

City of Lompoc Community Development Department – Planning Division	
Commercial Film Permit Submittal Checklist	

To submit a complete Commercial Filming Permit Application, the following items must be provided:

All City forms available at Planning Division or <https://www.cityoflomdoc.com/government/departments/economic-community-development/planning-division/planning-applications-forms-and-submittal-checklists>

- Completed “General Application” form
- Completed “Temporary Use Permit” form
- Fees paid according to the Master Fee Schedule (Planning ♦ Fire)
- Film Company Information:

Company Name: _____

Address: _____

Telephone: _____ Fax _____ E-mail _____

On-Site Representative's Name: _____

Telephone: _____ Cell: _____

- A schedule of filming location(s), dates, and approximate daily call times of proposed filming activity.
- A general description of any filming activities which include pyrotechnics, aircraft, or other devices that potentially threaten the health, safety or welfare of the community or that require special safety personnel or equipment (e.g., firearms, replica firearms, explosives, open flames, animals, stunts, filming of moving motor vehicles, amplified sounds, or methods of illumination).
- Description of the plans for parking motor vehicles and equipment.
- Any additional information to provide a clear understanding of the proposed activity.
- Property owner’s written permission
- Does your application include a request for a Reasonable Accommodation in accordance with Lompoc Municipal Code Chapter 17.536 ? ___ Yes ___ No

NOTE: Allow at least ten (10) business days for permit processing. The permit application will be circulated to City staff for review. Based upon the information provided, additional permits may be required.