



**HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES for
Tuesday, June 27, 2023 – 10:30 a.m.
City Hall, Council Chambers – 100 Civic Center Plaza, Lompoc, CA**

Commission Members Present

Paul Hill, Chair
Nemesio Balcena, Commissioner
Elena Jones, Commissioner

Council Liaison Present

None

Staff Present

Chanel Ovalle, Community Development Program Manager

Public Comment (3 Minute Maximum)

None.

Written Communications

None.

Agenda Items:

Meeting was called to order at 10:36 a.m.

1. Welcome of New Commissioner Elena Jones

Commissioner Hill and Balcena welcomed Commissioner Jones to the commission. Commissioner Jones expressed her pleasure to serve the Lompoc Community as a Human Service Commissioner.

2. Staff Updates / Announcements:

City staff informed commission of the following:

14,000 Human Services Donation Flyers were printed and paid for by CDBG in the amount of \$1,332.19. The flyers requesting donations for the Human Service Fund will be distributed with the City of Lompoc July Utility Invoices.

The Commission's request to city council for \$30,000 for each Fiscal Year for budget 2023-25 (total of \$60,000) for the Human Services Fund was granted.

City administration is anticipating the 2024-25 CDBG Grant allocation from Federal Government to be significantly less than the previous year.

3. Commissioner Updates / Announcements:

None.

4. Approval of Minutes for February 14, 2023:

Motion: It was moved by Commissioner Hill and seconded by Commissioner Balcena that minutes of February 14, 2023, be approved as submitted.

Vote: The motion passed 3-0

5. Catholic Charities Request for Emergency Funding

Motion: It was moved by Commissioner Hill and seconded by Commissioner Balcena that an emergency grant of \$1,000 be provided to Catholic Charities to assist in the purchase of a new freezer for the food pantry after discussion by Commissioner Jones in favor of the grant being approved due to the impact in community.

Vote: The motion passed 3-0

6. Next Meeting Agenda Items:

Staff Updates and Announcements, Commissioner Updates and Announcements, Approval of Minutes and Next Meeting Agenda Items.

7. CDBG Human Services 2023-24 Mandatory Subrecipient Workshop:

Chanel Ovalle, Community Development Program Manager conducted the CDBG Human Service 2023-24 Mandatory Subrecipient Workshop where contracts, procedures and requirements were provided to the following subrecipient agencies receiving 2023-24 Human Service Funding: Legal Aid Foundation of Santa Barbara, City of Lompoc Recreation Division, Catholic Charities, North Rape Crisis and Child Protection and Good Samaritan Shelters.

Adjournment

At 11:47 A.M. Chairperson Hill adjourned the Human Service Commission to next meeting TBD, date and time to be determined.

Approved by Commission Action on October 12, 2023:

/Chanel Ovalle/

Chanel Ovalle, Community Development Program Manager