

**Lompoc Library Commission
Lompoc Public Library
501 E North Ave., Lompoc, CA 93436
Tuesday, April 13, 2021, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Vice Chairperson Molly Gerald called the meeting of the Lompoc Library Commission to order at 10:05 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Maricela Trenado, Olivia Magana

Commissioners Absent: Mary-Michelle Moore

Staff Present: Library Director Sarah Bleyl, Library Admin Assistant Hannah Wallace

Others Present: Friends of the Library President Teresa Jansen, Library District Libraries Foundation President Melinda Aguirre

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Gerald. By a 4-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the March 10, 2020 regular meeting

ACTION: Motion/Second: Gerald/Knowles. By a 3-0 vote, Commission approved the minutes as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends President Teresa Jansen reported the following for the past year:

- Fundraising has been covering expenses and keeping the Friends connected to the community.
 - Book sales have been successful online via the Facebook page and thru Amazon.
 - Sale of Library Chairs - 8 chairs have sold so far at \$25.

B. Library District Libraries Foundation

Foundation President, Melinda Aguirre, reported the following:

- The Foundation will distribute \$155,250 to the City for a Garage/Operations and Maintenance for Charlotte's Web.
- A Facebook page is in the works, with assistance by staff.
- A Foundation fundraising meeting will be held 4/14/2021 to discuss coordination with the Friends so as not to duplicate or overlap efforts.

7. Correspondence

None.

8. Business

A. Election of Chairperson

There was brief discussion about the necessity of electing a new chairperson. The 3/10/2020 elected

chairperson, Ron Stassi, resigned as he remained working for the City and could not serve on Commission so Gerald as Vice Chairperson had been acting Chair. One year after the last meeting, it is time to re-elect.

ACTION: Motion/Second: Knowles/Gerald. By a 4-0 vote the Commission appointed Commissioner Magana as Chairperson.

ACTION: Motion/Second: Magana/Trenado. By a 4-0 vote, the Commission appointed Commissioner Gerald Vice Chairperson.

B. Reopening Discussion

Library Director Sarah Bleyl reported that reopening preparations have been a slow logistical process that began in January and are ongoing. The Library and staff are ready but in an effort to remain safe are waiting on the installation of Plexiglas germ guards at the Reference and Youth desks. Plans are for a soft opening in the next couple of weeks with a target of being fully reopened on June 15th. Initially patrons will make appointments for limited and purpose driven visits to browse, checkout materials and use computers and printers. Children 12 and under are required to be accompanied by an adult. Masks are required and will not be provided. Curbside Pickup will remain.

Bleyl reported that while inside, in-person programming will not resume until the fall, there will be virtual Summer Reading and Programming thru the summer. The Library will utilize a company called Page Turner Adventures which will provide a number of activities and challenges to keep patrons involved. Craft kits will also be assembled and distributed for teens and adults. The Library will serve as a grab and go summer lunch distribution site for the Lompoc Unified School District. Charlotte's Web Book Mobile is also waiting on the installation of Plexiglas and will be doing programming over the summer with the Boys and Girls Club and possibly some public sites. The first in person programs brought back to the Main Library will likely be Story Time and Movie Mondays.

Bleyl and staff will remain flexible with the process and have been keeping an eye on what other Libraries are doing with reopening so as to emulate what works, avoid what doesn't and be open to other possibilities.

9. Library Director's April 2020 – April 2021 report and updates

The library director presented the staff report. In addition to the written report, Bleyl highlighted the following:

- Black Gold is installing an overlay on the current catalog used by the Consortium.
 - This makes the catalog more intuitive and user friendly for patrons by grouping all formats of a searched item together for a better browsing experience.
 - Patrons will be able to view their account and history.
- Santa Barbara has discussed leaving the Black Gold catalog and the County system.
- New furniture is on order to enhance social distancing and provide quality comfort to Library patrons.
- The Library is moving forward on going fine free in the next couple of months.

10. Roundtable

Commissioner Knowles complimented Bleyl and staff on keeping Library 'alive' during the last year of COVID pandemic closures. It was stated that the community is itching to get back in to browse, check out materials and utilize other services. Knowles commented that the Library looks clean, open and much bigger than before and thanked Bleyl and staff for getting the Library looking nice and inviting. Commissioner Trenado stated she can't wait for the Library to be all put back together and reopened. Commissioner Magana thanked Bleyl and staff for all of the virtual programming through the year of closures; both she and her kids have enjoyed it very much. Commissioner Gerald expressed thanks to Bleyl and staff for keeping afloat and inquired on the progress of

recruitment for the open Librarian positions. Bleyl responded that she is in talks now to hire for the two open positions.

11. Adjournment

The meeting was adjourned at 11:21 AM. The next regular meeting is scheduled for Tuesday, May 11, 2021 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.

A handwritten signature in cursive script that reads "HWallace". The signature is written in black ink and is positioned above a solid horizontal line.

Secretary by
Hannah Wallace, Library Administrative Aide