

Certificate of Compliance – Lot Combination



A lot combination is processed and approved / disapproved at staff level. Once an application is filed, the proposed lot combination is circulated to the Subdivision Review Board (SRB) for review and comment. Notice is given in the Lompoc Record that the Subdivision Review Board will conduct a public hearing. Property owners within 300 feet of the proposed lot combination are noticed by mail. The proposed lot combination is then either approved or disapproved at staff level by the Subdivision Review Board. If the proposed lot combination is approved, a Certificate of Compliance is filed with the County of Santa Barbara.

A completed application includes the following:

All City forms available at Planning Division or

<https://www.cityoflompop.com/government/departments/economic-community-development/planning-division/planning-applications-forms-and-submittal-checklists>

- Completed “General Application” form
- Fees paid according to Master Fee Schedule
- \$55.00 Document Imaging Fee
- Completed “Agreement for Payment of Application Processing Fee” forms for **Planning & Engineering**
- California Military Land Use Compatibility Analyst (CMLUCA) Report, as required by SB 1462. Local governments are now required to notify the Military of potential projects and or actions that meet one of the following criteria:
 - o Located within 1,000 feet of a military installation;
 - o Beneath a low-level flight path;
 - o Within special use airspace.

Please visit <http://cmluca.gis.ca.gov/> to generate your report. The report will advise if your project meets one of the above criteria and if noticing to the Military is required. (Effective 11/05)

- Department of Fish & Wildlife (DFW) Clearance/Fee, as required by SB 1535. The applicant must pay filing fees for a Notice of Determination or Notice of Exemption as determined by City Staff or the DFW under the California Environmental Quality Act (CEQA). **(The applicant should discuss this fee with the project Planner)**
 - o Current fees may be found at <https://www.wildlife.ca.gov/Conservation/CEQA/Fees> **AND**
 - o **\$50.00 check payable to Santa Barbara County for processing a Notice of Determination (NOD) with DFW fee or a Notice of Exemption (NOE).**

- A preliminary title report prepared within three months prior to application date
- Fifteen (15)** copies of the lot combination **map folded** to a maximum size of 8-1/2" x 14", *Sheet size shall not be smaller than 18" x 24", or larger than 36" x 60"*, Stamped by a licensed surveyor or engineer
- A reduced copy** (8-1/2" x 11") of the lot combination map for recordation stamped by a licensed surveyor or engineer
- Legal description of the property for recordation stamped by a licensed surveyor or engineer
- One (1) digital copy** (PDF Format) of the lot combination map
- Does your application include a request for a Reasonable Accommodation in accordance with Lompoc Municipal Code Chapter 17.536 ? __ Yes __ No
- The lot combination map shall show the following:
 - All Dimensions drawn to a scale that shows details clearly. A minimum scale of 1" = 100' is recommended
 - Area of project site
 - Name, address, and telephone of engineer or surveyor
 - Stamp of licensed surveyor or engineer that prepared the map
 - Draw all existing and surrounding lot lines and indicate assessor's parcel numbers
 - Draw and dimension all proposed lot lines, differentiating between existing and proposed line
 - Number and indicate area of each proposed lot
 - Locate all existing structures
 - Show name, location, and width of all existing and proposed right-of-way and streets
 - Show existing and proposed easements, utilities and improvements (including sewer, water and valves, storm drains and lines, electrical utilities, streets, curbs and sidewalks)