



## AGENDA

Regular Meeting of the Lompoc City Council  
Tuesday, November 19, 2024 – 6:30 P.M.  
City Hall, 100 Civic Center Plaza, Council Chamber

The City Council meeting will be broadcast live on Comcast Channel 23 and on the radio at KPEG 100.9 FM

Or video livestreamed via this link:

<https://www.cityoflomdoc.com/government/committees-boards/city-council/live-webcast>

Or internet radio via this link:

<https://www.cityoflomdoc.com/government/departments/utilities/media-center/kpeg-radio>

If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to [s\\_haddon@ci.lompoc.ca.us](mailto:s_haddon@ci.lompoc.ca.us) not later than 4:00pm on Tuesday, November 19, 2024.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: [www.cityoflomdoc.com](http://www.cityoflomdoc.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 as soon as possible prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: [www.cityoflom poc.com](http://www.cityoflom poc.com) el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo, para dar tiempo a la ciudad para coordinar un traductor.

**The general Oral Communications periods are reserved for persons desiring to address the Lompoc City Council on any subject within the jurisdiction of the City Council. Closed Session and Consent Calendar Oral Communications periods are limited to the subjects of the closed session/consent calendar agenda items.**

**ROLL CALL:** Mayor Jenelle Osborne  
Mayor Pro Tempore Gilda Aiello  
Council Member Victor Vega  
Council Member Dirk Starbuck  
Council Member Jeremy Ball

**INVOCATION:** Pastor Nate Marsh

**PLEDGE OF ALLEGIANCE:** Mayor Jenelle Osborne

**PRESENTATIONS PRESENTED ELSEWHERE:**

Mayor Osborne presented a proclamation in honor of Law Enforcement Records & Support Personnel Appreciation Week to the City of Lompoc Police Department records and support personnel on November 12, 2024 at the Lompoc Police Station.

**PRESENTATIONS:**

Mayor Osborne will present a proclamation in honor of **Small Business Saturday**.

**CITY MANAGER REPORT:** (Information only)

• **List of City expenditures**

- September 23 – 27, 2024 - \$3,411,434.87
- September 30, 2024 – October 4, 2024 - \$1,729,233.01
- October 7 – 11, 2024 - \$426,982.46
- October 14 – 18, 2024 - \$544,318.30
- October 21 – 25, 2024 - \$3,057,248.37
- Payroll September 27, 2024 - \$2,115,104.36
- Payroll October 11, 2024 - \$2,083,950.62
- Payroll October 25, 2024 - \$2,024,045.42

**PUBLIC COMMENT ON CONSENT CALENDAR ITEMS** (Maximum of 3 Minutes):

**CONSENT CALENDAR:** All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Regular Meeting of October 1, 2024 and October 15, 2024.
2. **Revisions to Handbook for Commission, Committee, and Board Members Relating to the General Functions and Membership of the Airport Commission, Human Services Commission, Library Commission, Public Safety Commission, and Utility Commission, Consolidation of the Beautification and Appearance Commission with the Parks and Recreation Commission; Adoption of Ordinance No. 1711(24) and Resolution No. 6712(24).**

Stacey Haddon, City Clerk  
[s\\_haddon@ci.lompoc.ca.us](mailto:s_haddon@ci.lompoc.ca.us)

**Recommendation:** Council adopt Ordinance No. 1712(24) relating to meeting dates and times and membership of the Library Commission, the Utility Commission, the Airport Commission, and consolidation of the Beautification and Appearance Commission with the Parks and Recreation Commission to create a new Beautification and Parks & Recreation Commission; and adopt Resolution No. 6712(24), which will adopt an updated Handbook for Commission, Committee, and Board Members reflecting the changes made by Ordinance No. 1712(24), as well as an update to the Human Services Commission functions and meetings and the Public Safety Commission meetings.

**CONSENT CALENDAR:** (cont'd)

3. **Adoption of Resolution No. 6715(24) to Implement the State Mandated Minimum Wage Increase Effective January 1, 2025, and Approve Appropriations for the Increase.**

Amabelle Apolinario, Principal Human Resources Analyst  
[a\\_apolinario@ci.lompoc.ca.us](mailto:a_apolinario@ci.lompoc.ca.us)

Recommendation: Council Adopt Resolution No. 6715(24), which will amend the City's Compensation Plan to revise the salary rates for various part-time, at-will, temporary positions affected by the State-mandated minimum wage increase; and approve the appropriations to fund the salary rate adjustments for the remainder of Fiscal Year (FY) 2024-25.

4. **Adoption of Resolution No. 6716(24) Amending the City's Classification and Compensation/Pay Plans to Include Revised Job Descriptions and Salary Adjustments for Certain Classifications within the Information Technology (IT) Division under the Management Services Department; Restructuring the IT Division to Include the Radio Repair Technician Series Specification and Position Allocations; and Approving Supplemental Appropriations to Fund the Amended Compensation Plan.**

Amabelle Apolinario, Principal Human Resources Analyst  
[a\\_apolinario@ci.lompoc.ca.us](mailto:a_apolinario@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6716(24), which will approve restructuring the Information Technology (IT) Division to incorporate the Radio Repair Technician Series (Radio Repair Technician I/II/III), transferring them from the Fleet & Facilities Division under the Public Works Department, assigning them as direct reports to the Communications Supervisor in the IT Division, reallocating positions, and transferring departments' budgets accordingly; approve and include the Radio Repair Technician series classification in the Unrepresented (UR) Compensation Plan; approve and adopt revised job descriptions for the classifications of Communications Supervisor, Radio Repair Technician series, and Wireless Service Technician, and amend the City's Classification Plan to include the updated job descriptions; approve and adopt compensation adjustments as described below for the Communications Supervisor, Radio Repair Technician series, and Wireless Service Technician classifications, and amend the City's Compensation/Pay Plan to reflect the adjustment to be effective as of November 30, 20224; and approve the supplemental appropriations from the City's General Fund for the Management Services Department, Information Technology Division to fund the compensation increases for the remainder of the Fiscal Year (FY) 2024-25.

**CONSENT CALENDAR:** (cont'd)

5. **Authorize a Change Order to Extend the Term, Increase Authority, and Unit Cost for Purchase Order Nos. 230640 issued to Engel & Gray, Incorporated.**

Dong Hyun Chon, PhD, PE, Wastewater Manager  
[d\\_chon@ci.lompoc.ca.us](mailto:d_chon@ci.lompoc.ca.us)

Robert Cross, Financial Services Manager  
[r\\_cross@ci.lompoc.ca.us](mailto:r_cross@ci.lompoc.ca.us)

Recommendation: Council approve the following the Invitation To Bid (ITB) No. 3017 solicitation awarded to Engel & Gray, Inc.; extend the Term of Purchase Order (PO) No. 230640 to March 2025; increase the annual expenditure authority of PO No. 230640 to \$230,000; authorize the increase of the per ton unit cost to \$69.50 recognizing an additional transportation cost of \$10 per ton; authorize the Purchasing and Materials Manager or their designee to issue a change order for Purchase Order No. 230640 in the above amounts and terms; and direct the Purchasing Division to initiate an ITB for Wastewater Biosolids Removal and Disposal to replace ITB No. 3017 and PO No. 230640.

6. **Award of a Contract Purchase Order in the Amount of \$423,985 to Quinn Company for Purchase of a Wheel Loader with Attachments for Use by the Solid Waste Utility's Lompoc Landfill.**

Keith Quinlan, Solid Waste Manager  
[k\\_quinlan@ci.lompoc.ca.us](mailto:k_quinlan@ci.lompoc.ca.us)

Recommendation: Council award a contract purchase order for the purchase of an Caterpillar Model 930 Wheel Loader for use at the Solid Waste Utility's Lompoc Landfill to the Quinn Company for the purchase in an amount not to exceed \$423,985.

7. **Approval of Agreement with Jeffery Honeywell to Terminate his Existing Lease Agreement at the Lompoc Airport due to Sale of Hangar to Adam Clark; Approval of Lease Agreement with Adam Clark at Lompoc Airport.**

Richard Fernbaugh, Aviation/Transportation Administrator  
[r\\_fernbaugh@ci.lompoc.ca.us](mailto:r_fernbaugh@ci.lompoc.ca.us)

Recommendation: Council approve and authorize the City Manager to execute a mutual agreement to terminate the current Lease of Jeffery Honeywell and to approve and authorize the City Manager to execute a Land Lease Agreement with Adam Clark for a hangar at Lompoc Airport.

**CONSENT CALENDAR:** (cont'd)

8. **Approval of Lease Agreement with Experimental Aircraft Association, Chapter 275 for Long Term Ground Lease at Lompoc Airport.**

Richard Fernbaugh, Aviation/Transportation Administrator  
[r\\_fernbaugh@ci.lompoc.ca.us](mailto:r_fernbaugh@ci.lompoc.ca.us)

Recommendation: Council approve and authorize the City Manager to sign a Lease Agreement with the Experimental Aircraft Association, Chapter 275 for a Long-Term Ground Lease at the Lompoc Airport.

9. **Award of a Contract Purchase Order to Lhoist North America in the Amount of \$325,000 to Purchase Quicklime; Authorize a Change Order Increase of Authority for Purchase Order No. 220188 to Lhoist North America for Quicklime and No. 230375 to Brenntag Pacific for Caustic Soda.**

Shaun Ryan, Water Utility Manager  
[s\\_ryan@ci.lompoc.ca.us](mailto:s_ryan@ci.lompoc.ca.us)

Recommendation: Council award a contract to purchase quicklime to Lhoist North America as a responsive bidder of Request for Proposal No. 2925 for use at the Water Treatment Plant; authorize the City Manager to execute the necessary agreements for that purchase; authorize additional purchasing authority for Purchase Order #220188 issued to Lhoist North America for delivery of quicklime used in the Water Utility's water treatment process in the amount of \$325,000; authorize additional purchasing authority for Purchase Order #230375 issued to Brenntag Pacific for delivery of caustic soda used in the Water Utility's water treatment process in the amount of \$500,000; and authorize the Purchasing and Materials Manager to issue change orders for Purchase Order Nos. 220188 and 230375 in the above amounts.

10. **Adoption of Resolution No. 6718(24) Approving a City Sponsorship of the 25<sup>th</sup> Anniversary Celebration of the Lompoc Valley Community Healthcare Organization, Authorizing the Expenditure, and Declining Individual Tickets to the Event.**

Steven Valle, Senior Administrative Analyst  
[s\\_valle@ci.lompoc.ca.us](mailto:s_valle@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6718(24), approving a sponsorship of \$1,000 towards the 25th Anniversary Celebration of the Lompoc Valley Community Healthcare Organization authorizing the expenditure, and declining the two individual tickets to the celebration that come with the sponsorship.

**CONSENT CALENDAR:** (cont'd)

11. **Adoption of Resolution No. 6719(24), Accepting Grant Award from the 2024 Technology and Equipment Program Administered by the U.S. Department of Justice's Community Oriented Policing Services Office, Authorizing the City Manager to Execute Related Grant Documents, Approving a Sole Source Procurement and Five-Year Software License and Services Agreement for a Computer Aided Dispatch and Records and Jail Management System with 365Labs, LLC, in the Amount of \$1,875,504.**

Kevin Martin, Chief of Police  
[kmartin@ci.lompoc.ca.us](mailto:kmartin@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6719(24), authorizing the City Manager, or designee, to execute all documents necessary to accept a grant award of \$728,000 from the U.S. Department of Justice's Office of Community Oriented Policing Services FY2024 Technology and Equipment Program to fund the procurement and service costs of a Computer Aided Dispatch and Records and Jail Management System (CAD/RMS/JMS) from 365Labs, LLC, approving a sole source procurement of the CAD-RMS system from 365Labs, LLC, approving a five-year software license and services agreement with 365Labs, LLC for the CAD-RMS system, in the combined amount of \$1,875,504.

12. **Adoption of Resolution No. 6720(24) Authorizing Supplemental Appropriations for a Lompoc Police Department Renovation and Expansion Study**

Kevin Martin, Chief of Police  
[kmartin@ci.lompoc.ca.us](mailto:kmartin@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6720(24) authorizing supplemental appropriations to fund a study on the possible renovation and expansion of the Police Department facility.

13. **Approval of Communications Equipment Space Use Lease Between the City of Lompoc and Allan Hancock Joint Community College**

Michael W. Luther, Public Works Director  
[m\\_luther@ci.lompoc.ca.us](mailto:m_luther@ci.lompoc.ca.us)

Recommendation: Council authorize the City Manager to execute the Communications Equipment Space Use Lease between the City and the Allan Hancock Joint Community College District for the placement of equipment related to the installation of the City's Land Mobile Radio System Upgrade Project.

**CONSENT CALENDAR:** (cont'd)

14. **Award of Professional Services Agreement for Project Management Services to Z Consulting Group, Inc. for the Land Mobile Radio Project**

Michael W. Luther, Public Works Director  
[m\\_luther@ci.lompoc.ca.us](mailto:m_luther@ci.lompoc.ca.us)

Recommendation: Council award the Professional Services Agreement for Project Management Services for RFP No. 3016 – Land Mobile Radio System to Z Consulting Group, Inc., in the amount not to exceed \$150,000.00; and authorize the City Manager to execute the necessary agreement.

**STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:**

**ORAL COMMUNICATIONS (3 Minutes Maximum):**

**APPOINTMENTS:**

15. Council Appointment to the Beautification Commission.

**PUBLIC HEARING:**

16. **Consideration of Planning Commission Recommendations for Approval of the Lompoc Housing Element Update of the 2030 General Plan for the 2023-2031 Housing 6<sup>th</sup> Cycle (GP 21-02); Adoption of Resolution No. 6721(24) Adopting the Housing Element Update.**

Brian Halvorson, AICP, Planning Manager  
[b\\_halvorson@ci.lompoc.ca.us](mailto:b_halvorson@ci.lompoc.ca.us)

Recommendation: Council receive and consider the Planning Commission recommendations; hold a public hearing; review the Draft General Plan Housing Element Update; and adopt Resolution No. 6721(24):

- a. Certifying an Addendum to the 2030 General Plan Final Environmental Impact Report (Attachment 1, Exhibit A); and
- b. Re-Adopting the Housing Element Update (Attachment 1, Exhibit B) of the 2030 General Plan for the 2023-2031 Housing 6<sup>th</sup> Cycle;

Or provide other direction.

(Public Comment)



**NEW BUSINESS:**

17. **Review of Draft City of Lompoc Transit (COLT) Reimagined Study and Service Alternatives.**

Richard Fernbaugh, Aviation/Transportation Administrator  
[r\\_fernbaugh@ci.lompoc.ca.us](mailto:r_fernbaugh@ci.lompoc.ca.us)

Recommendation: Council review the Transit Reimagined Study Draft Final Report; receive public comments, and provide direction regarding City of Lompoc Transit (COLT) service and the Preferred Service Alternative.

(Public Comment)

**WRITTEN COMMUNICATIONS:**

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

**COUNCIL COMMENTS, AND MEETING REPORTS:**

**ADJOURNMENT:**

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on December 3, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 15<sup>th</sup> day of November 2024.

*Stacey Haddon*  
Stacey Haddon, City Clerk