



City Council Agenda Item

City Council Meeting Date: Aug 20, 2024

TO: Dean Albro, City Manager

FROM: Matt Adams, Accounting and Revenue Manager
m_adams@ci.lompoc.ca.us

SUBJECT: Adoption of Resolution No. 6697(24) Approving Supplemental Appropriations for City Facilities' Security System Services

Recommendation:

Staff recommends the City Council adopt Resolution No. 6697(24) (attached) which will approve supplemental appropriations in various accounts as further described in the Fiscal Impact section below.

Background:

Beginning in July 2020, the City has entered into various agreements with Secure Pro, Inc., to provide security, monitoring, alarm, and fire sprinkler system upgrades and service for the City's various properties.

Discussion:

Finance reviewed the budgets for various accounts related to the ongoing contractual services the City has with Secure Pro, Inc. Those reviews led to the discovery that the budget lines that were adopted for Fiscal Year (FY) 2023-24 were inadvertently omitted from the FY 2024-25 budget lines.

In addition, during FY 2023-24, Finance worked with the Facilities Division to create accounts for the various maintenance costs not covered under warranty that would be needed for the security equipment. Those new accounts were not originally included in the approved Biennial Budget FYs 2023-25, and will require additional allocated budget for FY 2024-25 to maintain the contracts.

The table below details the amounts needed for each account line in FY 2024-25:

<u>Account Number</u>	<u>Account Name</u>	<u>Appropriations</u>
110BCC-533830	Bldg&Fac-Civic Fire/Sec Alarms	\$ 34,970.00
110BF2-533830	Bldg&Fac-Fire2 Fire/Sec Alarms	\$ 3,100.00
110BFA-533830	Bldg&Fac-Rec Fire/Sec Alarms	\$ 8,630.00

<u>Account Number</u>	<u>Account Name</u>	<u>Appropriations</u>
110BFD-533830	Bldg&Fac-Deweese Fire/Sec Alarm	\$ 700.00
110BFF-533830	Bldg&Fac-Fire1 Fire/Sec Alarms	\$ 950.00
110BFL-533830	Prof Svc-Library Fire/SecAlarm	\$ 1,800.00
110BFM-533830	Bldg&Fac-Museum Fire/Sec Alarm	\$ 1,500.00
110BFP-533830	Bldg&Fac-Police Fire/Sec Alarm	\$ 17,840.00
110BFQ-533830	Bldg&Fac-Aquatic Fire/Sec Alarm	\$ 960.00
110BFY-533830	Bldg&Fac-CYard Fire/Sec Alarms	\$ 28,660.00
751WRT-533830	ProfSvc-WatTreat Fire/SecAlarm	\$ 22,200.00
752EDS-533830	ProfSvc-ElecDis Fire/SecAlarms	\$ 22,930.00
759SWC-533830	ProfSvc-SW Fire/Sec Alarms	\$ 3,700.00
759SWL-533830	ProfSvc-SWL Fire/Sec Alarms	\$ 3,800.00
110BCC-533825	SecurePro Maintenance Expenses	\$ 3,000.00
110BFA-533825	SecurePro Maintenance Expenses	\$ 1,000.00
110BFC-533825	SecurePro Maintenance Expenses	\$ 2,500.00
110BFD-533825	SecurePro Maintenance Expenses	\$ 2,500.00
110BFF-533825	SecurePro Maintenance Expenses	\$ 2,500.00
110BFL-533825	SecurePro Maintenance Expenses	\$ 2,500.00
110BFM-533825	SecurePro Maintenance Expenses	\$ 2,500.00
110BFP-533825	SecurePro Maintenance Expenses	\$ 1,000.00
110BFQ-533825	SecurePro Maintenance Expenses	\$ 5,000.00
110BFY-533825	SecurePro Maintenance Expenses	\$ 5,000.00
753WWT-533825	SecurePro Maintenance Expenses	\$ 2,500.00
759SWC-533825	SecurePro Maintenance Expenses	\$ 2,500.00

Fiscal Impact:

A total of \$126,610 additional appropriations is being requested for the Building and Facilities Division accounts, which is part of the General Fund. In addition, each of the following Utility divisions is requesting appropriations in their respective fund balances. Water is requesting additional appropriation of \$22,200, Electric is requesting additional appropriation of \$22,930, Wastewater is requesting additional appropriation of \$2,500, and Solid Waste is requesting additional appropriation of \$10,000. Those utility appropriations will not impact the General Fund.

Conclusion:

In order to continue the City's agreements with Secure Pro, Inc. for security services, supplemental appropriations are needed to provide budgeted amounts to cover expenses expected to occur based on the contractual agreements.

Respectfully submitted,

Matt Adams, Accounting and Revenue Manager

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Christie Donnelly, Management Services Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Dean Albro, City Manager

Attachment: Resolution No. 6697(24)