



## City Council Agenda Item

**City Council Meeting Date:** May 7, 2024

**TO:** Dean Albro, City Manager

**FROM:** Mario Guerrero Jr., Parks and Recreation Manager  
M\_guerrero@ci.lompoc.ca.us

**SUBJECT:** Award of a Contract Purchase Order in the amount of \$316,412 to Public Restroom Company for Purchase of a Prefabricated Restroom Building for College Park

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### **Recommendation:**

Staff recommends the City Council:

- 1) Award a contract purchase order for the purchase of a Prefabricated Restroom Building for College Park from Public Restroom Company through a Sourcewell cooperative purchasing agreement not to exceed \$316,412;
- 2) Authorize the Purchasing and Materials Manager or their designee to issue a Contract Purchase Order encumbering funds in account number 424CIP - 792112, not to exceed \$316,412.

### **Background:**

On November 17, 2020, the City Council adopted Resolution No. 6367(20), to begin the Prop. 68 Grant Application process, and allow for the renovation of College Park (Project).

On December 8, 2021, the City received notification of a funding award for the Project in the amount of \$3,648,248.

### **Discussion:**

#### **Use of Sourcewell for Procurement**

Historically, the City has published an Invitation to Bid (Bid) and associated Request for Proposal (RFP) to solicit companies to provide quotes to the City to choose from. With that process, the Bid is published in the Lompoc Record, listed on the City Website, and the RFP is delivered directly to potential bidders who had either bid on similar RFPs in

the past or have requested to be on the RFP list. The lowest responsible bid is then awarded and brought to the City Council for action.

However, with the ever growing complexities of governmental procurement and the availability of cooperative procurement options, which allows for “piggybacking” on others’ competitively solicited contracts, the City has been able to utilize the services of Sourcewell. Sourcewell offers a wide variety of services at prices which have been assessed to be fair, reasonable and competitive. The use of Sourcewell is optional and is available to state and local government agencies.

Sourcewell competitively solicited cooperative contracts conform with the Lompoc Municipal Code and reduce procurement costs by eliminating much of the process of creating Bid and RFP documents. For the purchase of a prefabricated restroom building at College Park a Sourcewell procurement from Public Restroom Company is proposed.

Restroom and Shower Facility Solutions issued an RFP on June 29, 2021, to establish a national cooperative contract for Restroom and Shower, service and related items and was awarded to Public Restroom Company for a term good through October 15, 2025. (See Attachments 1-3.)

**Fiscal Impact:**

The project is fully funded through the Prop. 68 grant funding and is included in the Biennial Budget Fiscal Years 2023-25. There is no additional fiscal impact.

**Conclusion:**

Awarding the Sourcewell contract will allow a competitively sourced purchase of a restroom for College Park.

Respectfully submitted,

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Mario Guerrero Jr., Parks & Recreation Manager

**APPROVED FOR SUBMITTAL TO THE CITY MANAGER:**

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Christie Alarcon, Community Development Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Dean Albro, City Manager

- Attachments: 1) Sourcewell Public Restroom Company Proposal  
2) Restroom Design Specifications  
3) Public Restroom Company Proposal