

**Lompoc Library Board of Trustees**  
**Lompoc Library, 501 E. North Ave., Lompoc, CA**  
**Tuesday, July 13, 2010**  
**Regular Meeting Minutes**

**1. Call to Order**

President Clark called the meeting of the Lompoc Library Board of Trustees to order at 6:00 PM.

Trustees Present: Allan Clark, Lu Knowles, Diane Lawrence, Wickie Rodenhi, Holly Sierra

Trustees Absent: None

Staff Present: Molly Gerald, Library Director, Lee Edie, Library Administrative Aide

**2. Adoption of Agenda**

MOTION: It was moved, seconded (Knowles/Lawrence), and unanimously carried to discuss agenda Item 8D after 9C and the remaining items in order as listed.

**3. Consent Calendar**

MOTION: It was moved, seconded (Knowles/Lawrence), and unanimously carried to approve the Consent Calendar with a revision to the minutes of 6/8/10 under Item 8E, to strike the first sentence that reads: The written report was accepted as presented.

**4. Presentations**

None.

**5. Public Opinion**

Neil Baker, as the 4<sup>th</sup> District representative on the County Library Advisory Committee, shared that the committee is reviewing the one-year contract for provision of library services. He reported that input is being sought regarding the possible shift of the Buellton and Solvang Libraries into the same zone. Mr. Baker also reported that expansion of the current Solvang Library will continue as planned since relocating the library was determined not to be cost effective.

Nina Taylor, Friends of the Library President, stated that if the Buellton Library were to be incorporated into Zone 1, the Library would lose Friends of the Lompoc Libraries funding.

Ms. Taylor shared information in the *Parade Magazine* section of the *Lompoc Record* featuring literacy efforts by author David Baldacci. Trustee Knowles also commented on the article and suggested that the Library's Literacy Coordinator check into the grant program mentioned therein.

**6. Library Support Activities**

**A. Friends of the Library**

The Friends President, Nina Taylor, reported that longtime library supporter Helen Grossman passed away this week. The family has asked that donations be made to the Friends. The next book sale will be held July 22-24. The Friends have taken the lead on submitting a grant application to the Santa Barbara Foundation. The mini-grant would fund a joint board development workshop for the Friends and Foundation.

**B. Library Foundation**

Foundation President, Karen Orsua, was unable to attend. She provided a written update which was reported by the Library Director. "Lunch with a Bunch of Authors" has been tentatively scheduled for October 15. Plans for the August Jazz concerts are progressing. The following officers were elected: Karen Orsua, President; Arleen Lewis, Vice President; Cecilia Walker, Secretary; and Ed Grand, Treasurer.

The Library Director advised that she reported to the Foundation Board on several funding needs, which were taken under advisement by the Board. These included the Library's movie license fee, the contract fee for Tutor.com, use of yard signs stating "a library champion lives here," and the community read event. Trustee Rodenhi inquired about the budget for the community read and asked that a budget be provided at the August meeting of the Library Board.

## **7. Correspondence**

The Library Director advised Trustees of upcoming California Association of Library Trustees and Commissioners (CALTAC) meeting dates in 2011: February 26, 2011 – Milpitas; and March 12, 2011, Monrovia. She distributed two articles from the April – June 2010 CALTAC newsletter.

## **8. Old Business**

### **A. Charlotte's Web Children's Library Learning Center**

The Library Director reported on a meeting with Ravatt, Albrecht, & Associates staff on July 8. She was advised by the architects that this is an unprecedented time when general conditions and contingencies for projects are coming in very low; to an extent the question is not whether there will be cost overruns, but will the low bid contractor be able to stay in business to complete the project. Mr. Ravatt requested a target for reducing construction costs and was told that a library consultant had advised that \$300/sf was reasonable, based on research related to current projects on the Central Coast. Mr. Albrecht reviewed the list of alternative delete items provided by his firm and stated that the firm would provide a detailed list of items that could be cost reductions; they plan to provide a "values list," explaining the value to the project if the item is left in. The architects also agreed to provide a report on cost trends and the current bid climate, as well as a list of LEED components with their cost and alternatives. The Library Director asked about lower cost interior furnishings and was advised to contact the interior designer directly regarding alternatives. Finally, the architects offered to provide information that can be used when project development choices are questioned. The Library Director advised that the architects made their second submittal of the project for Plan Check on July 13.

The Library Director reported on a meeting with the City Administrator, Management Services Director, and CDBG staff. Section 108 is a loan program that can pull funding that otherwise would be allocated over the next 5 years for the purpose of building a project immediately. The level of annual CDBG funding to Lompoc is about \$500,000, and up to 5 times that amount could be borrowed, for a maximum of \$2.5 million. The loan is made out of future CDBG grant funding and the loan can have a lifespan of up to 20 years. HUD is a facilitator, not a banker; another payment source must be identified other than CDBG funds. If CDBG goes away, the City of Lompoc is responsible for repayment of the loan.

The Management Services Director stated that it's likely that the Lompoc Redevelopment Agency (RDA) could take over the loan in 3-4 years, restoring CDBG funds and making them available for other uses. He also stated that the RDA bond might be another source of funds, depending on the cost of the community center project.

CDBG coordinator, Dinah Lockhart, described the current operations model of CDBG funding. She mentioned funding of low cost loans to residents for remodeling homes, funding of social service agencies, and the high priority City Council has given to economic development. She recommended a study session with the council to review the Section 108 loan program; September 21 was tentatively selected as the date for the study session and presentation of the Charlotte's Web project to council. The meeting closed with the Library Director's mention of savings to the project through waivers of project associated fees.

Trustee Knowles asked for the status of the Roy and Ida Eagle Foundation grant application; staff advised that it is progressing.

**B. Review FY 2009-2010 budget.**

The Library Director advised that the Literacy Department raised approximately \$2,800 at the Flower Festival and has not met the goal of fundraising for the year. The program appears to be approximately \$2,000 underfunded. Staff will work on strategies to keep within the budget for 2010-11.

**C. Review FY 2010-2011 budget.**

The Library Director advised that no new information has been provided about funding by the state.

**D. Consideration of the joint meeting with City Council on July 20** (see after 9C per Item 2 above)

**9. Other Business**

**A. Library Update**

The Library Director reported the most recent numbers for the Summer Reading Program as 520, Lompoc Library; 138, Buellton Library; 124 Village Library.

The following information was provided on the number of books on CD available for check out now that the Board's approval of an increase in allowed checkouts from 3 to 7 has been in effect for 3 months:

Lompoc: Inventory	1,331	362 checked out	27%
Village: Inventory	608	75 checked out	12%
Buellton: Inventory	458	149 checked out	32%

Trustees approved a new rental fee for 1.50 hours of use for the Grossman Gallery three months ago, and to date no bookings of the gallery for this timeframe have been made.

Regarding an inquiry by Trustee Rodenhi for consideration of replacing the dumbwaiter by an elevator, a cost range of \$200,000-\$500,000 is estimated with no evidence of available ADA funding at this time.

Longtime Village Library volunteer and Homebound Program advocate Mary Bingle passed away last week. The Village Library is considering naming the large print section "Bingle Books."

**B. Director's Activities and Update**

No further information was provided.

**C. Roundtable**

Trustee Knowles thanked the Library Foundation for their recent Book Endowment program donation.

Trustee Rodenhi suggested our own Day in History section for the Lompoc Library lobby. She also requested digital documents of all handouts from each meeting.

Trustee Lawrence thanked staff for the information provided to Trustees related to upcoming presentations to City Council.

**8. D. Consideration of the joint meeting with City Council on July 20** (moved as directed under Item 2)

Trustees reviewed the information to be provided in their presentations. Staff was asked to provide an outline for distribution to City Council members at the joint meeting.

## **10. Adjournment**

The meeting was adjourned at 8:10 PM. The next scheduled meeting will be a joint meeting with the Lompoc City Council on Tuesday, July 20, 2010, 6:00 PM at the Lompoc City Council Chambers, 100 Civic Center Plaza, Lompoc, CA.

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Diane Lawrence, Secretary  
by Lee Edie