

CITY OF LOMPOC, CALIFORNIA
PUBLIC WORKS DEPARTMENT
TRANSIT DIVISION

ADDENDUM NO. 1
ISSUED MARCH 11, 2024

TO THE
REQUEST FOR PROPOSALS

TRN 1-24

TRANSIT REIMAGINED STUDY

DUE: 2:00 PM, TUESDAY, MARCH 19, 2024

The following corrections, modifications, and/or additions shall be included in, and made a part of the above named request for proposals (RFP), and shall be taken into proper and full consideration by the proposer to the same extent as though they were originally included therein in submitting proposals for the above named project.

1) REVISIONS TO REQUEST FOR PROPOSALS

a) SECTION 1.1 Project Description, modify as follows:

DELETE the second through the fourth sentences as follows:

~~The City of Lompoc (City) is requesting proposals from qualified and experienced proposers to prepare a Transit Reimagined Study for the City of Lompoc. This contract represents a two-part engagement. The first component is the Transit Reimagined Study, while the second is a Request for Proposals (RFP) development and procurement support for the City's Transit Operations and Maintenance contract. It is the City's intent to award a single contract inclusive of both project components.~~

ADD to the end of the above paragraph the following text, which is also included in Section 2.1:

This contract represents a multi-part engagement. The first component is the Transit Reimagined Study and development of the website and mobile application(s), the second is the RFP development and procurement support for the City's Transit Operations and Mobility Services contract, additionally the consultant shall implement and deploy the website and mobile application(s) and shall continue to monitor, maintain, support, update, and ensure proper function of the website and mobile application(s) through June 30, 2035. It is the City's intent to award a single contract inclusive of all project components.

2) ADDITIONAL CLARIFICATIONS in response to recent questions – No changes to Request for Proposals.

a) Proposer Question: If the contract is for 12 months, how will the contractor be compensated for work through June 30, 2025?

City Response: See revised Section 1.1 above, Section 2.2 Term of Contract, and Section 2.12-6 Proposal Format, Budget of the RFP. The contract term extends through June 30, 2035, although many contract deliverables are due prior to February 2025 per Section 2. Per Section 2.12-6, the cost proposal shall include a total Not-to-Exceed fee, up to which, after inclusion in the executed Agreement for Professional Services, the City will pay the

Consultant for all approved actual time and materials expended in furnishing authorized and acceptable professional services in accordance with the Agreement for Professional Services.

- b) Proposer Question:** Has a budget been established for this project? If so, what is it?

City Response: Currently a budget has not been established for the project. The budget will be determined based upon proposals received and subsequent contract negotiation and award.

- c) Proposer Question:** If interviews are needed, will they be in person or virtual? When can bidders expect to be notified regarding interviews?

City Response: Interviews may be virtual or in person. Per RFP Section 1.14, if interviews are needed, then they are planned to be held during the week of March 25, 2024. The City will coordinate with any proposers selected for interviews as soon as possible after opening and evaluating the proposals in order to schedule the interviews at a time and format when the proposers are available.

- d) Proposer Question:** What prior relevant studies and reports does the City expect to provide under Task 2?

City Response: The City will provide National Transit Database (NTD) reports, Zero Emission Bus (ZEB) Innovative Clean Transit (ICT) Rollout Plan, monthly performance reports, other relevant documents requested, and have staff available for additional information.

- e) Proposer Question:** What type of data does the City have available to support Task 3? What data will the consultant need to develop as part of the engagement?

City Response: The City will provide existing route maps and schedules, service areas, fee structures, vehicle data, available demographic data, available City GIS data, revenues, expenditures, plans for new transit maintenance and operations facility, National Transit Database (NTD) reports, Zero Emission Bus (ZEB) Innovative Clean Transit (ICT) Rollout Plan, monthly performance reports, other relevant documents requested, and have staff available for additional information. The consultant will need to research and gather the necessary additional data, aside from utilizing data provided by the City.

- f) Proposer Question:** When was the City's most recent transit rider survey conducted?

City Response: The City's most recent transit rider survey was conducted in 2010 with a short range transit plan, which the City will provide to the consultant; however, it likely has limited relevance due to its age.

Please reply to Richard Fernbaugh confirming receipt of this addendum, at r_fernbaugh@ci.lompoc.ca.us or 805-875-8268.