



MINUTES
LOMPOC BEAUTIFICATION & APPEARANCE COMMISSION
Tuesday, April 9, 2024

This meeting was called to order at 4:30 p.m. by Chairperson Susan Gallacher.

ROLL CALL: Chairperson: Susan Gallacher
Vice-Chairperson: Robert McCaston
Commissioner: Lee Weir
Commissioner: Allyssa Imano
Commissioner: Vacant

CITY STAFF: Urban Forestry Supervisor/Commission Secretary: Sean O'Neil
Urban Forestry Division OSAlll: Krista Kietzman

Samantha Scroggin, Public Information Officer, was in attendance.

PUBLIC COMMENTS:

None

STAFF ITEMS:

1. Samantha Scroggin, PIO, gave a brief explanation of the press release routing and process. Chairperson Gallacher requested press releases go out twice, once at four weeks prior to the event and then again two weeks before the event.
2. The Commission was invited to receive the Arbor Day Proclamation at the City Council meeting on Tuesday, April 16th. Chairperson Gallacher planned to attend.

WRITTEN COMMUNICATIONS:

None

COMMISSION AND STAFF COMMUNICATIONS:

None

CONSENT CALENDAR:

1. Approval of Minutes:
Approval of minutes for the regular meeting of the Beautification and Appearance Commission on March 12, 2024. Commissioner Imano made a motion to approve the minutes and Vice-Chairperson McCaston seconded the motion, it passed 4/0.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Set date, time, and categories for the 2024 Spring Yard Beautification Contest:

After a brief discussion, the commissioners decided on Friday, June 7th at 9 AM for the judging to take place, with the categories remaining the same as the prior year (Best Overall, 1st, 2nd, and 3rd place). Winners will be announced on June 19th.

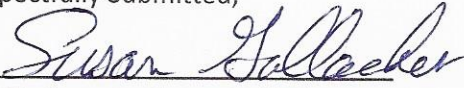
COMMISSIONER REQUESTS:

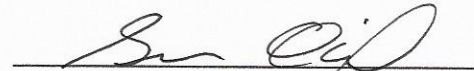
1. Commissioner Imano suggested the possibility of using historical images of Lompoc for some of the Utility Box Art Program.

ADJOURNMENT:

Chairperson Susan Gallacher adjourned the meeting. The next regular meeting of the Lompoc Beautification Appearance Commission is scheduled for Tuesday, May 14, 2024, at 4:30 p.m. in the Administrative Conference Room at Lompoc City Hall. The meeting was adjourned at 5:14 pm.

Respectfully Submitted,


Chairperson Susan Gallacher


Sean O'Neil, Secretary