

## CITY OF LOMPOC ASSESSMENT ADMINISTRATION, FY 2022-23 PROPOSED TIMELINE

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DATE	TASK TO BE COMPLETED	RESPONSIBLE
January 28	Place Resolution #1 on Council Agenda	City Staff
February 15	Passage of Resolution #1 (Directs the preparation of the Engineer's Report)	City Council
April 15	Complete and provide items for May 4 <sup>th</sup> Board Meeting: 1 – Engineer's Report 2 – Resolution #2 3 – Staff Report	SCI
May 3	Passage of Resolution #2 (Intention to levy annual assessment, preliminarily accepting Engineer's Report, and scheduling the Public Hearing)	City Council
May 27	Provide items for June 15th City Council Meeting:  1 – Final Engineer's Report (if revisions are needed)  2 – Resolution  3 – Staff Report	SCI
June 10	Publish notice of public hearing in <i>Lompoc Record</i> or other local periodical (at least 10 days before Public Hearing).	City Staff



June 21	<u>Public Hearing</u> and approval of <u>Resolution</u> approving Engineer's Report and levying annual assessments	City Council
August	Update assessment rolls with final lien roll assessor data. Submit final assessment roll to County Auditors	SCI
October	Confirmation of final levies with County	SCI
August 2022 – June 2023	Answer property owner inquiries	SCI