



Lompoc Community Benefit Foundation

Regular Meeting

MINUTES

Wednesday, April 27, 2022

City Hall, 100 Civic Center Plaza, Council Chamber

Pursuant to State Law, any member of the public may address the Foundation concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Any documents produced by the City and distributed to a majority of the Foundation regarding any item on this agenda will be made available the Friday before a meeting at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 as soon as possible prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

OPEN SESSION – 6:00 P.M. – Council Chamber

Members Present: Brittany Skinner, Susan Gallacher, Olivia Magana, Foundation Vice-Chair Dave Baker, and Foundation Chair Gilda Cordova.

Foundation Staff Present: Executive Director Dean Albro, Treasurer Christine Donnelly, and Secretary Stacey Haddon.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes): None

CONSENT CALENDAR:

ACTION: Motion/Second: Baker/Gallacher. By a 5-0-2 vote (2 Vacant Seats), the Foundation:

1. **Ratification of Actions by City Manager as Incorporator, the Lompoc City Council, and Other City Staff Members to Create Corporation, Adopt Bylaws, and Obtain Tax Exemption.**

Ratified, approved, and confirmed the actions taken by previous City Manager Jim Throop, acting as the incorporator of the corporation, current City Manager Dean Albro, the Lompoc City Council, and all other City of Lompoc staff members to establish the Lompoc Community Benefit Foundation, including but not limited to filing the Articles of Incorporation, adopting Bylaws, filing for federal tax-exempt status, submitting other required filings with the state of California, scheduling the first meeting of the Board, and all other actions necessary for the establishment of the Foundation.

2. **Authorize Treasurer to Open a Bank Account in the Name of the Foundation**

Authorized the Foundation's Treasurer, or designee, to open a bank account in the name of the Lompoc Community Benefit Foundation, to order checks, and to take all other necessary actions to provide for the deposit and withdrawal of the Foundation's funds in accordance with Article XII, Section 2 of the Bylaws.

NEW BUSINESS:

3. **Select Vice Chair of the Board.**

ACTION: Motion/Second: Magana/Gallacher. By a 5-0-2 vote (2 Vacant Seats), the Foundation elected Member Dave Baker as Vice Chair of the Board.

4. **Discussion of Purpose and Goals of Foundation and Next Steps for Pursuing Purposes and Goals.**

The Foundation Members discussed this matter at great length, with all Members expressing their excitement for this Body to start to work towards providing financial support to programs, which will benefit the Lompoc Community, and with a general consensus the Foundation agreed to return at future meeting with discussion items regarding a Social Media Policy, information regarding banking policies specific for this type of Body, and ideas for purpose and goals for this Foundation.

WRITTEN COMMUNICATIONS: None

MEMBER COMMENTS, AND REPORTS:

Chair Gilda Cordova, Vice-chair Baker, Members Magana, Skinner, and Gallacher all expressed their excitement for this Foundation to be active and thanked everyone who been a part of bringing this to fruition.

ADJOURNMENT: At 7:38 P.M. Chairperson Cordova adjourned the Lompoc Community Benefit Foundation to a Regular Meeting on May 19, 2022 at 6:00 P.M., in City of Lompoc Council Chamber.

Respectfully, submitted for review on May 14, 2022 by: *Stacey Haddon*
Stacey Haddon, Foundation Secretary