



MINUTES

Regular Meeting of the Lompoc City Council
Tuesday, June 18, 2024 – 6:30 P.M.
City Hall, 100 Civic Center Plaza, Council Chamber

The City Council meeting will be broadcast live on Comcast Channel 23 and on the radio at KPEG 100.9 FM

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If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to s_haddon@ci.lompoc.ca.us not later than 4:00pm on Tuesday, June 18, 2024.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: www.cityoflomdoc.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 48 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting. To request a Spanish translator, please call (805) 875-8241 by 4P.M. on the Friday before the Council Meeting, to allow time for the City to coordinate a translator.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: www.cityoflomdoc.com el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo, para dar tiempo a la ciudad para coordinar un traductor.

The general Oral Communications periods are reserved for persons desiring to address the Lompoc City Council on any subject within the jurisdiction of the City Council. Closed Session and Consent Calendar Oral Communications periods are limited to the subjects of the closed session/consent calendar agenda items.

Council Members Present: Jeremy Ball, Gilda Cordova, Dirk Starbuck, Victor Vega, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, City Attorney Jeff Malawy, Police Chief Kevin Martin, Police Lieutenant Allen Chisholm, Urban Forestry Supervisor Sean O'Neil, Community Development Program Manager Chanel Ovalle, Accounting & Revenue Manager Matt Adams, and Management Services Director Christie Donnelly.

Others Present: Carl Jones.

Mayor Jenelle Osborne led the **Pledge of Allegiance**.

PRESENTATIONS ELSEWHERE:

- Mayor Osborne presented a proclamation in honor of Juneteeth during the National Association for the Advancement of Colored People and C4Lompoc 2024 Juneteenth Celebration in Old Town Lompoc on June 15, 2024.

PRESENTATIONS:

- Mayor Osborne presented a proclamation in honor of Solid Waste and Recycling Workers Week.

Solid Waste Superintendent Keith Quinlan accepted the proclamation and thanked Council for the recognition of the continuous work carried out by the Solid Waste Staff.

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
 - May 13 – 17, 2024 - \$1,083,508.34
 - May 20 – 24, 2024 - \$1,656,408.47
 - Payroll May 24, 2024 - \$1,911,515.65

City Manager Dean Albro presented an informational report on some City events and projects, including an update on the rehabilitation work being undertaken at Pioneer Park with a tentative ribbon-cutting ceremony to happen on July 2, 2024; the upcoming Flower Festival beginning on Thursday, June 20, 2024 through Sunday, June 23, 2024 with the Flower Festival Parade on Saturday, June 22, 2024 at 10:00 A.M.; announced the Best Overall Winners of the Spring Yard Beautification Contest – residential was 1113 North A Street – commercial was CoastHills Credit Union; the closure of City Offices, the Lompoc Public Library and Landfill in observation of Juneteeth on June 19, 2024; and reported the Fire Department has implemented a new program Supplying Aid to Victims of Emergency (SAVE) which will help provide emergency financial assistance to fire and natural disaster victims.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes):

1. Pedro Rodriguez a representative of RDZ Contractors, spoke about Consent Calendar Item No. 9, requested Council award the bid to the next lowest bidder and not reject all bids for RFP 3067.

CONSENT CALENDAR:

Council Member Ball asked if the \$25,000 that is possibly scheduled to be transferred from General Fund unassigned fund balance reserves to the Mural Projects Fund, as shown in Consent Calendar No. 10, was part of the \$100,000 Council directed Staff to transfer from the unassigned fund balance in the Economic Uncertainty Cash Account to a General Fund Contributions Account on February 20, 2024. Management Services Director Christie Donnelly answered yes.

Mayor Osborne asked Staff to provide clarification on Consent Calendar Item No. 9. City Attorney Jeff Malawy stated Staff is suggesting to reject all bids to all for an increase in the scope of work and reissue a bid request at a later date.

ACTION: Motion/Second: Starbuck/Cordova. By a 5-0 vote Council:

1. Approved the Minutes of the Lompoc City Council Regular Meetings of April 2, 2024 and April 16, 2024.

2. **Approval of the Annual Operations and Maintenance Plan for Fiscal Year 2024-25; Adoption of Resolution No. 6666(24).**

Adopted Resolution No. 6666(24), approving the Annual Operations and Maintenance Plan for fiscal year 2024-25 and authorizing Staff to submit the Notice of Exemption to the Santa Barbara County Clerk of the Board.

3. **Adoption of Resolution No: 6667(24) Adopting the City of Lompoc 2024 Wildfire Mitigation Plan**

Adopted Resolution No. 6667(24) adopting the City of Lompoc 2024 Wildfire Mitigation Plan.

4. **Adoption of the Fiscal Year 2024-25 Gann Appropriation Limitation; Adoption of Resolution No. 6668(24).**

Adopted Resolution No. 6668(24), setting the Fiscal Year 2024-25 Gann appropriation limit at \$59,283,384

5. **Adoption of Resolution No. 6669(24) Accepting 2023 Clean Air Grants for Infrastructure Program Award from the Santa Barbara County Air Pollution Control District to Purchase and Install Electric Vehicle Chargers for Public Use at 123 North H Street and Authorizing \$525,000 in Supplemental Appropriations to Fund the Project.**

Adopted Resolution No. 6669(24), authorizing the City Manager, or designee, to execute all documents necessary to accept a grant award of \$187,000 from the Santa Barbara County Air Pollution Control District’s 2023 Clean Air Grants for Infrastructure Program, including Grant Agreement No. AP232420, to use towards the purchase and installation of electric vehicle chargers at 123 North H Street, a City-owned parking lot located in the Old Town Commercial Zone and authorizing \$525,000 in supplemental appropriations to fund the project.

6. **Adoption of Resolution No. 6670(24) Ordering the Levy of Special Taxes for Fiscal Year 2024-25 Within Community Facilities District No. 2018-01 (Summit View Homes).**

Adopted Resolution No. 6670(24) ordering the levy of special taxes for Fiscal Year (FY) 2024-25 within Community Facilities District No. 2018-01 (Summit View Homes CFD).

7. **Unclaimed Property: Stale-Dated Checks; Adoption of Resolution No. 6671(24) Transferring Such Funds to the General Fund.**

Adopted Resolution No. 6671(24),transferring property (stale-dated checks) to the General Fund.

CONSENT CALENDAR: (cont'd)

8. **Adoption of Resolution No. 6672(24) Amending Resolution No. 6648(24) with Respect to Declaration of Nuisance and Abatement Order for Weeds and Debris, to Reschedule the Public Hearing to July 16, 2024**

Adopted Resolution No. 6672(24), amending Resolution No. 6648(24) adopted on May 7, 2024, declaring certain parcels of property as public nuisances by virtue of weed growth or by the accumulation of rubbish, refuse and dirt, to reschedule the public hearing to July 16, 2024, pursuant to Government Code Sections 39560-39588.

9. **Rescind the Award to RCH Construction and Reject All Bids for RFP 3067 – River Park Campsites.**

Rescinded the award of RFP 3067 – River Park Campsites to RCH Construction; and reject all bids for RFP 3067 – River Park Campsites and direct staff to rebid the project with a modified budget and expanded scope of work.

10. **In Response to City Council Direction at February 20, 2024, Regularly Scheduled Meeting, Adoption of Resolution No. 6673(24) to Transfer Unassigned General Fund Reserve from Unrestricted Operating Cash to Restricted Economic Uncertainty Restricted Cash; to Transfer Capital Improvement Program Funding from General Fund Unassigned Fund Balance to Capital Development Fund Committed Fund Balance; and to Transfer Funds for Contributions to the Mural Projects Fund and other Nonprofit Organizations Still to be Determined by the City Council.**

Adopted Resolution No. 6673(24) to set aside a total of \$7.5 million from General Fund unassigned fund balance as General Fund reserve and to transfer \$700,000 from General Fund operating cash to General Fund restricted cash account titled Economic Uncertainty Restricted Cash, making the total in the Economic Uncertainty Restricted Cash Account \$7.5 million; and approve the transfer of \$600,000 from General Fund unassigned fund balance reserves to the Capital Development Fund (424) and assign the same \$600,000 to the Capital Development Restricted Cash – CIP account within the Capital Development Fund; and approved the Transfer of \$25,000 from General Fund unassigned fund balance reserves to the Mural Projects Fund and \$75,000 from General fund unassigned fund balance reserves to General Fund Contributions to be distributed to other nonprofit organizations still to be determined by the City Council.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS: None

ORAL COMMUNICATIONS (3 Minutes Maximum):

1. Carl Jones expressed concern about property owners who live outside the City and allow weeds to grow and debris to accumulate on their property and do not clean up those properties until several official notifications have been sent to those property owners and suggested the City revise the municipal code to allow for quicker and harsher actions from the City for property owners who regularly do not clear their property even after notices have been sent.

PUBLIC HEARING:

11. Adoption of Resolution No. 6665(24) Adopting the 2024 Bail Schedule.

Allen Chisholm, Police Lieutenant presented the Staff report and recommendations.

Council Member Ball asked if Staff confirmed the proposed bail schedule is in line with other neighboring communities. Lt. Chisholm stated Staff has worked with the City Attorney's Office and is confident this schedule is aligned with other communities.

Public Comment: None

ACTION: Motion/Second: Cordova/Vega. By a 5-0 vote Council held a public hearing; and adopted Resolution No. 6665(24), adopting the 2024 Bail Schedule.

12. Public Hearing to Consider the Ordering of Services and Improvements, the Continuation of the Assessments for Fiscal Year 2024-25 for the Park Maintenance and City Pool Assessment District No. 2002-01; Adoption of Resolution No. 6674(24) Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2024-25

Matt Adams, Accounting & Revenue Manager presented the Staff report and recommendations.

Public Comment: None

ACTION: Motion/Second: Vega/Cordova. By a 5-0 vote Council held a public hearing for the proposed continuation of the assessments for the Park Maintenance and City Pool Assessment District No. 2002-01 (District), in order to receive any public input on the proposed continuation of the assessments; approved the proposed assessment budget for Fiscal Year (FY) 2024-25 and the services and improvements funded by the assessments fund, and any other issues related to the assessments; and ordered improvements and maintenance services, and the continuation of the assessments for FY 2024-25; and adopted Resolution No. 6674(24) approving the Engineer's Report and confirming the diagram and assessments for FY 2024-25 for the District.

13. Approval of Fiscal Year 2024-25 Draft Annual Action Plan and Budgets for the Community Development Block Grant and Human Services Programs; Adoption of Resolution No. 6675(24)

Chanel Ovalle, Community Development Program Manager presented the Staff report and recommendations.

Council Member Starbuck asked Staff to confirm if the Human Services Commission meet and approved the list of grants to be dispersed to local non-profit organizations.

Council Member Ball asked if the improvements completed at City facilities with the funds provided by the Community Development Block Grant are tracked.

Community Development Program Manager Chanel Ovalle answered yes to Council Members Starbuck's and Ball's questions.

Public Comment: None

ACTION: Motion/Second: Vega/Ball. By a 5-0 vote, Council held a public hearing; approved the selection of Capital Improvement Projects under the Community Development Block Grant (CDBG) Program for Fiscal Year (FY) 2024-25; adopted Resolution No. 6675(24) approving FY 2024-25 Budgets for the CDBG Human Services Program for inclusion in the draft City of Lompoc Annual Action Plan (Action Plan) for FY 2024-25; authorized the City Manager or designee to sign any agreements or certifications that authorize the City to receive the funds; and authorized submission of the approved FY 2024-25 Action Plan to the U.S. Department of Housing and Urban Development (HUD) at the conclusion of the 30-day public comment period (June 18, 2024) for CDBG funds.

UNFINISHED BUSINESS:

- 14. **Adoption of Resolution No. 6676(24) Approving a Utility Box Art Program, As Recommended By the Beautification and Appearance Commission; Establish the Beautification and Appearance Commission as the Art Selecting Body for the Utility Box Art Program**

Sean O'Neil, Urban Forestry Supervisor presented the Staff report and recommendations.

Council thanked Staff for the information and the suggested use of vinyl wraps.

Public Comment: None

ACTION: Motion/Second: Vega/Ball. By a 5-0 vote, adopted Resolution No. 6676(24) Adopting a Utility Box Art Program and establish the Beautification and Appearance Commission as the art selecting body for the Utility Box Art Program.

NEW BUSINESS:

- 15. **Status Update of Electric Utility Fund Balances and Extension of Timeline to Present an Electric Rate Study and the April 2023 Emergency Electric Rate Increase from the Original June 30, 2024, to no Later than September 30, 2024.**

Christie Donnelly, Management Services Director presented the Staff report and recommendations.

Council Member Starbuck suggested the City could have used carbon credits to provide a payment to late or unpaid electric customer bills which may have buoyed the electric utility fund balances.

Council Member Ball asked if Staff could explain some the volatile matters the electric utility has been facing. Management Services Director Christie Donnelly explained this is a complicated issue and a new rate study is being completed with a full study report to be brought to Council in the next few months.

Public Comment: None

ACTION: Motion/Second: Mayor/Ball. By a 5-0 vote, Council received the Electric Utility Fund Status Update, and extended the time to present an Electric Rate Study for City Council consideration, and the 30% emergency electric rate increase originally approved April 18, 2023, from June 30, 2024 to September 30, 2024.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum): None

COUNCIL COMMENTS AND MEETING REPORTS:

Mayor Osborne announced she attended several meetings and events including the Juneteenth Event in Old Town and the Flower Festival Queen Coronation Event both on June 15, 2024; the swearing in ceremony for Police Officers Martinez and Ruiz on June 5, 2024; the American Public Power Conference; the Elected Leaders Forum on Homelessness; and the City Managers/Mayors Quarterly Meeting; and asked Police Chief Kevin Martin to speak about the Police Department's mobile application and illegal fireworks. Chief Martin stated a tab on the front page of the Lompoc Police App has been added to allow for mobile reporting of illegal fireworks and encouraged all citizens to report any illegal fireworks by using the App or calling the non-emergency line (805) 736-2341.

Council Member Ball reported he attended the Juneteenth Event on June 15, 2024 in Old Town.

ADJOURNMENT: At 7:37 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on July 2 2024 at 6:30 P.M., in City of Lompoc Council Chamber.

Approved by Council action on August 20, 2024:

/Stacey Haddon/
Stacey Haddon, City Clerk