



City Council Agenda Item

City Council Meeting Date: September 20, 2022

TO: Dean Albro, City Manager

FROM: Amabelle Apolinario, Principal Human Resources Analyst
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SUBJECT: Amend the City's Classification Plan to Revise the Battalion Fire Chief Job Classification; Adoption of Resolution No. 6544(22)

Recommendation:

Staff recommends the City Council:

- 1) Adopt Resolution No. 6544(22) (attached), which will:
 - a. Approve and adopt the revised Battalion Fire Chief job classification; and
 - b. Amend the City's Classification Plan to include a revised job description for Battalion Fire Chief to meet regulatory standards for Emergency Medical Technician D Certification.

Background:

On June 15, 2021, the City Council adopted the Biennial Budget Fiscal Years 2021-23. Currently, the Fire Department has two position allocations for Battalion Fire Chief.

Discussion:

The Fire Department has reviewed the job description for Battalion Fire Chief and has proposed revisions be made to meet the regulatory standards for Emergency Medical Technician D Certification. The proposed revisions are shown in Attachment 2.

Fiscal Impact:

There is no fiscal impact.

Conclusion:

Adoption of Resolution No. 6544(22), will amend the City's Classification Plan to include the revised job description for Battalion Fire Chief.

Respectfully submitted,

Amabelle Apolinario, Principal Human Resources Analyst

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Gabriel Garcia, Human Resources Manager

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Dean Albro, City Manager

Attachments: 1. Resolution No. 6544(22)
2. Proposed Revisions to Job Description