



MINUTES

Regular Meeting of the Lompoc City Council
Tuesday, December 5, 2023
City Hall, 100 Civic Center Plaza, Council Chamber

The City Council meeting will be broadcast live on Comcast Channel 23 and on the radio at KPEG 100.9 FM

Or video livestreamed via this link:

<https://www.cityoflompop.com/government/committees-boards/city-council/live-webcast>

Or internet radio via this link:

<https://www.cityoflompop.com/government/departments/utilities/media-center/kpeg-radio>

If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to s_haddon@ci.lompoc.ca.us not later than 4:00pm on Tuesday, December 5, 2023.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: www.cityoflompop.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 48 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting. To request a Spanish translator, please call (805) 875-8241 by 4P.M. on the Friday before the Council Meeting, to allow time for the City to coordinate a translator.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: www.cityoflompop.com el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo, para dar tiempo a la ciudad para coordinar un traductor.

CLOSED SESSION

OPEN SESSION – 5:45 P.M. – Council Chamber

Council Members Present: Jeremy Ball, Gilda Cordova, Dirk Starbuck, Victor Vega, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, and City Attorney Jeff Malawy.

ORAL COMMUNICATIONS: None

CLOSED SESSION – City Council Conference Room

BUSINESS ITEM:

1. **CONFERENCE WITH LABOR NEGOTIATORS:** City Designated Representatives: Christine Donnelly, Dean Albro, Gabriel Garcia, and Jeff Malawy. Employee Organization: International Brotherhood of Electrical Workers, Local 1245 (IBEW)
2. **LIABILITY CLAIMS:** Claimant: Unspecified pursuant to Government Code section 54961(b) Agency claimed against: City of Lompoc

The general Oral Communications periods are reserved for persons desiring to address the Lompoc City Council on any subject within the jurisdiction of the City Council. Closed Session and Consent Calendar Oral Communications periods are limited to the subjects of the closed session/consent calendar agenda items.

OPEN SESSION - 6:30 P.M. – Council Chamber

Council Members Present: Jeremy Ball, Gilda Cordova, Dirk Starbuck, Victor Vega, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, City Attorney Jeff Malawy, and Management Services Director Christie Donnelly.

Others Present: Michael Baker, Steve Bridge, and Eric Johnson.

REPORT ON ACTION TAKEN DURING CLOSED SESSION:

City Attorney Jeff Malawy stated no reportable action was taken during the Closed Session.

Pastor Bernie Federmann gave the invocation and Mayor Jenelle Osborne led the **Pledge of Allegiance**.

PRESENTATIONS ELSEWHERE:

Mayor Osborne presented Certificates of Recognition to **FUTURE for Lompoc Youth**, 2023 Career Readiness Academy graduates.

PRESENTATIONS:

Mayor Osborne presented Certificates of Recognition to individual members of the Lompoc Boys & Girls Club in recognition of achieving Gold Card status. Michael Baker, CEO of the United Boys & Girls Clubs of Santa Barbara County thanked Council for this ceremony and spoke about the impact this Gold Card has on individual kids.

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**

- November 13 – 17, 2023 \$1,805,385.66
- November 20 – 24, 2023 - \$2,699,507.78
- Payroll November 24, 2023 - \$1,922,403.23

City Manager Dean Albro announced the City will be holding a grand opening of the renovated playground and tennis and pickleball courts at Ryon Park on December 6, 2024 at 9:30am; a Special City Council meeting also on December 6, 2024 at City Hall beginning at 6:30pm; the deadline for nominations for the City Beautification and Appearance Commission’s annual holiday lights and decorations contest is December 6, 2024; and thanked all who participated in and came out and enjoyed the City’s annual Children’s Christmas Season Parade and congratulated the Lompoc Federal Correctional Institute on their first place award for their float.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes): None

CONSENT CALENDAR:

ACTION: Motion/Second: Ball/Vega. By a 5-0 vote, Council:

1. Approved the Minutes of the Lompoc City Council Regular Meeting of September 19, 2023.
2. **Adoption of Resolution 6619(23) to Allocate the City of Lompoc’s 2023-24 HOME Consortium Funds to the Housing Authority of Santa Barbara County for a Lompoc Tenant-Based Rental Assistance Program.**

Adopted Resolution No. 6619(23), to allocate the City’s 2023-24 HOME Consortium Funds in the amount of \$123,933 to the Housing Authority of Santa Barbara County for a Lompoc Tenant-Based Rental Assistance Program and authorize the City Manager or designee to sign any agreements or certifications to authorize that program.

3. **Adoption of Resolution No. 6621(23) Amending the Water Conservation In-Lieu Program to Revise and Update the List of Approved Program Projects, and Authorizing Supplemental Appropriations.**

Adopted Resolution No. 6621(23), which amends the Water Conservation In Lieu Program (Program), modifies appropriations, reimburses the Program for previous expenses, and authorizes supplemental appropriations and transfers for Program activities; authorized the transfer of \$250,000 of appropriations from 717WRF-573010 to 751WTM-573070 for the 2023-24 fiscal year and \$131,885 for the 2024-25 fiscal year; and reimburse 717WRF-573010 \$368,115.10 from 751WTM-573070 for 100Watt electronic read technology (100W ERT) upgrades above Program commitment.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS: None

ORAL COMMUNICATIONS (3 Minutes Maximum):

1. (Name not provided), commended Council for providing recognition to local youth programs, expressed concern the Police Department Annual report did not include unsolved homicide cases.
2. Sandy Healy stated there is a need for volunteers for Meals and Wheels and asked any interested persons to call (805) 736-3257.
3. Marcia Wertz expressed her concerns about the City using leaf blowers.
4. Darlene Villanueva spoke about the difficulty being a small business and asked if there are any incentives or programs available to small local businesses that could help sustain and or bolster a small business.

APPOINTMENTS:

4. **Council Appointment to the Airport Commission.**

ACTION: Motion/Second: Ball/Starbuck. By a 5-0 vote, Council appointed Ron Randrup to the Airport Commission for an at-large position with a term ending January 31, 2025.

PUBLIC HEARING:

5. **Public Hearing to Review the Master Fee Study Update Report; Adoption of Resolution No. 6620(23) Updating the Schedule of Fees and Charges for City Services.**

Christie Donnelly, Management Services Director presented a brief introduction to this item and introduced Eric Johnson from Revenue & Cost Specialists. Mr. Johnson provided a Power Point Presentation on the update of the City services fees and charges.

Council opened the public hearing and began review and discussion of the proposed revisions and updates to the Schedule of Fees and Charges for City Services.

Public Comment:

1. Steve Bridge suggested the City complete an efficiency study and lower the charge for use of the Dick DeWees Center.

Council reviewed the handout provided by Staff to Council with the proposed changes to fees and discussed the matter at great length.

Council took the following actions regarding the proposed fees:

S-044 – Appeal to the Planning Commission & S-045 Appeal to the City Council – with a General Consensus Council approved to keep the appeal fee at \$257.80 per appeal.

S-046A Community Development Technology – with a General Consensus Council revised the fee to 5% of all Building fees, with Technology Fee Revenue and Expenditures to be tracked in a separate fund.

S-050A – Appeal of Building Decision - Mayor Osborne motioned to revise the suggested fee from \$1,985.00 per appeal to \$258.00 with the fee to be refunded if appeal is successful. The motion was seconded by Council Member Ball and failed by a vote of 2 – 3, with Council Members Cordova, Starbuck, and Vega, voting no.

S-051A – Stormwater Grading Plan Review - Council Member Cordova motioned to not approve the suggested fee of \$405.00 per plan and retain the current fee at \$0. The motion was seconded by Council Member Ball and approved by a vote of 3-2 with Council Members Starbuck and Vega voting no.

S-051B - Stormwater Pollution Prevention Plan Review – Council Member Cordova motioned to not approve the suggested fee of \$540 per plan and retain the current fee at \$0. The motion was seconded by Council Member Ball and approved by a vote of 3-2 with Council Members Starbuck and Vega voting no.

S-106A – Appeal of Police Issue to Council – Mayor Osborne motioned to revise the suggested fee of \$870.00 per appeal to \$257.80 per appeal. The motion was seconded by Council Member Starbuck and approved by a vote of 4-1 with Council Member Vega voting no.

PUBLIC HEARING: (cont'd)

Item No. 5 - Actions

S-156A – Wastewater Appeal Processing - Council Member Ball motioned to revise the suggested appeal from, Appeal to Utility Director - \$500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs; and Appeal to City Council - \$1,000 deposit with charges at the fully allocated hourly rates for all personnel, to \$257.80 per appeal. The motion was seconded by Mayor Osborne and approved by a vote of 3-2 with Council Members Cordova and Vega voting no.

S-163 – Public Gathering Permit – Council Member Ball motioned to not approve the suggested fee of \$415 per application and allow the permit fee to remain at no charge for non-profit organizations and \$105 charge for all other applicants per application. The motion was seconded by Council Member Vega and approved by a 5-0 vote.

S-169 – Credit Card Processing – Council Member Ball motioned to not approve the suggested revision to the fee and correct the fee wording as typed: Other 3.75% of the amount charged. Online Utility Charge - No fee. These fees are currently being charged.

SUMMARY OF CITY COUNCIL CHANGES				
	SERVICE	CURRENT FEE (as presented)	SUGGESTED FEE (as presented)	COUNCIL APPROVED CHANGE
S-044	APPEAL TO THE PLANNING COMMISSION	\$257.80 per appeal	\$495 per appeal	No change to current fee: \$257.80 per appeal
S-045	APPEAL TO THE CITY COUNCIL	\$257.80 per appeal	\$940 per appeal	No change to current fee: \$257.80 per appeal
S-045A	ESTIMATE OF DEVELOPMENT FEES	None	\$365 per request	\$257.80 per pre-application submittal; No fee for requests related to open applications
S-046A	COMMUNITY DEVELOPMENT TECHNOLOGY	None	10% of all Building fees, including issuance fees, plan check fees, inspection permit fees (including plumbing, mechanical, and electrical fees), grading permit fees, and grading plan check fees.	5% of all Building fees, including issuance fees, plan check fees, inspection permit fees (including plumbing, mechanical, and electrical fees), grading permit fees, and grading plan check fees. Technology Fee Revenue and Expenditures to be recorded in separate Fund for tracking purposes.
S-048	GRADING PLAN REVIEW	The applicant directly pays the contract provider. Minor grading permits reviewed in-house will be charged at the fully allocated hourly rates for all personnel involved.	The applicant directly pays the contract provider. Minor grading permits reviewed in-house will be charged at the fully allocated hourly rates for all personnel involved.	No change to current fee. Correction to current fee wording: The applicant pays the City all actual costs billed to the city from the contract provider. Minor grading permits reviewed in-house will be charged at the fully allocated hourly rates for all personnel involved.
S-051A	STORMWATER GRADING PLAN REVIEW	None	\$405 per plan \$540 per plan.	None
S-051B	SW POLLUTION PREVENTION PLAN REVIEW	None	If the project has an existing deposit then charge against that deposit.	None
S-106A	APPEAL OF POLICE ISSUE TO COUNCIL	None	\$870 per appeal	\$257.80 per appeal
S-156A	WASTEWATER APPEAL PROCESSING	None	Appeal to Utility Director - \$500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. Appeal to City Council - \$1,000 deposit with charges at the fully allocated hourly rates for all personnel	\$257.80 per appeal
S-163	PUBLIC GATHERING PERMIT	Non-Profit- No Charge Other - \$105 per application	\$415 per application	No change to current fee. Non-Profit - No Charge Other \$105 per application
S-169	CREDIT CARD PROCESSING	Other- 3.75% of the amount charged Online Utility Charge - 3% of the amount charged These fees are not currently being charged.	Other- 3.75% of the amount charged Online Utility Charge - 3% of the amount charged	No change to current fee. Correction to Current Fee wording: Other -3.75% of the amount charged Online Utility Charge - No fee These fees are currently being charged.

ACTION: Motion/Second: Mayor Osborne/Ball. By a 4-1 vote (Council Member Starbuck voted No), Council open and closed the public hearing, reviewed and considered the **Fee Study Update for the City of Lompoc**, conducted by Revenue & Cost Specialists (RCS) dated March 2023; and adopted Resolution No. 6620(23), updating the Schedule of Fees and Charges for City Services with amendments.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum): None

COUNCIL COMMENTS AND MEETING REPORTS:

Council Member Ball reminded the public of the upcoming grand opening ceremony for the newly installed playground equipment, the pickleball courts, and renovated tennis courts at Ryon Park on December 6, 2023 at 9:30am.

Council Member Vega thanked everyone that participated and attended the Lompoc Children’s Christmas Seasons Parade.

Mayor Osborne reported she attended several meetings and events, including the Northern California Power Agency (NCPA) regular monthly meetings, EconAlliance Future Forum, the elected leaders forum regarding homelessness, the Vandenberg Space Force Base holiday social event, FUTURE’s customer service readiness academy graduation program, and thanked Staff and Council for the participation in the Lompoc Children’s Christmas Seasons Parade.

ADJOURNMENT: At 10:38 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on December 19, 2023 at 6:30 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted to Council for review on February 28, 2024 by: *Stacey Haddon*
Stacey Haddon, City Clerk