

Special Event Application
Lompoc Recreation Division
125 West Walnut Avenue
Lompoc, CA 93436
Phone: (805) 875-8100 Fax: (805) 736-5195

APPLICANT INFORMATION

Applicant (Your Name) Scott Morgan Organization Lompoc Police Dept.

Event Coordinator (if different from applicant) Candace Justice

Mailing Address 107 Civic Center Plaza Lompoc CA 93436

Day Phone: (805) 875-8155 After Hours Phone: same Fax: (805) 875-0114

Public Information Phone: same E-mail: smorgan@ci.lompoc.ca.us

Secondary Contact Name: Candace Justice Phone: (805) 875-0141

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

Type of Event Festival Walk or Run Parade/March Staging Other (specify)
fundraiser baseball event

Event Name & Location

Event Title Battle of the Badges 2024
Park (list all sites being requested) Thompson Park

Event Times

Set-Up Days/Dates _____ From _____ am / pm to _____ am / pm
(Complete only if set-up day is separate from event day)

Event Days/Dates 5/19/2024 Set up 7 am / pm to 8 am / pm
(Include "day-of" setup and breakdown times) Event 8 am / pm to 3 am / pm
Breakdown 3 am / pm to 4 am / pm

Breakdown Day _____ From _____ am / pm to _____ am / pm
(Complete only if breakdown day is separate from event day)

DESCRIPTION OF EVENT

First time event (include site map with application) Returning event (include site map with application)

Note that this description will be published in our City Parks & Recreation Public Special Events Calendar:

see attached flyer.

ESTIMATED ATTENDANCE

Anticipated # of event participants per day (people directly participating in event, event vendors/staff/volunteers) 90

Anticipated # of event attendees/spectators per day (people attending event): 100

Grand total of anticipated # of people per day: 180

ELEMENTS OF YOUR EVENT

Setting up a stage?

- Platform style, dimensions _____ Concert style, dimensions _____
- No stage at event

Setting up tables, chairs, canopies and tents?

- Tables: # _____ No tables being set up
- Chairs: # _____ No chairs being set up
- Canopies: # and their dimensions _____ No canopies being set up
- Tents: # and their dimensions _____ No tents being set up

Having amplified sound and/or music?

- Amplified sound for announcements only
- Amplified sound for music (check one) CD player/DJ music Small 4 – 5 piece live band
- Large 6+ piece live band
- Other _____
- No amplified sound/music at event

Using utilities? Gas Water Electricity

- For sound For food preparation and/or refrigeration equipment For lighting

*Additional electrical pedestals needed at Ryon Park # _____

**Additional fees apply for each additional pedestal*

Having food and non-alcoholic beverages at your event?

- Vendors preparing food on-site (don't include pre-packaged food/beverage vendors) # _____
- Vendors bringing in pre-packaged food and beverages (don't include prepared food vendors counted above) # _____
- All food and non-alcoholic beverages handled by organization; bringing in no outside vendors # _____
- No food at event

Having alcohol at your event?

- Yes, serving/selling beer and wine (complete Alcohol Request Form)
- Hours of alcohol being served: From _____ to _____
- Days alcohol will be served: _____

No alcohol at event

Having selling and/or informational vendors at your event?

- Vendors selling food only # 1 Vendors selling merchandise/services only # 0
 - Vendors passing out information only (no business license needed) # _____
 - No selling or informational vendors at event
- explorers will be selling chips & drinks only.*

Having kid activities?

- Inflatable Bounce Houses # _____ Company: _____
- Inflatable Bounce Slides # _____ Company: _____

- Rock climbing wall Height? _____ Company: _____
- Truck to bring wall in? Yes No Truck acts as counterweight to wall? Yes No
- Arts & crafts (i.e. craft making, face painting, etc.)
- Petting zoo? Company: _____
- Carnival games or rides? Specify type _____ Company: _____
- Other _____
- No kid activities at event

Any additional elements unique to your event but not asked above?
 Yes. Describe:

No

WASTE MANAGEMENT

- Contracting with trash/recycling vendor.
 Company _____
 Drop of Day & Time _____
 Pick Up Day & Time _____
- Containers to be serviced Day & Time _____

- Contracting with portable toilet & hand washing station vendor.
 Company _____
 Drop of Day & Time _____
 Pick Up Day & Time _____

- Portable toilets to be serviced Day & Time _____

MISCELLANEOUS

Please list anything important about your event not already asked on this application:

- we hope to use the existing trashcans & hope the park restrooms are open.

-For Office Use Only-

Contract #:	_____	Reservation taken by:	_____	Reservation Fee Paid ()Y ()N
Balance Paid	_____	Key #:	_____	Key Returned: _____
Deposit Returned:	_____	Supervisor Approval:	_____	Parks & Recreation Commission Month: _____

LOMPOC POLICE DEPARTMENT FIRST ANNUAL



**BATTLE
OF THE
BADGES**
2024

FUNDRAISING EVENT FOR NATIONAL LAW ENFORCEMENT OFFICERS MEMORIAL FUND

CONTACT SGT
MORGAN AT
(805) 875-8155

SUNDAY, MAY 19
THOMPSON PARK, LOMPOC CA

**\$300
DONATION**