

Proposal Cost Estimate ⁽¹⁾⁽²⁾

Mintier Harnish

LOMPOC HOUSING ELEMENT AND TECHNICAL UPDATES		MINTIER HARNISH							Subtotal Hours	Subtotal Costs
Phases, Tasks	Description	HARNISH Project Director	B. GIBBONS Project Manager	LESTER Housing Lead	M. GIBBONS Associate Planner	Planner	Support			
Phase 1	Project Initiation & Existing Conditions									
Task 1.1	Request for Information	2	2	8				12	\$2,260	
Task 1.2	Project Kick-off	20	20	20				60	\$12,400	
Task 1.3	Newsletter #1: Project Overview		2	4		8		14	\$2,280	
Task 1.4	Diagnostic Document Review	2	2	2				6	\$1,240	
Task 1.5	General Plan Elements Audits		4			16		20	\$3,200	
Subtotal		24	30	34	0	24	0	112	\$21,380	
Phase 2	Project Management and Coordination									
Task 2.1	Project Management and Coordination	20	60	24			80	184	\$30,280	
Subtotal		20	60	24	0	0	80	184	\$30,280	
Phase 3	Community Outreach and Engagement									
Task 3.1	Community Engagement Strategy	2	2	4				8	\$1,580	
Task 3.2	Project Branding and Logo		2	20				22	\$3,800	
Task 3.3	Website and Online Engagement			40		20		60	\$9,800	
Task 3.4	Stakeholder Interviews	12	12	20		8		52	\$10,000	
Task 3.5	Focus Group Meeting #1	4	2	8				14	\$2,760	
Task 3.6	Planning Commission and City Council Joint Study Session	16	16			4		36	\$7,800	
Subtotal		34	34	92	0	32	0	192	\$35,740	
Phase 4	Housing Element									
Task 4.1	Community Workshop #1: Housing Concerns and Needs (virtual)	4		12		4		20	\$3,640	
Task 4.2	Focus Group Meeting #2	4		8				12	\$2,360	
Task 4.3	Vacant and Underutilized Sites Assessment	2	2	16				20	\$3,620	
Task 4.4	Focus Group Meeting #3	4		8				12	\$2,360	
Task 4.5	Community Workshop #2: Vacant and Underutilized Sites Assessment (in-person)	16		20		4		40	\$8,000	
Task 4.6	Focus Group Meeting #4	4		8				12	\$2,360	
Task 4.7	Planning Commission and City Council Joint Study Session	16		20				36	\$7,400	
Task 4.8	Administrative Draft Housing Element	16	8	60		40		124	\$21,800	
Task 4.9	Community Workshop #3: Affirmatively Furthering Fair Housing	16		20				36	\$7,400	
Task 4.10	Focus Group Meeting #5	4		8				12	\$2,360	
Task 4.11	Public Review Draft Housing Element	4	4	10		8		26	\$4,700	
Task 4.12	Newsletter #2: Public Review Draft Housing Element		2	4		8		14	\$2,280	
Task 4.13	Community Workshop #4: Public Review Draft Housing Element (in-person)	16		20		8		44	\$8,600	
Task 4.14	Planning Commission Study Session	16						16	\$4,000	
Task 4.15	City Council Study Session	16						16	\$4,000	
Task 4.16	HCD Review Draft Housing Element, HCD Checklists, and Transmittal to HCD	4		8				12	\$2,360	
Task 4.17	Meeting with HCD	2		2				4	\$840	
Task 4.18	Response to HCD Comments	2		12		4		18	\$3,140	
Subtotal		146	16	236	0	76	0	474	\$91,220	
Phase 5	Technical Updates to General Plan Elements									
Task 5.1	Administrative Draft Circulation Element	4	4		8			16	\$3,160	
Task 5.2	Administrative Draft Safety Element	4	4		8			16	\$3,160	
Task 5.3	Administrative Draft Environmental Justice Element	8	12		24	40		84	\$14,480	
Task 5.4	Circulation Diagram	2	4		4			10	\$1,980	
Task 5.5	Preliminary Review Draft Elements (Excluding the Housing Element)	8	10		12	8		38	\$7,240	
Task 5.6	Public Review Draft Elements (Excluding the Housing Element)	4	6		8	2		20	\$3,860	
Task 5.7	Focus Group Meeting #6 (virtual)	4	4		8			16	\$3,160	
Task 5.8	Community Workshop #5 (in-person)		16		24	20		60	\$10,280	
Task 5.9	Planning Commission and City Council Joint Study Session	10	12		10			32	\$6,600	
Task 5.10	Agency Review of the Public Review Draft Elements		4					4	\$800	
Task 5.11	Revised Public Review Draft Elements	4	8		8			20	\$3,960	
Task 5.12	Other General Plan and Zoning Code Amendments	8	24		40	24		96	\$17,200	
Subtotal		56	108	0	154	94	0	412	\$75,880	
Phase 6	CEQA Documentation (See Optional Task Below for the Cost for Preparation of an EIR)									
Task 6.1	Environmental Analysis Initiation and Data Collection							0	\$0	
Task 6.2	Administrative Draft Addendum	4						4	\$1,000	
Task 6.3	Final Addendum	2						2	\$500	
Task 6.4	SB 18 and AB 52 Compliance							0	\$0	
Subtotal		6	0	0	0	0	0	6	\$1,500	
Phase 7	Adoption									
Task 7.1	Planning Commission Hearing	16	16			4		36	\$7,800	
Task 7.2	City Council Hearing	15	16			4		35	\$7,550	
Task 7.3	Final Documents	2	8	16	16	6		48	\$8,440	
Subtotal		33	40	16	16	14	0	119	\$23,790	
TOTAL										
Total Hours		319	288	402	170	240	80	1,499	-	
2021 Billing Rates		\$250	\$200	\$170	\$170	\$150	\$115	-	-	
Labor Subtotals		\$79,750	\$57,600	\$68,340	\$28,900	\$36,000	\$9,200	-	\$279,790	
Direct Expenses (e.g., printing, travel)									\$12,000	
TOTAL COST									\$291,790	
OPTIONAL	Environmental Impact Report							0	\$0	

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LOMPOC HOUSING ELEMENT AND TECHNICAL UPDATES		RINCON CONSULTANTS INC									
Phases, Tasks	Description	Daulton Principal II	WEATHERBY/SHAKR A Director I	RUSSELL Senior Professional I	Professional IV	Professional I	Production Specialist	GIS/CADD Specialist	Clerical	Subtotal Hours	Subtotal Costs
Phase 1	Project Initiation & Existing Conditions										
Task 1.1	Request for Information									0	\$0
Task 1.2	Project Kick-off	12	4	12					8	36	\$7,784
Task 1.3	Newsletter #1: Project Overview									0	\$0
Task 1.4	Diagnostic Document Review	2	2						2	6	\$1,340
Task 1.5	General Plan Elements Audits									0	\$0
Subtotal		14	6	12	0	0	0	0	10	42	\$9,124
Phase 2	Project Management and Coordination										
Task 2.1	Project Management and Coordination	20	2						24	46	\$8,740
Subtotal		20	2	0	0	0	0	0	24	46	\$8,740
Phase 3	Community Outreach and Engagement										
Task 3.1	Community Engagement Strategy									0	\$0
Task 3.2	Project Branding and Logo									0	\$0
Task 3.3	Website and Online Engagement									0	\$0
Task 3.4	Stakeholder Interviews									0	\$0
Task 3.5	Focus Group Meeting #1			2					4	6	\$774
Task 3.6	Planning Commission and City Council Joint Study Session	8		8						16	\$3,936
Subtotal		8	0	10	0	0	0	0	4	22	\$4,710
Phase 4	Housing Element										
Task 4.1	Community Workshop #1: Housing Concerns and Needs (virtual)		4	4						8	\$1,908
Task 4.2	Focus Group Meeting #2			4						4	\$788
Task 4.3	Vacant and Underutilized Sites Assessment	12	24	40	24					100	\$22,316
Task 4.4	Focus Group Meeting #3			4	2					6	\$1,136
Task 4.5	Community Workshop #2: Vacant and Underutilized Sites Assessment (in-person)	8		12						20	\$4,724
Task 4.6	Focus Group Meeting #4			4	2					6	\$1,136
Task 4.7	Planning Commission and City Council Joint Study Session			8	4					12	\$2,272
Task 4.8	Administrative Draft Housing Element	2	8	20	40					70	\$13,730
Task 4.9	Community Workshop #3: Affirmatively Furthering Fair Housing		2	8						10	\$2,136
Task 4.10	Focus Group Meeting #5			4	2					6	\$1,136
Task 4.11	Public Review Draft Housing Element									0	\$0
Task 4.12	Newsletter #2: Public Review Draft Housing Element									0	\$0
Task 4.13	Community Workshop #4: Public Review Draft Housing Element (in-person)			8						8	\$1,576
Task 4.14	Planning Commission Study Session			8						8	\$1,576
Task 4.15	City Council Study Session			8						8	\$1,576
Task 4.16	HCD Review Draft Housing Element, HCD Checklists, and Transmittal to HCD			4						4	\$788
Task 4.17	Meeting with HCD			2						2	\$394
Task 4.18	Response to HCD Comments			4	8					12	\$2,180
Subtotal		22	38	142	82	0	0	0	0	284	\$59,372
Phase 5	Technical Updates to General Plan Elements										
Task 5.1	Administrative Draft Circulation Element									0	\$0
Task 5.2	Administrative Draft Safety Element	2	2	10	2	58				74	\$10,892
Task 5.3	Administrative Draft Environmental Justice Element	6						10	6	22	\$3,740
Task 5.4	Circulation Diagram									0	\$0
Task 5.5	Preliminary Review Draft Elements (Excluding the Housing Element)	2	2	4	2	16	2	2		30	\$4,824
Task 5.6	Public Review Draft Elements (Excluding the Housing Element)		2	2		8				12	\$1,978
Task 5.7	Focus Group Meeting #6 (virtual)		2	4						6	\$1,348
Task 5.8	Community Workshop #5 (in-person)			8						8	\$1,576
Task 5.9	Planning Commission and City Council Joint Study Session									0	\$0
Task 5.10	Agency Review of the Public Review Draft Elements								4	4	\$380
Task 5.11	Revised Public Review Draft Elements									0	\$0
Task 5.12	Other General Plan and Zoning Code Amendments									0	\$0
Subtotal		10	8	28	4	82	2	12	10	156	\$24,738
Phase 6	CEQA Documentation (See Optional Task Below for the Cost for Preparation of an EIR)										
Task 6.1	Environmental Analysis Initiation and Data Collection		1	2		16				19	\$2,722
Task 6.2	Administrative Draft Addendum	1	1	8	2	42		12		66	\$9,555
Task 6.3	Final Addendum		1	2	2	16	2	2		25	\$3,560
Task 6.4	SB 18 and AB 52 Compliance		1	2	2	16				21	\$3,070
Subtotal		1	4	14	6	90	2	14	0	131	\$18,907
Phase 7	Adoption										
Task 7.1	Planning Commission Hearing	8								8	\$2,360
Task 7.2	City Council Hearing	8								8	\$2,360
Task 7.3	Final Documents									0	\$0
Subtotal		16	0	0	0	0	0	0	0	16	\$4,720
TOTAL											
Total Hours		91	58	206	92	172	4	26	48	697	-
2021 Billing Rates		\$295	\$280	\$197	\$174	\$128	\$105	\$140	\$95	-	-
Labor Subtotals		\$26,845	\$16,240	\$40,582	\$16,008	\$22,016	\$420	\$3,640	\$4,560	-	\$130,311
Direct Expenses (e.g., printing, travel)											\$2,500
TOTAL COST											\$132,811
OPTIONAL	Environmental Impact Report									0	\$0

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LOMPOC HOUSING ELEMENT AND TECHNICAL UPDATES		DKS						
Phases, Tasks	Description	DAMKOWITZ Principal	PILACHOWSKI/ VACA	CARNEY/LOGINOVA	RADY	SUBTOTAL HOURS	SUBTOTAL COSTS	TOTAL COSTS
Phase 1	Project Initiation & Existing Conditions							
Task 1.1	Request for Information					0	\$0	\$2,260
Task 1.2	Project Kick-off	20				20	\$5,500	\$25,684
Task 1.3	Newsletter #1: Project Overview					0	\$0	\$2,280
Task 1.4	Diagnostic Document Review	2	2			4	\$930	\$3,510
Task 1.5	General Plan Elements Audits					0	\$0	\$3,200
Subtotal		22	2	0	0	24	\$6,430	\$36,934
Phase 2	Project Management and Coordination							
Task 2.1	Project Management and Coordination					0	\$0	\$39,020
Subtotal		0	0	0	0	0	\$0	\$39,020
Phase 3	Community Outreach and Engagement							
Task 3.1	Community Engagement Strategy					0	\$0	\$1,580
Task 3.2	Project Branding and Logo					0	\$0	\$3,800
Task 3.3	Website and Online Engagement					0	\$0	\$9,800
Task 3.4	Stakeholder Interviews					0	\$0	\$10,000
Task 3.5	Focus Group Meeting #1					0	\$0	\$3,534
Task 3.6	Planning Commission and City Council Joint Study Session	16				16	\$4,400	\$16,136
Subtotal		16	0	0	0	16	\$4,400	\$44,850
Phase 4	Housing Element							
Task 4.1	Community Workshop #1: Housing Concerns and Needs (virtual)					0	\$0	\$5,548
Task 4.2	Focus Group Meeting #2					0	\$0	\$3,148
Task 4.3	Vacant and Underutilized Sites Assessment					0	\$0	\$25,936
Task 4.4	Focus Group Meeting #3					0	\$0	\$3,496
Task 4.5	Community Workshop #2: Vacant and Underutilized Sites Assessment (in-person)					0	\$0	\$12,724
Task 4.6	Focus Group Meeting #4					0	\$0	\$3,496
Task 4.7	Planning Commission and City Council Joint Study Session					0	\$0	\$9,672
Task 4.8	Administrative Draft Housing Element					0	\$0	\$35,530
Task 4.9	Community Workshop #3: Affirmatively Furthering Fair Housing					0	\$0	\$9,536
Task 4.10	Focus Group Meeting #5					0	\$0	\$3,496
Task 4.11	Public Review Draft Housing Element					0	\$0	\$4,700
Task 4.12	Newsletter #2: Public Review Draft Housing Element					0	\$0	\$2,280
Task 4.13	Community Workshop #4: Public Review Draft Housing Element (in-person)					0	\$0	\$10,176
Task 4.14	Planning Commission Study Session					0	\$0	\$5,576
Task 4.15	City Council Study Session					0	\$0	\$5,576
Task 4.16	HCD Review Draft Housing Element, HCD Checklists, and Transmittal to HCD					0	\$0	\$3,148
Task 4.17	Meeting with HCD					0	\$0	\$1,234
Task 4.18	Response to HCD Comments					0	\$0	\$5,320
Subtotal		0	0	0	0	0	\$0	\$150,592
Phase 5	Technical Updates to General Plan Elements							
Task 5.1	Administrative Draft Circulation Element	20	30	36	40	126	\$21,800	\$24,960
Task 5.2	Administrative Draft Safety Element					0	\$0	\$14,052
Task 5.3	Administrative Draft Environmental Justice Element					0	\$0	\$18,220
Task 5.4	Circulation Diagram	4	8	12	12	36	\$5,980	\$7,960
Task 5.5	Preliminary Review Draft Elements (Excluding the Housing Element)	2	4	4		10	\$1,910	\$13,974
Task 5.6	Public Review Draft Elements (Excluding the Housing Element)	2	2	2		6	\$1,230	\$7,068
Task 5.7	Focus Group Meeting #6 (virtual)	2	2			4	\$930	\$5,438
Task 5.8	Community Workshop #5 (in-person)	16				16	\$4,400	\$16,256
Task 5.9	Planning Commission and City Council Joint Study Session					0	\$0	\$6,600
Task 5.10	Agency Review of the Public Review Draft Elements					0	\$0	\$1,180
Task 5.11	Revised Public Review Draft Elements					0	\$0	\$3,960
Task 5.12	Other General Plan and Zoning Code Amendments					0	\$0	\$17,200
Subtotal		46	46	54	52	198	\$36,250	\$136,868
Phase 6	CEQA Documentation (See Optional Task Below for the Cost for Preparation of an EIR)							
Task 6.1	Environmental Analysis Initiation and Data Collection					0	\$0	\$2,722
Task 6.2	Administrative Draft Addendum	8	12			20	\$4,480	\$15,035
Task 6.3	Final Addendum					0	\$0	\$4,060
Task 6.4	SB 18 and AB 52 Compliance					0	\$0	\$3,070
Subtotal		8	12	0	0	20	\$4,480	\$24,887
Phase 7	Adoption							
Task 7.1	Planning Commission Hearing	16				16	\$4,400	\$14,560
Task 7.2	City Council Hearing	16				16	\$4,400	\$14,310
Task 7.3	Final Documents					0	\$0	\$8,440
Subtotal		\$32	\$0	\$0	\$0	\$32	\$8,800	\$37,310
TOTAL								
Total Hours		124	60	54	52	290	-	-
2021 Billing Rates		\$275	\$190	\$150	\$130	-	-	-
Labor Subtotals		\$34,100	\$11,400	\$8,100	\$6,760	-	\$60,360	\$470,461
Direct Expenses (e.g., printing, travel)							\$2,500	\$17,000
TOTAL COST							\$62,860	\$487,461
OPTIONAL	Environmental Impact Report					0	\$0	\$170,574

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