



City Council Agenda Item

City Council Meeting Date: August 16, 2022

TO: Dean Albro, City Manager

FROM: Richard Fernbaugh, Aviation/Transportation Administrator
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SUBJECT: Adoption of Resolution No. 6538(22) Approving the Update of the City of Lompoc Transit (COLT) Title VI Plan

Recommendation:

Staff recommends the City Council adopt Resolution No. 6538(22) (Attachment 1), approving submittal of the City of Lompoc Transit (COLT) Title VI Plan Update (Attachment 2), along with revisions as may be required by the Federal Transit Administration (FTA).

Background:

The FTA issued revised guidance to federal aid recipients in the form of a circular on October 1, 2012. The circular guides transit agencies and other aid recipients on how to comply with Title VI of the Civil Rights Act of 1964, which ensures that public services, including transportation, are provided in a nondiscriminatory manner.

Discussion:

In order to ensure compliance with FTA Title VI requirements and guidelines, the California Department of Transportation (Caltrans) required all recipients and subrecipients of federal transportation funding (of which the City of Lompoc is a sub-recipient) to develop and submit updated and/or new Title VI programs. COLT's original Title VI Program was approved by the City Council and Caltrans in June 2016. This update is for years 2022 through 2024.

The Title VI Program Update included the development of the following elements:

- Title VI Notice to the Public (including onboard vehicles, website, etc.).
- Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a Title VI discrimination complaint).
- Title VI Complaint Form (English/Spanish).

- List of transit-related Title VI investigations, complaints, and legal actions.
- Public Participation Plan:
 - Including information about outreach methods intended to engage minority and limited-English proficient populations (LEP), and
 - A summary of outreach efforts made within the prior three years.
- Language Assistance Plan for providing language assistance to persons of limited-English proficiency (LEP) based on Title VI guidance.
- Discussion of non-elected committees and councils.
- Title VI equity analysis for transportation-related facilities (e.g., maintenance facility, operations center).

Further, the Program maintains performance standards and monitoring protocols for COLT, and provides guidance in the event the City modifies existing services and/or begins the planning of new transit facilities.

Fiscal Impact:

The adoption of the Title VI Program Update allows the City to continue receiving FTA funds necessary to operate the COLT programs. Implementation of the recommendations contained within the Program may result in additional operating expenses in future years for the COLT program. These costs will vary based on the usage of translation services, future transit-related facilities planning and development, and the demographic make-up of the COLT service area population. Any increased costs will be evaluated and included in future years' budgets if indicated.

Conclusion:

Adoption of Resolution No. 6538(22) will authorize staff to submit the COLT Title VI update to continue to meet the requirements for funding from the FTA for COLT operations.

Respectfully submitted,

Richard Fernbaugh, Aviation/Transportation Administrator

APPROVED FOR SUBMITTAL TO THE CITY MANAGER:

Michael W. Luther, P.E., Public Works Director

APPROVED FOR SUBMITTAL TO THE CITY COUNCIL:

Dean Albro, City Manager

Attachments: 1) Resolution No. 6538(22)
2) Title VI Program