

Lompoc Library Board of Trustees
501 E. North Ave., Lompoc, CA 93436
Tuesday, October 13, 2009
Regular Meeting Minutes

1. Call to Order

President Clark called the meeting of the Lompoc Library Board of Trustees to order at 6:00 PM.

Trustees Present: Allan Clark, Lu Knowles, Wickie Rodenhi, Holly Sierra

Trustees Absent: Diane Lawrence

Staff Present: Molly Gerald, Library Director, Lee Edie, Library Administrative Aide

2. Adoption of Agenda

MOTION: It was moved, seconded (Knowles/Sierra), and unanimously carried to discuss agenda items in order as listed.

3. Consent Calendar

MOTION: It was moved, seconded (Sierra/Knowles), and unanimously carried to approve the consent calendar as presented with a correction to the minutes under Adjournment: the next meeting date should read 10/13/09.

4. Presentations

A Certificate of Appreciation was awarded to Denise Riegel for her outstanding fundraising efforts on behalf of the Literacy Program.

5. Public Opinion

Nina Taylor encouraged those present to attend the upcoming annual Turducken Dinner set for November 7, 2009. The Turducken Dinner Group has supported the Lompoc and Village Libraries by donating proceeds to the Library Foundation and Friends of the Library, and this is a difficult year for fundraising efforts. Trustee Sierra requested the event information.

6. Library Support Activities

A. Friends of the Library – Nina Taylor, President

The Friends will hold their annual meeting on 10/29/09 at 4:30 PM, Lompoc Library. The Friends want to do something in memory of Mayor Dick DeWees, and at that meeting will receive a presentation from Lezlee Hurtado, Youth Services Manager, regarding a pre-school early learning center for the Lompoc Library.

B. Library Foundation

Molly Gerald advised that on 10/29/09 the Library Foundation will be meeting at 4:00 PM, Union Bank to further look at funding for the Charlotte's Web project.

7. Correspondence

None.

8. Old Business

A. Charlotte's Web Children's Library Learning Center

The Library Director advised that the construction documents that were due over a week ago from the architect only arrived yesterday and she had limited time to review them. Time is needed to assess the project further for presentation to the Library Board and it may be prudent to set a special meeting in November to discuss this project further. Staff was asked to email a few dates for consideration to allow Trustees time to check their schedules.

B. Review of the 2008-2009 Budget.

The report was accepted as presented. Staff advised that salaries for the Village Library are a little high due to a change in personnel and the need for the branch manager to work extra hours during recruitment and to train new staff. It was noted that the report reflects no publication expenses at the Buellton Library. Staff has ordered and received items, but advised that there may have been a delay in posting Buellton items. A number of boxes were received over the past month that staff considered unacceptable due to rippling of pages.

Staff also advised that the Santa Barbara County Board of Supervisors considered budget reductions at their meeting on 10/13/09 but took no action. The County Executive Office staff advised that any reductions would have to be considered by the Board and could not be enacted by County staff without going through that process. If cuts are made, it will happen at a future meeting. Since County staff is now gearing up for the 2010-2011 budget development, reductions may not be considered until the proposed 2010-2011 budget review begins. The shortfall projected for 2009-2010 is over \$16 million.

9. New Business

Consideration of a \$1 reduction of fines at Lompoc, Village, and Buellton libraries as part of Make a Difference Day, Saturday, October 24, 2009.

The Library Director recommended that Lompoc System libraries participate in the nationwide Make a Difference Day event on Saturday, October 24, 2009 by offering a \$1 reduction of fines to patrons who bring in a non-perishable food item. The library offered a similar event called Food for Fines over a decade ago and it was well received. In discussing this offering with the City Attorney, there was no concern with donating the food to the Lompoc Food Pantry. The City supports this and other organizations through CDBG funding, and the County of Santa Barbara has also supported the Lompoc Food Pantry.

MOTION: It was moved, seconded (Knowles/Sierra), and unanimously carried to participate in Make a Difference Day on 10/24/09 at all three libraries by asking patrons to bring a non-perishable item to the library, and if the patron has any outstanding fines the library will reduce them by \$1. Lompoc and Village Library food items will be donated to the Lompoc Food Pantry and Buellton Library items will go to People Helping People.

10. Other Business

A. Library Update

The Library Director advised that Demco received the purchase order for the new customer service desk pending proof of insurance requirements.

The contract for service submitted to the Federal Correctional Complex (FCC) has been approved by FCC Education Director, Matthew Brown. FCC staff requested that more materials be made available in Spanish and English, and the Education Director agreed. The service contract for the October 2009 – September 2010 fiscal year supports an additional hour weekly for the Library Institutions Clerk II to fill requests from the FCC. A 3.5% COLA was also added to the contract. The contract cost is \$5,340, and will be paid in three installments.

B. Director's Activities and Update

The Director's report was presented without change.

C. Roundtable

Trustee Knowles, after reading the "Thinking Inside the Box" article provided by staff, suggested the Friends may want to investigate shipping materials that await a book sale to a vendor who sells them online, as it has proved more cost-effective than in-library book sales for others.

Trustee Rodenhi requested that a staff report be provided for any agenda items that include staff recommendations; this is related to Item 9.

11. Adjournment

The meeting was adjourned at 6:53 PM. The next regular meeting will be held on Tuesday, November 10, 2009, 6:00 PM at the Buellton Library.

Diane Lawrence, Secretary
by Lee Edie