



To submit a complete sign review application with the Building Division, the following items must be provided:

- Three (3) copies for Administrative Review (*minimum one copy showing proposed colors*)
- A scaled site plan showing the building and the location of the sign(s) on the property. Monument signs must show the distance from the property lines, driveways (access points), buildings, structures, planters, as well as the required landscaping.
- Photographs / photo-sims showing the existing and proposed signage location(s).
- An elevation drawing for a monument sign must show height of sign from ground level, and dimensions of supporting structure.
- An elevation drawing (face view of building and sign) to scale of each proposed sign with all dimensions, including:
  - overall exterior dimensions of the building (*width, height, depth*)
  - overall exterior dimensions of the sign (*width, height, depth of canister*)
  - placement of the sign on the building
  - height and width of all letters, figures, logos
  - lines of text and letter style as it will appear on the sign (*i.e., name should be dominant feature*)
  - materials for letters, background, canister (*i.e., wood, plastic, etc.*)
  - color of background, letters, canister (*maximum of three colors, unless registered/copyright logo then four colors are allowed*)
- Does your application include a request for a Reasonable Accommodation in accordance with Lompoc Municipal Code Chapter 17.536 ? \_\_ Yes \_\_ No

**Note:** Planning fees shall be paid upon Building Permit Issuance according to Master Fee Schedule.

**PROPOSED SIGNAGE** -- (number and types of sign(s) to be reviewed under this permit)

Total number requested \_\_\_\_\_ TYPE: \_\_\_\_\_ Monument \_\_\_\_\_ Wall  
Materials to be used: \_\_\_\_\_  
Type of illumination: \_\_\_\_\_

**SITE INFORMATION** -- (site where sign(s) will be located)

Property address \_\_\_\_\_

**APPLICANT'S VERIFICATION:**

I (We) hereby declare under penalty of perjury under the laws of the State of California that the information in this application, plans, and its attachments are true, complete, and correct. All information required on submittal list must be provided for an application to be deemed complete.

\_\_\_\_\_  
**SIGNATURE / DATE**

\_\_\_\_\_  
**SIGNATURE / DATE**

**PROPERTY OWNER'S CONSENT**

I (We) consent to the submission of this application. Signatures of all owners of record holding title to the property are provided below.

\_\_\_\_\_  
**SIGNATURE / DATE**

\_\_\_\_\_  
**SIGNATURE / DATE**