

Lompoc Library Commission
Lompoc Library
501 E. North Ave, Lompoc, CA 93436
Tuesday, July 13, 2021, 10:00 AM
Regular Meeting Minutes

1. Call to Order

Chairperson Magana called the meeting of the Lompoc Library Commission to order at 10:02 AM.

Commissioners Present: Olivia Magana, Lu Knowles, Maricela Trenado, Mary-Michelle Moore
Commissioners Absent: Molly Gerald
Staff Present: Library Director Sarah Bleyl, Admin Assistant Hannah Wallace
Others Present: Friends of the Library President Teresa Jansen, Library District Libraries Foundation President Melinda Aguirre

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Moore. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the (date) regular meeting

ACTION: Motion/Second: Moore/Knowles. By a 4-0 vote, Commission approved the minutes as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends of the Library President Jansen reported the following:

- Book Sale Friday, 7/16/21 from 10a-6p and Saturday 7/17/21 from 10a-3p.
- Library Encore shelves will be stocked on Monday, 7/19/21 post-sale, and tentatively the next week the Village Library Encore Shelves will be stocked.
- Friends provided the Library with a \$16k disbursement since the last Commission meeting.

B. Library District Libraries Foundation

Foundation President Aguirre reported the following:

- Fundraiser: The Foundation will be compiling and selling literary themed cookbooks for \$20. Recipes will be provided by members of the community and will be named after characters or books that are in the Public Domain _i.e. Mad Hatter's Carrot Cake, Mrs. Crachit's Cranberry Conserve and Turkish Delight).
 - The monies raised will be used to purchase and update computers in the children's library. Once printed recipe donors can reserve books to purchase.
 - An Open House at the Library was suggested for the beginning of October to present the finished product and kick-off sales, possibly featuring some baked goods from the recipes in the book.
 - The Chamber of Commerce will be invited to feature and sell the cookbooks.

- Commissioners and staff were invited to donate a recipe.
- A new Foundation Board was nominated.
- \$155,250 has been approved for the Book Mobile garage. It will be mailed to the City the first week of August. The current Library parking lot will be expanded to accommodate the garage on Library property. This has been a project for Charlotte's Web since 2013.
- Foundation newsletter will be mailed and emailed out in the months of July, October, January and April.

7. Correspondence

None.

8. Business

Library Director Sarah Bleyl reported the following:

- Reopening status: People are now able to enter the Library without appointments and stay as long as they want. Computer usage requires a Library or Internet card and usage remains limited to 30 minutes with flexibility if a patron needs more time to complete a measurable task. Library hours are Monday – Thursday 10a-5p and 1p-5p on Friday and Saturday. Village library hours are at 18/week, but with some increased County funding which allows for an additional Page position, hours will expand to 24 hours/week.
- Staffing: Two full time positions were filled and two part time positions are in the process of being filled. This will allow for both libraries to return to pre-pandemic programming and hours of operation as well as ensuring there are two staff on at each facility at all times for safety purposes.
- Programming: In person programs are slated to resume in September.
 - The Friends book sale will be the first big event hosted at the library and NASA has an exhibit planned in September to highlight a significant launch from VAFB on September 16, 2021.
 - Summer reading has had 330 registrations with 2214 books read so far. The virtual Page Turner Adventures, in lieu of in person summer programming has not had the turnout anticipated. The youth outreach programs have distributed over 400 Conservation Kits and over 900 other goodies.
 - The Charlotte's Web Bookmobile has resumed school visits and outreach to the homeless shelters in town. It also offers a grant funded virtual early literacy program called Wonderbook Island with 92 participants and a monthly drawing for a Walmart gift card. It is available through Beanstack, Animal Crossings on Nintendo Switch and YouTube.
 - Artwork and exhibits in the Grossman Gallery will also resume in October.
- July 6, 2021 the City Council approved the formation of a 501C3 non-profit Foundation for the City of Lompoc. The Foundation will act as an apparatus by which public companies can donate to city departments and programs without a conflict of interest. It will also allow the City to apply for grants and other public funding. The Foundation will meet several times a year to monitor donations, allocations, and answer to the city council. Foundation members will likely be the Chairpersons of various Commissions throughout the City such as the Library, Parks and Rec and Community Development.

9. Library Director's January and February report and updates

Library Director Sarah Bleyl reported the following:

- Library numbers so far have been fairly low since reopening. Without programming, it will take a while for the public to realize that we are fully reopened, so pass on to your family and friends that the Library is reopened and ready for business.

- Village Library: The County is talking about possibly putting a county tax on the ballot to help fund the Libraries. The CFO for Community Services will present the board of Supervisors with benchmarks for all county libraries, such as funding for programming, new furniture, ADA compliance and asking for \$2 per capita for purchase of materials. If commissioners come across community members that are upset about the limited hours they are encouraged to direct them to Bleyl who can explain why and refer them to the County.
- Volunteers are slowly being asked back to the Library but need to attest to their vaccination status upon return. The focus is primarily on becoming fully staffed first because volunteers cannot fully participate in many of the positions that staff can.
- Overlaying the Black Gold catalog has calmed most of the tensions between Libraries in the cooperative. The full overlay will be complete in August and will provide a more intuitive, user-friendly experience for patrons and staff. Circulation of new items will be suspended for the first six months of a Library owning an item to allow the home libraries to circulate new materials among their home patrons first.
- Subscription to print magazines has been put on hold for at least 1 year. There are 3000 availabilities on Overdrive and people can buy magazines through Encore. The money set aside for these subscriptions will be spent on books for the Library.
- Central Coast Literacy, which provides tutoring, adult education and other literacy programs and that went fully virtual during COVID, will resume at the Library after the July Friends book sale.

10. Roundtable

Commissioner Trenado stated that she is happy to see Charlotte's Web Bookmobile back at the schools. She has witnessed kids utilizing the services and reading books after school while waiting to be picked up. Commissioner Knowles stated that it is so good to have Library open again without appointments or time limits. She complimented the new open and beautiful setup of the Library. Commissioner Moore expressed her excitement that everything is open again. She shared that her husband is now a library user utilizing the digital offerings. Commissioner Magana thanked staff for their reopening efforts and the open layout of the Library floor. She stated that she would start bringing her boys back in now that appointments are not required.

11. Adjournment

The meeting was adjourned at 11:01a. The next regular meeting is scheduled for Tues, Sept 14, 2021 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10 AM.



Secretary by

Hannah Wallace, Library Administrative Aide