



**HUMAN SERVICES COMMISSION  
REGULAR MEETING MINUTES for**

**Tuesday, January 10, 2023 – 4 p.m.**

**Zoom Meeting Online: [www.zoom.us/join](http://www.zoom.us/join)**

**Or by Telephone: 1-669-900-6833**

**ID: 89361090930 / Passcode: 709898**

---

**Commission Members Present**

Paul Hill, Chair

Pamela Kimlinger, Vice Chair

Nemesio Balcena, Commissioner

**Council Liaison Present**

None

**Staff Present**

Chanel Ovalle, Community Development Program Manager

**Public Comment (3 Minute Maximum)**

None

**Written Communications**

None

**Agenda Items:**

Meeting was called to order at 4:20 P.M.

**1. Staff Updates / Announcements**

Staff, Chanel Ovalle, welcomed returning Commissioners Balcena and Hill and addressed gratitude for commissioners service.

Staff provided information for warming shelters and showers within Lompoc.

Staff announced there would be no Council and Commission joint meeting this year for those meetings are only held during even years.

**2. Commissioner Updates / Announcements**

None

**3. Approval of Minutes for February 7, 2022 and November 9, 2022**

Minutes of February 7, 2022:

Motion: It was moved by Commissioner Kimlinger and seconded by Commissioner Hill that minutes of February 7, 2022, be approved as submitted.

Vote: The motion passed 3-0

Minutes of November 9, 2022:

Motion: It was moved by Commissioner Hill and seconded by Commissioner Balcena that minutes of November 9, 2022, be approved as submitted.

Vote: The motion passed 3-0

#### 4. Election of Officers

Election for Chair:

Motion: It was moved by Commissioner Balcena and seconded by Commissioner Kimlinger that Commissioner Hill be nominated as Chair of Commission.

Vote: The motion passed 3-0

Election for Vice Chair:

Motion: It was moved by Commissioner Hill and seconded by Commissioner Balcena that Commissioner Kimlinger be nominated as Vice Chair of Commission.

Vote: The motion passed 3-0

#### 5. Overview on How to Review CDBG Human Services grant Applications and Submit Ratings in Neighborly Software (Ratings & Recommendations from Commissioners Due by February 1, 2023)

Staff, Chanel Ovalle, presented an overview and how to review and rate applications for allocation recommendations in Neighborly Software.

#### 6. Overview of Deliberation Process (Deliberations will be conducted on February 6, 2023)

Staff, Chanel Ovalle, presented an overview on process for deliberations.

In a brief discussion, the commission requested staff to review the 2023-24 FY CDBG budget for additional funding for the Human Service Grant Program in order for all qualifying applicants to receive the minimum grant allocation.

#### 7. Next Meeting Agenda Items:

Staff Updates / Announcements

Commissioner Updates / Announcements

Approval of Minutes

Deliberations for FY 2023-24 CDBG Human Service Allocation Recommendations

Next Meeting Agenda Items

**Adjournment**

Adjournment at 5:24 P.M. until next meeting to be determined.

Approved by Commission Action on February 6, 2023:

/Chanel Ovalle/




---


Chanel Ovalle, Community Development Program Manager

Meeting Attendees:

Participants (31)

Q Find a participant


- CO** Chanel Ovalle (Host, me)
- AD** AnnMcCarty-Executive Director
- BM** Bryanne Morse
-  Kenny Agbodike
- MH** Mark Herrier
- N** nemesio
- PK** Pam Kimlinger
- AR** Aikia Richardson YMCA
- A** Andrew
- BH** brian halternan
-  Catholic Charities
- CS** Certain Sparks Music Foundation
- C** Chris Ladwig
- CP** Community Partners in Caring, Hilda Zacarias
- DT** David Tekaat Lompoc Senior's club
- EI** Eryns Iphone
- GS** GSS Samuel Walsh
- JC** Jazmin Cortes
- JS** Jennifer Smith, Legal Aid
- JK** Johanna Kinard
-  Karin Powers
- KE** Keith Egan Terry

 Kristine Schwarz


 Melissa Nunes

 Paul

 Paul Katan, Family Service Agency

 Silvia Ortega, ella

 Stephanie Saucedo, YMCA

 Sylvia Barnard

 valleyhaven

 Victoria Garfield

#### Organizations from Representatives in Attendance:

1. Good Samaritan
2. Cabrillo High School
3. North County Rape Crisis and Child Protection Center
4. Lompoc Theatre Project
5. Certain Sparks Music Foundation
6. Community Partners in Caring
7. New Beginnings
8. Catholic Charities
9. United Boys and Girls Club
10. Savie Health Free Clinic
11. YMCA
12. Legal Aid Foundation of Santa Barbara County
13. Lompoc Parks and Recreation
14. C4 of Lompoc
15. Lompoc Senior's Club
16. Valley Haven
17. Family Service Agency