



# City Council Agenda Item

**City Council Meeting Date:** April 16, 2024

**TO:** Dean Albro, City Manager

**FROM:** Brad Wilkie, Utility Director  
b\_wilkie@ci.lompoc.ca.us

**SUBJECT:** Utility Capital Project and Capital Outlay Transfers Actions; Adoption of Resolution No. 6643(24) Approving Budgetary Transfers in Addition to Those Previously Approved by Resolution No. 6639(24)

**Recommendation:**

Staff recommends the City Council adopt Resolution No. 6643(24) (Attachment 1) approving budgetary transfers to various accounts in addition to those transfers previously approved by Resolution No. 6639(24), as further described in the Financial Impact section below.

**Background/Discussion:**

At the City’s March 5, 2024, City Council meeting, Resolution No. 6639(24) was presented, discussed, and adopted. While the following transfer section was discussed in the related presentation (Attachment 2), it was omitted from the staff report and the resolution due to an oversight. However, for the “transfers in” and “transfers out” sections to balance, as required, the additional table will allow for that balancing of transfer activities.

The omitted section is shown below:

Budgetary Transfers Into (To) accounts				
Org	Object	Description	Amount	
			2023-24	2024-25
<u>Water</u>				
Stormwater Program				
751STR	533050	Services - Consulting	\$ 110,331	\$ 120,577
Administration				
751WAD	798640	Strategic Planning Program	50,000	300,000
Water Treatment Plant				
751WRT	795240	Lime Slaker renovations	549,000	
751WRT	795572	Centrifuge system renovations	110,000	
751WRT	795950	Water Filter system renovations	253,000	
751WRT	753060	Distribution Duty Vehicle	108,568	

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<b>Budgetary Transfers Into (To) accounts</b>				
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Amount</b>	
			<b>2023-24</b>	<b>2024-25</b>
<u>Water</u> (continued)				
Transmission System				
751WTM	795990	Fire Hydrant replacements	501,645	
751WTM	795091	Main replacements - FY-24-W-1	70,000	
751WTM	795092	Main replacements - FY-25-W-1	70,000	
751WTM	795093	Main replacements - FY-26-W-1	60,000	
751WTM	795094	Main replacements - FY-27-W-1	60,000	
Source of Supply				
751WSS	795090	Water - Well #10	1,700,000	

**Fiscal Impact:**

The transfers have no net effect on the City’s overall Biennial Budget Fiscal Years 2023-25. However, the transfer of budget line items for the vacant stormwater staffing position to the stormwater program does increase the budget for the Water Utility while reducing the budgets for Electric, Wastewater and Solid Waste utilities. The remaining transfers are between programs in the Water Utility to better match the appropriations with expenditures. The activities were presented in the March 5, 2024, presentation (Attachment 2).

The following table describes the entire “transfer in” table as originally intended that matches, in total, to the “transfer out” table originally included in the staff item and Resolution No. 6639(24).

<b>Budgetary Transfers Into (To) accounts</b>				
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Amount</b>	
			<b>2023-24</b>	<b>2024-25</b>
<u>Water</u>				
Stormwater Program				
751STR	533050	Services - Consulting	\$ 110,331	\$ 120,577
Administration				
751WAD	798640	Strategic Planning Program	50,000	300,000
Water Treatment Plant				
751WRT	795240	Lime Slaker renovations	549,000	
751WRT	795572	Centrifuge system renovations	110,000	
751WRT	795950	Water Filter system renovations	253,000	
751WRT	753060	Distribution Duty Vehicle	108,568	
Transmission System				
751WTM	795990	Fire Hydrant replacements	501,645	
751WTM	795091	Main replacements - FY-24-W-1	70,000	
751WTM	795092	Main replacements - FY-25-W-1	70,000	

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<b>Budgetary Transfers Into (To) accounts</b>				
			<b>Amount</b>	
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>2023-24</b>	<b>2024-25</b>
<u>Water (continued)</u>				
Transmission System (continued)				
751WTM	795093	Main replacements - FY-26-W-1	60,000	
751WTM	795094	Main replacements - FY-27-W-1	60,000	
Source of Supply				
751WSS	795090	Water - Well #10	1,700,000	
<u>Wastewater</u>				
Vehicle Acquisitions				
753WWT	753061	Track Loader - new fleet	83,000	
753WWT	753062	Brown Bear Aerator - new fleet	50,000	
753WWM	753063	Maint Duty Vehicle - new fleet	132,000	
Distribution System				
753WWC	797061	Main Replacement - 21-U-1	21,400	
753WWC	797062	Main Replacement - 2024	70,000	
753WWC	797063	Main Replacement - 2025	70,000	
Administration				
753WWA	798640	Strategic Planning Program	350,000	
<u>Solid Waste</u>				
System Projects				
759SWA	798640	Strategic Planning Program	300,000	
Total Transfers To			<u>\$ 4,718,945</u>	<u>\$ 420,577</u>

**Conclusion:**

In order to efficiently proceed with ongoing capital outlay and capital projects, including the above transfers will provide for a complete "transfer in" table when combined with Resolution No. 6639(24) approved March 5, 2024. Completing this transfer in/out process will allow for continuation of all the projects and capital outlays as originally presented at the March 5, 2024, City Council meeting.

Respectfully submitted,

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Brad Wilkie, Utility Director

**APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:**

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Dean Albro, City Manager

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- Attachments:
- 1) Resolution No. 6643(24)
  - 2) Page 17 of the March 5, 2024, Capital Projects and Capital Outlays Review presentation