passenger trips each weekday, resulting in the elimination of approximately 245 vehicles from the roadway network. For this project, COLT will utilize the Section 5307 funds to subsidize the public transit service provided by the agency within the Lompoc Valley Urbanized Area. In FY 2016/17, COLT recovered approximately 16 percent of its operating cost through fare box and local funds revenue. Thus, approximately 84 percent of the operating cost of the service must be provided through other sources. Section 5307 funds are one crucial source of the needed funds.

## **SECTION 1: SCREENING CRITERIA**

To be eligible for funding consideration, all projects requesting FTA 5307 funds must submit information to the designated grantee in the urbanized area(s), demonstrating they meet the following criteria:

### **1. Consistency Requirements**

- a. The project must be consistent with the RTP and other adopted local or regional plans (Congestion Management Programs, Short Range Transit Plans, State Implementation Plan, etc.)
- b. The project must be consistent with federal eligibility requirements for FTA 5307 projects.

### **2. Financial Requirements**

The project must be supported by:

- a. A reasonable cost estimate based on the best available data.
- b. Adequate financial planning, with all sources of funding identified.
- c. Logical cash flow and sensible phasing.

### **3. Project Specific Requirements**

Projects must:

- a. Be well defined with clear project limits, intended scope of work, and project concept.
- b. Be well justified; there must be a clear need directly addressed by the project.
- c. Be supported by an implementation plan and schedule which adequately provides for any necessary clearances and approvals, and demonstrates that the project can be advanced to a state of readiness for implementation in the year indicated.
- d. Maintain or improve existing service levels.
- e. Be cost effective.

## **SECTION 2: SELECTION CRITERIA**

Responses to the following questions and other information provided in this application will be used to evaluate, prioritize, and select projects.

Please indicate which category (ies) the project will address, and respond to questions accordingly. Attach additional narrative or documentation if necessary.

Note: projects may score in more than one category.

## **Project Category**

### **1. Operating or capital for existing local transit service.**

- a) Describe how the project serves continuing local transit needs of urbanized area residents.
  - i. COLT will utilize Section 5307 funds, along with state and local funds, to fund existing local intracity transit service. The existing service is heavily utilized by persons who depend on public transit for their mobility needs, as well as by persons who have mobility options. The project will allow COLT to continue to provide mobility to the residents of the Lompoc Valley Urbanized Area.
- b) Demonstrate how this project is an effective and cost-effective use of public funds.
  - i. The Federal Transit Administration (FTA) identified COLT's service area (the Lompoc Valley Urbanized Area) as a Small Transit-Intensive City, defined as smaller urbanized areas (i.e., between 50,000 and 200,000 in population) that have a "transit service intensity" that exceeds the average for larger urbanized areas (i.e., over 200,000 in population). The FTA measured transit service intensity by vehicle utilization, service provision, and service consumption.
  - ii. Effective July 1, 2016, the COLT operations contract was assumed by RoadRunner Management Services, Inc.
- c) Describe how this project is consistent with required federal and state planning documents.
  - i. COLT's Short Range Financial Plan (SRTP), SBCAG's Regional Transportation Plan (RTP), and SBCAG's Federal Transportation Improvement Program (FTIP) include projects to fund existing COLT local intracity transit service.

### **3. Operating or capital subsidy for existing regional transit service.**

A. Describe how this service serves continuing regional transit needs of urbanized area.

i. COLT provides regional transit opportunities through its Santa Barbara Shuttle, which also stops in Buellton; the Wine Country Express, which provides service between Lompoc, Buellton and Solvang; and its participation and sponsorship in the Breeze, which provides service between Lompoc, Vandenberg Air Force Base and Santa Maria.

B. Describe how the service helps alleviate peak-period congestion.

i. Effective January 1, 2018 COLT will participate in the Clean Air Express (CAE) regional service by advertising the service and selling monthly passes. CAE service helps alleviate peak-period congestion between Lompoc and Santa Barbara/Goleta during morning and evening commute periods.

C. Effective and cost-efficient use of public funds.

i. Both rider ship and fare box recovery demonstrates COLT's operation of the successful Wine Country Express and its' participation in, and sponsorship of the Breeze shows both effective and cost-efficient use of public funds.

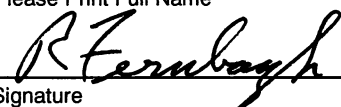
D. Describe how this project integrates with existing local and regional transit services.

i. COLT's existing local intracity transit service is integrated with the Breeze, Wine Country Express and CAE regional services. The major COLT transfer point at Mission Plaza (to be relocated, in 2018, to the new Transit Transfer Center at Cypress and I Streets) acts as the transfer point to two of these regional services.

Estimated funding availability of 5307 funds for FY 2017/18 is approximately \$824,850.

Submitted By:

Richard Fernbaugh, Aviation/Transportation Administrator  
Please Print Full Name

 10/19/17  
Signature Date

# **City of Lompoc**

## **Scoring Criteria for FTA Section 5307 Funds Apportioned to the Lompoc Urbanized Area**

- 1. Operating or capital subsidy for existing local transit service (45 pts.)**
  - a. Serves continuing local transit needs of urbanized area residents (15.0 pts.)
  - b. Effective and cost-efficient use of public funds (15.0 pts.)
  - c. Consistent with required Federal and state planning documents (15.0 pts.)
  
- 2. Operating or capital subsidy for expanded local transit service (30 pts.)**
  - a. Expands local transit options for urbanized area residents (10.0 pts.)
  - b. Effective and cost-efficient use of public funds (10.0 pts.)
  - c. Consistent with required Federal and state planning documents (10.0 pts.)
  
- 3. Operating or capital subsidy for existing regional transit service (15 pts.)**
  - a. Serves continuing regional transit needs of urbanized area (5.0 pts.)
  - b. Alleviates peak-period congestion (5.0 pts.)
  - c. Effective and cost-efficient use of public funds (2.5 pts.)
  - d. Integrated with existing local transit service (2.5 pts.)
  
- 4. Operating or capital subsidy for expanded regional transit service (10 pts.)**
  - a. Expands regional transit options for urbanized area (3.0 pts.)
  - b. Reduces peak-period congestion (3.0 pts.)
  - c. Effective and cost-efficient use of public funds (2.0 pts.)
  - d. Integrated with existing local and regional transit service (2.0 pts.)



**Scoring Criteria for FTA Section 5307 Project Selection  
Rating for City of Lompoc Transit (COLT), October 25, 2017**

Project Category**	Score			Comments
	RF	ML	Avg.	
<b>1. Operating or capital subsidy for existing local transit service</b>				COLT is the primary transit provider in the Lompoc Valley. Rider ship for 2017/18 is expected to exceed 125,000.
A) Serves continuing local transit needs of urbanized area residents (15pts)	15	15	15	
B) Effective and cost efficient use of public funds (15pts.)	10	15	15	
C) Consistent with required Federal and state planning documents (15pts.)	15	15	15	
<b>Sub-Total</b>	<b>40</b>	<b>45</b>	<b>42.5</b>	
<b>2. Operating or capital subsidy for expanded local transit service</b>				
A) Expands local transit options for urbanized area residents (10pts.)	10	10	10	
B) Effective and cost-efficient use of public funds (10pts.)	10	10	10	
C) Consistent with required Federal and state planning documents (10pts.)	10	10	10	
<b>Sub-Total</b>	<b>30</b>	<b>30</b>	<b>30</b>	
<b>3. Operating or capital subsidy for existing regional transit service</b>				COLT provides regional transit opportunities through its Santa Barbara Shuttle, which also stops in Buellton, the Wine Country Express and it's participation in and sponsorship of the BREEZE service.
A) Serves continuing regional transit needs of urbanized area (5pts.)	5	5	5	
B) Alleviated peak-period congestion (5pts.)	5	5	5	
C) Effective and cost-efficient use of public funds (2.5pts.)	2	2.5	2.25	
D) Integrated with existing local transit service (2.5pts.)	2.5	2.5	2.5	
<b>Sub-Total</b>	<b>14.5</b>	<b>15</b>	<b>14.75</b>	
<b>4. Operating or capital subsidy for expanded regional transit service</b>				
A) Expands regional transit options for urbanized area (3pts.)	3	3	3	
B) Reduces peak-period congestion (3pts.)	3	3	3	
C) Effective and cost-efficient use of public funds (2pts.)	2	2	2	
D) Integrated with existing local and regional transit service (2pts.)	2	2	2	
<b>Sub-Total</b>	<b>10</b>	<b>10</b>	<b>10</b>	
<b>Total (Maximum allowable points Sections 1-4)</b>	<b>94.5</b>	<b>100</b>	<b>97.25</b>	

\*\*Projects may score in more than one category.

Rated by: Richard Fernbaugh  
Michael Luther



## Lompoc City Council Agenda Item

**City Council Meeting Date:** February 6, 2018

**TO:** Teresa Gallavan, Interim City Manager

**FROM:** Dean Albro, Accounting and Revenue Manager  
d\_albro@ci.lompoc.ca.us

**SUBJECT:** Review, Receive and File the City of Lompoc Park Maintenance and City Pool Assessment District No. 2002-01 Statement for the Period from July 1, 2016, through June 30, 2017 and Take Other Actions Deemed Appropriate

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### **Recommendation:**

Staff recommends the City Council:

- 1) Acting as the City Pool Assessment District Oversight Committee, review the City of Lompoc (City) Park Maintenance and City Pool Maintenance Assessment District No. 2002-01 (District) Statement of Revenues, Expenditures, and Changes in Fund Balances (Statement) for the period from July 1, 2016, through June 30, 2017;
- 2) Receive and file the District Statement for the period from July 1, 2016, through June 30, 2017; and
- 3) Take other actions deemed appropriate.

### **Background:**

In the spring of 2002, the City developed a proposed assessment for funding a portion of the cost of a new community swimming pool, park improvements and other park and recreation maintenance services. City property owners supported, by assessment ballot of August 2002, the creation of the District.

In May 2003, the City Council adopted Resolution No. 5092(03) establishing the District Oversight Committee (Committee) to monitor the expenditures of funds of the District and report to the City Council on an annual basis any findings and/or recommendations.

In November 2004, the District issued long term debt in the amount of \$2,605,000 concurrent with the issuance of long-term bond debt by the City's former Lompoc Redevelopment Agency for the purposes of construction of the Lompoc Aquatic Center. A portion of the annual collections of the District's assessments are used to pay the debt

service of the District's portion of the bond. The bond payment schedule provides for graduated payment amounts of principal over the term of the debt starting at \$30,000 paid September 2, 2006, with a final principal payment of \$160,000 on September 2, 2014. As of June 30, 2017, the District's outstanding principal on the debt was \$1,995,000. The bond matures on September 2, 2034.

At the conclusion of each fiscal year, after the annual financial close process, the City's Finance Department compiles the District Statement and the Oversight Committee ensures all funds of the District were spent as intended.

On December 5, 2017, the City Council adopted Resolution No. 6146(17) appointing the City Council as the Oversight Committee. That was due to the City's inability to consistently establish a quorum with at-large members and for 2017 specifically, because the Oversight Committee had a single appointed member for the five-member Committee.

### **Discussion:**

The District operates on a funding cycle that begins with City Council authorization to engage a qualified engineer to prepare a report to be used as a basis for the following year's assessment. The City Council directs the consulting assessment engineer to prepare an Engineer's Report each year for the next fiscal year. The Engineer's Report includes the proposed assessment budget and updated assessment for each parcel in the City. Annually, the Council approves the Engineer's Reports and authorizes the levy of assessments for the following fiscal year. Collection of the assessments is performed by the County of Santa Barbara in conjunction with the property tax bills. This process takes place over the course of approximately six months with three separate actions required by the City Council during the January to June timeframe. The acceptance of the annual report occurs approximately six months following the cycle to set the assessment and addresses the completed fiscal year prior to the current assessment period.

The typical process begins in January of each year and concludes in October with the presentation of the annual report to the Oversight Committee. With a recommendation by the Oversight Committee, the report is then brought to the City Council in November of the same year. The cycle and the process begins again the following January.

The Statement is now before the City Council, acting as the Oversight Committee, to consider the prior year expenditures related to the District.

### **Fiscal Impact:**

The creation of the District provided for the annual review of park and pool expenditure activities. There are no direct costs associated with the oversight function. However, staff time is required to prepare the Statement, to prepare for the meeting and to present the approved report. The acceptance of the District's annual assessment by the City Council and annual collection by Santa Barbara County of the assessment provides resources for park maintenance and Aquatic Center operations that would otherwise be

funded from General Fund resources. The changes adopted on December 5, 2017, reduces the costs associated with operating a separate Oversight Committee while continuing to provide transparency by having the Statement reviewed at a public meeting of the City Council.

**Conclusion:**

The District Statement for the period from July 1, 2016, through June 30, 2017, is to be reviewed by the City Council acting as the Oversight Committee for acceptance. By using the City Council as the Oversight Committee, the City can now provide more certainty of a quorum of Committee members while maintaining the intent of the initial monitoring the expenditures of funds of the District. Going forward, the City's Finance Department will now be able to compile the District Statement to the Oversight Committee ensuring that all funds of the District were spent as intended annually by November 30th.

Respectfully submitted,

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Dean Albro, Accounting and Revenue Manager

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Brad Wilkie, Management Services Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Teresa Gallavan, Interim City Manager

Attachment: District Statement for the period of July 1, 2016, through June 30, 2017



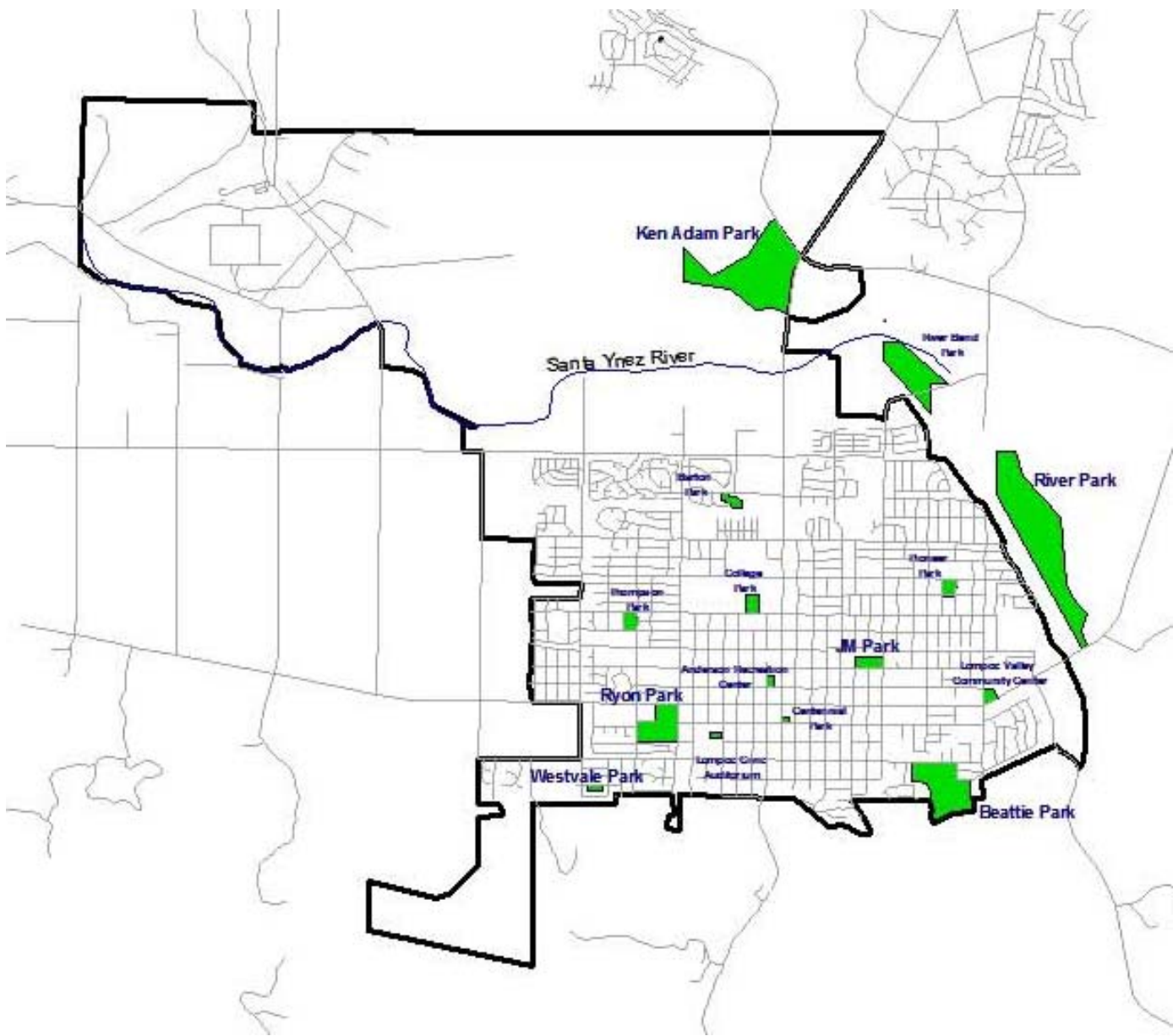
# Park Maintenance and City Pool Assessment District #2002-1 Oversight Board Report 2016-17



## Table of Contents

<b>Introduction</b> .....	<b>i</b>
<b>Budgeted and Actual Expenditures</b> .....	<b>1</b>
Engineer's Report Budgeted Expenditures .....	1
City's Actual Expenditures .....	2
Assessment District Funds.....	3
Summary of Engineer's Report Budget to Actual Expenditures.....	4
<b>Analysis of Expenditure Categories</b> .....	<b>5</b>
Aquatic Center Debt Services .....	5
Aquatic Center Improvements.....	6
Aquatic Center Operations.....	7
River Bend Park Development and Improvements.....	8
River Park - Improvements .....	9
Ryon Park Improvements.....	10
Beattie Park - Improvements.....	11
Thompson Park Improvements .....	12
Pioneer Park Improvements.....	13
Civic Auditorium Improvements .....	14
Anderson Recreation Center Improvements .....	15
Dick DeWees Community and Senior Center Improvements .....	16
Dick DeWees Community and Senior Center Debt Service .....	17
Dick DeWees Community and Senior Center Operations .....	18
Park and Recreation Operations Citywide.....	19
Park Safety and Enhanced Park Maintenance .....	20
Assessment District Administrative Cost.....	21





Ken Adam Park

Santa Ynez River

River Bend Park

River Park

Barton Park

College Park

Hooper Park

Hooper Park

J.M. Park

Lompoc Valley Community Center

Ryon Park

Anderson Recreation Center

Central Park

Westvale Park

Lompoc Civic Auditorium

Beattie Park

**The Park Maintenance and City Pool Assessment District No. 2002-01  
("District") Oversight Committee ("Committee")**

In 2002, the voters approved the Park Maintenance and City Pool Assessment District. This measure was to provide the City with a funding source to build a new city pool to include a community swimming area, a family and children's play area, and a warm water therapeutic pool. Funding was also to provide for new sport playfields and recreational improvements, the maintaining of parks and recreation centers, to increase park safety and lighting, and to upgrade playground equipment. As described in the ballot, funds could only be used for a new pool facility, improving neighborhood parks, enhance park safety, acquire park property, and for the continued maintenance of existing parks and recreational facilities.

These funds are safeguarded by the establishing of an Oversight Committee to review the budget and plans to ensure that all funds are spent as intended.

This report provides the background of each particular operational or capital improvement project at the various park locations. This should allow the committee to make an informed appraisal of the expenditures made to benefit and improve the parks and Aquatic Center of the City of Lompoc in preparation for the annual meeting. The items are as follows:

- 1.) The required Summary of Budgeted Expenditures;
- 2.) The required Summary of Actual Expenditures;
- 3.) A summary variance (budget per the Engineers Report vs. actual expenses) report for each category of projects or operations;
- 4.) Individual page summaries of all activity (budgeted and/or actual) providing the following information:
  - a. Whether the item was included in the Engineer's Report;
  - b. The budgeted amount shown on the Engineer's Report (for the current year);
  - c. The actual amount of expenses incurred on that item;
  - d. The general status of the item;
  - e. Supplementary information if necessary to present a more complete picture of the item;
  - f. A listing of the sources and the amount of the source by fund, program or classification of funding source;
  - g. A listing of modifications made to prior year budget or actual information, if any.

The report should provide the Committee members with the information necessary to provide a complete picture of the last fiscal year's activities related to the District and the annual assessment.



# CITY OF LOMPOC

## PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1 OVERSIGHT BOARD FISCAL YEAR 2016-17



FUNDING SOURCES	Fiscal Years						Exhibit
	02-12	12-13	13-14	14-15	15-16	16-17	Total
ASSESSMENT FUNDS	2,324,631	286,514	293,645	291,679	289,839	307,657	3,486,308
ASSESSMENT BOND PROCEEDS	2,605,000	-	-	-	-	-	2,605,000
2010 RDA Bond Proceeds Community Facilities (informational only)	8,385,000	-	-	-	-	-	8,385,000
OTHER CITY FUNDS	29,221,360	2,227,690	2,008,459	2,659,157	4,004,581	4,765,606	40,121,247
<b>TOTAL FUNDING SOURCES</b>	<b>34,150,992</b>	<b>2,514,204</b>	<b>2,302,104</b>	<b>2,950,836</b>	<b>4,294,419</b>	<b>5,073,263</b>	<b>46,212,555</b>
<b>ENDING ASSESSMENT DIST. FUND BALANCE</b>	<b>\$ 121,052</b>	<b>\$ 110,407</b>	<b>\$ 115,130</b>	<b>\$ 119,231</b>	<b>\$ 117,646</b>	<b>\$ 121,052</b>	<b>N/A</b>

# CITY OF LOMPOC

## PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1 OVERSIGHT BOARD FISCAL YEAR 2016-17

### Budget to Actual Summary

Activity or Program Description	Budget as per Engineer Report for 2016-2017	Actual Expenditures recorded 2016-2017	Budget to Actual Variance	Notations/Comments/Supplemental Information
Aquatic Center - Debt Service obligations	784,862	781,771	3,091	Debt Service for the Aquatic Center is approximately 28% of the 2010 Tab Bond.
Aquatic Center - Improvement Projects	370,842	693,244	(322,402)	All Aquatic Center Pools had major renovations funded by 2010 RDA bond proceeds.
Aquatic Center - Operations	755,497	693,513	61,984	Expenditures lower than expected.
River Bend Park Development & Improvements	39,461	-	39,461	Budgeted completion of phase II of the Bike Skills Park was completed in prior year.
River Park Improvements	414,461	73,832	340,629	BBQ, gazebo, campsites, and parking lot improvement started, but not yet completed.
Ryon Park Improvements & Ball Field Lighting	322,387	6,532	315,855	Bathrooms, Stage, and Electrical work not yet initiated.
Beattie Park - Improvements	-	868	(868)	Gazebo improvements completed.
Thompson Park - Improvements	215,375	78,395	136,980	Ballfield renovation using volunteers and CDBG funds continued during 2016-17.
Pioneer Park Improvements	181,020	-	181,020	Budgeted on the Engineers' Report - still needing a funding source, not included in City budget.
Civic Auditorium - Improvements & Draperies	-	8,250	(8,250)	Debt service expenses related to the Chevron efficiency project, not on the Engineers' Report.
Anderson Rec Center Renovations	-	6,188	(6,188)	Debt service expenses related to the Chevron efficiency project, not on the Engineers' Report.
Dick DeWees Community Center - Improvements	135,000	-	135,000	Engineers' Report Budgeted capital improvements, not yet completed.
Dick DeWees Community Center - Debt Service	266,259	265,267	992	The portion of the 2010 TAB debt service attributed to the Dick DeWees Community Center.
Dick DeWees Community Center - Operations	129,500	139,785	(10,285)	Variance from budget and actual see Exhibit A-16.
Park and Recreation Operations Citywide	190,000	2,264,904	(2,074,904)	Citywide Park and Recreation Operational expenses, not include on the Engineers' Report.
Park Safety & Enhanced Park Maintenance	78,882	37,823	41,059	Salary cost lower than was anticipated in the Engineers Report.
Assessment District administrative costs	24,000	22,891	1,109	Property assessment charge from SB County and trustee fees less than Engineer report. (SB Co. doesn't itemize property assessed fees any longer, netted against assessment)
<b>Total budget and costs</b>	<b>\$ 3,907,546</b>	<b>\$ 5,073,263</b>	<b>\$ (1,165,717)</b>	Cumulative variance, negative 29.8%

# CITY OF LOMPOC

## PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

### OVERSIGHT BOARD FISCAL YEAR 2016-17



BUDGETED EXPENDITURES	Fiscal Years						Exhibit
	02-12	12-13	13-14	14-15	15-16	16-17	Reference
<b>Installation, Maintenance &amp; Servicing Costs</b>							
Aquatic Center - Initial Construction Project	\$ 17,693,280	-	-	-	-	-	
Aquatic Center - Dehumidification Project	5,818,729	\$ 228,000	-	-	-	-	
Aquatic Center - Debt Service obligations	4,128,779	787,106	\$ 788,918	\$ 788,735	\$ 790,423	\$ 784,862	Exhibit A-1
Aquatic Center - Improvement Projects	-	-	80,960	273,647	68,960	370,842	Exhibit A-2
Aquatic Center - Equipment replacement/acquisition	156,000	109,158	-	-	-	-	
Aquatic Center - Operations	4,233,761	605,722	724,880	731,495	752,711	755,497	Exhibit A-3
River Bend Park Development & Improvements	1,062,785	7,704	-	31,581	57,214	39,461	Exhibit A-4
JM Park - Field, Lighting, and ADA Bathroom Improvements	200,000	3,852	-	13,718	-	-	
Barton Park Development & Improvements	479,198	71,298	35,649	35,649	35,649	-	
Old Town Pocket Park - Development Costs	2,640,718	-	-	-	-	-	
Ken Adam Park - Playground Equip & Renovations	203,658	2,155	2,155	2,155	-	-	
River Park Improvements	164,433	29,287	303,353	72,308	322,474	414,461	Exhibit A-5
Ryon Park Improvements	1,022,008	449,859	625,780	62,155	555,154	322,387	Exhibit A-6
Bike Skills Park Facilities Construction	-	-	400,000	400,000	569,347	-	
Beattie Park Improvements	214,433	119,136	65,912	8,032	-	-	Exhibit A-7
Thompson Park Improvements	-	4,341	489	489	18,301	215,375	Exhibit A-8
Westvale Park Improvements	-	3,852	-	-	-	-	
Pioneer Park Improvements	-	3,852	-	-	181,020	181,020	Exhibit A-9
Briar Creek Park Improvements	-	3,852	-	-	-	-	
Ryon & Thompson Parks - Ball Field Lighting	231,656	-	-	-	-	-	
Civic Auditorium - Improvements	7,608	-	87,000	75,926	-	-	Exhibit A-10
Anderson Rec Center Renovations (Various)	105,000	70,000	-	-	-	-	Exhibit A-11
PAL Youth Center	320,000	-	-	-	-	-	
Fire & Security Alarm Systems (Various Locations)	172,886	-	-	-	-	-	
Dick DeWees Community & Senior Center Improvements	18,699,664	-	-	109,236	-	135,000	Exhibit A-12
Dick DeWees Community & Senior Center - Debt Service	-	-	266,948	264,884	266,876	266,259	Exhibit A-13
Dick DeWees Community & Senior Center - Operations	157,528	80,550	211,716	214,845	212,317	129,500	Exhibit A-14
Park and Recreation Operations Citywide	-	-	-	761,440	31,000	190,000	Exhibit A-15
Park Safety & Enhanced Park Maintenance	669,277	61,437	71,081	73,140	73,804	78,882	Exhibit A-16
<b>Totals for Installation, Maint. &amp; Servicing</b>	<b>58,381,400</b>	<b>2,641,162</b>	<b>3,664,841</b>	<b>3,919,435</b>	<b>3,935,250</b>	<b>3,883,546</b>	
Less: City Contribution	<b>(54,806,962)</b>	<b>(2,377,738)</b>	<b>(3,394,908)</b>	<b>(3,644,319)</b>	<b>(3,662,335)</b>	<b>(3,598,639)</b>	
Net Cost of Installation, Maintenance & Servicing	<b>3,574,438</b>	<b>263,424</b>	<b>269,932</b>	<b>275,116</b>	<b>272,915</b>	<b>284,907</b>	
Misc Assess Admin Costs(+Contrib to Res)	270,216	25,000	25,000	22,800	25,000	24,000	Exhibit A-17
Less: Beginning Fund Balance	-	-	-	-	-	-	
<b>TOTAL PARK MAINT &amp; REC IMPR DIST BGTs</b>	<b>N/A</b>	<b>\$ 288,424</b>	<b>\$ 294,932</b>	<b>\$ 297,916</b>	<b>\$ 297,915</b>	<b>\$ 308,907</b>	
<b>RATE PER SINGLE FAMILY EQUIV. UNIT</b>	<b>N/A</b>	<b>\$ 24.80</b>	<b>\$ 25.28</b>	<b>\$ 25.48</b>	<b>\$ 25.48</b>	<b>\$ 26.24</b>	

# CITY OF LOMPOC

## PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

### OVERSIGHT BOARD FISCAL YEAR 2016-17

#### ACTUAL EXPENDITURES

	Fiscal Years						Exhibit
	02-12	12-13	13-14	14-15	15-16	16-17	Total
<b>Installation, Maintenance &amp; Servicing Costs</b>							
Aquatic Center - Initial Construction Project	\$ 12,812,340	-	-	-	-	-	\$ 12,812,340
Aquatic Center - Dehumidification Project	2,052,002	\$ 4,392	-	-	-	-	2,056,395
Aquatic Center - Debt Service obligations	4,797,496	787,105	\$ 788,917	\$ 786,466	\$ 787,471	\$ 781,771	8,729,225
Aquatic Center - Improvement Projects	120,186	22,581	22,059	25,298	18,608	693,244	901,975
Aquatic Center - Equipment replacement	18,581	40,198	-	-	-	-	58,779
Aquatic Center - Operations	3,721,482	631,823	730,059	816,819	816,819	693,513	7,410,516
River Bend Park Development & Improvements	668,159	36,190	11,089	7,231	304	-	722,974
JM Park - Athletic Field & Basketball Ct Lighting	323,489	226,326	13,718	-	-	-	563,533
Barton Park Development & Improvements	100,050	-	-	-	-	-	100,050
Old Town Pocket Park - Development Costs	179,575	-	-	-	-	-	179,575
Ken Adam Park - Playground Equip & Renovations	24,205	-	-	976	-	-	25,181
River Park Improvements	51,691	57,149	57,149	11,522	-	73,832	251,345
Ryon Park Improvements & Ball Field Lighting	366,101	6,968	5,789	31,867	85,957	6,532	503,214
Bike Skills Park Facilities Construction	-	-	-	569,347	-	-	569,347
Beattie Park - Improvement	19,468	35,473	-	3,638	-	868	59,447
Thompson Parks - Improvements	-	-	-	6,586	109,773	78,395	194,753
Civic Auditorium - Improvements	155,780	14,809	80,282	84,469	8,250	8,250	351,840
Anderson Rec Center Renovations (Various)	227,041	9,971	3,267	14,284	110,652	6,188	371,403
Dick DeWees Community & Senior Center Improvements	7,068,707	105,473	-	14,131	22,282	-	7,210,593
Dick DeWees Center - Debt Service obligation	-	266,422	266,947	263,913	266,003	265,267	1,328,553
PAL Youth Center	6,500	-	-	-	-	-	6,500
Fire & Security Alarm Systems (Various Locations)	-	-	-	-	-	-	-
Dick DeWees Community & Senior Center - Operations	228,642	146,229	173,580	190,041	134,491	139,785	1,012,767
Park Safety & Enhanced Park Maintenance	537,347	65,507	73,505	76,630	76,664	37,823	867,475
Thompson Park - Improvements & Ball field Lighting	363,162	6,968	3,360	-	-	-	373,490
Pioneer Park - Playground project & Improvements	67,623	-	-	-	-	-	67,623
Westvale Park - Improvements	9,733	-	-	-	-	-	9,733
Briar Creek Park - Improvements	2,492	-	-	-	-	-	2,492
Park and Recreation Operations Citywide	69,586	24,752	49,306	24,406	1,844,069	2,264,904	4,277,023
Assessment District administrative costs	159,556	25,865	23,075	23,212	13,077	22,891	267,677
<b>Totals for Installation, Maint. &amp; Servicing</b>	<b>\$ 34,150,992</b>	<b>\$ 2,514,203</b>	<b>\$ 2,302,104</b>	<b>\$ 2,950,836</b>	<b>\$ 4,294,419</b>	<b>\$ 5,073,263</b>	<b>\$ 51,285,817</b>

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-1

## **Aquatic Center - Debt Service obligation**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 784,862
Actual expenditures incurred during 2016-2017 for Capital Improvements	781,771

### **Status:**

Annual debt service to support the 2004 RDA TAB bond issue and the Assessment District bond issue is included here. The amounts budgeted equal the amounts due per the amortization schedules for the two issues. With the issuance of the 2010 TAB, an additional \$167,838 of debt service is included here. While the 2010 TAB debt service was \$599,593 this year, approximately 28% is attributable to the Aquatic Center Dehumidification project.

### **Supplementary Information:**

The debt service obligation of both the Redevelopment Agency and the Assessment District has increased since the issuance of the debt in 2004. However, debt repayments were scheduled to allow for relief to both the Agency and the District in the earlier years of the issue (to "grow into" the annual debt service obligation). The 2009-2010 fiscal year was the beginning of stable debt repayments of the 2004 issue that will continue until the debt obligation is paid off in 2034. The 2004 bond debt service will fluctuate in a narrow range between \$621,996 and \$633,883 until the debt matures in 2034. The 2010 TAB will add an additional amount of debt but the district is not obligated to pay any of the 2010 TAB debt service. The 2010 TAB debt service included here is in proportion of the Dehumidification Project to the total debt issue.

Debt restrictions of the 2004 Bond require the continuation of the assessment until the bond matures in 2034.

### **Funding sources:**

Former Redevelopment Agency Tax Increment	\$ 614,398
Assessment District 2002-1	167,373

**Adjustments to prior expenditure reports (if any):** none

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

## Exhibit A-2

### Aquatic Center - Improvement Projects

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 370,842
Actual expenditures incurred during 2016-2017 for Capital Improvements	693,244
	<u>\$ 693,244</u>

#### Status:

In the Engineers report there was \$370,842 budgeted for Aquatic Center improvements projects and equipment. There was \$607,413 of actual expenditures to complete repairs to the Aquatic Center to which included the Competition, Activity, and Therapy Pools. The City Council approving the supplemental appropriations of \$610,000 from bond proceeds on January 3, 2017. There was also \$68,859 that was expended in fiscal year 2016-17 for replacing pool equipment.

#### Supplementary Information:

\$6,187.52 of the listed expenditures were for debt service payments on the Chevron efficiency improvement project. All of the Chevron improvement debt service was refinanced in September 2013 from 4.55% to 2.845%. There was a one-time saving 2013-14 of \$3,507 and ongoing interest savings. This was due to the debt service being paid off and a new amortization schedule being put into place with the first payment being made in March 2014. Overall lease saving of \$10,490 are projected.



#### Funding sources:

Capital Development Fund	\$ 693,244
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Adjustments to prior expenditure reports (if any): none



# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1  
OVERSIGHT BOARD FISCAL YEAR 2016-17

## Exhibit A-3

### Aquatic Center - Operations

Included in Engineer's Report - Figure 2 - Estimate of Costs		Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$	755,497
Actual expenditures incurred during 2016-2017 for Operations		693,513

#### Status:

The variance between the estimated costs (for the 2016-2017 Engineer's Report) and the actual expenditures of the program during the 2016-2017 fiscal year was a negative \$68,899 (9.3%). This was mainly attributed to the Aquatic Center having lower than expected salary cost, due to the shut down of operations during the rehabilitation project.

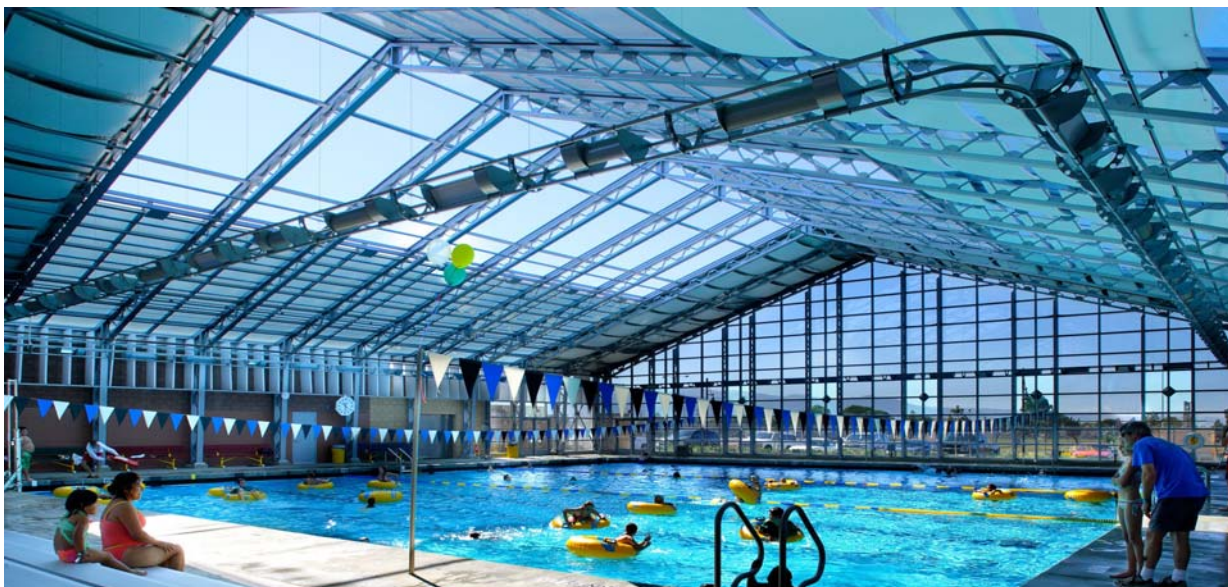
#### Supplementary Information:

Utilities \$ 182,370

#### Funding sources:

Customer fees, rentals and other operating income	\$	355,456
General Fund - Contribution		253,586
Assessment District - Assessment proceeds		79,199
Insurance Fund - Contributions		6,959

Adjustments to prior expenditure reports (if any): None



# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-4

## River Bend Park Development and Improvements

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 39,461
Actual expenditures incurred during 2016-2017 for Capital Improvements	-

### Status:

The Engineer's Report has budgeted park improvements for \$39,461 for the installation of a new fence. All projects are completed.

### Supplementary Information:

The 2014-2015 Engineer's Report includes an estimate of the contribution value of the Bike Skills Park upon its completion which is required to be included in the City's financial reporting. Direct costs plus the Bike Skills Park engineer's estimate of the value of the facilities has been added to the City's financials as park improvements. The 6/30/2016 estimated valuation of \$569,347 for the Bike Skills Park was added to the Engineers' Report for the fiscal year and will be tracked separately, see Bike Skill Park facility construction Exhibit 8-A for more information.

### Funding sources:

General Fund	\$ -
Capital Development Fund	-

### Adjustments to prior expenditure reports (if any):

None





# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-5

## River Park - Improvements

Included in Engineer's Report - Figure 2 - Estimate of Costs (See Supplemental Information)		Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$	414,461
Actual expenditures incurred during 2016-2017 for Capital Improvements		73,832

### Status:

The Engineer's Report had several items budgeted for the 2016-17 fiscal year. The first was to improve the roadway and parking lot for \$200,000. The second was to repair and grade camping sites. The final was to improve amenities such as the BBQ facilities and gazebos for \$37,832. The repairs and upgrade to the camping sites and the BBQ gazebos have both been started with the \$73,832 being expended.

### Supplementary Information:

### Funding sources:

Capital Development Fund - AB1600 Park Improvements	\$	73,832
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### Adjustments to prior expenditure reports (if any):

None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-6

## **Ryon Park Improvements (& ball field lighting)**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 322,387
Actual expenditures incurred during 2016-2017 for Capital Improvements	6,532

### **Status:**

The Engineer's Report included budgeted amounts of \$307,302 for repairs to the bathrooms, stage, electrical, and playground equipment.

### **Supplementary Information:**

\$6,364 of the listed actual expenditures were for debt service payment on the Chevron efficiency improvements. All of the Chevron improvements debt was refinanced in September 2013 from 4.55% to 2.845%. There was a one-time savings in 2013-14 for \$3,607 and ongoing interest savings. This was due to the debt service being paid off and a new amortization schedule being put into place with the first payment being made in March 2014. Overall lease savings of \$10,489 are projected.

### **Funding sources:**

General Fund	\$ 168
Capital Development Fund	6,364

**Adjustments to prior expenditure reports (if any):** None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1  
OVERSIGHT BOARD FISCAL YEAR 2016-17

## Exhibit A-7

### **Beattie Park - Improvements**

Included in Engineer's Report - Figure 2 - Estimate of Costs		No
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$	-
Actual expenditures incurred during 2016-2017 for Capital Improvements		868

**Status:**

The budgeted amount included in the Engineer's Report was targeted to improve amenities relating to gazebo and BBQ areas. This work was completed and the total expenditures for 2016-17 was \$868.

**Supplementary Information:**

**Funding sources:**

General Fund	\$	-
Capital Development Fund		868

**Adjustments to prior expenditure reports (if any):** None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-8

## Thompson Park Improvements

Included in Engineer's Report - Figure 2 - Estimate of Costs (See Supplemental Information)	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 215,375
Actual expenditures incurred during 2016-2017 for Capital Improvements	78,395

### Status:

The Engineer's report include \$209,648 for landscaping and ballfield improvements. In fiscal year 2015-16 there were \$103,709 of actual expenditures and \$72,031 in fiscal year 2016-17. This was part of the City Council action to complete renovations with volunteer labor approved on December 15, 2015. The remainder being the debt service from the Chevron efficiency program.

### Supplementary Information:

\$6,364 of the listed expenditures were for debt service payment on the Chevron efficiency improvements. All of the Chevron improvements debt was refinanced in September 2013 from 4.55% to 2.845%. There was a one-time savings in 2013-14 for \$3,607 and ongoing interest savings. This was due to the debt service being paid off and a new amortization schedule being put into place with the first payment being made in March 2014. Overall lease savings of \$10,489 are projected.

### Funding sources:

Capital Development Fund	\$ 78,395
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### Adjustments to prior expenditure reports (if any):

None



# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1  
OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-9

## Pioneer Park - Improvements

Included in Engineer's Report - Figure 2 - Estimate of Costs (See Supplemental Information)	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 181,020
Actual expenditures incurred during 2016-2017 for Capital Improvements	-

**Status:**

This was on the Engineers' Report for the renovation of the bathrooms. A need was identified during the 2015-17 budget cycle, however a funding source has yet to be identified.

**Supplementary Information:**

**Funding sources:**

\$ -

**Adjustments to prior expenditure reports (if any):**

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-10

## **Civic Auditorium Improvements**

Included in Engineer's Report - Figure 2 - Estimate of Costs		No
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$	-
Actual expenditures incurred during 2016-2017 for Capital Improvements		8,250

### **Status:**

The actual expenditures for the Civic Auditorium were for the debt service relating to the Chevron efficiency program.

### **Supplementary Information:**

\$8,250 of the listed expenditures were for debt payments on the Chevron efficiency improvement project. All of the Chevron improvement debt was refinanced in September 2013 from 4.55% to 2.845%. There was a one-time savings in 2013-14 for \$4,676 and ongoing interest savings. This was due to the debt service being paid off and a new amortization schedule being put into place with the first payment being made in March 2014. Overall lease savings of \$13,986 are projected.

### **Funding sources:**

Capital Development Fund	\$	8,250
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### **Adjustments to prior expenditure reports (if any):**

None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-11

## **Anderson Recreation Center Improvements**

Included in Engineer's Report - Figure 2 - Estimate of Costs		No
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$	-
Actual expenditures incurred during 2016-2017 for Capital Improvements		6,188

### **Status:**

The actual expenditures for the Civic Auditorium were for the debt service relating to the Chevron efficiency program.

### **Supplementary Information:**

\$6,188 of the listed expenditures were for debt service payment on the Chevron efficiency improvements. All of the Chevron improvements debt was refinanced in September 2013 from 4.55% to 2.845%. There was a one-time savings in 2013-14 for \$3,507 and ongoing interest savings. This was due to the debt service being paid off and a new amortization schedule being put into place with the first payment being made in March 2014. Overall lease savings of \$10,490 are projected.

### **Funding sources:**

CDBG Funds	\$	6,188
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**Adjustments to prior expenditure reports (if any):** None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-12

## **Dick DeWees Recreation Community & Senior Center Improvements**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 135,000
Actual expenditures incurred during 2016-2017 for Capital Improvements	-

**Status:**

The Engineers Report budgeted for the replacement equipment. There were expenditures for the fiscal year 2016-17.

**Supplementary Information:**

Reference the city wide unallocated expenses Exhibit #18 for additional 2010 TAB bond proceeds that are yet to be allocated.

**Funding sources:**

2010 TAB Proceeds	\$ -
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**Adjustments to prior expenditure reports (if any):**

None



# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-13

## **Dick DeWees Community and Senior Center - Debt Service**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 266,259
Actual expenditures incurred during 2016-2017 for Debt Service	265,267

### **Status:**

The above represents the 2010 TAB Bond debt service portion attributed to the DeWees Community Senior Center, while the 2010 TAB debt service was \$599,593 this year, approximately 44% is attributed to the Center based on their share of cost to debt.

### **Supplementary Information:**

### **Funding sources:**

Former Redevelopment Agency Tax Increment	\$ 265,267
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### **Adjustments to prior expenditure reports (if any):**

None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-14

## **Dick DeWees Community and Senior Center - Operations**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 129,500
Actual expenditures incurred during 2016-2017 for Operations	139,785

### **Status:**

The 2016-2017 Engineer's Report included expenditures estimated for the operation of the center and programs. The actual cost was higher due to the required increases in minimum wages mandated by the State of California.

### **Supplementary Information:**

It is anticipated that operational costs will be covered in the future from increased rental revenue for expanded services.

Utilities	40,209
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### **Funding sources:**

Community Center Fund fee income	\$ 139,785
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### **Adjustments to prior expenditure reports (if any):**

None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

## Exhibit A-15

### **Park and Recreation Operations Citywide**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 190,000
Actual expenditures incurred during 2016-2017 for Capital Improvements	2,264,904

#### **Status:**

The 2016-17 Engineer's Report reflects city wide renovations totaling \$190,000. The City actually spent \$153,184 for capital improvements throughout the various parks. This year the Parks and Recreations operations has been included in this report. The authorized expenditures were to include the continued maintenance of all existing Parks and Recreational facilities.

#### **Supplementary Information:**

Parks - Personnel Cost	630,454
Parks - Maintenance and Operation (excluding Utilities)	369,854
Parks - Utilities	434,908
Recreation - Personnel Cost	511,114
Recreation - Maintenance and Operation (excluding Utilities)	155,183
Recreation - Utilities	32,074

#### **Funding sources:**

General Fund - Park Operations	\$ 1,435,216
General Fund - Recreation Operations	698,371
Capital Development Fund	131,318

**Adjustments to prior expenditure reports (if any):** None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-16

## **Park Safety & Enhanced Park Maintenance**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 78,882
Actual expenditures incurred during 2016-2017	37,823

### **Status:**

The 2015-2016 Engineer's Report included expenditures related to one Parks Ranger and the costs of parks maintenance related to this position. The budgeted estimated cost was higher than the actual expenditures due to personnel vacancies.

### **Supplementary Information:**

#### **Funding sources:**

Assessment District Funds	\$ 76,630
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#### **Adjustments to prior expenditure reports (if any):**

None

# CITY OF LOMPOC

PARK MAINTENANCE & CITY POOL ASSESSMENT DISTRICT 2002-1

OVERSIGHT BOARD FISCAL YEAR 2016-17

Exhibit A-17

## **Assessment District administrative costs**

Included in Engineer's Report - Figure 2 - Estimate of Costs	Yes
Amount in Engineer's Report - Figure 2 - Estimate of Costs	\$ 24,000
Actual expenditures incurred during 2016-2017	22,891

### **Status:**

The administrative costs of the district include contract costs for the firm that provides the Engineering Report. In addition to the obligation to provide the Engineer's Report, the contacting firm provides administrative support to City staff during budget preparation. More importantly, the firm contracting the delivery of the assessment roll to the County having adjusted the roll to include new construction and to delete (where necessary) assessments. Although this process is not necessarily difficult it does require substantial amounts of time and coordination with the County to obtain APN data from the County, and to return the assessment information to the County with all the required changes in a timely manner.

### **Supplementary Information:**

Santa Barbara County (SB CO) no longer identifies the cost related to the collection of the assessment. SB Co imposes a \$1.00 per parcel fee for collections but does not provide the number of parcels they assess beginning with this assessment cycle. The estimate is approximately 11,000 to 12,000 assessable parcels.

### **Funding sources:**

Assessment District Funds	\$ 22,891
---------------------------	-----------

**Adjustments to prior expenditure reports (if any):** None



# City of Lompoc Boards, Commissions, or Committees Application



Return to City Clerk's Department, 100 Civic Center Plaza (P.O. Box 8001), Lompoc, CA 93438-8001

Applying for (Name of Board, Commission, or Committee) Youth Commission

Name: Victoria Gordon

e-mail: v.gordon3003@gmail.com

Address: 2104 Carrizo

Home phone: (805) 737-0545

Lompoc, CA

Work phone: ∅

Are you 18 yrs or older? no Age (Youth Commission Applicants ONLY) 14

Are you a registered voter? no If no, please explain: not 18

### IMPORTANT

Appointees of certain Boards, Commissions, or Committees will be required to complete a Statement of Economic Interest as required by California Government Code Section 87200 et seq. and the City of Lompoc Conflict of Interest Code.

This application is considered a public record pursuant to The California Public Records Act (Government Code 6520 et seq.) and may be made available to any member of the public upon request.

### Educational Background

- High School Graduate; or  
 GED

Location: Cabrillo High School Student

College/University	Major	Degree/Date
_____	_____	_____
_____	_____	_____

Other formal education \_\_\_\_\_  
\_\_\_\_\_

### Work Experience

List all employment during the last three years. If retired, list last employer.

Date	Employer	Position/Title
<u>See attached resume</u>	_____	_____
_____	_____	_____
_____	_____	_____

### References

We ask that you provide three (3) references (non related) – either business or personal  
**PLEASE OBTAIN PERMISSION FROM INDIVIDUALS BEFORE LISTING THEM AS A REFERENCE.**

Name	Phone No.	Relationship	Years Acquainted
See resume			

Have you ever been convicted of a misdemeanor or felony? NO If yes, please explain \_\_\_\_\_

List civic activities, clubs, associations, etc.:

See attached resume

Briefly state your reasons for interest in the appointment sought:

I enjoy being part of an organization that helps the community. This would also help me acquire my leadership skills.

I hereby certify that all statements made in this application are true and I authorize investigation of all matters contained in the application. I acknowledge that any false statements or misrepresentations on this application will be cause for refusal of placement or immediate dismissal at any time during the period of my placement. I am aware that fingerprinting and a background investigation may be required before appointment.

Signature of Applicant Victoria Gordon Date 11-23-17

**MINOR'S RELEASE**

As the parent legal guardian of Victoria Gordon (name of YOUTH applicant) I hereby give permission for my child to participate in all Youth Commission activities, meetings, and events. I understand this is a volunteer position and no employment relationship exists between my child and the City of Lompoc. I further agree to hold harmless the City of Lompoc in regards to any personal injury sustaining by my child during the time he/she is engaged in the voluntary activities with the City of Lompoc and the Youth Commission.

Parent/Legal Guardian Name & Signature: Victoria Gordon Date: 11/23/17

**(REMOVE Attachments A & B (Statement of Ethical Principles) and retain for your records).**

<b>FOR USE BY CITY CLERK'S DEPARTMENT:</b>	
Application Received By: <u>Stadd</u> <u>11/28/17</u>	(Date Stamp)
If applicable, Date Appointed: _____	
Term Expires: _____	
Date Form 700 Filed: _____	



**Victoria Gordon**  
2104 Carrizo  
Lompoc, CA 93436  
(805) 757-8222  
t.gordon3003@gmail.com

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**EDUCATION:** Cabrillo High School: August 2017 - present  
Honors core classes: 9th grade, 8th grade, 7th grade  
NJHS (National Junior Honor Society): 8th grade, 7th grade

**HONORS AND AWARDS:** STEM Project: 1st place  
PTSA Reflections Project: 2nd place  
NJHS: 184.5 Volunteer Hour Award

**LEADERSHIP ROLES:** NJHS Vice President  
PTSA Student Representative  
Queen of Angels Altar Server  
Youth Commission Leadership Conference

**ATHLETICS/CLUBS** CHS tennis: 9th grade  
CHS soccer: 9th grade  
VMS basketball: 8th grade, 7th grade  
VMS track: 7th grade  
AYSO soccer (including all-stars)  
CYBA basketball (including all-stars)  
NJHS (National Junior Society): 8th grade, 7th grade  
FBLA (Future Business Leaders of America): 9th grade  
RAK (Random Acts of Kindness)

**COMMUNITY SERVICE/VOLUNTEERING** Lompoc Public Library: 9th grade, 8th grade, 7th grade  
La Purisima Mission Docent: 8th grade, 7th grade  
AYSO Referee/Spring Arts Festival  
Little League Baseball Snack Shack  
Planting A Seed (Helping the Homeless).  
Santa Ynez Cottage Hospital Hazmat Training Volunteer

**Employment** Full time student

**INTERESTS/HOBBIES** Interests: Photography, traveling to different countries/places.  
Hobbies: Soccer, tennis, and music.

**REFERENCES:**

Mrs. Rosson  
4350 Constellation Road  
Lompoc, CA 93436

Coach Cornelio Garcia  
1117 Parkside Way  
Lompoc, CA 93436

Frank Lopez  
1301 West Cherry  
Lompoc, CA 93436

# City of Lompoc

## Boards, Commissions, or Committees Application



Return to City Clerk's Department, 100 Civic Center Plaza (P.O. Box 8001), Lompoc, CA 93438-8001

**Applying for** (Name of Board, Commission, or Committee) Youth Commission

Name: Emily March

e-mail: emily.14.em.14@gmail.com

Address: 615 North O St Spc 27

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Are you 18 yrs or older? NO Age (**Youth** Commission Applicants ONLY) \_\_\_\_\_

Are you a registered voter? \_\_\_\_\_ If no, please explain: \_\_\_\_\_

### IMPORTANT

Appointees of certain Boards, Commissions, or Committees will be required to complete a Statement of Economic Interest as required by California Government Code Section 87200 et seq. and the City of Lompoc Conflict of Interest Code.

This application is considered a public record pursuant to The California Public Records Act (Government Code 6520 et seq.) and may be made available to any member of the public upon request.

### Educational Background

- High School Graduate; or  
 GED

Location: \_\_\_\_\_

College/University	Major	Degree/Diploma
_____	_____	_____
_____	_____	_____

Other formal education: \_\_\_\_\_  
 \_\_\_\_\_

### Work Experience

For each position, list the date you started, the employer, and the position title.

Date	Employer	Position/Title
_____	_____	_____
_____	_____	_____

We ask that you provide three (3) references (non related) – either business or personal  
**PLEASE OBTAIN PERMISSION FROM INDIVIDUALS BEFORE LISTING THEM AS A REFERENCE.**

Name	Phone No.	Relationship	Years Acquainted
Pat Walsh	(805) 875-8107	LPD EXPLORER SUPERVISOR	2 1/2
SCOTT Betschel	(562) 201-4241	Youth Pastor	4
KATE BEVINS	(805) 878-2200	Yearbook Advisor	1

Have you ever been convicted of a misdemeanor or felony? \_\_\_\_\_ If yes, please explain \_\_\_\_\_

List civic activities, clubs, associations, etc.:

police explorers, Track & Field, Yearbook, LFC Children's Ministry,  
Teen court volunteer, and preschool volunteer.

Briefly state your reasons for interest in the appointment sought:

I want to help positively influence my peers. I would like to give  
them opportunities to have fun in a safe and secure environment. I believe  
that we peers must influence each other to do good for an kind.

I hereby certify that all statements made in this application are true and I authorize investigation of all matters contained in the application. I acknowledge that any false statements or misrepresentations on this application will be cause for refusal of placement or immediate dismissal at any time during the period of my placement. I am aware that fingerprinting and a background investigation may be required before appointment.

Signature of Applicant  Date 11/13/17

MINOR'S RELEASE

As the parent/legal guardian of \_\_\_\_\_ (name of YOUTH applicant) I hereby give permission for my child to participate in all Youth Commission activities, meetings, and events. I understand this is a volunteer position and no employment relationship exists between my child and the City of Lompoc. I further agree to hold harmless the City of Lompoc in regards to any personal injury sustaining by my child during the time he/she is engaged in the voluntary activities with the City of Lompoc and the Youth Commission.

Parent/Legal Guardian Name & Signature: Guadalupe March Date: 11/13/17

**(REMOVE Attachments A & B (Statement of Ethical Principles) and retain for your records).**

**FOR USE BY CITY CLERK'S DEPARTMENT:**

Application Received By: Staddon 11/28/2017 (Date Stamp)

If applicable, Date Appointed: \_\_\_\_\_

Term Expires: \_\_\_\_\_

Date Form 700 Filed: \_\_\_\_\_



# City of Lompoc

## Boards, Commissions, or Committees Application



Return to City Clerk's Department, 100 Civic Center Plaza (P.O. Box 8001), Lompoc, CA 93438-8001

Applying for (Name of Board, Commission, or Committee) Youth Commission

Name: Karla Paniagua e-mail: paniagua.kba@gmail.com

Address: 500 North W Street, Home phone: (805) 736-4194

Lompoc CA Work phone: \_\_\_\_\_

Are you 18 yrs or older? No Age (Youth Commission Applicants ONLY) 15

Are you a registered voter? No If no, please explain: Not 18

**IMPORTANT**

Appointees of certain Boards, Commissions, or Committees will be required to complete a Statement of Economic Interest as required by California Government Code Section 87200 et seq. and the City of Lompoc Conflict of Interest Code.

This application is considered a public record pursuant to The California Public Records Act (Government Code 6520 et seq.) and may be made available to any member of the public upon request.

### Educational Background

High School Graduate; or Location: \_\_\_\_\_  
 GED

College/University	Major	Degree/Date
_____	_____	_____
_____	_____	_____

Other formal education \_\_\_\_\_  
 \_\_\_\_\_

### Work Experience

List all employment during the last three years. If retired, list last employer.

Date	Employer	Position/Title
_____	_____	_____
_____	_____	_____
_____	_____	_____

### References

We ask that you provide three (3) references (non related) – either business or personal  
**PLEASE OBTAIN PERMISSION FROM INDIVIDUALS BEFORE LISTING THEM AS A REFERENCE.**

Name	Phone No.	Relationship	Years Acquainted
Lety Diaz	260-4767	Religious <sup>Coordinator</sup> <del>Counselor</del>	3
Jackie Torres	742-2973	Counselor	2
Wynn Cleverger	736-3067	Tech Track Anew	3

Have you ever been convicted of a misdemeanor or felony? No If yes, please explain \_\_\_\_\_

List civic activities, clubs, associations, etc.:

Tech Track, NJHS, volunteer at La Purissima Catholic school, Recreation center basketball, Lompoc Cabrillo Tennis Team, Cabrillo Key club, Interact Club, Track Team, Volunteer at Kiwanis during summer

Briefly state your reasons for interest in the appointment sought:

I'm interested in the Lompoc Youth Commission because I want to get involved & serve my community. Also, I've been going to TOTAL for 3 years and I'm interested in being a leader.

I hereby certify that all statements made in this application are true and I authorize investigation of all matters contained in the application. I acknowledge that any false statements or misrepresentations on this application will be cause for refusal of placement or immediate dismissal at any time during the period of my placement. I am aware that fingerprinting and a background investigation may be required before appointment.

Signature of Applicant Karla Paniagua Date 1/29/18

MINOR'S RELEASE

As the parent/legal guardian of Karla Paniagua (name of YOUTH applicant) I hereby give permission for my child to participate in all Youth Commission activities, meetings, and events. I understand this is a volunteer position and no employment relationship exists between my child and the City of Lompoc. I further agree to hold harmless the City of Lompoc in regards to any personal injury sustaining by my child during the time he/she is engaged in the voluntary activities with the City of Lompoc and the Youth Commission.

Parent/Legal Guardian Name & Signature: [Signature] Date: 01/29/18

**(REMOVE Attachments A & B (Statement of Ethical Principles) and retain for your records).**

FOR USE BY CITY CLERK'S DEPARTMENT:	
Application Received By: _____	(Date Stamp) <b>RECEIVED</b>
If applicable, Date Appointed: _____	<b>FEB 1 2018</b>
Term Expires: _____	CITY OF LOMPOC CITY CLERK'S OFFICE
Date Form 700 Filed: _____	

## Council Committee Appointments by Outside Agencies

Appointments made by the Agencies themselves.

<u>COMMISSIONS/COMMITTEES</u>	<u>COUNCIL/STAFF MEMBERS</u>	<u>STATUS</u>
<b>1. Central Coast Commission for Senior Citizens Area Agency on Aging.</b> A Lompoc Valley community representative serves on the Board of Directors, which is comprised of six representatives from both the S.B. and SLO Counties.	Council: Mayor Bob Lingl (Advisory Council)	Meets 2 <sup>nd</sup> Fri. at 9:30 at various locations in Santa Maria. More information may be obtained through their office at 925-9554.
<b>2. California Municipal Utilities Association (CMUA) Legislative Committee</b>	Council: Jenelle Osborne Alternate: Mayor Bob Lingl	Meets once every 2 mos. by conference call and in Sacramento during legislative year to review and make recommendations for positions on legislation affecting all utilities.
<b>3. S.B. County City Selection Committee</b> - Is comprised of Mayors from each city in the county. It ratifies appointments of city representatives to LAFCO, APCD, and SBCAG. If the Mayor is unable to attend then the Mayor is required to designate a member of the City Council to attend and vote.	Mayor: Bob Lingl	Meets as needed as determined by the committee.

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## Council Committee Internal Appointments

<u>COMMISSIONS/COMMITTEES</u>	<u>COUNCIL/STAFF MEMBERS</u>	<u>STATUS</u>
<b>1. Community Action Commission (CAC)</b> Countywide social service agency supported by public and private donations. CAC Programs in the Lompoc Valley include: 2 Head Start centers and weatherization programs for low-income households. (Required to be direct representation of the City Council)	Human Services Commissioner	Meets 1 <sup>st</sup> Wed. of every Month at 7:00 p.m. in Solvang. Subcommittees also meet once a month
<b>2. Liaison to Chamber of Commerce Board of Directors.</b> First appointment made 4/3/01. Liaison to serve as ex-officio, non-voting member.	Council: Dirk Starbuck	Meets at 7:30 a.m., 4 <sup>th</sup> Weds each month at Chamber of Commerce.
<b>3. Electric Utility Joint Power Agency's (JPA's) (No. Calif. Power Agency (NCPA) and Transmission Agency of No. Calif. (TANC)),</b> joint action agencies comprised of many public agencies. NCPA purchases, generates, transmits, sells, and pools electric energy and capacity for its members. TANC operates transmission lines for its members.	NCPA & TANC Commissioner: Bob Lingl  NCPA Alternate Commissioners: Council Member: Jenelle Osborne Staff: Larry Bean & Brad Wilkie  TANC Alternate Commissioner: Staff: Larry Bean & Brad Wilkie	NCPA - Meets 4 <sup>th</sup> Thurs. of the mo. & as needed (normally in No. Cal.) Set annually by Comm. <u>Form 700s:</u> Denise Dow, NCPA, 651 Commerce Drive, Roseville, CA 95678-6411 TANC – Meets 3 <sup>rd</sup> Weds. After 1 <sup>st</sup> Mon. every other mo. In Sacramento. <u>Form 700s:</u> Mrs. Rin Helzerman, TANC, P.O. Box 15129, Sacramento, CA 95851-0129.
<b>4. S.B. CO. Air Pollution Control District</b> - Comprised of 13 members, including 5 Board of Supervisors, and a representative from each city in the county. City Council representative to be ratified by the City Selection Committee. Meets Following SBCAG.	Council: James Mosby Alternate: Jenelle Osborne	Meets regularly 3 <sup>rd</sup> Thurs. at 1:30 p.m. following SBCAG various locations in the County. (Board adopts schedule in Nov. Form 700s: Sara Hunt, Clerk of the Board 260 N. San Antonio Rd, Ste.A, Santa Barbara, CA 93110
<b>5. S.B. CO. Association of Governments</b> – Acts as the local Transportation Planning authority and as the Airport Land Use Comm. Each city and the county appoint elected reps to the Board.	Council: James Mosby Council Alternate: Victor Vega	Meets regularly 3 <sup>rd</sup> Thurs. at 9 am various locations in the County. (Board adopts schedule in Nov.) <u>Form 700s:</u> Terry Contreras, Clerk of the Board 260 N. San Antonio Rd, Ste.A, Santa Barbara, CA 93110
<b>6. Breeze Political Advisory Committee (PAC).</b> - Reviews and approves interagency agreements, budgets, and service plans for the following year.	Council: Dirk Starbuck	Meets at least once a year. Contact for Lompoc: Richard Fernbaugh (805) 875-8268
<b>7. Multi Jurisdictional Solid Waste Task Group.</b>	Council: James Mosby Council Alternate: Victor Vega	Meets every two months.
<b>8. Central Coast Collaboration on Homelessness (C3H)</b>	Council: Jenelle Osborne Alternate: James Mosby	Meets once a quarter in various location in the County.



## City Council Agenda Item

**City Council Meeting Date:** February 6, 2018

**TO:** Honorable Mayor and Council Members

**FROM:** Joseph W. Pannone, City Attorney  
jpannone@awattorneys.com

Brian Halvorson, Planning Manager  
b\_halvorson@ci.lompoc.ca.us

**SUBJECT:** Introduction of Ordinance No. 1645(18) Amending Chapter 9.36 to Prohibit Commercial Cannabis Activities in the Mixed-Use District and Clarify the Definition of Cannabis Cultivation

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### **Recommendation:**

- 1) Introduce, through first reading by title only with further reading waived, Ordinance No. 1645(18) Amending Sections 9.36.020 and 9.36.090 of the Lompoc Municipal Code Regarding Commercial Cannabis Activity (Attachment 1), or
- 2) Provide other direction.

### **Background/Discussion:**

At your November 7, 2017, meeting, Ordinance No. 1640(17) was adopted, which amended Chapter 9.36 of the Lompoc Municipal Code (LMC) to provide for the City of Lompoc's (City) issuance of licenses for operations of all commercial cannabis activities, except outdoor cultivation. Ordinance No. 1640(17) is now effective. Pursuant to LMC subdivision 9.36.090 A., dispensaries of cannabis are allowed wherever retail pharmacies are permitted by right per the City's Zoning Ordinance (LMC Title 17). Pursuant to LMC Title 17, retail pharmacies of less than 5,000 square feet are so permitted by right in the Mixed-Use (MU) District. The MU District and corresponding General Plan land use designations also allow residential uses. To minimize the negative impact commercial cannabis activities may have on residential uses (and underage children who may reside in those areas), staff recommends LMC subdivision 9.36.090 A. be amended to prohibit cannabis dispensaries from being allowed to locate in any MU District, no matter the size.

In addition, while continuing to review Chapter 9.36 the Assistant City Attorney noticed an error in the definition of Cannabis Cultivation. Currently that definition includes "processing" of cannabis. However, that function does not occur as part of the cultivation



February 6, 2018

Introduction of Ordinance No. 1645(18) Amending Chapter 9.36 to Prohibit Commercial Cannabis Activities in the MU District and Clarifying the Definition of Cannabis Cultivation  
Page 2 of 2

of cannabis, rather it stands on its own and is governed by LMC section 9.36.120. Based on that, Staff recommends the deletion of the word “processing” from the definition of Cannabis Cultivation. (See Attachment 2 which shows the changes.)

**Fiscal Impact:**

No financial impact is likely to result from the proposed amendments. There are still several locations in the City where cannabis dispensaries may occur and cannabis processing can still be allowed.

**Conclusion:**

The City Council is requested to introduce, for first reading with further reading waived, Ordinance No. 1645(18).

Respectfully submitted,

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Joseph W. Pannone, City Attorney

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Brian Halvorson, Planning Manager

Attachments: 1) Ordinance No. 1645(18)  
2) Ordinance No. 1645(18) With Revisions Highlighted

**Ordinance No. 1645(18)**

**An Ordinance of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California,  
Amending Sections 9.36.020 and 9.36.090 of the Lompoc Municipal Code,  
Regarding Commercial Cannabis Activity**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC DOES  
HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The definition of Cannabis Cultivation in Section 9.36.020 of the Lompoc Municipal Code (LMC) is amended to read as follows:

“Cannabis Cultivation” means the propagation, growing, planting, harvesting, drying, curing, grading, or trimming of marijuana or any part thereof.

**SECTION 2.** LMC subdivision Section 9.36.090 A. is hereby amended in its entirety to read as follows:

- A. Dispensaries are permitted within the City only where, pursuant to Title 17 of this Code, retail pharmacies (i) are allowed by right, except in the MU District, and (ii) do not require a special or conditional use permit.

**SECTION 3.** This ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner required by law.

This Ordinance was introduced on \_\_\_\_\_, 2018, and duly adopted by the City Council of the City of Lompoc at its duly noticed regular meeting on \_\_\_\_\_, 2018, by the following electronic vote:

PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2018, by the following electronic vote:

AYES: Council Member(s):  
NOES: Council Member(s):  
ABSENT: Council Member(s):

---

Bob Lingl, Mayor  
City of Lompoc

Attest:

---

Stacey Haddon, City Clerk  
City of Lompoc

**Ordinance No. 1645(18)**

**An Ordinance of the City Council of the City of Lompoc,  
County of Santa Barbara, State of California,  
Amending Sections 9.36.020 and 9.36.090 of the Lompoc Municipal Code,  
Regarding Commercial Cannabis Activity**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMPOC DOES  
HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The definition of Cannabis Cultivation in Section 9.36.020 of the Lompoc Municipal Code (LMC) is amended to read as follows:

“Cannabis Cultivation” means the propagation, growing, planting, harvesting, drying, curing, grading, or trimming ~~or processing~~ of marijuana or any part thereof.

**SECTION 2.** LMC subdivision Section 9.36.090 A. is hereby amended in its entirety to read as follows:

- A. Dispensaries are permitted within the City only where, pursuant to Title 17 of this Code, retail pharmacies (i) are allowed by right, except in the MU District, and (ii) do not require a special or conditional use permit.

**SECTION 3.** This ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner required by law.

This Ordinance was introduced on \_\_\_\_\_, 2018, and duly adopted by the City Council of the City of Lompoc at its duly noticed regular meeting on \_\_\_\_\_, 2018, by the following electronic vote:

PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2018, by the following electronic vote:

AYES: Council Member(s):  
NOES: Council Member(s):  
ABSENT: Council Member(s):

---

Bob Lingl, Mayor  
City of Lompoc

Attest:

---

Stacey Haddon, City Clerk  
City of Lompoc