

**CITY CLERK'S OFFICE
RECORDS TO BE DESTROYED**

Administrative Records (2-year retention period)

Public Records Requests 2017-2020

Subject Files (2-year retention period)

Legal Advertising 2007-2019

Specialized Files

Ethics Training – Proof of Attendance (5-year retention period)

2008 - 2014

Petitions, Initiatives, Referendum, Recall & Charter Amendments (1-year retention period after termination)

Referendum for an Ordinance Passed by the City Council – Ordinance No. 1640(17)

An Ordinance of the City Council of the City of Lompoc, County of Santa Barbara, State of California, Amending Chapter 9.36 of the Lompoc Municipal Code, Regarding use of Cannabis Citywide

Statement of Economic Interest – Form 700 Designation Filers (4-year retention period)

Designated Filers (non elected officials) 2010 – 2020