



The City Of Lompoc Public Library System

Policies And Guidelines For The Artist Showing Lompoc Public Library and Village Library

Revised September 2024

The Lompoc Library Art Advisory Committee is charged with arranging for the display of high-quality, local art in the Grossman Gallery of the Lompoc Library, and the art wall at the Village Library. The Committee is responsible for the review, selection, and scheduling of all displays, and for determining the appropriateness of the quality and content of all works.

Policies

1. All artworks must be in the style and medium approved by the Library's Art Advisory Committee. All artworks must be original or include no more than 25% limited edition fine art prints. The artist should be aware of any copyright laws for protecting any former creator of a work which the artist may have copied in any shape or form. Example: a painting of a famous person inspired by a photograph.
2. The normal scheduling time shall be one/two months at the Lompoc Public Library followed by a smaller continuation one/two month show at the Village Library. No artist may display more frequently than once every two years, with exception for group shows.
 - a. Each artist accepts total responsibility for hanging their artwork and for removing it on time.
 - b. Only standard and removable nails, staples, and hangers may be used.
 - c. Individual pieces should be hung so that the bottom edge is at least 45 inches above the floor, and does not protrude more than 6 inches from the wall surface.
 - d. When ready to hang/display/remove artwork, artists must schedule dates and hours with the Library Administrative Aide to avoid scheduling conflicts.
3. An inventory list of the artwork and value of each piece is required at the time the exhibit is installed. The City of Lompoc provides insurance coverage up to \$5,000. If you are mounting works of high value, you may secure them to the walls.
 - a. Each artist will be required to pay to the Lompoc Public Library 15% of all money generated from exhibited art sales, as well as subsequent sales which occur as a result of the exhibit. This also applies to auxiliary sale times available during receptions, such as note cards.
 - b. Each artist is responsible for all taxes and fees associated with the sale of their artwork.
4. Works that are sold may only be removed at the end of the show. Should there be a need to remove any item during a show, permission must be granted by the Library Administrative Aide, Library Director, or other designee.
5. The Library reserves the right to remove any and all works which may be found to be objectionable.
6. The scheduling of exhibits that require floor space will be handled on an individual basis and coordinated with the scheduling of the Grossman Gallery for Library related events. No exhibit may interfere with the normal use of the gallery for other programs except with specific permission of the Library Director.
7. Artists must be a minimum age of 18 years; possible exceptions are made at the discretion of the Art Advisory Committee.



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Presentation Guidelines

Once accepted to exhibit in the Grossman Gallery, the artist is expected to prepare the artwork to be shown in a suitable manner by:

1. Using compatible matting and framing to compliment the artwork; or,
2. Presenting frameless or matless artwork only when components of the artwork extend beyond the face of the artwork, such as the artwork continuing by the right-angles along the other faces of the piece; usually compatible, but not limited to, larger artworks.
3. Discussing with Committee members or Library Administration regarding any possible controversial subject matter in the artwork prior to showing.
4. A price list may be posted including the name and address of the artist. Individual artwork may include a label that lists the name and price.

Curating Guidelines

This refers to how an exhibit is hung and/or arranged for the art viewer and is a critical component of an exhibit.

1. Use provided show space to its advantage.
 - a. Consider the negative space (the walls) and the positive space (the artworks) when arranging your exhibit to ensure that your artwork is well defined and pleasing to observe.
 - b. Prioritize showcasing your skills as a whole rather than including every piece available for sale.
 - c. Recognize the eye direction of the viewer as they step into the room, and hang key pieces accordingly.
2. Balance the basic components of the artwork for show compatibility (color, shape, subject matter, etc.) to create either a rhythmic flow to the exhibit, or to create an intended shock.
3. Periodically step back when hanging your exhibit to place oneself in the viewer's position.
4. Artwork may only be removed during an exhibit by permission of the Library Administrative Aide, Library Director, or designee. However, an artist may also ask permission during the course of an exhibit to rearrange the artwork for greater viewing enhancement.