

**Lompoc Public Library
Library Board of Trustees
Agenda
Tuesday, May 10, 2011, 6:00 PM
Lompoc Public Library, 501 E. North Ave., Lompoc
Presiding: Allan Clark, President**

- 6:00** **1. Call to Order**
- 2. Adoption of Agenda**
- 6:05** **3. Consent Calendar**
All items on the Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless a Trustee, staff member, or other attendee requests separate discussion.
- A. Minutes of the April 12, 2011, regular meeting
 - B. Minutes of the April 26, 2011, special meeting
 - C. Approval of the April 2011 invoices
- 6:10** **4. Presentations**
- A. Certificates of Appreciation will be provided to former Library Art Advisory Committee members Ken Shields and Nina Taylor.

 - B. Friends of the Village Library President, Marell Brooks, will present the results of the fundraising campaign in support of operation of the Village Library in 2011-2012.
- 6:20** **5. Public Comment**
The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Board of Trustees. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 5 minutes.
- 6:25** **6. Library Support Activities**
- A. Friends of the Library
 - B. Library Foundation
- 7. Correspondence**
- 6:30** **8. Business**
- A. **Election of officers and appointment to positions of responsibility**
Trustees will nominate and elect officers to the positions of president, vice-president, and secretary of the Board of Trustees and select a representative to the California Association of Library Trustees and Commissioners (CALTAC).
- 6:35** **B. Charlotte's Web Children's Library Learning Center**
The Library Director will provide an update.

Any documents produced by staff and distributed to the Trustees regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 a.m. and 5 p.m. Monday through Friday, and the Lompoc Library Reference Desk at 501 E. North Avenue between 12 and 6 p.m. Monday through Saturday.

- 6:45 C. Review FY 2010-2011 budget**
Review of the budgets for the Lompoc, Village, and Buellton libraries and the Literacy Program
- 6:50 D. Preparation of the budget for 2011-2013**
Review of the budget outlook by library outlet
A staff report is included in the Board packet.
- 7:05 E. Consideration of a pilot program to allow 12 – 17 year olds to clear fines by learning about the Library and volunteering in the Youth Services Department.**
A staff report is included in the Board packet.
- Staff recommendation:** that the Board of Trustees approve a pilot program to allow 12 – 17 year olds to clear fines by learning about the Library and volunteering in the Youth Services Department.
- 7:10 F. Report on Unique Management Service, the collection agency under contract to the Black Gold Cooperative Library System.**
A staff report is included in the Board packet.
- 7:15 9. Library Director's April report and update**
- 10. Roundtable**
Remarks by Trustees and Staff
- 7:20 11. Adjournment**
The next scheduled meeting will be held on Tuesday, June 14, 2011, at 6:00 PM at the Lompoc Public Library, 501 E. North Ave., Lompoc, CA

Any documents produced by staff and distributed to the Trustees regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 a.m. and 5 p.m. Monday through Friday, and the Lompoc Library Reference Desk at 501 E. North Avenue between 12 and 6 p.m. Monday through Saturday.

Lompoc Library Board of Trustees
Lompoc Library, 501 E. North Ave., Lompoc, CA
Tuesday, April 12, 2011
Regular Meeting Minutes

1. Call to Order

President Clark called the meeting of the Lompoc Library Board of Trustees to order at 6:02 PM.

Trustees Present: Allan Clark, Lu Knowles, Ann Ruhge, Holly Sierra, Linual White

Trustees Absent: None

Staff Present: Molly Gerald, Library Director, Lee Edie, Library Administrative Aide

2. Adoption of Agenda

MOTION: It was moved, seconded (White/Knowles), and unanimously carried to discuss agenda items in order as listed.

3. Consent Calendar

MOTION: It was moved, seconded (Knowles/White), and unanimously carried to approve the Consent Calendar as presented. Trustee Sierra abstained from the minutes.

4. Presentations

None.

5. Public Opinion

None.

6. Library Support Activities

A. Friends of the Library

Friends President, Nina Taylor, reported that the National Library Week "The Power of Tea" program and volunteer recognition was very successful. They are currently promoting an upcoming book sale of children's materials to be held June 4, 2011.

B. Library Foundation

Foundation President Karen Orsua reported that they are looking for new board members. Preparations are being made to hold Jazz concerts again this year the first three Sundays in August and possibly a children's concert. The concerts are sponsored by local banks and some private individuals.

7. Correspondence

None.

8. Business

A. Election of officers and appointment to positions of responsibility

It was decided to delay the election of officers and appointment to positions of responsibility to the May 10, 2011 meeting. Trustee Ann Ruhge advised that she would consider the office of President after adequate time to become familiar with the Library and Board activity.

B. Charlotte's Web Children's Library Learning Center

The Library Director reviewed information provided in the progress timeline. Councilmember Cecilia Martner asked for an update on possible funding sources to City Council at their May 3, 2011 meeting. Benton Trustee Barbara Holt shared information regarding a recent meeting requested by Mayor John Linn to learn more about the Benton Trust. The meeting was also attended by Benton Trustee Rita Madden. Ms. Holt stated that Mayor Linn talked with the

Benton Trustees about the possibility of relocating the Charlotte's Web Children's Library to the corner of Chestnut and H streets, on the Lompoc Unified School District Adult School site. Benton Trustees were asked if the 211 South I Street property was required to be the site for the library. The Mayor was interested in consideration of State of California construction funding available for joint use projects on public school sites. The Library Director advised that she had also met with Mayor Linn and City Administrator Laurel Barcelona regarding this matter. The joint use funding is available only for public school K-12 sites. Wickie Rodenhi confirmed documentation that the 211 South I Street site was to be used only for the children's library.

Trustee White stated his belief that the City Council is not against the project, but is aware of the \$2 million gap. The will and support of City Council will need to be directed to the project to spend that money.

Trustee Ruhge offered to help pull people together for a fundraising committee. Wickie Rodenhi provided copies of the application she prepared for Redevelopment Agency funding of the Charlotte's Web project and suggested Trustees push for the project. She inquired about continuity of wording of the lot line documents.

C. Review of the 2010-11 budget

Trustees reviewed the budget summary document. Staff will check and advise on the Personnel expense number for fund 85000. At last month's meeting Trustee Knowles asked when the \$10,000 grant money from the Wish You Well Foundation would be posted. Staff advised that the grant funding went to the Friends of the Library. It has been determined that the money will be needed in the next budget at which time the Friends will provide it to the Literacy Program. The Literacy Scrabble and barbecue fundraiser went well with a net of approximately \$3,000.

D. Preparation of the budget for 2011-2013

1) Review of the budget outlook by library outlet

The Library Director provided an update on the status of County of Santa Barbara funding, which is still being considered with a 15% reduction in 2011-12. The County is considering the formation of a new department called Human Services and the Library may be moved from the Executive Office and assigned to this new department along with the Parks Department and others. To date no new information has been received about the State budget. It appears that of the three components in State funding, the Public Library Fund (PLF) will face the most severe reduction. The State Library may have limited funds to support the resource sharing costs for library consortia.

2) Consideration of the memo to City Administrator Laurel Barcelona on impacts of revenue losses to the Lompoc Library budget projected in the 2011-2013 budget cycle.

The Library Director met with the City Administrator and Management Services Director and reviewed cost reductions. Staff is still awaiting projections from City Finance in order to measure the coming shortfall. The Library Director suggested a special meeting at the end of April to discuss the 2011-2013 budget when budget figures from Finance should be available. Trustees were in agreement of a special meeting on Tuesday, April 26, 2011 at 6 PM.

E. Consideration of revisions to Library Collection Development Policy. As requested at last month's meeting, this item was continued to this meeting to allow Trustees more time to provide input and ask questions. The Library staff provided written responses to questions posed by Trustee Clark and one by Trustee Knowles. As a result, policy revisions have been made to Items 2.4, 3.3 and 3.4. Trustee Clark stated that the document was written for internal use and might benefit from language more accessible to the public. Staff responded that the final version will be part of the Library Policy Manual and, upon updating, will be posted to the Library's website; staff will always respond should there be questions from the public. Trustee Clark

expressed concern with specifically identifying a Spanish materials section in the Library and providing funds in the materials budget as outlined in the Collection Development policy. Trustee Sierra responded that she and probably others appreciate the availability of reading materials to keep up bilingual skills. Following a lengthy discussion between Library staff and Trustees the item moved to a vote.

MOTION: It was moved, seconded (Knowles/White), and unanimously carried to approve revisions to the Collection Development Policy as detailed in the staff report and revised amendments.

F. Consideration of revisions to the Fine/Fee Policy as follows:

1) increase in the fee for placing an item on hold from \$.50 to \$1.00 effective July 2011, in accord with other Black Gold Library System jurisdictions.

Information stating that the Black Gold Administrative Council took action to approve an increase in the holds fee from \$.50 to \$1.00, pending jurisdictional approval, was reported to Trustees at the March 2011 meeting. The Library Director review this matter and recommended that Trustees approve the increase due to likely budget cuts at the State level that will impact the Lompoc Library System's share of Black Gold costs.

MOTION: It was moved, seconded (Ruhge/Sierra) and unanimously carried to approve an increase in the fee for placing an item on hold from \$.50 to \$1.00 effective July 2011, in accord with other Black Gold Library System jurisdictions.

2) increase in the fee for placing an interlibrary loan request (ILL) outside the Black Gold Library System from \$3.00 to \$13.00 effective July 2011.

The staff report provided information related to out-of-system loans with the current cost estimated to be \$13 per item. In light of the reductions in revenue anticipated in the coming fiscal year, staff time for ILL activity will be reduced and duties combined. The ILL fee increase will be an effective way to reduce expenditures during this difficult economic period. Even though the real cost is \$10 higher than the current rate of \$3.00, there was some discussion about whether people would no longer be able to afford the service. A \$10 fee was suggested by Trustee Ruhge.

MOTION: It was moved, seconded (Sierra/Ruhge), and carried on a 4-1 vote, to approve an increase in the fee for placing an interlibrary loan request (ILL) outside the Black Gold Library System from \$3.00 to \$10.00 effective July 2011. Trustee White was opposed, stating that the increase should cover the actual cost.

G. Consideration of a revision to the Adult Internet Use Policy to state that Black Gold library card holders 18 years old and above must have a fine/fee balance below \$10 in order to use the Internet.

Staff reported that aligning the Internet use policy with that of check out materials will free up much used computers for patrons who are in good standing with the Library and may also motivate others to pay their fines. Trustee Ruhge asked about the collection of fines and the total amount outstanding. Staff shared the collection agency procedures and will need to check the records in order to provide the total amount of outstanding fines.

MOTION: It was moved, seconded (Knowles/Sierra), and unanimously carried to approve the revision to the Adult Internet Use Policy effective May 2011 to state that Black Gold Library card holders 18 years and above must have a fine/fee balance below \$10 in order to use the Internet.

H. Consideration of the Library's Annual Report to Lompoc City Council.

Trustees commended staff on a well done report.

MOTION: It was moved, seconded (Knowles/Sierra), and unanimously carried to approve the Annual Report to Lompoc City Council.

9. Library Director's December Report and Update

The Library Director reported that the Friends of the Library graciously provided the funds to replace the media projector that was stolen from the Grossman Gallery last month; a new unit is on order. The National Library Week program held on April 11 was a success with 65 attendees. The Lompoc Library's heating system project is progressing on schedule. Circulation this past month is the highest of the year.

10. Roundtable

11. Adjournment

The meeting was adjourned at 8:30 PM to a special meeting on April 26, 2011 at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by Lee Edie

Lompoc Library Board of Trustees
Lompoc City Hall Council Chambers, 100 Civic Center Plaza, Lompoc, CA
Tuesday, April 26, 2011
Special Meeting Minutes

1. Call to Order

President Clark called the meeting of the Lompoc Library Board of Trustees to order at 6:00 PM.

Trustees Present: Allan Clark, Lu Knowles, Ann Ruhge, Holly Sierra, Linual White

Trustees Absent: None

Staff Present: Molly Gerald, Library Director, Lee Edie, Library Administrative Aide

Others Present: Council members Ashley Costa and Dirk Starbuck

2. Adoption of Agenda

It was decided to discuss agenda items in order as listed.

3. Public Opinion

None.

4. Business

Preparation of the budget for 2011-2013

A) Review of the budget outlook by library outlet

The Library Director provided a year end accounting for each branch library. The Lompoc Library used a lower level of reserve funds than allocated in the 2010-11 budget and there is an approximate \$33,000 allocated but not used. The Village Library will end 2010-11 with a surplus of approximately \$6,600, which could be used to preserve open hours in the coming budget cycle. The Buellton Library will end 2010-11 with a balanced budget.

B) Consideration of the memo to City Administrator Laurel Barcelona on impacts of revenue losses to the Lompoc Library budget projected in the 2011-2013 budget cycle.

The Library Director provided a revised draft memorandum to the City Administrator. In the memorandum cost savings were identified to close the gap in the projected budget shortfall. Some of the numbers were revised based on new information provided by City Finance and the Executive Office of the County. The County Executive Office has now estimated a 14.5% budget decrease, still to be voted on by the Board of Supervisors, and City Finance has indicated that the amounts projected for retirement payout will be covered in the City's budget. With these changes, the shortfall is still in excess of \$51,000 the first year and over \$88,000 the second year.

Trustee Sierra stated her opinion that a Monday closure is inevitable. The cost savings would help now with minimal use of reserves, and during the second budget year it will definitely be needed; she would rather close in 2011-12. Trustee Clark stated that he is uncomfortable with using reserves. Director Gerald advised that including revenue savings from the current budget year in the next two year cycle, will lower use of reserves. Trustee Ruhge asked for the opinion of the Management Services Director regarding retention or use of reserves. Trustee Knowles is concerned with closing on Monday and would like to have a second option, with reduction of hours over the six days, to consider.

Trustee White thanked the Director for the work in preparing the reports. He supports staff's proposal. Even though it is known that the numbers may change, the assumptions are very close. Staff should not be penalized for being under budget. If there are pay reductions, no furloughs and employee retirement contributions negotiated with the bargaining units for the next budget, this will help the budget shortfall. Regarding possibly closing the library another

day, he too would like staff to come back with a proposal to include discussion of reduction of hours for the next meeting.

Councilmember Costa, who attended the meeting, suggested that the Library staff seek revenue alternatives now for the 2013-2015 budget cycle. Trustee Sierra suggested checking into library districts.

Councilmember Starbuck, who also attended the meeting, suggested re-promoting the utility bill contribution/donation option to residents.

Trustee Ruhge requested a copy of the schedule for the 5/3/11 City Council meeting when it becomes available.

MOTION: It was moved, seconded (Ruhge/Knowles), and unanimously carried to revise the numbers to accurately reflect the 14.5% County reduction, put in \$5.87 per capita as the likely allocation, and provide a second option with reduced hours in lieu of a Sunday closure.

5. Adjournment

The meeting was adjourned at 7:15 PM to the next scheduled meeting on May 10, 2011 at the Lompoc Public Library, 501 E. North Ave., Lompoc.

Secretary by Lee Edie

Library Invoices
April 2011

Vendor	Amount	Acct. No.	Notes	Vendor	Amount	Acct. No.	Notes
City of Lompoc	2532.92	85000-53110		Moeller's Copier Repair	117.97	85000-52132	
The Gas Co.	139.13	85000-53110		OCLC	103.66	85000-52140	
	79.70	86000-53110		Karen Odom	12.24	85000-54120	
PG&E	315.68	86000-53110			12.24	86000-54120	
VVCSD	99.41	86000-53110		Office Depot	40.80	85000-52120	
Verizon	20.79	85000-53202			689.83	85000-52201	
	34.38	86000-53202			32.60	87000-52120	
	43.82	88000-53202			142.39	88000-52201	
Waste Management	44.39	86000-53110		Random House	115.28	85000-52140	
Amazon.com	403.00	85000-52140		Recorded Books	55.60	85000-52140	
	909.37	85500-52140			120.87	88000-52140	
	706.29	85500-54167		Schuyler Mower & Offroad	22.00	85000-53502	
	30.98	86000-52140		Smart & Final	166.96	40087-48234	
	22.96	86500-52140		Toshiba Business Solutions	209.30	85000-52131	
	825.20	88000-52140		Tumbleweed Press Inc.	279.30	85000-52140	
	37.95	88500-52140			279.30	86000-52140	
Baker & Taylor	1331.94	85000-52140			279.30	88000-52140	
	1133.34	85500-52140		Unique Management Svc.	205.85	40085-46129	
	148.65	86000-52140		Walmart	21.71	85000-52140	
	510.21	86500-52140			19.26	85000-52201	
	661.60	88000-52140			5.72	85000-52408	
	309.26	88500-52140		W.T. Cox Subscriptions	26.95	86000-52140	
Black Gold Coop. Library Sys.	9784.92	85000-53460					
	1564.39	86000-53460					
	1694.25	88000-53460					
BWI Library Public Specialists	110.38	85000-52140					
	57.06	86000-52140					
	857.91	88000-52140					
Cabrillo High School	70.00	85000-52140					
	70.00	86000-52140					
Center Point Large Print	148.87	40086-48299					
City of Lompoc-Police	16.00	87000-53478					
Christina Chill	18.36	87000-54120					
	34.17	40087-48234					
Demco	525.33	85000-52201					
Lee Edie	19.89	85000-54120					
	2.04	86000-54120					
	9.69	88000-54120					
Adam Fabela	23.46	85000-54120					
	4.08	86000-54120					
	19.38	88000-54120					
Gale	78.16	40086-48299					
	32.29	88000-52140					
Graphic Systems Printers	95.70	40087-48234					
KLE Custom Imaging	56.68	85000-52120					
Michaels Arts & Crafts	32.53	85000-52201					
Michael's C.V. Carpet Cleang	440.00	86000-52408					
Miller Landscaping & Maint.	75.00	85200-53408					
	150.00	89000-53478					
	<u>26,331.51</u>				<u>Total</u>	<u>29,290.64</u>	

Account Breakdown (revised)

Reference						
Lompoc Library	85x00-xxxx & 40085-xxxx					
Village Library	86x00-xxxx & 40086-xxxx					
Buellton Library	88x00-xxxx & 40088-xxxx					
Literacy	87x00-xxxx & 40087-xxxx					
Charlotte's Web	89x10-xxxx					
Account Totals		Lompoc	Village	Buellton	Literacy	CW
Postage	xxxx-52110					
Office Supplies	xxxx-52120	97.48			32.60	
Printing	xxxx-52130					
Copy Machine Expense	xxxx-52131	209.30				
Copier Charges-Rental	xxxx-52132	117.97				
Publications	xxxx-52140	2,490.87	612.94	2777.17		
Operating Supplies	xxxx-52201	1,266.95		142.39		
Computer Equip.	xxxx-52237					
Bldg. Maint. Supplies	xxxx-52408	5.72	440.00			
Other Supplies	xxxx-52410					
Book Mending Supplies	xxxx-52413					
Utilities	xxxx-53110	2,672.05	539.18			
Telephone	xxxx-53202	20.79	34.38	43.82		
Prof Svs - Other	xxxx-53390					
Black Gold Services	xxxx-53460	9,784.92	1,564.39	1694.25		
Background Screening	xxxx-53478				16.00	
Shredding Service	xxxx-53489					
Office Equip Maint.	xxxx-53502	22.00				
Special Equip Maint.	xxxx-53503					
Training	xxxx-54101					
Travel	xxxx-54120	55.59	18.36	29.07	18.36	
Membership	xxxx-54130					
Intrl Svc - Engineering	xxxx-56115					
UMS Collection Contract	40085-46129	205.85				
Misc. Donation	4008x-48299		227.03			
Robby's Learning Lab	85180-80160					
Grounds Maintenance	85200-53408	75.00				
Friends	8x500-52140	2,749.00	533.17	347.21		
Literacy Fund Raiser	40087-48234				296.83	
CW Grounds Maint.	89000-53408					150.00
CW-City Planning Dept.	89110-56116					
Total		19,773.49	3,969.45	5,033.91	363.79	150.00

Charlotte's Web project: next steps

Action needed	Responsibility	Timeframe	Progress/completion
Apply to City Building Dept. for 6 mo. extension of building permit	City Engineering & Library staff	5/11	Request submitted to Building Dept. on 5/3/11.
Submit lot change information to County	City Engineering	4/14/11	Completed and signed by all parties.
Submit construction drawing comments to Ravatt	City Engineering	Week of 1/16/11	Submitted 1/28/11; Ravatt revising cistern system as directed by City Engineering.
Check w/Ravatt on submittal of gray water use plan to County	Library staff	1/14/11	Pending County review ,in process.
Apply for RDA funds	Wickie Rodenhi/Library staff	1/2011	Submitted on 3/21/11 – Completed. Library Director to meet with RDA staff on 5/11/11
Apply for CDBG funds	Library staff/Wickie Rodenhi	1/2011	Submitted on 2/24/11; - completed. Council presentation 3/15/11 by CDBG Coordinator. No funding allocated for CW. Council request to apply for funding for main library 5/3/11.
Project advocacy	Library Foundation & Library Trustees	Immediately & ongoing	City authorized \$1,426,000 in project funding on 5/3/11. Library Foundation plan to renew grantseeking.
Pursue options for CW financing as recommended by RDA staff	Library staff	1/2011	Library Director to meeting with RDA staff on 5/11/11.



Let's build Charlotte's Web

Carol Benham/Common Sense and Candor | Posted: Sunday, May 1, 2011 12:00 am

At the last few City Council meetings, council members have been hearing from supporters of the proposed Charlotte's Web Children's Library. These Lompoc residents, including one bright and well-prepared young man, are asking council members to green light the shovel-ready project with an allocation of available funds identified by city staff.

Let me add my voice to those asking the council to move forward with funding for the construction of Charlotte's Web. The library will be constructed on land on South I Street donated by the former Lompoc mayor, Charlotte Benton, who also provided funds for the library's operating costs for about 20 years. Library supporters and Benton Trustees have succeeded in bringing this project forward to this culminating point after almost 15 years of pre-development and negotiations with the city and previous councils. They've succeeded in designing a state-of-the-art, environmentally-efficient jewel of a library for the youth of the Lompoc. It's time to let construction begin.

President Obama has now released the long form of his birth certificate, complete with signatures of the attending physician. If only the release would end the nonsense, but apparently not. The Internet now is abuzz with conspiracy theories about forgeries and claims that the document is a "shoddily contrived hoax" that can be easily discredited by manipulating the document with "hex editors."

There are now new viral emails claiming that Obama lost his citizenship when he went to Indonesia with his mother and stepfather, and an older theory has resurfaced claiming that because Obama's father was born in Kenya, it doesn't matter where Obama was born or what his mother's birth citizenship status is, because the father's place of birth trumps (pun intended) the child's place of birth. The latter theory is in blatant disregard of the Constitution, but, as usual, facts don't seem to dissuade those intent on casting doubt on the legitimacy of Obama's presidency.

And, for those who want to check, facts didn't matter to the posters who commented online to my last opinion piece about the racism displayed in so-called humorous emails portraying Obama as a chimpanzee.

Posters attacked me by arguing against statements I neither made nor implied. Readers wrote that any criticism of Obama's policies is called racism by leftist liberals. "This has nothing to do with race, it has everything to do with policy," wrote one anonymous poster.

Really? Exactly what policy is being criticized in an email portraying Obama as a chimp? Ugly emails and images of chimps, apes, witch doctors and watermelon patches photo-shopped onto the White House lawn are devoid of any content other than a snickering bigotry.

Fortunately, as I wrote in my piece, other GOP officials and conservative critics of Obama were willing to recognize the examples I cited were offensive, and pressured the email senders and writers to apologize, and, in one case, resign.

Good for them.

It's our right as U.S. citizens to exercise our free speech rights to criticize this president, as we do any president. But it's not hard to spot those attacks that are purely racist in nature. They're glaringly obvious and denying them doesn't erase them nor elevate them to a commentary on policies.

Criticize Obama for not closing Guantanamo, criticize him for suggesting Guantanamo should be closed in the first place. Criticize him for surrounding himself with Goldman Sachs bankers to run the economy. Criticize him not for ending wars in Iraq and Afghanis-tan, and initiating action in Libya. Criticize him for signing legislation mandating the purchase of private health insurance, or for not achieving a single-payer health care reform bill. Criticize him for continuing a policy of withholding information by invoking the state secrets privilege. Criticize him for the stimulus spending and mounting national deficits. Criticize him for the state of our economy and high unemployment. Criticize him for not letting the Bush tax cuts expire.

But none of those criticisms, or a slew of other potential policy disagreements, has anything to do with chimpanzees.

Lompoc resident Carol Benham is a former reporter and editor for the Lompoc Record and Santa Maria Times. She can be reached at cjbenhamscribe@gmail.com.



Do you want Charlotte's Web?

Ron Fink Commentary | Posted: Tuesday, May 3, 2011 12:00 am

Then Charlotte Benton donated her home to the city for a children's library, I think her expectation was that her family home would be used for a pleasant and safe place for children to come and read or be read to. I don't think she *thought that her old* place would be bulldozed to make way for a multimillion dollar library.

But, when the city acquired the property it wasn't in "move in condition"; just like all old homes of the period, it had many structural, wiring and plumbing issues. It wasn't economically feasible to bring the building up to city standards for a public occupancy, so the next best thing to do was start over.

When money was available, this project, like many others, slipped off of the council's radar screen. That's too bad, because today there is little money left to do much of anything. Brad Wilkie, the city's money man, has identified about \$1.9 million that could be scratched up from many money buckets, but committing all of the available cash to one project may not be prudent.

As reported in the Record, "Wilkie's report broke down where the money could come from: \$350,000 from Redevelopment Agency (RDA) funds, \$483,000 in Community Development Block Grant (CDBG) funds, \$708,000 from an 2010 RDA bond, \$147,000 from impact fee funds for libraries and the waiving or reimbursement of city development fees making up the rest."

As we know, the state raided the Lompoc RDA for about \$1 million, so there isn't a lot to work with and some, like the Library Impact fees, are not being replaced because there is no development; the 2010 RDA bond amount is questionable because the Aquatic and Community Center projects aren't complete yet; and, CDBG funds are dependent on federal grants.

I don't agree with former mayor Joyce Howerton on many things, but I think that this is one issue that we can agree on. I think a children's library on the south side of town would be an excellent addition to the neighborhood, so do many others including past and present elected officials. Libraries are a source of community pride and have been a source of learning since our forefathers brought books with them on their journey to what would become America and then brought them west, to read and then share with others.

Lots of kids live in this area and it's a long way up to North and D Street to visit the main library and many don't have transportation or money to ride the bus. The I Street location on the south side is away from the hustle and bustle of busy North H Street and far removed from the tightly packed apartment complexes.

Charlotte's Web would be a safe haven for youngsters and provide learning opportunities that are focused on young and impressionable future leaders.

The cost estimate for this project, as reported in the Record is about \$3.5 million. The library foundation has about \$1 million, so this leaves them about \$600,000 short, assuming the council gives them the all their cash. Had the state not taken the RDA stash, it could have helped solved the funding issue.

Now the hard question: should the council empty their pockets into this one project? Many would argue "Yes, we really need this project," but how about all the other worthy projects that are competing for the same pot of gold?

I am sure that the council will deliberate carefully on this matter. What's best could be using all the money for the library, or dedicating a portion of it for this project. Whatever they decide, they need to make a commitment and stick with it so that the library foundation can solidify their plans.

This is where you come in; as voters and advisors to the council you should call one or all of them and tell them what you think. They need to know how you feel about this as they weigh their options.

Public input is essential to good decision making and my only hope is that whatever the council decides to do it gets a 5-0 vote.

Ron Fink is a longtime Lompoc resident and a community activist. He can be reached by e-mail at ronfink63@yahoo.com.



City allocates \$1.4 million for library

Charlotte's Web snares more funding

By Glenn Wallace/Staff Writer gwallace@lompocrecord.com | Posted: Thursday, May 5, 2011 12:00 am

A proposed children's library for the south side of Lompoc wrapped up some more funding this week when the City Council voted unanimously to allocate \$1.426 million in various restricted city funds to help pay for the Charlotte's Web Children's Library.

"This is a big step forward for the project," said Library Director Molly Gerald said Wednesday.

Roughly half of the \$1.4 million had previously been earmarked for the library project, though Gerald said the council's vote of reaffirmation was welcome.

The total cost of Charlotte's Web is estimated at \$3.5 million. Gerald said that the latest allocation by the city leaves the project with a \$1.8 million gap.

"We will definitely be seeking grants and talking to the city about other possible actions, to do whatever we need to close that gap," said Gerald.

Once that funding is secure, library supporters say the project is "shovel ready" and could start construction immediately. And once built, the library will have more than 10 years of its operating budget paid for by the \$3.6 million Charlotte Benton Trust.

"With the property, and the money, this is really the largest donation in Lompoc's history, and to do anything else with the money would be to move away from the intent of the donation," said Gerald.

The new \$700,000 in city funding comes in the form of restricted funds, such as Redevelopment Agency and Library Impact Fee money — sources which typically cannot be used to cover operational costs, such as those at Lompoc's main library.

At the same Tuesday workshop, the council discussed funding for the main library, which will likely have much of its state funding cut this year. By another unanimous vote, the council decided to maintain the same level of annual funding out of the unrestricted General Fund that it had in previous years, \$398,207.

"Being realistic, I don't know if we can find the funds to stop some of the service cuts that may occur," said Councilwoman Cecilia Martner, before the vote.

Also during budget discussions, the council approved of two major city staff reorganizations, aimed at reducing a \$2.95 million General Fund budget deficit.

The council unanimously voted to move Lompoc's Planning Department, including the Community Development Block Grant and Redevelopment Agency divisions under the auspices of the newly created position of Economic Development Director/Assistant City Administrator.

"I think it's a good vertical integration," said Mayor John Linn, talking about the connection between the planning process and economic development.

In another consolidation issue — moving Urban Forestry and Parks divisions into the Department of Public Works — the council voted 4-0, with Councilwoman Ashley Costa abstaining.

"There's a lot of positives or having all the maintenance together," Linn said.

In addition to the synergy of combining all maintenance efforts, the decision also broke up two-thirds of the Parks, Recreation and Urban Forestry Department. The Recreation division was left orphaned, and will report directly to the city administrator's

http://www.lompocrecord.com/news/local/govt-and-politics/article_d2ea4e1a-76db-11e0-ac... 5/5/2011

office for the time being.

In a related decision, the council voted 3-1 to ask the Parks, Recreation and Urban Forestry Director, Dan McCaffrey to stay on with the city through the end of the calendar year to help implement the consolidations.

Costa again abstained, citing her lack of familiarity with the managers and departments involved. Martner cast the opposing vote, saying that to be humane, and to be efficient during consolidations "sooner is better than later," for the actual termination date.

Both the consolidations would result in a two-year budget savings to the city of \$327,000, according to Lompoc Management Services Director Brad Wilkie.

Linn had additional staff reduction proposals ready for both the Planning Department and Parks and Urban Forestry. The council opted to table both proposals to a later date, to give city staff adequate time to study them.

Budget Update Summary Fiscal Year 2010-2011

Lompoc	2010							YTD	Adopted Budget	Balance	% of budget
	Revenue	July	August	September	October	November	December				
Government Support	0.00	0.00	33,183.92	246,797.84	33,183.92	33,183.92	346,349.60	779,522.00	433,172.40	44.43%	
Fines & Fees	2,720.91	4,568.18	4,244.06	2,633.90	3,081.09	4,372.45	21,620.59	51,948.00	30,327.41	41.62%	
Contributions	0.00	35.00	9,810.69	1,295.99	-99.05	1,453.99	12,496.62	10,050.00	-2,446.62	124.34%	
Contributions-Friends	0.00	4,350.00	0.00	0.00	0.00	0.00	4,350.00	34,700.00	30,350.00	12.54%	
Contributions from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,373.00	25,373.00	0.00%	
Rollover 2009-10 to 2010-11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,183.00	21,183.00	0.00%	
Total	2,720.91	8,953.18	47,238.67	250,727.73	36,165.96	39,010.36	384,816.81	922,776.00	537,959.19	41.70%	
Expenses											
Personnel *	50,229.19	50,601.62	72,300.12	44,907.64	47,253.82	50,235.27	315,527.66	646,727.00	331,199.34	48.79%	
Operational Costs	116.51	4,913.41	2,635.92	2,840.23	9,477.55	4,420.96	24,404.58	30,445.00	6,040.42	80.16%	
Publications	426.00	586.58	11,396.60	2,876.11	4,732.62	1,763.96	21,781.87	53,412.00	31,630.13	40.78%	
Utilities	0.00	2,781.04	2,678.15	135.06	5,627.28	439.22	11,660.75	36,401.00	24,740.25	32.03%	
Services	74.57	9,464.76	4,931.49	10,176.56	4,993.16	14,828.99	44,469.53	115,142.00	70,672.47	38.62%	
Training/Meetings/Insurance	0.00	90.50	395.75	745.50	1,044.89	178.89	2,455.53	5,949.00	3,493.47	41.28%	
Friends of the Library	0.00	387.47	1,325.32	0.00	1,347.15	1,754.76	4,814.70	34,700.00	29,885.30	13.88%	
Total	50,846.27	68,825.38	95,663.35	61,681.10	74,476.47	73,622.05	425,114.62	922,776.00	497,661.38	46.07%	
Village											
Revenue	2010							YTD	Adopted Budget	Balance	% of budget
	July	August	September	October	November	December					
Government Support	0.00	0.00	1,000.00	29,720.00	0.00	0.00	30,720.00	60,557.00	29,837.00	50.73%	
Fines & Fees	252.88	852.35	543.55	443.10	463.89	731.30	3,287.07	5,907.00	2,619.93	55.65%	
Contributions	0.00	255.00	-33.52	95.88	-20.69	81.57	378.24	100.00	-278.24	378.24%	
Contributions-Friends	0.00	1,775.00	0.00	0.00	0.00	0.00	1,775.00	4,812.00	3,037.00	36.89%	
Village Library Opr Support	0.00	0.00	19,500.00	0.00	0.00	0.00	19,500.00	19,500.00	0.00	100.00%	
Contributions from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total	252.88	2,882.35	21,010.03	30,258.98	443.20	812.87	55,660.31	90,876.00	35,215.69	61.25%	
Expenses											
Personnel *	3,631.90	3,471.02	4,863.25	3,487.03	3,612.44	3,347.55	22,413.19	46,806.00	24,392.81	47.89%	
Operational Costs	0.00	95.90	224.50	0.00	0.00	36.51	356.91	1,399.00	1,042.09	25.51%	
Publications	0.00	182.35	125.00	132.19	147.03	558.24	1,144.81	5,000.00	3,855.19	22.90%	
Utilities	0.00	401.04	705.70	66.31	1,068.75	165.64	2,407.44	6,968.00	4,560.56	34.55%	
Services	0.00	1,490.43	1,499.83	2,999.66	1,499.83	3,066.16	10,555.91	25,541.00	14,985.09	41.33%	
Training/Meetings/Insurance	0.00	24.00	22.00	28.00	18.00	18.00	110.00	350.00	240.00	31.43%	
Friends of the Library	0.00	0.00	510.19	0.00	468.56	40.87	1,019.62	4,812.00	3,792.38	21.19%	
Total	3,631.90	5,664.74	7,950.47	6,713.19	6,814.61	7,232.97	38,007.88	90,876.00	52,868.12	41.82%	
* No. of Pay Periods re Personnel Costs	2	2	3	2	2	2					

Budget Update Summary Fiscal Year 2010-2011

Buellton		2010							Adopted		% of
Revenue	July	August	September	October	November	December	YTD	Budget	Balance	budget	
Government Support	0.00	74,550.00	1,000.00	19,046.00	0.00	0.00	94,596.00	115,542.00	20,946.00	81.87%	
Fines & Fees	814.40	1,563.45	908.05	439.10	809.78	1,419.65	5,954.43	13,230.00	7,275.57	45.01%	
Contributions	0.00	114.00	103.76	57.25	-37.52	119.83	357.32	300.00	-57.32	119.11%	
Contributions-Friends	0.00	1,262.50	0.00	0.00	0.00	0.00	1,262.50	4,500.00	3,237.50	28.06%	
Contributions from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total	814.40	77,489.95	2,011.81	19,542.35	772.26	1,539.48	102,170.25	133,572.00	31,401.75	76.49%	
Expenses											
Personnel *	6,072.72	6,169.60	9,108.19	6,116.67	6,018.46	6,365.04	39,850.68	78,552.00	38,701.32	50.73%	
Operational Costs	0.00	52.82	147.31	0.00	0.00	645.01	845.14	4,020.00	3,174.86	21.02%	
Publications	0.00	0.00	360.05	215.76	89.07	1,215.15	1,880.03	16,000.00	14,119.97	11.75%	
Utilities	0.00	0.00	92.21	0.00	43.51	0.00	135.72	840.00	704.28	16.16%	
Services	0.00	1,614.63	1,738.59	3,477.18	1,738.59	3,435.70	12,004.69	29,060.00	17,055.31	41.31%	
Training/Meetings/Insurance	0.00	19.00	38.00	38.00	57.00	47.50	199.50	600.00	400.50	33.25%	
Friends of the Library	0.00	0.00	58.06	0.00	497.10	40.86	596.02	4,500.00	3,903.98	13.24%	
Total	6,072.72	7,856.05	11,542.41	9,847.61	8,443.73	11,749.26	55,511.78	133,572.00	78,060.22	41.56%	
Literacy											
Revenue	July	August	September	October	November	December	YTD	Adopted Budget	Balance	% of budget	
State Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,000.00	26,000.00	0.00%	
Contribution-SB Foundation	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00	100.00%	
Contribution-Friends	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	4,700.00	3,700.00	21.28%	
Fund Raisers	0.00	314.00	1,229.63	47.17	0.00	611.07	2,201.87	5,000.00	2,798.13	44.04%	
Donations/Contributions	53.00	500.00	-6.30	99.24	1.50	3.12	650.56	2,500.00	1,849.44	26.02%	
Total	53.00	1,814.00	1,223.33	146.41	15,001.50	614.19	18,852.43	53,200.00	34,347.57	35.44%	
Expenses											
Personnel *	4,023.13	4,648.43	6,141.01	4,048.84	4,091.60	4,088.81	27,041.82	49,078.80	22,036.98	55.10%	
Operational Costs	0.00	0.00	67.90	65.21	-6.50	18.82	145.43	592.20	446.77	24.56%	
Publications	0.00	680.44	0.00	0.00	155.29	0.00	835.73	1,500.00	664.27	55.72%	
Services	0.00	0.00	98.00	0.00	0.00	113.00	211.00	1,700.00	1,489.00	12.41%	
Training/Meetings/Insurance	0.00	11.50	16.50	21.00	146.00	40.50	235.50	329.00	93.50	71.58%	
Total	4,023.13	5,340.37	6,323.41	4,135.05	4,386.39	4,261.13	28,469.48	53,200.00	24,730.52	53.51%	
* No. of Pay Periods re Personnel Costs	2	2	3	2	2	2					

**Budget Update Summary
Fiscal Year 2010-2011**

Lompoc	2011							YTD	Adopted Budget	Balance	% of budget
	Revenue	January	February	March	April	May	June				
Government Support	33,183.92	213,613.92	51,178.81	0.00				644,326.25	779,522.00	135,195.75	82.66%
Fines & Fees	5,764.86	2,948.84	5,348.49	5,185.50				40,868.28	51,948.00	11,079.72	78.67%
Contributions	1,018.47	109.08	496.48	303.49				14,424.14	10,050.00	-4,374.14	143.52%
Contributions-Friends	225.00	0.00	0.00	0.00				4,575.00	34,700.00	30,125.00	13.18%
Contributions from Reserves	0.00	0.00	0.00	0.00				0.00	25,373.00	25,373.00	0.00%
Rollover 2009-10 to 2010-11	0.00	0.00	0.00	0.00				0.00	21,183.00	21,183.00	0.00%
Total	40,192.25	216,671.84	57,023.78	5,488.99	0.00	0.00	704,193.67	922,776.00	218,582.33	76.31%	
Expenses											
Personnel *	46,777.81	47,900.64	72,855.68	48,079.45				531,141.24	646,727.00	115,585.76	82.13%
Operational Costs	3,023.40	8,967.75	-231.45	2,397.39				38,561.67	30,445.00	-8,116.67	126.66%
Publications	4,570.97	2,363.35	15,603.79	2,160.30				46,480.28	53,412.00	6,931.72	87.02%
Utilities	4,714.05	2,841.76	2,807.27	2,613.71				24,637.54	36,401.00	11,763.46	67.68%
Services	5,273.86	4,972.89	17,952.29	5,141.56				77,810.13	115,142.00	37,331.87	67.58%
Training/Meetings/Insurance	37.47	434.18	400.52	438.26				3,765.96	5,949.00	2,183.04	63.30%
Friends of the Library	2,786.73	740.06	4,202.83	2,533.50				15,077.82	34,700.00	19,622.18	43.45%
Total	67,184.29	68,220.63	113,590.93	63,364.17	0.00	0.00	737,474.64	922,776.00	185,301.36	79.92%	
Village											
Revenue	2011							YTD	Adopted Budget	Balance	% of budget
	January	February	March	April	May	June					
Government Support	0.00	28,720.00	2,944.07	0.00				62,384.07	60,557.00	-1,827.07	103.02%
Fines & Fees	832.87	553.75	962.45	615.05				6,251.19	5,907.00	-344.19	105.83%
Contributions	45.18	-21.14	78.23	-252.23				228.28	100.00	-128.28	228.28%
Contributions-Friends	225.00	0.00	0.00	0.00				2,000.00	4,812.00	2,812.00	41.56%
Village Library Opr Support	0.00	0.00	0.00	0.00				19,500.00	19,500.00	0.00	100.00%
Contributions from Reserves	0.00	0.00	0.00	0.00				0.00	0.00	0.00	
Total	1,103.05	29,252.61	3,984.75	362.82	0.00	0.00	90,363.54	90,876.00	512.46	99.44%	
Expenses											
Personnel *	3,281.38	3,640.71	5,149.91	3,889.72				38,374.91	46,806.00	8,431.09	81.99%
Operational Costs	55.12	96.86	859.87	440.00				1,808.76	1,399.00	-409.76	129.29%
Publications	217.41	198.52	1,240.63	557.17				3,358.54	5,000.00	1,641.46	67.17%
Utilities	128.57	451.70	568.22	1,451.86				5,007.79	6,968.00	1,960.21	71.87%
Services	1,502.83	1,534.83	3,139.48	1,534.34				18,267.39	25,541.00	7,273.61	71.52%
Training/Meetings/Insurance	14.00	18.36	16.32	18.36				177.04	350.00	172.96	50.58%
Friends of the Library	446.10	0.00	299.19	710.46				2,475.37	4,812.00	2,336.63	51.44%
Total	5,645.41	5,940.98	11,273.62	8,601.91	0.00	0.00	69,469.80	90,876.00	21,406.20	76.44%	
* No. of Pay Periods re Personnel Costs	2	2	3	2	2	2					

**Budget Update Summary
Fiscal Year 2010-2011**

Buellton	2011						YTD	Adopted Budget	Balance	% of budget
	January	February	March	April	May	June				
Revenue										
Government Support	0.00	18,047.00	1,897.04	0.00			114,540.04	115,542.00	1,001.96	99.13%
Fines & Fees	1,070.53	641.15	1,682.10	821.00			10,169.21	13,230.00	3,060.79	76.86%
Contributions	463.53	104.33	95.09	-29.72			990.55	300.00	-690.55	330.18%
Contributions-Friends	0.00	0.00	0.00	0.00			1,262.50	4,500.00	3,237.50	28.06%
Contributions from Reserves	0.00	0.00	0.00	0.00			0.00	0.00	0.00	
Total	1,534.06	18,792.48	3,674.23	791.28	0.00	0.00	126,962.30	133,572.00	6,609.70	95.05%
Expenses										
Personnel *	6,049.69	5,871.20	8,752.00	6,131.58			66,655.15	78,552.00	11,896.85	84.85%
Operational Costs	189.65	94.75	1,037.52	142.39			2,309.45	4,020.00	1,710.55	57.45%
Publications	1,707.17	1,429.44	2,566.12	1,798.37			9,381.13	16,000.00	6,618.87	58.63%
Utilities	92.76	48.81	42.81	44.57			364.67	840.00	475.33	43.41%
Services	1,741.59	1,738.59	3,635.82	1,775.47			20,896.16	29,060.00	8,163.84	71.91%
Training/Meetings/Insurance	38.00	58.14	19.38	38.76			353.78	600.00	246.22	58.96%
Friends of the Library	542.88	0.00	232.17	576.82			1,947.89	4,500.00	2,552.11	43.29%
Total	10,361.74	9,240.93	16,285.82	10,507.96	0.00	0.00	101,908.23	133,572.00	31,663.77	76.29%
Literacy										
Revenue										
State Grant	28,418.00	0.00	0.00	0.00			28,418.00	26,000.00	-2,418.00	109.30%
Contribution-SB Foundation	0.00	0.00	0.00	0.00			15,000.00	15,000.00	0.00	100.00%
Contribution-Friends	3,000.00	0.00	0.00	0.00			4,000.00	4,700.00	700.00	85.11%
Fund Raisers	1,635.51	190.48	964.39	2,938.59			7,930.84	5,000.00	-2,930.84	158.62%
Donations/Contributions	0.91	-6.62	16.19	-3.90			657.14	2,500.00	1,842.86	26.29%
Total	33,054.42	183.86	980.58	2,934.69	0.00	0.00	56,005.98	53,200.00	-2,805.98	105.27%
Expenses										
Personnel *	4,089.66	4,057.44	5,856.98	3,704.57			44,750.47	49,078.80	4,328.33	91.18%
Operational Costs	159.97	40.44	23.76	32.60			402.20	592.20	190.00	67.92%
Publications	225.00	0.00	0.00	0.00			1,060.73	1,500.00	439.27	70.72%
Services	93.00	0.00	35.00	16.00			355.00	1,700.00	1,345.00	20.88%
Training/Meetings/Insurance	20.50	11.73	16.80	16.83			301.36	329.00	27.64	91.60%
Total	4,588.13	4,109.61	5,932.54	3,770.00	0.00	0.00	46,869.76	53,200.00	6,330.24	88.10%
* No. of Pay Periods re Personnel Costs	2	2	3	2	2	2				

**Staff Report 8D.Preparation of the budget for 2011-2013
Review of the budget outlook by library outlet**

Village Library:

Fundraising efforts through the Grow the Village Library campaign have exceeded expectations, boosting the revenue for 2011-12 to \$76,366. The projected shortfall in the 2011-12 budget is shown below:

	<u>2011-2012</u>
Revenue estimate:	\$76,366
Expenditure estimate:	<u>- \$83,250</u>
Revenue shortfall	(\$ 6,884)

The City Finance Department projects a revenue surplus of approximately \$7,000 at the close of the current fiscal year. At this point it appears that if the revenue surplus is applied to the coming fiscal year, a balanced budget can be achieved.

Buellton Library:

	<u>2011-2012</u>
Revenue estimate:	\$121,233
Expenditure estimate:	<u>- \$120,466</u>
Revenue exceeds expenditures:	\$ 767

Lompoc Library:

Refer to the memo presented to the City Administrator on May 2, 2011, which is included in the Board packet.

Discussion:

There are still some undetermined numbers in the budget development, both on the revenue and expenditure side. The City allocation will remain stable at the 2009-2011 level for Buellton and Lompoc, but County and State allocations have not been determined. Salary/benefit expenditures are based on an assumed 5% reduction through furloughs for full-time staff.

The Library Director met with Finance staff and the City Administrator on May 4th to review the budget projections for 2011-2013. The projections have not been completed at this time. The Finance Department recommends that the Board of Trustees defer final budget decision making until the June 14th meeting. The Village and Buellton Library projections for 2012-2013, along with the Literacy Program outlook for the coming year will be provided at the May 10, 2011 meeting of the Board of Trustees.



Lompoc Public Library System

501 E. North Ave., Lompoc, CA 93436-3404
(805) 875-8775 Fax: (805) 736-6440

Memorandum

Date: May 2, 2011

To: City Administrator, Laurel Barcelona

From: Library Director, Molly Gerald, and
Library Board of Trustees

RE: the projected revenue shortfall for the Lompoc Library and measures identified to close the budget gap through reductions to expenditures, approved by the Library Board of Trustees on April 26, 2011

The revenue projections for the Lompoc Library continue to be uncertain. Funding by the State of California will either be completely eliminated or reduced by 50%. Even if 50% of the State funding survives the budget process, the Public Library Fund (PLF) allocation will likely be reduced by 76.7%, lowering it from \$18,000 to \$4,200. Staff believes the PLF will be defunded permanently.

The County of Santa Barbara funding reduction targets provided to public libraries for 2011-12 were 7.5% and 15%. Library directors in the three County zones have been advised to prepare for a 15% reduction. This would reduce the allocation to public libraries from \$6.906 to \$5.870 per capita. For the Lompoc Library service area, the allocation would drop from \$360,806 to \$305,915.

To offset these revenue losses, Library staff has reduced programming, online reference (databases), interlibrary loan, and shifted staff to a level of service that covers only basic daily operations. A 5% reduction in full-time salaries is assumed. Part-time hours are reduced by \$28,300, and budgeted but unfunded hours for part-time positions achieve another \$24,700 in savings.

This savings leaves a large funding gap, which the Board of Trustees has addressed by approving closure of up to 8 hours per week, either by closing on Mondays (\$38,000 savings) or being open fewer hours during the week (\$35,000 savings). Staff believes the second option best serves the community. It is also the better choice from the staff viewpoint, as we adapt to many changes in staff duties associated with the service model required to effect the identified savings.

The numbers below reflect the revenue/expenditure based on identified savings measures, including the reduction of 8 hours per week while remaining open 6 days per week (\$35,000 savings).

Revenue/expenditure projections 2011-2013:

<u>2011-2012</u>	<u>2012-2013</u>	
\$794,089	\$835,324	= revenue projected
<u>-808,986</u>	<u>-879,047</u>	= expenditures projected
(\$ 14,897)	(\$ 45,443)	= total shortfall of \$60,340

As shown above, a shortfall totaling \$60,340 remains after all identified savings measures. The Library Board of Trustees voted on April 26, 2011 to use the Lompoc Library reserve fund to cover this shortfall during the 2011-2013 budget cycle.

Staff Report

Item 8E. Consideration of a pilot program to allow 12 – 17 year olds to clear fines by learning about the Library and volunteering in the Youth Services Department.

Staff recommendation: that the Board of Trustees approve a pilot program to allow 12 – 17 year olds to clear fines by learning about the Library and volunteering in the Youth Services Department.

The Youth Services Manager, Lezlee Hurtado, would like to implement a pilot educational program for youth who owe large fines. The model for this project is a program that began in summer 2010 at the Ames Public Library in Ames, Iowa. An information sheet about the Ames Public Library program is included in the Board packet.

The Youth Services Department would like to offer 12-17 year olds the opportunity to participate in a 5 hour program in which they would learn about the library and how to use it effectively, and then begin assisting the Youth Services staff as volunteers during the summer vacation. Fines of \$50 or less would be waived once the 5 hour requirement is completed. Failure to complete would mean no fine waiver of any amount. For anyone owing more than \$50, the requirement would be completion of the 5 hour program, along with a requirement to read and write a review of one book.

Young patrons who participate would not only learn about the library, but about financial responsibility as well. As stated by the staff in Ames, "it is sad to see kids who have lost borrowing privileges, often through no fault of their own, and this gives them a second opportunity." The program is not expected to impact revenue negatively, as this age group is often unable to pay their fines. It may also help deter theft by youth who know they cannot check out items.

The planned timeframe for the pilot program is June – August, probably close to the Lompoc Unified School District end/start dates for classes.



Accountable Kids and a Positive Outcome!

By Tracy Briseño
Library Assistant, Teen and Youth Services
Ames Public Library

As I spent evenings in our teen space interacting with regular teen users, I noticed over and over how many of them had fines that prevented them from checking out materials. I referred them to our Fine Alternative Coordinator, but many were unable to complete the program, were ineligible for the program due to lost materials, or had already been sent to Unique for collection.

I was disheartened to realize that for years many of these youth had been unable to check out materials due to large fines. These are the children who are in most need of access to library materials. There seemed to be no viable solution to the problem. How could we make an exception just for teens and tweens? How could we get youth to commit to working off their fines? How do we help these same youth to discontinue the cycle of irresponsible behavior and debt?

After meeting with staff from various departments in the library and researching how other libraries were solving this type of problem, another staff member and I developed an idea: What if we incorporate teaching children about the library with a drop-in volunteer program to help teens work off their fines? Rather than expect incremental participation based on the amount owed for individual accounts, we set one goal for all participants. Our objective was to teach them the skills that would make them successful library users.

Our objective was to teach them the skills that would make them successful library users.

Our approved pilot program, Accountable Kids: Building Relationships and Responsibility, was launched June 2010. Youth in elementary, middle or high school were eligible to complete the program by participating for five hours between June 1 and August 30, 2010. We had two regularly scheduled time slots each week during summer vacation when

youth could drop in to complete their hours.

Participants and guardians signed a contract agreeing that the youth would complete the required hours in the

time allowed. If all five hours were not completed, none of their charges would be removed. Participants also agreed to a two-item check out limit for the first six months following completion of the program.

The youth were required to volunteer for a minimum of 30 minutes during each attended session to ensure that there was time for both learning and volunteer work. Each session began with library skills training. Participants would then complete volunteer work for the remainder of the session.

Library skills training included information on taking care of their library card and materials, how to check their account online, how to locate interesting materials in the library, what to do if they accrued another fine, and how to

find out about upcoming library programs.

During the summer, ten youth participated in the program with eight completing it successfully, and over \$700 in charges were waived. The youth were ages 9-15. For both the staff and the youth involved this was an incredibly rewarding program. The youth learned about the library and identified staff members who could help them if they had an issue.

The participants were excited throughout the program to identify books they were interested in checking out. Almost all checked out materials upon program completion – several choosing a book they had me hold for them while they participated in the program. Now, several months after the completion of the program, there are some small fines on a few accounts. However, almost all participants have checked out and returned items responsibly. They are proud to be library users in good standing again, and I am proud to have had the opportunity to work with them.



Staff report

8F. Report on Unique Management Service, the collection agency under contract to the Black Gold Cooperative Library System.

Background:

The Lompoc Public Library entered into a contract with Unique Management Services (UMS) in April 2000 as a member of the Black Gold Cooperative Library System. UMS is the leading material recovery service for libraries in North America. Their only customers are libraries.

The total cumulative recovery through UMS is \$111,457.95, yielding a return on investment of 4.2 to 1. As of 3/31/2011, 2,476 accounts have been submitted.

The threshold agreed upon by Black Gold libraries for submittal automatically to UMS is \$40. UMS takes the following action:

- Day 1: (Day of Submission) Letter 1
- Day 22: Letter 2
- Day 36-49: Initial Placement Calls
- Day 64: (Secondary Placement) Letter 4
- Day 78-91: Secondary Placement Phone Calls
- Day 120-151: Credit Reported

UMS charges the Lompoc Library \$8.95 for every account placed with their service. There is no other fee to the Library. The Library in turn charges the patron \$10 at the time their account is submitted to UMS.

At the Library Director's request, UMS prepared information comparing the balance ranges of patrons within Black Gold jurisdictions on April 19th. This information is included in the Board packet.

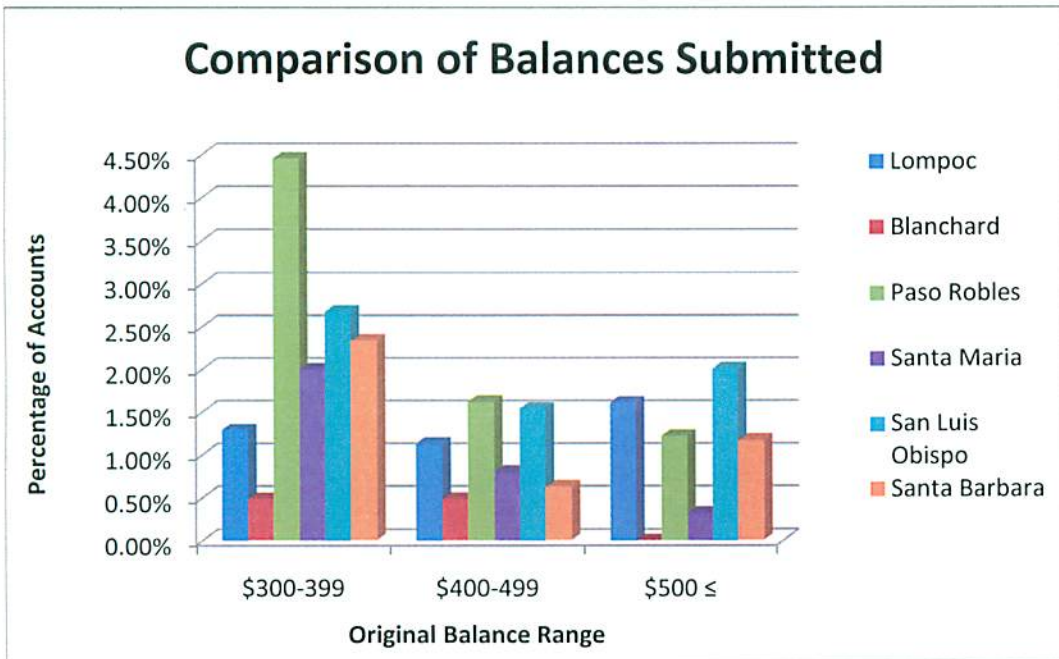
In response to Trustee Ruhge's question regarding the outstanding amount owed to Lompoc libraries, the total by library is:

Lompoc	total charges: \$400,492	number of patrons: 26,818
Buellton	\$ 28,421	3,016
Village	\$ 18,523	2,641

Percentage of Accounts In Each Balance Range

	< \$100	\$100-199	\$200-299	\$300-399	\$400-499	\$500 ≤
Lompoc	61.77%	26.61%	7.58%	1.29%	1.13%	1.61%
Blanchard	68.97%	26.11%	3.94%	0.49%	0.49%	0.00%
Paso Robles	61.66%	24.54%	6.49%	4.46%	1.62%	1.22%
Santa Maria	63.98%	27.16%	5.75%	2.00%	0.80%	0.32%
San Luis Obispo	60.56%	26.42%	6.80%	2.68%	1.54%	2.01%
Santa Barbara	62.97%	26.61%	6.30%	2.34%	0.63%	1.17%

Comparison of Balances Submitted



Lompoc Public Library System April 2011 Staff Report

On April 1st, supervisory staff met at the Library Director's home for the quarterly retreat, a meeting at which we review progress on goals, consider any problems that we need to work on, and plan together.

The Library Director was invited to submit a funding request to the Women's Fund of Northern Santa Barbara County in April. The request was made for enhancements for the main library's Teen Zone – furnishings, computers, and a part-time program coordinator at 15 hours per week, who could develop activities for teens that could then be carried forward by a volunteer in years ahead. A request to fund the Library's movie license was also included. Total funding would be in the \$13,000 - \$17,000 range. Funding awards will be announced in July. Two proposals were presented to the Santa Barbara Foundation for consideration: continued assistance to the Literacy Program and funding of a program in which the Lompoc Library and Police Activities League (PAL) staff would target teen moms at risk through gang involvement. The PAL staff identified this as an unmet need. Funding would cover the part-time coordinator's salary for one year, along with materials in book and DVD format to support the program. The participants would meet weekly at the Library, using the Early Childhood Learning Center, Library computers, and other resources. Notification by the Santa Barbara Foundation regarding programs selected to advance to the full application level will be provided in June.

The Library Director attended the April 5th City Council meeting to receive the National Library Week Proclamation. She and Trustees attended the April 19th meeting of Council in support of funding for the Charlotte's Web Children's Library.

The Library Director attended a meeting of the County Library Advisory Committee on April 20th. Local committee members Alice Down, Barbara Raggio, and Neil Baker spoke very effectively about the Lompoc Library and the importance of library services to this community. The committee was advised that 15% is still the target reduction amount in the per capita funding. This reduces the per capita allocation from \$6.906 to \$5.87, the level of 2005.

A special meeting of the Board of Trustees was held on April 26th to approve the memo to the City Administrator regarding the funding gap for the Lompoc Library and cost saving measures taken.

Staff completed the annual report to City Council and submitted copies to all councilmembers following approval of the report by Trustees at the April 12th meeting.

Adult Services Manager, Ashlee Chavez, attended a webinar as Black Gold Committee representative for both ATS Operations and Reference committees. She then provided training to all Lompoc staff on the upgrades to the Polaris Integrated Library System (ILS). The upgrade became effective on April 11th and includes a mobile catalog, text messaging notification options, and much more.

The annual National Library Week program was held on April 11th and focused on "The Power of Tea," with a panel of local community residents who spoke on how tea can bridge cultural gaps. The very successful program attracted 65 attendees. Volunteers were honored for their service.

Ms. Chavez attended a Chamber of Commerce workshop presented to small business owners on April 22nd to represent and discuss the public library as a valuable resource for business owners. Participants were very interested in library resources and this was a productive outreach opportunity in cooperation with local Small Business Association official Tim Harrington.

"Reader's advisory" displays created in April helped to circulate approximately 200 books.

The music CD classification scheme is being simplified to a more basic one to make it easier for staff and patrons to locate items. Cataloging time will also be reduced. The project is approximately 70%

complete and is being worked on by all reference staff and supervised by the Adult Services Manager. The Adult Services Manager attended a census focused webinar on April 19 that taught attendees how to access the American Fact Finder on the census website in order to use the census data more effectively. Staff expertise in accessing census data has been offered as a resource to City staff.

As part of the effort to achieve efficiencies, Ms. Chavez met with Baker and Taylor representative Dave Hargrave to discuss receiving materials with some processing already completed.

Ms. Chavez wrote a *Library Lines* column about the Library's e-book services for the *Lompoc Record*. She filled in for Circulation Supervisor/Acquisitions Clerk Barbara Cooper while Ms. Cooper was on vacation for one week, and she welcomed Trustee Ruhge to the reference desk for several hours.

The workroom committee continued its improvements to the staff area. During the last week of April, Facilities Maintenance staff installed the framework and began enclosing the bag delivery area in the lobby, which formerly housed the returns desk. This will become a one stop delivery and routing area for materials in transit to/from other libraries. The exterior walls will be used to hang various donor plates and will hide the transit bag area from sight. The 2010 Turducken funding covered the cost of the enclosure project.

The Youth Services Department offered Family Movie Night, featuring *Tangled*, with 55 attending on April 1st. Celebrate Art was attended by 18 on April 9th. Homework Club has been discontinued until the fall; attendance in April was 9 students. Lezlee Hurtado participated in the Family Fun Fair on April 15th at Lompoc Adult School. Over 100 were in attendance, decorating masks and receiving free prizes (extras from last summer's reading program) and flyers on what the library has to offer. Regular weekly storytime attendance ranged from 27-37 per session.

The Literacy Program Scrabble/BBQ fundraiser was a great success. Many students and tutors contributed their time by selling tickets, distributing flyers, planning and organizing, serving, set up, etc. Thanks to Team Sponsors (Virginia Kern, Tom & Molly Gerald, Clos Pepe Vineyards, Village Oaks Investments, Santa Barbara Foundation, and National Association of Women in Construction) several students/tutors participated for free. With the \$1,000 matching grant from Thrivent Financial for Lutherans, the event generated approximately \$3,600 in revenue.

Recommendations for CDBG/Human Services Grants have been made, and include funding for literacy in the amount of \$3,600 (City of Lompoc) and \$7,000 per year for 3 years (Santa Barbara County). Final awards will be announced in late May or early June. The Literacy Coordinator is currently working on a grant application which will be submitted in early May to the Verizon Foundation.

Literacy Statistics: 3 new student/pairs matched; 16 students on waiting list; 24 referrals made

Volunteer Statistics: 0 volunteer inquiries; 5 applications received; 1 volunteer assigned and 1 pending background screening

OVERDRIVE Ebooks (Checked out/New patrons registered)

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
507/28	488/29	586/26	597/28								

Lompoc Public Library Web Page Hits

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
5954	5250	6430	5401								

People Counter (Meter installed 4/1/06)

2011

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
14,003	13,144	15,113	14,315								

2010

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
12,603	12,483	14,180	8,651*	8,692*	12,606**	13,788	13,473	13,933	14,235**	12,269	12,190

* due to misreported malfunction, no reading at one entrance / **no reading for 7 days

Lompoc Library Volunteer hours: 358.50 Youth Volunteer Hours: 22

Performance reviews systemwide: 1 due in April completed on time, satisfactory or above rating.

Buellton Branch Manager Liz Chapman provided a library skills course to a local Boy Scout troop on April 6th. A class on downloading e-books and audiobooks was provided by Lompoc staff member Ashlee Chavez. Ms. Chapman served as a local celebrity judge for the Boy Scout Genius Competition at Oak Valley Elementary on April 13th. She hosted first graders from Vista de las Crusas for storytime and library tour on April 27th.

Statistics: Volunteer hours: 23, Storytime attendance: 62

Buellton Library Web Page Hits

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1,144	913	1,131	970								

People Counter (Meter installed 3/17/06)**2011**

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
7,465	8,000	9,594	8,123								

2010

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
6,621*	4,944**	6,084**	5,279**	5,083**	7,033***	8,889	9,062	8,677	7,456	7,618	7,340

*Children's room unit 12 days out of service / **No data for Children's room-unit sent in for repair / ***Children's room unit 15 days out of service

The Village Library hosted Wii Gaming on Saturdays with total attendance of 13. The Poetry Group featured poet Stevie Smith (4 attendees), and the Village Speaker Series featured author Jill Schaefer (15 attendees). Attendance at Wednesday Storytimes: April 6th: 33; 13th: 43; 20th: 47.

Statistics: Volunteer hours: 219.5 (Mar 29-Apr 20); active homebound patrons: 11.

Grow the Village Library donations to date total \$13,997.56

Village Library Web Page Hits

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
903	674	787	660								

People Counter (Meter installed 4/1/06)**2011**

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2,913	2,518	2,979	2,872								

2010

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2,401	2,692	3,220	3,001	2,831	3,403	3,093	2,792	2,792	2,868	2,563	2,367

BLACK GOLD COOPERATIVE LIBRARY SYSTEMS
AUTOMATION & TECHNICAL SER
TOTAL CHECKOUT AND RENEWAL STATISTICS

Loc.	Apr-10	% Change	Apr-11	Mar-11	Feb-11	Jan-11	Dec-10	Nov-10	Oct-10	Sep-10	Aug-10	Jul-10	Jun-10	May-10	Apr-10
SP	5,871	7.8%	6,331	7,305	5,196	5,860	5,655	6,025	6,179	6,012	7,484	8,547	7,419	5,607	5,871
LB	5,122	-7.1%	4,759	5,843	5,217	4,912	4,822	5,077	4,879	5,246	5,269	5,097	5,169	4,606	5,122
LM	17,150	7.9%	18,512	19,977	17,732	18,775	17,574	18,864	19,642	19,247	18,584	19,613	20,948	17,028	17,150
LV	3,064	1.5%	3,109	3,374	2,944	3,249	3,063	3,200	3,341	3,227	3,431	3,496	3,612	3,016	3,064
	25,336	4.1%	26,380	29,194	25,893	26,936	25,459	27,141	27,862	27,720	27,284	28,206	29,729	24,650	25,336
PR	26,740	0.2%	26,805	29,458	25,507	27,758	24,797	25,799	26,910	27,394	29,439	31,264	30,849	24,383	26,740
BA	52,132	-7.6%	48,155	51,886	44,548	48,379	32,638	46,020	50,622	48,713	48,676	53,190	55,877	49,641	52,132
BC	7,268	-5.1%	6,898	7,927	7,108	7,363	6,921	6,876	6,666	7,422	7,094	8,940	9,316	6,672	7,268
BE	5,180	13.3%	5,868	6,314	5,940	6,281	4,133	6,448	7,845	6,048	5,689	6,546	6,760	4,718	5,180
BG	49,056	-3.6%	47,288	52,452	47,032	47,665	46,918	47,345	48,656	47,795	52,965	56,647	58,579	46,658	49,056
BM	9,146	-0.8%	9,071	10,144	8,698	9,479	9,249	8,801	9,196	8,991	10,914	10,881	10,087	7,844	9,146
BS	5,834	-11.6%	5,160	6,039	5,032	5,466	4,927	5,270	5,726	5,828	5,855	7,825	7,622	5,645	5,834
	128,616	-4.8%	122,440	134,762	118,258	124,633	104,786	120,760	128,711	124,797	131,193	144,029	148,241	121,178	128,616
OA	29,596	-0.3%	29,495	33,156	26,767	27,156	28,779	28,856	29,812	28,626	30,622	33,021	32,843	28,107	29,596
OB	573	83.6%	1,052	551	598	653	640	541	719	729	672	846	559	607	573
OC	9,352	2.6%	9,591	10,413	8,409	9,700	10,689	9,292	9,183	9,412	11,155	12,000	11,011	8,839	9,352
OD	417	-49.4%	211	261	182	171	252	238	279	314	239	254	358	329	417
OE	1,349	61.8%	2,183	1,861	1,276	1,316	1,474	1,308	1,659	1,580	1,562	1,814	1,626	1,121	1,349
OG	723	0.0%	723	621	406	493	465	561	560	638	750	717	761	568	723
OH	869	-15.9%	731	807	473	640	620	491	565	691	676	728	625	593	869
OI	332	-17.5%	274	429	193	256	416	169	244	315	252	267	304	366	332
OL	1,916	-2.2%	1,874	2,201	1,742	1,793	1,852	1,488	1,771	1,830	1,906	1,975	2,253	1,608	1,916
OM	20,224	11.6%	22,576	25,390	20,977	21,048	22,324	22,063	22,329	21,349	22,698	23,555	22,482	19,862	20,224
ON	13,095	-6.5%	12,239	13,320	10,969	11,132	12,382	12,146	12,225	11,428	12,414	14,330	13,251	11,594	13,095
OO	42,991	5.9%	45,534	50,503	42,829	42,454	44,520	43,986	44,689	41,738	46,488	51,081	47,585	41,766	42,991
OR	2,538	-2.9%	2,465	3,015	2,413	2,643	2,838	2,264	2,109	2,297	2,691	2,740	2,703	2,114	2,538
OS	45,563	5.0%	47,862	52,912	42,536	44,420	46,546	45,483	46,810	44,911	47,063	49,682	49,608	43,157	45,563
OT	1,678	-7.9%	1,545	1,839	1,629	1,664	1,492	1,666	1,553	1,545	1,891	1,501	1,690	1,607	1,678
OU	2,611	3.4%	2,699	3,593	2,818	2,829	2,974	2,636	2,312	2,587	3,325	3,131	3,269	2,672	2,611
OY	19,204	11.3%	21,382	23,394	18,813	19,162	21,131	19,645	19,141	19,373	21,195	22,844	21,859	18,479	19,204
	193,031	4.9%	202,436	224,266	183,030	187,530	199,394	192,833	195,960	189,353	205,599	220,486	212,787	183,389	193,031
MC	271	-22.1%	211	269	301	320	269	382	223	279	403	278	281	267	271
MG	543	25.4%	681	875	818	908	532	524	507	415	543	665	682	445	543
MM	39,330	-3.9%	37,796	41,444	36,764	39,290	36,865	37,970	38,136	37,529	39,008	42,159	39,690	35,552	39,330
MO	5,905	-4.6%	5,636	6,590	5,269	5,695	5,571	5,748	6,023	6,037	6,865	7,420	7,197	6,320	5,905
	46,049	-3.7%	44,324	49,178	43,152	46,213	43,237	44,624	44,889	44,260	46,819	50,522	47,850	42,584	46,049
TOTAL	425,643	0.7%	428,716	474,163	401,036	418,930	403,328	417,182	430,511	419,536	447,818	483,054	476,875	401,791	425,643

* conversion to CarX 10/9/07
* May/09 numbers CARL thru 21st and then Polans 22nd on