

**General Plan Amendment
Submittal Checklist**



A complete application includes the following:

All City forms available at Planning Division or <https://www.cityoflompop.com/government/departments/economic-community-development/planning-division/planning-applications-forms-and-submittal-checklists>

- Completed “General Application” form
- Fees paid according to Master Fee Schedule
- \$55.00 Document Imaging Fee
- Completed “Agreement for Payment of Application Processing” forms for **Planning & Engineering**
- Completed “Environmental Information Form”
- California Military Land Use Compatibility Analyst (CMLUCA) Report, as required by SB 1462. Local governments are now required to notify the Military of potential projects and or actions that meet one of the following criteria:
 - Located within 1,000 feet of a military installation;
 - Beneath a low-level flight path;
 - Within special use airspace.Please visit <http://cmluca.gis.ca.gov/> to generate your report. The report will advise if your project meets one of the above criteria and if noticing to the Military is required. (Effective 11/05)
- Department of Fish & Wildlife (DFW) Clearance/Fee, as required by SB 1535. The applicant must pay filing fees for a Notice of Determination or Notice of Exemption as determined by City Staff or the DFW under the California Environmental Quality Act (CEQA). **(The applicant should discuss this fee with the project Planner)**
 - Current fees may be found at <https://www.wildlife.ca.gov/Conservation/CEQA/Fees> **AND**
 - **\$50.00 check payable to Santa Barbara County for processing a Notice of Determination (NOD) with DFW fee or a Notice of Exemption (NOE).**
- Legal description, as shown on Deed or Title Report. If more than one general plan change is being requested, describe each parcel separately and indicate existing general plan designation and general plan designation requested for each.
- An explanation why the subject property is suitable for the proposed general plan designation.
- Property Map. An Assessor’s Parcel Map, Title Report Map, Subdivision or Parcel Map, drawn to scale and sufficiently legible to verify accuracy of the legal description and denoting area to be changed on the general plan map.
- Does your application include a request for a Reasonable Accommodation in accordance with Lompoc Municipal Code Chapter 17.536 ? __ Yes __ No

PROPERTY OWNER INFORMATION

Name: _____

Address _____
(Street Number) (Direction) (Street) (City) (State) (Zip Code)

Daytime Telephone _____ Fax _____ E-mail _____

PARCEL INFORMATION

Assessor's Parcel Number (APN) _____ - _____ - _____ Parcel Acreage _____

Existing Zoning: _____

Existing General Plan Designation: _____

Proposed General Plan Designation: _____