

Lompoc Library Board of Trustees
501 E. North Ave., Lompoc, CA 93436
Tuesday, February 10, 2009
Regular Meeting Minutes

1. Call to Order

President Clark called the meeting of the Lompoc Library Board of Trustees to order at 6:00 PM.

Trustees Present: Allan Clark, Luella Knowles, Diane Lawrence, Wickie Rodenhi

Trustees Absent: None.

Staff Present: Molly Gerald, Library Director, Lee Edie, Library Administrative Aide

2. Adoption of Agenda

MOTION: It was moved, seconded (Knowles/Rodenhi), and unanimously carried to discuss items in the order presented.

3. Consent Calendar

MOTION: It was moved, seconded (Lawrence/Rodenhi), and unanimously carried to approve the consent calendar as presented.

4. Presentations

None.

5. Public Opinion

Neil Baker inquired about possible action by the Board related to the implementation of the federal Consumer Product Safety Improvement Act (CPSIA) of August 2008. Designed to ensure that children are not exposed to lead and phthalates, non-regulated items designed primarily for children--including books--would be subject to the same testing standards as toys or clothing. Mr. Baker was advised by staff that this legislation, which was set to go into effect on February 10, 2009, has been delayed for one year. The American Library Association is asking that libraries be exempt from the law. Updates will be provided by the California State Library and shared with the Board as efforts to obtain this exemption develop. No action by the Board of Trustees is necessary at this time.

6. Library Support Activities

A. Friends of the Library

Although not able to attend the meeting due to illness, President Nina Taylor reported that the January book sale was very successful. Sales of books and audiovisual items, See's candy bars, and membership dues brought in a total of \$3,143.

B. Library Foundation

The Foundation is considering the idea of entering into a contract with Netzel Grigsby Associates of Santa Barbara to conduct a campaign goal feasibility study for the Charlotte's Web project. The firm specializes in providing planning, fundraising management, and board development to nonprofit organizations.

The Foundation does want to go ahead with the August Jazz concert series and the number of concerts will be dependent on obtaining sponsors.

7. Correspondence

City of Lompoc employees have formed a Relay for Life team and Library staff will represent the Library as part of that team.

8. Old Business

A. Charlotte's Web Children's Library Learning Center

The Library Director reported that the Board's Charlotte's Web Project committee met with the interior design consultant and staff of Ravatt, Albrecht & Associates to review details of design for staff areas. Trustee Rodenhi reported that the Library Foundation has received the second payment of \$100,000 from the Benton Trust. This completes the payment of initial construction funds as stipulated in the MOU signed in December 2006 by the Library Foundation, the Benton Trustees, and the City of Lompoc.

B. Review FY 2007-2009 Budget

1. Review of the 2007-2008 budget.

City Finance has advised that the FY 2007-08 budget audit is still not finalized. Staff has reviewed line item balances and submitted a budget adjustment request to City Finance to shift money where funds are needed for overspent accounts prior to carryover of account balances to the final year of the 2007-09 budget.

2. Review of the 2008-2009 budget.

The report was accepted as presented. Staff will continue to monitor spending and advised that hiring the replacement adult services manager and Polaris system training will impact the budget.

C. Development of the 2009-2011 budget.

At the budget goal setting workshop with City Council on January 30, the Library Director presented the mission, goals, accomplishments, unmet needs and vision for the Library's future. She pointed out that the library's budget is a low drain on the City's general fund (2.7%) in comparison with other departments. She identified ways to reduce the budget by 10%, as requested. The Director also prepared an assessment of the impact of a 25% reduction in the City general fund contribution to the Lompoc Library. Closure one to two days per week, elimination of reimbursement for attendance at conferences, elimination of one holiday for full-time staff, a requirement that full-time staff take one Friday off without pay per month, and elimination of out of state interlibrary loan were evaluated as savings measures. City Council brought forward consideration of a 7% wage reduction for managers within the City as a possible way to reduce costs.

Regarding branch library budgets, the Buellton City Manager has confirmed that the current allocation of \$71,000 will be possible in 2009-2010. The level of service at the Village Library is contingent on fundraising. Trustee Rodenhi requested a status of Reserves balances by outlet.

Trustee Rodenhi asked how the budget will be affected if the Ventura County Library System dissociates from the Black Gold Cooperative Library System. Staff advised that Maureen Theobald, Director of Black Gold is researching the impact. The loss of the Ventura Library would necessitate renegotiation of vendor contracts for consortium-wide databases, along with an added cost per library to support the cost of Black Gold administration.

9. New Business

Election of Officers.

By acclamation, the following officers were unanimously approved:

President: Allan Clark

Vice President: Luella Knowles

Secretary: Diane Lawrence

Trustees considered selection of a representative to the California Association of Library Trustees and Commissioners (CALTAC) and agreed that the Library Director will continue to supply CALTAC updates.

10. Other Business

A. Library Update

The Director's report was presented without change.

B. Director's Activities and Update

The Director's report was presented without change

C. Roundtable

Trustee Rodenhi suggested the Library's movie night be added to the City of Lompoc website's home page.

Trustee Rodenhi advised that titles from the OverDrive downloadable book service have many holds. Staff advised that all jurisdictions contribute to the fund for collection development within OverDrive. The Netlibrary service is available with more titles but is not ipod compatible.

11. Adjournment

The meeting was adjourned at 8:00 PM. The next regular meeting will be held on Tuesday, March 10, 2009, 6:00 PM at the Lompoc Public Library.

Diane Lawrence, Secretary
by Lee Edie