

**Lompoc Library Commission
Grossman Gallery
501 E. North Ave, Lompoc, CA 93436
Tuesday, March 8, 2022 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Chairperson Magana called the meeting of the Lompoc Library Commission to order at 10:05a.

Commissioners Present: Olivia Magana, Mary-Michelle Moore, Molly Gerald
Commissioners Absent: Maricela Trenado, Lu Knowles
Staff Present: Library Director Sarah Bleyl, Administrative Assistant Hannah Wallace
Others Present: Library District Libraries Foundation President Melinda Aguirre, Friends of the Lompoc Public Library System President Teresa Jansen.

2. Adoption of Agenda

ACTION: Motion/Second: Gerald/Moore. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the September 14, 2021 regular meeting

ACTION: Motion/Second: Moore/Gerald. By a 3-0 vote, Commission approved the minutes as presented.

4. Presentations

None.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends of the Library President Jansen reported the following:

- The January Book Sale was successful making \$2,450 for Library support and also yielding increased membership numbers.
- The Friends donated \$25,000 to the library system with \$18,750 going to Lompoc Library and \$6,250 going to the Village Library.
- The October Mural Coverlet raffle earned \$200 with all of the tickets sold.
- Beth Dunn was named as the new book sale chairperson.
- Recent book donations have been lower than usual. The collection is specifically in need of books for Adults.
- The next 2022 book sale is April 21, 22, 23.

B. Library District Libraries Foundation

Foundation President Aguirre reported the following:

- The Foundation is celebrating their 25 year anniversary this spring. Since the spring of 1997 the Foundation has raised money for multiple capital projects including expanding the Village

Library, converting an unused room at the Buellton Library into a Children's Room and re-carpeting the Grossman Gallery at the Lompoc Library.

- Fundraisers: The Foundation is still working on the cookbook with 25 recipes to date. They also participate in Amazon Smile which donates 5% of participants' eligible purchases to the Foundation. The newsletter is the ongoing fundraiser raising \$2300 quarterly. All funds raised go toward supporting operating expenses such as the newsletter and supporting volunteers
- The next newsletter will be sent out before the end of the month of March.
- The next Foundation meeting is this Thursday, 3/10/2022 in the Grossman Gallery at the Library.

7. Correspondence

None.

8. Business

A. Library Art Advisory Committee Update

- ACTION: Motion/Second: Gerald/Moore. By a 3-0 vote, Commission approved the appointment of Alvin Cabral to the Art Advisory Committee

B. Black Gold Update

Library Director Sarah Bleyl reported the following:

- The new catalog overlay migration took place in September. Staff makes adjustments and improvements on an ongoing basis.
- The new ILS, COHA, will be live Monday, April 25.
 - The Library will be closed to the public on April 22 and 23 in order to train staff, migrate to and test the new system.
 - The ILS is being modernized to mirror current computer technology and to provide a seamless more user friendly system.
- On January 25, 2022, the City of Santa Barbara and the County of San Luis Obispo voted to withdraw from the Black Gold Cooperative Library System.
 - The effects of this situation are still being determined at this time.
 - The other member libraries desire to continue cooperating.

C. Collection Development

Library Director Sarah Bleyl reported that as news of the withdrawal of two member libraries has spread there has been some concerns expressed by the public about the amount of materials available at the Lompoc Libraries that warrant some explanation of modern library practices in regards to collection development.

- Deselection: Known as 'weeding', is removing items from the library shelves based on several different factors such as age, condition, number of copies available, and circulation statistics.
 - Weeding helps a library thrive by providing materials that are current, in good condition, and relevant to the community. Older, outdated materials are removed, to make it easy to see the newer, more frequently requested items on the shelves.
 - Weeded items are either recycled or given to the Friends of the Library depending on their condition.
- Best practices are that library shelves be from one-half to two-thirds full which leaves space for patrons to easily browse and for staff to shelve books and for displays.
- During the COVID closure, shelves were removed in the non-fiction section creating a uniform appearance for three reasons:

- Many of the shelves were empty or didn't hold many items so consolidating decreased the need for shelving.
- For the safety of patrons and staff, the removal of shelving created better sightlines. This way staff could better monitor occurrences at the rear of the building.
- Seating availability for patrons.
- Library staff are guided by a collection development policy when selecting/purchasing new items.
 - Staff reviews and relies on professional book reviews for most purchases. Popular authors are purchased in multiples as demand dictates.
 - Patrons may also suggest purchases and can also take advantage of the current ZIP Books grant program which allows patrons to request the purchase of an item that is shipped to their home and returned to the library to be added to the collection.

9. Library Director's September 2021-February 2022 report and updates.

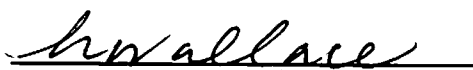
- The Library will have extended business hours beginning the week of April 4. They will be Mon-Thurs 10a-7p and Friday and Saturday 1p-5p.
 - There will be flexibility with staff on scheduling.
- Some programming will resume in April.
 - Story time at the Lompoc Library Tuesdays at 10:30a and in Spanish on Thursdays at 3:00pm.
 - Story time at the Village Library Wednesdays at 10am.
 - Movie Mondays in the Grossman Gallery at 2:00 pm.
 - Take and Make Crafts are successful and will continue throughout the summer with a Kids craft every week and Adult crafts once or twice a month.
- Summer Reading will run June 1 -July 31. It is outdoor themed and will be a mix and match of passive and smaller active programs like crafts and scavenger hunts. There will be weekly winners all summer. Summer of 2023 should see a return to normal with the bigger popular programming like Zoo to You etc.
- April 6th is National Library Day and the bookmobile will be coordinating an outdoor Story Walk replicating a smaller event held in November that was successful hosting more than 100 people. A large laminated story will be hung along the fence with craft tables, vendors and food trucks.
- The Library is beginning the process of hiring for the part-time bookmobile assistant position.

10. Roundtable

Commissioner Gerald expressed thanks to Director Bleyl for doing all the jobs until becoming fully staffed. Gerald requested that the Youth Manager and Library Manager come to the next meeting so that the Commissioners can meet and get to know them. Chairperson Magana stated that she was happy that the library is bringing back the programs.

11. Adjournment

The meeting was adjourned at 11:33a. The next regular meeting is scheduled for Tuesday, May 10, 2022 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.



Secretary by
Hannah Wallace, Library Administrative Aide