



Minutes

**Regular Meeting of the Lompoc City Council
Tuesday, January 18, 2022
City Hall, 100 Civic Center Plaza, Council Chamber**

THE STATE OF CALIFORNIA AND COUNTY OF SANTA BARBARA REQUIRE A FACE MASK BE WORN BY ALL INDIVIDUALS, WHETHER VACCINATED OR UNVACCINATED, IN INDOOR PUBLIC SETTINGS. (CAL. DEPT. OF PUBLIC HEALTH JANUARY 5, 2022 ORDER; COUNTY HEALTH OFFICER ORDER NO. 2021-10.8.) **ALL ATTENDEES MUST WEAR MASKS AT THE CITY COUNCIL MEETING.**

The City Council meeting will be broadcast live on Comcast Channel 23 and the radio at KPEG 100.9 FM, and livestreamed on the internet at www.cityoflompop.com (Click the "City Council" button, and then "View City Council Meeting Videos").

If you choose not to attend in-person but wish to make a comment during oral communications or on a specific agenda item, you may call (805) 875-8201 before the close of public comment on the agenda item. You will be provided 3 minutes for your comment.

Alternatively, you may submit comments via email to s_haddon@ci.lompop.ca.us not later than 4:00pm on Tuesday, January 18, 2022.

Pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during "Public Comment on Consent Calendar Items".

Regular City Council meetings will be videotaped and available for review on the City's website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City's web site: www.cityoflompop.com the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk's Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 48 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting. To request a Spanish translator, please call (805) 875-8241 by 4P.M. on the Friday before the Council Meeting, to allow time for the City to coordinate a translator.

De conformidad con la ley estatal, cualquier miembro del público puede dirigirse al Concejo Municipal con respecto a cualquier tema de la agenda. Tenga en cuenta que los elementos del Calendario de consentimiento se consideran de rutina y normalmente se decreta con un voto del Municipio. Si desea hablar sobre un artículo particular del calendario de consentimiento, hágalo durante "Comentarios públicos sobre artículos del calendario de consentimiento".

Las reuniones regulares del Concejo Municipal se grabarán en video y estarán disponibles para su revisión en el sitio web de la Ciudad al final del día del jueves siguiente a la reunión del Concejo Municipal. **La agenda y los informes relacionados del personal están disponibles en el sitio web de la ciudad: www.cityoflompop.com el viernes antes de las reuniones del consejo entre las 9:00 a.m. y las 5:00 p.m.**

Cualquier documento producido por la ciudad y distribuido a la mayoría del concejo municipal con respecto a cualquier tema en esta agenda estará disponible el viernes antes de las reuniones del concejo en la oficina del Secretario de la Ciudad en el Ayuntamiento, 100 Civic Center Plaza, de lunes a viernes entre las 9 a.m. y 5 p.m. y en el mostrador de información de la biblioteca de Lompoc, 501 E. North Avenue, Lompoc, California, de lunes a jueves de 10 a.m. a 7 p.m. y viernes y sábado entre la 1 p.m. y 5 p.m. La Ciudad puede cobrar los costos habituales de fotocopiado por copias de documentos anteriormente mencionados.

De conformidad con la ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, incluyendo la revisión de la agenda y los documentos relacionados, comuníquese con el Secretario de la Ciudad al (805) 875-8241 al menos 48 horas antes de la reunión. Esto le dará tiempo a la Ciudad para hacer arreglos razonables para asegurar la accesibilidad a la reunión. Para solicitar un traductor de español, llame al (805) 875-8241 antes de las 4 p.m. el viernes antes de la reunión del consejo, para dar tiempo a la ciudad para coordinar un traductor.

CLOSED SESSION

OPEN SESSION – 6:00 P.M. – Council Chamber

Council Members Present: Victor Vega, Dirk Starbuck, Gilda Cordova, Jeremy Ball, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, and City Attorney Jeff Malawy.

ORAL COMMUNICATIONS: None

CLOSED SESSION – City Council Conference Room

BUSINESS ITEM:

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):
One case.

OPEN SESSION - 6:30 P.M. – Council Chamber

Council Members Present: Victor Vega, Dirk Starbuck, Gilda Cordova, Jeremy Ball, and Mayor Jenelle Osborne.

Staff Present: City Manager Dean Albro, City Clerk Stacey Haddon, City Attorney Jeff Malawy, and Assistant Public Works Director/City Engineer Craig Dierling.

Others Present: Ann McCarty, Deb Andrews, Stephanie Saucedo, Unknown Person, and Ulysses Arajo.

REPORT ON ACTION TAKEN DURING CLOSED SESSION:

City Attorney Jeff Malawy announced no reportable action was taken during the Closed Session.

Mayor Jenelle Osborne led the **Pledge of Allegiance**.

PRESENTATIONS ELSEWHERE:

On January 17, 2022, Mayor Osborne presented a proclamation in honor of **Martin Luther King Day** at the DeWees Community and Senior Center.

PRESENTATIONS:

- Mayor Osborne presented a proclamation in honor of **Human Trafficking Awareness Month**

City Clerk Stacey Haddon administered the Oath of Office for newly appointed City Manager Dean Albro.

CITY MANAGER REPORT: (Information only)

- **List of City expenditures**
 - November 29, 2021 – December 3, 2021 - \$855,810.22
 - December 6 - 10, 2021 - \$806,663.59
 - December 13 -17, 2021 - \$774,758.90
 - December 20 – 24, 2021 - \$767,438.68
 - Payroll December 10, 2021 - \$1,743,631.75
 - Payroll December 24, 2021 - \$1,755,568.21

City Manager Dean Albro commended all those persons responsible for hosting a successful Lompoc American Youth Association Organization (AYSO) tournament at the Lompoc Riverbend Park; and introduced Christie Donnelly who is the acting Management Services Director and was very instrumental in the City's successful financial audit.

PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Max of 3 Minutes): None

CONSENT CALENDAR:

Council Member Starbuck asked if there are plans for use of the funds described in Consent Calendar Item No. 4. City Manager Dean Albro explained the funds will be used for one-time expenditure capital outlay projects and Staff will return at a future date for Council discussion and action on those projects.

Council Member Cordova asked Staff when the discussion on the capital outlay projects will be brought forward. City Manager Dean Albro stated Staff is working to bring this to Council beginning in March 2022.

Council Member Vega requested Consent Item No. 2 be pulled for a separate vote.

ACTION: Motion/Second: Starbuck/Ball. By a 5-0 vote, Council:

1. Approved the Minutes of the Lompoc City Council Regular Meeting of December 21, 2021

3. **Revision to Joint Meeting Calendar for 2022.**

Approved the revised 2022 Calendar for Joint Meetings with the City Council and certain City Boards, Commissions, and Committees.

4. **Adoption of Resolution No. 6470(22) to Transfer Capital Improvement Program Funding from General Fund Unassigned Fund Balance to Capital Development Fund Committed Fund Balance and to Restrict and Commit Those Funds for Future One-Time Expenditure Capital Outlay Projects.**

Adopted resolution 6470(22) to approve the transfer of \$4 million from General Fund unassigned fund balance reserves to a Capital Development Special Revenue Fund; and classify that \$4.0 million as a restricted cash and committed fund balance to be used solely for the purpose of funding future one-time expenditure capital outlay projects.

- Successor Agency
5. **Adoption of Resolution No. SA05(22) Approving the Administrative Budget and Resolution No. SA06(22) Approving the Recognized Obligation Payment Schedule for July 1, 2022, to June 30, 2023.**

As the Successor Agency adopted Resolution No. SA05(22) approving the Successor Agency's Administrative Budget for Fiscal Year 2022-23; and adopted Resolution No. SA06(22) approving the Recognized Obligation Payment Schedule for the period July 1, 2022, to June 30, 2023, pursuant to Health and Safety Code subdivisions 34177(l) and (o).

2. **Adoption of Ordinance No. 1683(21), Authorizing Temporary Cannabis Events at River Bend Park, Ken Adam Park, and River Park, and Establishing a Permitting Process and Fees for Such Events.**

ACTION: Motion/Second: Vega/Ball. By a 3-2 vote, (Council Members Cordova and Vega voted No) Council adopted Ordinance No. 1683(21), amending Chapters 8.16 and 9.36 of the Lompoc Municipal Code to authorize temporary cannabis events at River Bend Park, Ken Adam Park, and River Park, and establishing a permitting process and fees for such events.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS: None

ORAL COMMUNICATIONS (3 Minutes Maximum):

1. Deb Andrews spoke against mandates requiring masks be worn in public areas, and suggested Council declare Lompoc a mandate free city.

APPOINTMENTS:

6. **Appointments or Affirmations of Council Member Appointments to External Agencies for Calendar Year 2022.**

With a full consensus of the entire Council the following appointments were affirmed and will remain as shown below:

CommUnify
Jeremy Ball

Liaison to Chamber of Commerce Board of Directors
Victor Vega

S.B. CO. Air Pollution Control District
Mayor Jenelle Osborne
Gilda Cordova (Alternate)

S.B. CO. Association of Governments
Mayor Jenelle Osborne
Gilda Cordova (Alternate)

Breeze Political Advisory Committee (PAC)
Victor Vega

Multi Jurisdictional Solid Waste Task Group
Dirk Starbuck
Gilda Cordova (Alternate)

Home For Good
Jeremy Ball
Victor Vega (Alternate)

Central Coast Commission for Senior Citizens Area Agency on Aging
Jeremy Ball

California Municipal Utilities Association (CMUA) Legislative Committee
Mayor Jenelle Osborne
Jeremy Ball (Alternate)

S.B. County City Selection Committee
Mayor Jenelle Osborne

Electric Utility Joint Power Agency's (JPA's) (Northern California Power Agency (NCPA) and Transmission Agency of Northern California (TANC))

ACTION: Motion/Second: Mayor/Ball. By a 5-0 vote, Council approved the following appointments and revisions to the **Electric Utility Joint Power Agency's (JPA's) (Northern California Power Agency (NCPA) and Transmission Agency of Northern California (TANC))**, Mayor Jenelle Osborne is the Commission Member for NCPA and Council Member Jeremy Ball, City Manager Dean Albro and City Utilities Director Charles Berry are appointed NCPA Commission Alternates; and Mayor Jenelle Osborne is the Commission Member for TANC and Council Member Jeremy Ball and City Utilities Director Charles Berry are appointed TANC Commission Alternates.

7. **Mayor Pro-Tempore Appointment for Calendar Year 2022**

ACTION: Motion/Second: Mayor/Vega. By a 5-0 vote, Council Member Ball was appointed Mayor Pro-Tempore for the 2022 Calendar Year.

PUBLIC HEARING:

8. **Adoption of Resolution No. 6467(22); Non-Summary Vacation of Public Access Right-of-Way Alleys at Arbor Square Apartments, Between Pine Avenue and Oak Avenue, and Between G Street and F Street.**

Craig Dierling, P.E., Assistant Public Works Director/City Engineer presented the Staff Report and recommendations.

Council Member Starbuck asked if this will block access for trash pickup or other City services. Assistant Public Works Director/City Engineer Craig Dierling stated the City will continue to have access to the property.

Public Comment:

1. (Name not given) expressed concern the vacation of the public access right of way would make it difficult for emergency vehicles to access the property.
2. Ulysses Arajo, representative of the property owners, thanked City Staff for their continued assistance on this matter and encouraged Council to approve the recommendations.

Council Member Cordova asked Staff to confirm is gates will be installed and if the City has analyzed the possibility of delayed services if this right of way for public access is vacated and gates are installed and closed. Assistant Public Works Director/City Engineer Craig Dierling stated gates have been installed but have not been closed because the vacation process has not been completed. Fire Battalion Chief Dena Paschke explained the City reviewed and analyzed the plan and stated the City will continue to have access to the property as will all public safety services.

ACTION: Motion/Second: Starbuck/Vega. By a 5-0 vote, Council opened the public hearing and receive public testimony, and adopted Resolution No. 6467(22), vacating the Right-of-Way (ROW) for public access, but maintaining the easement for public utilities; and requested Staff to ensure access is available to the ambulance services American Medical Response.

COUNCIL REQUESTS:

9. **Adoption of Resolution No. 6471(22) Restructuring the Human Resources Division of the City Administration Department to a New Separate Human Resources Department, Creating the Position of Assistant City Manager, Amending the City's Classification and Compensation Plans for Management, Supervisory, and Confidential Employees to Include an Assistant City Manager Job Classification and Salary Ranges and to Delete the Deputy City Manager Job Classification and Salary Ranges; Request for Position Allocation Change in the City Administration Department Budget (Requested by Council Member Vega)**

Dean Albro, City Manager presented the Staff report and recommendations.

Council Member Vega asked if this new position would have an impact on the City's Budget. City Manager Dean Albro stated there is no impact on the Fiscal Year 2021/2023 Budget.

Council Member Cordova questioned the proposed restructure of the City's Human Resources Division, stating she wants an Assistant City Manager position to be a stand-alone position.

Council continued to discuss this matter at length.

Public Comment: None

COUNCIL REQUESTS: (cont'd)

Item No. 9 – action

ACTION: Motion/Second: Vega/Ball. By a 4-1 vote (Council Member Cordova voted No) Council adopted Resolution No. 6471(22) which, restructures the Human Resources Division from under the Administration Department to a new separate Human Resources Department; approves and adopts the proposed Assistant City Manager job classification; amends the Classification Plan to:

- i. Add the Assistant City Manager job classification; and*
- ii. Eliminate the Deputy City Manager job classification;*

Amended the Compensation Plan for Management, Supervisory, and Confidential (MS&C) Employees to include the salary ranges for the Assistant City Manager position; and

Approved and adopted the reorganization, reallocation, and adjustment of funding allocations for the City Administration Department for the remainder of Biennial Budget Fiscal Year (FY) 2021-23.

WRITTEN COMMUNICATIONS: None

ORAL COMMUNICATIONS (2 Minutes Maximum):

- 1. Stephanie Saucedo, Lompoc YMCA Youth Services Manager, introduced herself, stated she applied for appointment to the Lompoc Parks & Recreation Commission and gave a short briefing of some new program changes at the Lompoc YMCA.

COUNCIL COMMENTS AND MEETING REPORTS:

Council Member Cordova asked Staff if an update to the City’s enterprise funds will be presented to Council soon; if a report on the City’s municipal code will also be brought forward soon; and reminded Staff the Council request regarding employee time-clocks is 3 years old. Acting Management Services Director Christine Donnelly stated the Finance Department will give a presentation at the upcoming February 1, 2022 regular City Council Meeting. City Attorney Jeff Malawy replied he is working to bring a report on the municipal code soon.

Council Member Ball reported he met with Joan Hartmann the City’s new County Supervisor and attended the Martin Luther King celebration held at the DeWees Senior and Community Center in Lompoc.

Mayor Jenelle Osborne stated she attended several meetings and events, including the Martin Luther King celebration held at the DeWees Senior and Community Center, the Elected Leaders Forum on Homelessness and the Santa Barbara County Association of Governments meetings; and requested a future agenda item that will allow Council to discuss cleanup of the Santa Ynez Riverbed. The request was seconded by Council Member Cordova and carried by Council Member Ball.

ADJOURNMENT: At 8:42 P.M. Mayor Osborne adjourned the Lompoc City Council to a Regular Meeting on February 1, 2022 at 6:30 P.M., in City of Lompoc Council Chamber.

Approved by Council action on February 15, 2022:

Stacey Haddon
Stacey Haddon, City Clerk