



**Sidewalk Vendor's Permit (SVP)  
Application Checklist**

**Applications for a SVP shall comply with the fees, term, operational standards, and safety requirements pursuant to Lompoc Municipal Code sections 17.404.210C4 Sidewalk Vendors, 17.544 Temporary Uses, and 17.316.070 Temporary Signs. A complete application shall include the following:**

*All City forms available at Planning Division or <https://www.cityoflompoc.com/government/departments/economic-community-development/planning-division/planning-applications-forms-and-submittal-checklists>*

- Completed "General Application" form
- Property Owner permission
- Fees paid according to Master Fee Schedule(Planning ♦ Fire)
- The name and current mailing address of the applicant;
- A description of the type of food, beverage, or merchandise to be sold, as well as hours of operation, a description of the cart, and any additional information that will explain the proposed use;
- A description and photograph (including colors and any signs) of any stand to be used in the operation of the business;
- A certification by the sidewalk vendor that to his or her knowledge and belief, the information contained on the application is true;
- The California Department of Tax and Fee Administration sales tax number, if any, of the sidewalk vendor;
- If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal;
- If operating in State right-of-way, the mobile vendor shall provide evidence of the State's authorization;
- Proof of insurance policy, issued by an insurance company licensed to do business in the State, protecting the permittee and the City from all claims for damages to property and bodily injury, including death, which may arise from operations under or in connection with the permit. Such insurance shall name as additional insured the City and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days advance written notice to the City.
- Valid permit issued by the Santa Barbara County Health Department, if the sidewalk vendor intends to sell food or any other item requiring a County Health Department permit.
- Does your application include a request for a Reasonable Accommodation in accordance with Lompoc Municipal Code Chapter 17.536 ? \_\_ Yes \_\_ No

I certify that all information and documentation provided with this application is true and correct.

**Applicant**

**Date**

**Print Name:** \_\_\_\_\_