



City Council Agenda Item

City Council Meeting Date: December 19, 2023

TO: Dean Albro, City Manager

FROM: Mario Guerrero, Jr., Parks & Recreation Manager
m_guerrero@ci.lompoc.ca.us

SUBJECT: Award of a Contract Purchase Order in the Amount of \$338,193 for Purchase of a Restroom Building from Public Restroom Company for College Park

Recommendation:

Staff recommends the City Council:

- 1) Award a contract purchase order for the purchase of a prefabricated restroom building at College Park from Public Restroom Company through a Sourcewell cooperative purchasing agreement for an amount not to exceed \$338,193 (Attachment 1);
- 2) Authorize the City Manager to execute a contract for the purchase, in a form approved by the City Attorney; and
- 3) Authorize the Purchasing and Materials Manager to issue a Contract Purchase Order encumbering funds in account number 110PCL-710930, not to exceed \$338,193.

Background:

On November 17, 2020, the City Council adopted Resolution No. 6367(20), to begin the Prop. 68 Grant Application process, and allow for the renovation of College Park (Project).

On December 8, 2021, the City received notification of funding award for the Project in the amount of \$3,648,248.

Discussion:

Use of Sourcewell for Procurement

Historically, the City has published an Invitation to Bid (Bid) and associated Request for Proposal (RFP) to solicit companies to provide quotes to the City to choose from. With that process, the Bid is published in the Lompoc Record, listed on the City Website, and the RFP is delivered directly to potential bidders who had either bid on similar RFPs in the past or have requested to be on the RFP list. The lowest responsible bid is then awarded and brought to the City Council for action.

However, with the ever growing complexities of governmental procurement and the availability of cooperative procurement options, which allows for “piggybacking” on others’ competitively solicited contracts, the City has been able to utilize the services of Sourcewell.

Sourcewell’s competitively solicited cooperative contracts conform with the Lompoc Municipal Code and reduce procurement costs by eliminating much of the process of creating Bid and RFP documents. For the purchase and installation of a restroom at College Park a Sourcewell procurement is proposed.

Through Sourcewell’s competitively solicited cooperative contracts, staff were able to secure pricing through Public Restroom Company for the College Park restrooms in the amount of \$338,193. A copy of the Sourcewell Public Restroom Company quote utilized for this award is attached.

Fiscal Impact:

There is no fiscal impact with this action; this project is fully funded through Statewide Park Program’s Prop. 68 grant funding.

Conclusion:

Awarding the Sourcewell contract will allow a competitively sourced purchase of a prefabricated restroom for College Park.

Respectfully submitted,

Mario Guerrero, Jr., Parks & Recreation Manager

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Christie Alarcon, Community Development Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Dean Albro, City Manager

Attachment: Quote