

**Lompoc Library Commission
Lompoc Public Library
501 E. North Ave, Lompoc CA 93436
Tuesday, May 10, 2022, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Molly Gerald, Vice Chair called the meeting of the Lompoc Library Commission to order at 10:03 am.

Commissioners Present: Mary-Michelle Moore, Lu Knowles, Molly Gerald

Commissioners Absent: Maricela Trenado, Olivia Magana

Staff Present: Library Director Sarah Bleyl, Administrative Assistant Hannah Wallace

Others Present: None

2. Adoption of Agenda

ACTION: Motion/Second: Knowles/Moore. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the March 8, 2022 regular meeting

ACTION: Motion/Second: Knowles/Moore. By a 3-0 vote, Commission approved the minutes as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Library Director Sarah Bleyl reported the following for Friends of the Library President Teresa Jansen:

- The April 2022 Book Sale made \$2,359.26. The next sale is scheduled for July 21-23, 2022.
- Encore sales for Jan thru March made over \$2500 at the main library and \$140 at the Village Library.
- Friends Treasurer Bob Vossler resigned effective May 9, 2022. Rob Glassgow will take over the treasury duties in the interim and until the next vote to be approved.

B. Library District Libraries Foundation

A report was not provided by the Foundation.

7. Correspondence

8. Business

A. Black Gold update.

Library Director Sarah Bleyl reported the following:

- Black Gold's system administrator Kim Hunter retired and won't be replaced as the new ILS will perform the same functions.
 - There are currently no concerns about the Lompoc Library budget. The increase in the Black Gold fees is minimal and can be paid for with reserves. KOHA is cheaper than Polaris and not

replacing the system administrator position will allow for the budget to remain virtually the same as before San Luis Obispo and Santa Barbara left.

- The Black Gold group is back to back to sharing materials between the 13 libraries in the 6 library systems. Despite Santa Barbara and San Luis Obispo officially splitting from Black Gold, they still want to share materials. Lompoc is part of the group of libraries that is working to help figure out the logistics for the benefit of our patrons.
- Transit between the libraries will remain at 3 days per week for now. Transit to Santa Barbara and San Luis Obispo is to be determined and those libraries will be charged for each transit trip made to their branches.
- After meeting virtually since the beginning of COVID, the monthly Black Gold meeting will be held in person at the Lompoc Library on Friday, May 20, 2022 at 10am.

B. Report on Koha Migration

Library Manager Dominic Keen reported the following:

- Koha is a little bit different than Polaris as it is a web based page versus a desktop based system.
- The only way for staff to really learn Koha is to be in it and using it, working with it and learning the parameters. Holds and renewals were briefly stopped to during the migration to allow staff the time and flexibility to train and to figure out the processes and make the customer service aspect seamless. Staff is now working in Aspen with ad and program pages to make the catalogue visually appealing and user friendly.
- The hold system is a little bit different- it treats the system as one library with many branches instead of separate Library systems.

C. Library priorities for the Lompoc Community Benefit Foundation

Library Director Sarah Bleyl reported the following:

- City Council started a non-profit Community Benefit Foundation so that they can apply for grants and take donations from the community without the appearance of collusion. The foundation is made up of chairpersons of various city commission members with our own Olivia Magana as one of the representatives. Representatives were asked for areas of concern for the programs that they represent that can be presented as needs. As most of the library's large projects are funded and being figured out, we are looking for smaller projects to direct the CBF funds toward.
 - The Commission members suggested the following:
 - Update technology (computers) with a focus of remaining in line with trends and STEM.
 - Low sensory room- specialized area for study or quiet reading with neuro-diverse sensors.
 - Replacement/upgrade of staff furniture (i.e. ergonomic/standing desks and chairs)
 - Retractable canopy for the two patios.
 - Updating the patios with planters, plants, etc.
 - Focus on the teen area with the goal making it more teen friendly.

9. Library Director's January and February report and updates

Library Director Sarah Bleyl reported the following:

- Black Gold:
 - On April 22&23 the library migrated from the Polaris ILS to Koha.
 - With the exit of Santa Barbara and San Luis Obispo the Black Gold Koha catalogue is now shared by Santa Paula, Carpinteria, Goleta, Lompoc, Santa Maria and Paso Robles. Lompoc library is participating in a group that is trying to find a feasible way to share materials with Santa Barbara and San Luis Obispo.

- Black Gold meetings will return to being in person this month.
- County of Santa Barbara:
 - The Library Advisory Committee will begin to meet in person again in June, 2022.
 - At the May 17 City Council Meeting, Alice Downs was reappointed to be the city's representative to the county's Library Advisory Committee.
 - The per capita library budget was increased this year to \$8.34 per person which is up from the prior five years at \$7.80 per person.
- Library Operations:
 - The Friends of the Library donated \$25,000 in March 2022 to support programming and other library needs.
 - The Village Library has a new branch supervisor in May.
 - In person programming resumed in April which includes story times at both libraries with the addition of a bilingual story time at the main branch, Movie Mondays in the Grossman Gallery and the Village Library Book Club. Summer Reading runs June 1-July 31st with daily programs and activities. The main library has added a puzzle table which is currently on its third puzzle. The take and make crafts have proved popular and will continue.
 - On National Library Outreach Day, April 6, 2022, the bookmobile hosted a story walk at the main library with food trucks, community partners and over 200 people in attendance.
 - There are State Parks passes now available to be checked out. They can be borrowed for one week and are good for park entry and parking.
 - The Youth Services Manager is now in the recruitment process for a full time Library Assistant for the Youth department with 28 applications so far.
 - The Library resumed to normal hours on April 4th.
- Is was asked what subjects would the Commission like to know more about in the future. Feedback from commission members is as follows:
 - Donations
 - Status of Literacy Program
 - Library staff to present their areas and programs
 - Possibility of a Genealogy department to enable family searches.
 - Assignments/duties for Commissioners

10. Roundtable

- Lu Knowles is glad programming is back in person and expresses thanks for keeping the library running during the COVID shutdown.
- Mary Michelle Moore expressed thanks for the library. She also highlighted an open evolving workforce development position at the UCSB Library.
- Molly Gerald expressed thankfulness for the open doors and the ability to be helping people again.

11. Adjournment

The meeting was adjourned at 11:11 am. The next regular meeting is scheduled for Tuesday, July 12, 2022 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10 am.



Secretary by
Hannah Wallace, Library Administrative Aide