

CITY OF LOMPOC

PT RECREATION HEAD LIFEGUARD**DEFINITION/CLASS CHARACTERISTICS:**

Under general supervision, to lead other lifeguards and participate in lifeguard duties, and to ensure the safety of pool patrons through accident prevention, first aid, and water rescue techniques; to oversee the program operations in the absence of the Recreation Supervisor; and to perform related work as assigned.

Incumbents will work a varying schedule of hours, which may include early mornings, nights, weekends, and holidays.

LICENSE/CERTIFICATIONS REQUIRED:

Current possession of the following certifications:

- Current and valid California Driver's License
- High School Diploma or its equivalent (GED)
- Basic Life Support (Professional Rescuer CPR/AED) First Aid
- First Aid for Public Safety Personnel (Title 22)
- YMCA Lifeguard or American Red Cross Lifeguard or equivalent
- YMCA Lifeguard Supervisor course or American Red Cross Lifeguard Management course or equivalent
- YMCA Lifeguard or American Red Cross Lifeguard Instructor or equivalent (preferred)

ESSENTIAL FUNCTIONS/EXAMPLES OF DUTIES:

The following duties are typical of this position. Incumbents may not perform all of the duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Leads and participates in program operations to ensure the safety and well-being of patrons and personnel in and around the facility.
2. Trains, develops, and directs lifeguard staff; assists in developing strategies to motivate staff and achieve goals.
3. Monitors lifeguards and other assigned part-time personnel on duty.
4. Educates the public and staff on the facility's policies and procedures, and addresses patron concerns.
5. Maintains accurate records and prepares reports as required by the Lompoc Aquatic Center and/or the State Health Department code.
6. Performs equipment checks and ensures appropriate equipment is available as needed; checks the pool for hazardous conditions when arriving; performs chemical testing, as required, and takes appropriate action.

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7. Assists the Recreation Supervisor in conducting drills, assessments, and in-service training as assigned.
8. Works with Pool Clerks in the daily cash balancing of fees received for pool activities.
9. Performs lifeguard duties as needed.
10. Assists in Recreation Division activities and special events.
11. Participates in regular staff meetings and training.
12. Performs other duties as assigned.

PHYSICAL AND MENTAL/PSYCHOLOGICAL DEMANDS: *The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

PHYSICAL: Heavy Work - Lifting, carrying and or pushing 100 pounds with frequent lifting and/or carrying of objects weighing 50 pounds. May involve significant standing, walking, sitting, bending, stooping, pushing, pulling, handling, gripping, grasping, twisting at the waist, reaching at, above and below shoulder level, extending neck upward, downward and side to side, climbing stairs, crouching, and kneeling. **Vision:** Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed; specific vision abilities required by this job include close vision, distance vision, and the ability to adjust. **Hearing:** Effectively hear/comprehend oral instructions and communication; and hear noises and distress signals in the aquatic environment, including in the water and anywhere around the zone of responsibility.

Mental/Psychological: Works cooperatively and interacts appropriately with those contacted in the course of work, including the general public; responds quickly to changing priorities; communicates effectively orally; performs effective multi-tasking; utilize basic reading, writing, and math skills; understands, remembers, and carries out job instructions; knows, understands, and consistently applies safety rules, policies, and guidelines; works under pressure; works within deadlines; trains other staff; and monitors, coordinates, and leads other staff on duty.

- Remain alert with no lapses of consciousness.
- Maintain calm and practice good judgment in stressful and emergency situations.
- Model professionalism and relationship-building/customer service skills in all interactions.
- Effectively communicate with patrons, city and facility staff using authority, diplomacy, and sensitivity.

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MINIMUM QUALIFICATIONS:

Minimum Age: Must be at least 18 years of age.

Knowledge of: Lifesaving and swimming principles and practices; First Aid principles and practices, appropriate safety precautions and procedures, basic principles of training, basic arithmetic, simple recordkeeping; and safety rules, policies, and guidelines for the Aquatic Center.

Ability to: Lead and train personnel; maintain certification-level physical and mental readiness; demonstrate lifeguard skills in accordance with YMCA or American Red Cross standards; understand and administer the facility's rules, regulations, policies, procedures, and program schedules; responds to all patron, program participant, and community inquiries and complaints in a timely manner; be a team-player and have the ability to think clearly and rationally; effectively relate to and communicate with diverse groups of people from all social and economic segments of the community; make arithmetical calculations with speed and accuracy; maintain accurate records; understand and carry out oral and written instructions; and establish and maintain effective relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE:

Any combination of training, education, and experience which would provide the required knowledge, skills, and abilities to perform the essential functions, **AND** a minimum of one (1) year of experience as a Lifeguard, or equivalent.

Rev. 9/2022