

**Lompoc Library Commission  
Lompoc Public Library  
501 E. North Ave, Lompoc CA 93436  
Tuesday, July 12, 2022, 10:00 AM  
Regular Meeting Minutes**

**1. Call to Order**

Vice President Molly Gerald called meeting to order at 10:01 am with no quorum.

Commissioners Present: Lu Knowles, Molly Gerald

Commissioners Absent: Maricela Trendao, Mary Michelle Moore, Olivia Magana

Staff Present: Library Director Sarah Bleyl, Administrative Assistant Hannah Wallace

Others Present: Friends of the Library President Teresa Jansen, Library District Libraries Foundation President Melinda Aguirre

**2. Adoption of Agenda**

**ACTION:** Motion/Second: As there was no quorum, Commission did not approve discussion of agenda items in order as presented.

**3. Approval of Minutes**

**A. Minutes of the May 10, 2022 regular meeting**

**ACTION:** Motion/Second: As there was no quorum, Commission did not approve the minutes as presented.

**4. Presentations**

Central Coast Literacy Council Executive Director Laura Arteaga gave a presentation on the following:

- **Lompoc Literacy Program Update-** The pandemic caused the delivery of literacy services to adapt the delivery of services to the community. The program evolved to provide zoom and virtual meetings with participants. There were both challenges successes that resulted from these adaptations.
  - **Challenges:** With kids staying home, people working more from home and general concern about health and wellness, Adult Literacy participant and tutor numbers dropped state wide.
  - **Upsides:** With the incorporation of virtual services and in conjunction with organizations like CommUnify and Head Start offering programs such as Virtual Story times, Family Literacy grew and is thriving.
- **Adult Literacy-** One to one services were provided virtually throughout the pandemic and have resumed in a hybrid form allowing for more access and increasing participant numbers statewide. Offered in person at the Library or virtually, adult learners are provided at least an hour of individual instruction in reading, writing and pronunciation. The program is now also offering small group instruction either virtually or in person. The curriculum utilized has remained the same as pre-pandemic because of its ongoing measured success.
- **Family Literacy-** This program continues to partner with CommUnify in working with families from their community centers that are established in the community with staff that is very eager to serve people in the community. Other offerings include a services presentation at the CommUnify parent meeting on April 23, 2022, the offering of virtual and in person Story Times and a collaboration with the library's bookmobile to provide outreach during the Story Walk event on April 6, 2022.
- **Other Activities-** As there is currently a waiting list for Adult Literacy participants, the Literacy program is recruiting tutors. All candidates are welcome. Tutors do not need to know how to speak Spanish or any other language. All tutors go through a training to ensure they understand the

program's philosophy and goals. There are also ongoing tutor development trainings and refreshers. Tutors are trained to work with participants on line or in person. The program is also actively looking to increase its Community Partnerships to extend its outreach and is a member of the Chamber of Commerce which increases exposure, helps with advertising and connects the program with potential partnerships and sponsors.

- **Program Statistics:** During the pandemic, there was a decrease but they are gradually increasing again. There is a strong need for literacy skills and there is strong community support. The Lompoc community is doing great with Literacy statistics statewide because of this community support and participation.
- **Funding:** California State Library Literacy Services is the main source of funding. It is a consortium of over 100 libraries and provides a bi-annual report that goes through Santa Barbara County to the State Library. The Literacy Program also looks for at least one local funder every year with Wal-Mart being a repeat supporter.

## 5. Public Comment

None.

## 6. Library Support Activities

### A. Friends of the Lompoc Public Library System

Friends of the Library President Teresa Jansen reported the following:

- The Friends are actively looking for volunteers especially for the book sales four times a year. They would especially like to recruit young strong people for the book sale set-up (Wednesday mornings) and break down process (Saturday afternoons).
- A support check for \$15,000 was provided to the Library to support programming and operational needs.
- A patron recently donated \$1000 to the Friends.
- The Friends recently passed through the bi-annual \$75k from the Benton Trust to the Library.
- The Friends are looking at having bookmarks made to highlight the benefit of donating to the group through Amazon Smile.

### B. Library District Libraries Foundation

Foundation President Melinda Aguirre reported the following:

- The Foundation is working on several fundraisers which will help the organization meet its tax exempt criteria.
  - The cookbook is projected to come out in December 2022.
  - Businesses are able to donate to the Library foundation through Amazon Smile.
  - A request has been submitted to the Santa Barbara foundation for a donation to the Library Endowment Fund.
- Foundation members have been attending local community events to increase community exposure and share information about the Foundation:
  - Agricultural Night- distributed bookmarks.
  - Cultural Night – distributed bookmarks and other swag.
  - Old Town Market
- Next board meeting is scheduled for September 8, 2022 at 4:30p.

## 7. Correspondence

None.

## 8. Business

## **A. Report on Donations.**

Library Director Sarah Bleyl reported the following:

- The Library Accepts donations of money and current physical materials such as books, CDs and DVDs. Donations such as magazines and vial records go directly to the Friends of the Library for their sales.
- Donated materials are the property of the Library. Depending on their condition and date published they are either added to the library collection, given to the Friends of the Library for their sales or recycled. As it costs money to add materials to the library collection, only new and current materials are added at the discretion of a librarian. 99% of donations go to the Friends of the Library. Donations that are not accepted are encyclopedias, magazines older than three months, and VHS and cassette tapes.
- Money donated to the Library is spent on library materials, programming and technology.

## **B. Report on Bookmobile/Garage/Parking Lot Project**

Library Director Sarah Bleyl reported the following:

- Bleyl met with Architect (RAA) and got a proposal that went to the city for legal purposes and back to the Architect who will advise of next steps.

## **9. Library Director's May and June report and updates**

Library Director Sarah Bleyl reported the following:

- The Library is closed Friday July 29 for a staff training on youth mental health.
- The Bookmobile new hire only lasted 3 days so back to the recruiting and hiring process.
- The Youth department is in the process of hiring a library assistant.
- The Beanstack reading challenges have been going well. There were four challenges offered in May and June with 376 participants, 1,441 books read for a total of 92,636 minutes.
- The first Black Gold Admin. Council without Santa Barbara and San Luis Obispo will be held on Friday, July 22. The remaining libraries have been trying to find a way to work with SB and SLO to share materials, but the logistics are proving to be more difficult than expected.
- Santa Barbara County is slated to pass their budget on Tuesday, July 19. The Lompoc Library System will be getting more money at \$8.34 per capita.
- Library staff are continuing to look for and apply for grants for different programs, events and operations.

## **10. Roundtable**

## **11. Adjournment**

The meeting was adjourned at 11:02 am. The next regular meeting is scheduled for Tuesday, September 13, 2022 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10 am.



Secretary by

Hannah Wallace, Library Administrative Aide