

Re: Parks & Recreation Commission

Arleen Lewis [REDACTED]

Mon 7/1/2024 9:10 PM

To: Kinard, Johanna <j_kinard@ci.lompoc.ca.us>

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To: PARKS AND REC. COMMISSION.

The Lompoc District Libraries Foundation has been supporting our local District's libraries for years we have donated to the District's Libraries over two million dollars since the beginning.

Our major fundraiser this year which we will be hosting and requesting \$1,000.00 Sponsorship is being held on October 12, 2024. the location will be at Anderson Recreation Center from 5 pm 9 pm there will be two performers.

Our event which consists of a Professional Elvis Presley impersonator along with a Frank Sinatra Style Singer. The sponsorship, contribution from Lompoc Parks and Recreation will allow us to give the proceeds after expenses solely to Charlotte's Web Mobile Children's Library...

At our event, doors open at 5pm. Guests can find their reserved tables or seats and have some complimentary appetizer or purchase a beverage of their choice.

The Show starts at 6pm (Danny Memphis) comes on as ELVIS for one hour then a small fifteen minibreak then ringing of bell for start of second show which will be (Jerry Costanzo) who sings Frank Sinatra Smooth style songs and music live. . If anyone would like to dance during either show it will be allowed.

We would like to use the kitchen and bar for serving our guests our complimentary appetizers or purchase a beverage.

On behalf of the Lompoc District Libraries Foundation thank you for your consideration of a \$1,000.00 Sponsorship.

Arleen Lewis Vice President:

Lompoc District's Libraries Foundation

Special Event Application
Lompoc Recreation Division
125 West Walnut Avenue
Lompoc, CA 93436
Phone: (805) 875-8100 Fax: (805) 736-5195

APPLICANT INFORMATION

Applicant (Your Name) Arleen Lewis Organization Lompoc Districts Library Foundation 501C3

Event Coordinator (if different from applicant) Arleen Lewis Vice Pres.

Mailing Address P.O. BOX Lompoc, CA 93436

Day Phone: _____ er Hours Phone: _____ /Fax: _____

Public Information Phone: _____ E-mail: _____

Secondary Contact Name: Melinda Aguirre Phone: _____

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

Type of Event Festival Walk or Run Parade/March Staging Other (specify)

Event Name & Location

Event Title Tribute Night Sinatra & ELVIS

Park (list all sites being requested) _____

Event Times

Set-Up Days/Dates OCT 12, 2024 From _____ am / pm to _____ am / pm
(Complete only if set-up day is separate from event day)

Event Days/Dates OCT 12, 2024 Set up _____ am / pm to _____ am / pm
(Include "day-of" setup and breakdown times) Event _____ am / pm to _____ am / pm
Breakdown _____ am / pm to _____ am / pm

Breakdown Day OCT 12, 2024 From _____ am / pm to _____ am / pm
(Complete only if breakdown day is separate from event day)

DESCRIPTION OF EVENT

First time event (include site map with application) Returning event (include site map with application)

Note that this description will be published in our City Parks & Recreation Public Special Events Calendar:

OCT 12, 2024 ELVIS & FRANK SINATRA TRIBUTE
fundraiser for Book mobile

ESTIMATED ATTENDANCE

Anticipated # of event participants per day (people directly participating in event, event vendors/staff/volunteers)
125

Anticipated # of event attendees/spectators per day (people attending event): 125-150

Grand total of anticipated # of people per day: _____

ELEMENTS OF YOUR EVENT

Setting up a stage?

- Platform style, dimensions _____ Concert style, dimensions _____
- No stage at event

Setting up tables, chairs, canopies and tents?

- Tables: # _____ No tables being set up
- Chairs: # _____ No chairs being set up
- Canopies: # and their dimensions _____ No canopies being set up
- Tents: # and their dimensions _____ No tents being set up

Having amplified sound and/or music?

- Amplified sound for announcements only
- Amplified sound for music (check one) CD player/DJ music Small 4 – 5 piece live band
- Large 6+ piece live band
- Other _____
- No amplified sound/music at event

Using utilities? Gas Water Electricity

- For sound For food preparation and/or refrigeration equipment For lighting
- *Additional electrical pedestals needed at Ryon Park # _____
- *Additional fees apply for each additional pedestal*

Having food and non-alcoholic beverages at your event?

- Vendors preparing food on-site (don't include pre-packaged food/beverage vendors) # _____
- Vendors bringing in pre-packaged food and beverages (don't include prepared food vendors counted above) # _____
- All food and non-alcoholic beverages handled by organization; bringing in no outside vendors # _____
- No food at event

Having alcohol at your event?

- Yes, serving/selling beer and wine (complete Alcohol Request Form)
- Hours of alcohol being served: From 530 to 930
- Days alcohol will be served: 10-12-24
- No alcohol at event

Having selling and/or informational vendors at your event?

- Vendors selling food only # _____ Vendors selling merchandise/services only # _____
- Vendors passing out information only (no business license needed) # _____
- No selling or informational vendors at event

Having kid activities?

- Inflatable Bounce Houses # _____ Company: _____
- Inflatable Bounce Slides # _____ Company: _____

- Rock climbing wall Height? _____ Company: _____
- Truck to bring wall in? Yes No Truck acts as counterweight to wall? Yes No
- Arts & crafts (i.e. craft making, face painting, etc.)
- Petting zoo? Company: _____
- Carnival games or rides? Specify type _____ Company: _____
- Other _____
- No kid activities at event

Any additional elements unique to your event but not asked above?

Yes. Describe:

No

WASTE MANAGEMENT

Contracting with trash/recycling vendor.

Company _____

Drop of Day & Time _____

Pick Up Day & Time _____

Containers to be serviced Day & Time _____

Contracting with portable toilet & hand washing station vendor.

Company _____

Drop of Day & Time _____

Pick Up Day & Time _____

Portable toilets to be serviced Day & Time _____

MISCELLANEOUS

Please list anything important about your event not already asked on this application:

-For Office Use Only-

Contract #:	_____	Reservation taken by:	_____	Reservation Fee Paid ()Y ()N
Balance Paid	_____	Key #:	_____	Key Returned: _____
Supervisor Approval:	_____	Parks & Recreation Commission Month:	_____	