

**2024-25 CDBG & Human Services Grant Program
Commission Deliberated Recommendations
VS
City Council Approved Allocations**

	Applicants	Agency Requested	2024-25 Commission Recommendation	2024-25 Council Approved Allocation	Recommendation vs Allocation Increase or Decrease
1	Catholic Charities - Community Services	22,000	22,500	22,500	0
2	Child Abuse Listening Meditation (CALM)	20,000	21,500	21,500	0
3	Good Samaritan Shelters	20,000	21,500	21,500	0
4	North County Rape Crisis & Child Protection Center	20,000	21,500	21,500	0
5	United Boys and Girls Club of Lompoc	25,000	24,063	25,000	937
	Total	\$ 107,000	\$ 111,063	\$ 112,000	

HUMAN SERVICES COMMISSION:

General Functions:

The goal of the Human Services Commission is to assess community needs and requests and to provide the City Council with recommendations for fiscal support. The City Council has established the Human Services Commission to make recommendations and advise the City Council on matters affecting the human services of this community.

The Human Services Commission shall perform the following functions:

- 1. Assist in establishing procedures for applying for funds, criteria for allocations, and making funding recommendations to the City Council.*
- 2. Coordinate Human Services and Community Development Block Grant (CDBG) Public Service Activity funding so that basic human service needs are met.*
- 3. Encourage citizens to contribute to the Human Services Fund.*
- 4. Provide recommendations to the City Council concerning matters relating to human services.*

The Human Services Commission shall meet at least once during the following calendar months on a date and at a time to best ensure a quorum is present, as determined by the Commission Chair or a majority of the Commission Members.

- 1. September – Application, Pre-Application Workshop and Needs Assessment Review*
- 2. November – Pre-Application Workshop and Needs Assessment*
- 3. February – Deliberations for Human Services Grant Recommendations*
- 4. May – Grantee Workshop*
- 5. July – Elections of Commission Officers*
- 6. Joint Meeting of Council and Commission – only during even years (date to be determined by the City Council)*

The meetings shall be convened at City Hall, in the Administrative Conference Room or in the Council Chamber. Regular meetings may be opened and, if needed, as determined by a majority of Commission Members, adjourned to a time and place certain. The Commission may also meet on other dates and at other times as determined by the majority of Commission Members. The time and date of each meeting will be made public as soon as feasible after each meeting is set.

FY 2025-26 Funding Cycle Table of Key Dates for NOFA Process

ACTION	DATE	Internal Office NOTES for HS Commission
Human Service Commission (HSC) Meeting	Tuesday, October 29, 2024, at 1:30 pm at City Hall	This meeting is to review application for revisions, procedures, and mandatory pre-application workshop for commission participation. CANCELLED DUE TO NO QUORUM
Pre-Application Workshop – Mandatory for Applicants	Wednesday, November 6, 2024, at 10:00 am at Dick Dewees Senior Center	The final application will be posted in Neighborly Software "LIVE" by November 6, 2024. Non-profits are required to attend workshop to apply for grant. Commissioner attendance and participation is encouraged.
Deadline for Written Applications 2025-2026	Thursday, December 5, 2024, at 3:00 pm	Applications may only be submitted by applicants through Neighborly Software. Qualified applications should be available for commission review and rating in Neighborly Software by January 15, 2025. Commission's deadline to submit application ratings and recommended allocations is February 7, 2025.
Human Services Commission Meeting & Deliberations	Wednesday, February 12, 2025, at 10:00 am	Commission will meet 30 minutes before deliberations and complete deliberation with non-profits and public in attendance.
City Council Action Plan - Approval	TBA - Tuesday, March/April/May 2025	Date will be determined after HUD releases grant amount.
Mandatory Sub-recipient Training	TBA - May/June 2025	Date will be determined once Action Plan is approved by City Council. City/Agency Contracts will be provided to agencies at meeting. Commission is encouraged to attend. Attendance is not mandatory.
Deadline for Executed Contracts	June 16, 2025	Date may change depending upon when final allocation is received from HUD



COMMUNITY DEVELOPMENT BLOCK GRANT



Eligible Participants

Eligible Participants are individuals whose income is at 80% or less of area median income by household size as determined by HUD below:

Household Size	1 Per	2 Per	3 Per	4 Per	5 Per	6 Per	7 Per	8 Per
Extremely Low Income	34,200	39,050	43,950	48,800	52,750	56,650	60,550	64,450
Very Low Income	56,950	60,050	73,200	81,300	87,850	94,350	100,850	107,350
Low Income	91,200	104,250	117,300	130,350	140,800	151,250	161,600	172,050