

**Lompoc Library Commission
Lompoc Library
501 E. North Ave, Lompoc, CA 93436
Tuesday, May 10, 2021, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Chairwoman Olivia Magana called the meeting of the Lompoc Library Commission to order at 10:03 AM.

Commissioners Present: Olivia Magana, Lu Knowles, Molly Gerald, Mary-Michelle Moore, Maricela Trenado (joined the meeting at 10:15a)

Commissioners Absent: None

Staff Present: Library Director Sarah Bleyl, Admin Assistant Hannah Wallace

Others Present: Library District Libraries Foundation President Melinda Aguirre

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Gerald. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the April 13, 2021 regular meeting

ACTION: Motion/Second: Gerald/Knowles. By a 4-0 vote, Commission approved the minutes as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Library Director Bleyl reported the following:

- Summer Book Sale is scheduled for July 16, 10a-6p and July 17, 10a-3p with no Thursday evening sale. Masks and social distancing are required and the Friends will be accepting memberships during this time.
- All 20 chairs plus two miscellaneous chairs sold for a total of \$560.
- Friends is now accepting donations at the Library by appointment only.

B. Library District Libraries Foundation

Foundation President Aguirre reported the following:

- The Foundation is planning fundraisers for the Library, but venues to facilitate this are needed.
 - The Sunday Route One Market in Vandenberg Village and Saturday's Community Market in Old Town were suggested by Commissioners since Friday's Old Town Market is cancelled this summer due to COVID.
- On 4/8/21, the Foundation voted to distribute \$155,250 to the City for a garage/operations and maintenance for the Charlotte's Web Bookmobile.
- Next Foundation board meeting is May 13.

7. Correspondence

None.

8. Business

A. Reopening status

Library Director Bleyl reported the following:

- Reopening has been very smooth.
 - 30-minute appointments for Grab and Go are available Tues & Thurs at the top of every hour, from 10a-4p.
 - 30-minute appointments for Computer Use are available Mon, Wed and Fri with four computers currently available.
 - Holds pickup available Mon, Wed & Fri.
- Target date remains June 15 to reopen to the public without appointments.
- Village Library will have a limited reopening the week of May 17.
 - Plexi-glass installed May 7.
 - Tues & Thurs - Grab and Go appointments.
 - Wed & Fri - Computer appointments.

9. Library Director's report for April 2021

Library Director Bleyl reported the following:

- City of Lompoc budget meeting is 5/20/21 with budget hearings June 1 and adoption date of June 15.
 - This year major cuts or changes to the status quo are not anticipated.
- Santa Barbara County budget meeting was in late April with more to come in June.
 - Bleyl requested county funding to maintain hours of operation at the Village Library at 24/week. If not, the Village will only be open 18/week, allowing two people on duty at all times for support and safety. Bleyl reported that the county rep sees this request as reasonable and believes the county will fund the difference. This increase of staff allows for more programming and enables the Branch Supervisor to do more community outreach.
 - County replaced the Village Library rain gutters and repaired the roof.
- Staffing changes: Dominic Keen promoted to the Librarian II, Library Manager position and Jessica Jackson promoted to the Librarian I, Youth Librarian position.
 - Bleyl is currently actively hiring for Library Tech II and Assistant I positions with over 22 applications submitted. Once these positions fill the Library will keep staffing at this level until programming ramps up at which time recruitment will open for a part time Bookmobile assistant and part time Village Library page.
- Charlotte's Web Bookmobile is starting to make stops initially visiting the homeless shelters and allowing small groups and families onboard, while also providing upkeep to the small onsite shelter Libraries. The next addition will be visits to the Housing Authority and in the fall, public school stops will resume.
- Summer Reading is themed "Reading Colors Your World" and will remain largely virtual this year. It runs Mon-Fri with interactive activities for all ages through the Beanstack App. Bleyl featured the take and make craft kits that will be handed out to Kids, Teens and Adults with four different kits offered for each age group. At the end of the challenge, there will be a prize drawing for Kids, Teens and Adults.
- There will be no lunch at the Library this year. Initially the school district wanted to utilize the Library but decided against it for the summer.
- New, slightly larger, computer desks are ordered. These will help to promote social distancing and allow patrons a larger workspace.
- Bi-monthly Library Commission meetings need to be approved by City Council but permission in lieu of has been granted. The next meeting is July 13 in the Grossman Gallery.

- All full time staff have been CPR certified and Active Shooter trained. Staff has adjusted the building to improve sightlines, identify exits and allow for the safety of patrons and staff.
- Black Gold has a meeting next Friday. The consortium is moving forward with the catalog overlay that enables Libraries to customize the way their catalogs look and search.

10. Roundtable

As there are new Commission members, the group went around and shared a bit about themselves to get to know each other better.

11. Adjournment

The meeting adjourned at 10:48 am. The next regular meeting is scheduled for Tuesday, July 13, 2021 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10 AM.



Secretary by
Hannah Wallace, Library Administrative Aide