



## MINUTES

# LOMPOC BEAUTIFICATION & APPEARANCE COMMISSION

Tuesday, August 8, 2023

This meeting was called to order at 4:30 p.m., by Chairperson Susan Gallacher

**ROLL CALL:** Chairperson: Susan Gallacher  
Vice-Chairperson: Robert McCaston  
Commissioner: Lee Weir  
Commissioner: Allyssa Imano  
Commissioner: Vacant

**CITY STAFF:** Urban Forestry Supervisor/Commission Secretary: Sean O'Neil  
Urban Forestry Division Temp OSIII: Krista Kietzman

### PRESENTATIONS:

Brian Halvorson & Jennifer Gonzalez-Diaz of the City of Lompoc's Planning Division presented information on a draft Guidelines for a Utility Box Art Program. The Planning Manager requested that any feedback from the Commission be received by September 8, 2023. Additionally, they shared photos of artwork on a utility box that was installed that same day located on Ocean Avenue.

### PUBLIC COMMENTS:

New Lompoc resident proposed a community garden that the local elderly community could help work on for feeding those in need and for the social benefits. Commission Secretary O'Neil advised that there are two local gardens in Lompoc and one of which is under the Parks & Recreation umbrella. Additionally, Commissioner Imano advised the resident that the Lompoc Valley Botanical and Horticultural Society are looking for volunteers.

### WRITTEN COMMUNICATIONS:

No Written Communications received.

### COMMISSION AND STAFF COMMUNICATIONS:

No Written Communications received.

### CONSENT CALENDAR:

Approval of minutes for the regular meeting of the Beautification and Appearance Commission on June 13, 2023. Additionally, approval of the minutes from November 8, 2022, December 13, 2022, December 16, 2022 (Special Meeting), January 10, 2023, February 14, 2023, March 14, 2023, April 11, 2023, May 9, 2023, June 9, 2023 (Special Meeting), and July 11, 2023. Commissioner McCaston made a motion to approve the minutes and Chairperson Gallacher seconded the motion, it passed 4/0.

### UNFINISHED BUSINESS:

None

**NEW BUSINESS:**

Secretary O'Neil then discussed setting up a date for a town hall regarding the Italian Stone Pines located on H Street. Secretary O'Neil proposed August 23, 2023 at 5:30 pm. This date was agreed on by the Commission.

**STAFF ITEMS:**

Commissioner McCaston shared pictures of his volunteer efforts trimming trees at the airport.

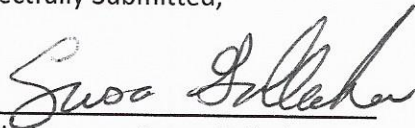
**COMMISSIONER REQUESTS:**

Commissioner Weir proposed having name tags made for wearing to meetings/town halls. Commissioner McCaston requested the consideration of possibly using Zoom if a Commissioner can't be physically present for a meeting. Secretary O'Neil noted that the Commission does not currently have the capabilities for that to happen. Commissioner Imano proposed that the Commission have a special meeting to discuss their thoughts on the Utility Box Art Program Guidelines before the September 8, 2023 deadline given by the Planning Department.

**ADJOURNMENT:**

Chairperson Susan Gallacher adjourned the meeting. The next regular meeting of the Lompoc Beautification Appearance Commission is scheduled for Tuesday, September 12, 2023, at 4:30 p.m. in the Administrative Conference Room at Lompoc City Hall. The meeting was adjourned at 5:24.

Respectfully Submitted,



Chairperson Susan Gallacher



Sean O'Neil, Secretary