



Parks/Downtown Parking Lots Reservation Request

125 West Walnut Avenue, Lompoc, CA 93436
 Phone: (805) 875-8100 Fax: (805) 736-5195
 Email: recreation@ci.lompoc.ca.us

APPLICATION FOR PARK USE REQUEST- Execution of this application does not confirm reservation. Please print clearly. For consideration, the completed application must be submitted with appropriate reservation form and fees payable to the City of Lompoc. We require a saved debit/credit card authorizing a charge of up to \$50 for unreturned keys or damages that occur during your rental.

PARK & PICNIC AREA AVAILABILITY
 8AM-7PM ~ APRIL THRU OCTOBER
 8AM-5PM ~ NOVEMBER THRU MARCH

Applicant/Organization's Name: _____ Today's Date: _____
 Address: _____ City: _____ Zip: _____
 Daytime Phone: _____ Evening Phone: _____ Cell: _____
 Fax: _____ E-mail: _____
 Secondary Contact Name: _____ Secondary Contact Phone: _____

Type of Event: _____
 Month: _____ Day(s): _____ Year: _____
 Time of Arrival: _____ AM/PM Time of Departure: _____ AM/PM
 Anticipated Attendance (REQUIRED): _____ Event Time: _____
 Will there be Alcohol? () Yes () No Will there be a Bounce House?* () Yes () No
 *Please list the name of City approved Bounce House Company (list provided by request) _____
 Special Requests or Considerations? _____

The Bounce House Company must list the City of Lompoc as an additional insured on their Certificate of Liability Insurance and provide it for approval prior to use of reserved park. For your convenience, please ask for the Bounce House Company List as provided by our Division. Only those companies listed on our Bounce House Company List may be on City property ~ No exceptions. Amplified sound (DJ, Live Band) is not permitted.

REQUEST THE USE OF THE FOLLOWING AREA(S) (Check all that apply):

<input type="checkbox"/> Beattie Park (BBQ Area) water/electricity 150 max	<input type="checkbox"/> River Park (American Legion) water/electricity 150 max
<input type="checkbox"/> Beattie Park (playground shelter) water/electricity 35 max	<input type="checkbox"/> River Park (Kiwanis) water/electricity 150 max
<input type="checkbox"/> Centennial Park (Gazebo) NO BBQ 75 max	<input type="checkbox"/> River Park (Oddfellow) water/electricity 75 max
<input type="checkbox"/> Ryon Park (BBQ Area) water/electricity 150 max	<input type="checkbox"/> River Park (Lutheran) water only 35
<input type="checkbox"/> Ken Adam (BBQ) water/electricity 150 max	<input type="checkbox"/> River Park (El Concilio) water only 35 max
<input type="checkbox"/> Thompson Park D. Fuggs' Memorial (BBQ Area, Horseshoe Pits) Water/Electricity 75 max	<input type="checkbox"/> Downtown Parking Lot
	() I & Ocean () Ocean & Cypress () 121 1/2 N H Street

~PICK UP KEYS FOR YOUR PICNIC AREA 24-48 HOURS PRIOR TO YOUR RENTAL~

The Parks & Recreation Division reserves the right to charge your saved debit/credit card for lost keys or damage to the facility site and/or its property.



Smoking is prohibited in City Parks (City Code 8.16.020), except in the cases of group area reservations and special events where a designated smoking area has been requested from, and approved by, Lompoc Recreation Division.

~For Office Use Only~

CONTRACT #: _____	RESERVATION TAKEN BY: _____
KEY #: _____	KEY RETURNED: _____ SPECIAL EVENT? () Yes () No
SUPERVISOR APPROVAL: _____	DATE: _____