



**Lompoc Community Benefit Foundation  
Regular Meeting MINUTES  
Thursday, October 19, 2023  
City Hall, 100 Civic Center Plaza, Council Chamber**

Pursuant to State Law, any member of the public may address the Foundation concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Any documents produced by the City and distributed to a majority of the Foundation regarding any item on this agenda will be made available the Friday before a meeting at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 as soon as possible prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**OPEN SESSION – 6:00 P.M. – Council Chamber**

**ROLL CALL:**

**Foundation Members Present:** Olivia Magana, Dave Baker, Eric Oviatt, and Chair Jenelle Osborne.

**Staff Present:** Treasurer Christie Donnelly and Secretary Clerk Stacey Haddon.

Chair Osborne announced Foundation Member Susan Gallacher has resigned from the Foundation and the Lompoc Beautification and Appearance Commission will vote another member from that Commission to serve on the Foundation and the Public Safety Commission will also vote to have a member serve on the Foundation; those votes will be held separately at future meetings of those individual Commissions. Ms. Osborne also announced the City Council approved the request from the Foundation for a donation of \$2,500 to be used for setup funding for the Foundation.

**UNFINISHED BUSINESS:**

1. **Continued Discussion and Possible Adoption of a Logo for the Lompoc Community Benefit Foundation.**

Chair Osborne provided images of draft logo for the Foundation. The Foundation reviewed and discussed the draft images.

**Public Comment:** None

**ACTION:** Motion/Second: Baker/Magana. By a 4-0-2 vote (Members Castaneda and Gallacher was absent) the Foundation approved the draft logo, as shown below, to be sent to a professional graphic designer for further refinement and then to return at a later date for final approval.



a 501(c)3 nonprofit benefiting parks, recreation, library, public safety, and beautification of Lompoc with local business collaboration



**UNFINISHED BUSINESS:** (cont'd)

2. **Discussion and Possible Adoption of Donation Letter Template.**

Foundation Chair Osborne provided a draft of donation letter template. The Foundation discussed the information provided and thanked Chair for her work on this matter.

Public Comment: None

**ACTION:** Motion/Second: Baker/Oviatt. By a 4-0-2 vote (Members Castaneda and Gallacher was absent) the Foundation discussed and approved the draft donation letter template with any required or necessary grammatical revisions.

**WRITTEN COMMUNICATIONS:** None

**MEMBER COMMENTS AND REPORTS:**

Foundation Member Magana requested the Foundation discuss and take possible action on a grant application to McDonalds Golden Arches Golden Grant, the request was approved with a consensus of the Foundation. Member Magana also mentioned the Library Commission has had discussions of the need/want for electric vehicle charging stations to be installed at the Lompoc Public Library.

Foundation Member Baker requested the Foundation discuss and take possible action on setting up a process for the Foundation to apply for grants and funding, the request was approved with a consensus of the Foundation.

**ADJOURNMENT:** At 6:35 P.M. Chair Osborne adjourned the Lompoc Community Benefit Foundation to a Regular Meeting on November 16, 2023 at 6:00 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted to the Foundation for review by:

*Stacey Haddon*  
Stacey Haddon, Secretary