

**Lompoc Library Board of Trustees  
Lompoc Library, 501 E. North Ave., Lompoc, CA  
Tuesday, January 10, 2012, 5:00 PM  
Closed Session Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 5:00 PM.

Trustees Present: Judith Dale, Lu Knowles, Ann Ruhge, Linual White

Trustees Absent: Maria Aguiniga (excused)

**Closed Session**

**Personnel matter:** Preparation of Library Director's annual performance review.

Trustees discussed the pre-evaluation of the Library Director's annual performance review and actions to be taken were agreed upon.

**Adjourn to Regular meeting.**

The meeting was adjourned at 6:00 PM to a Regular Scheduled Meeting immediately following at the Village Library.

**Lompoc Library Board of Trustees  
Lompoc Library, 501 E. North Ave., Lompoc, CA  
Tuesday, January 10, 2012  
Regular Meeting Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 6:13 PM.

Trustees Present: Judith Dale, Lu Knowles, Ann Ruhge, Linual White

Trustees Absent: Maria Aguiniga (excused)

Staff Present: Molly Gerald, Library Director; Lee Edie, Library Administrative Aide; Stacy Brigman, Village Library Branch Manager

**2. Adoption of Agenda**

MOTION: It was moved, seconded (White/Knowles), and unanimously carried to discuss the agenda items in order as listed.

**3. Consent Calendar**

MOTION: It was moved, seconded (Dale/Knowles), and unanimously carried to approve the Consent Calendar as presented.

**4. Presentations**

Village Library Branch Manager Stacy Brigman provided a written report and talked about the past year's highlights and as well as plans for the upcoming year. She followed her report by taking the Trustees on a tour of the library.

**5. Public Comment**

None

## **6. Library Support Activities**

### **A. Friends of the Library**

Friends Board Member, Chris Pauley, reported that the next book sale will be held January 19-21. They are soliciting 501(c)3 organizations who might be interested in any unsold books. Trustee Dale said she may know of an organization and will pass along the information. The Friends next meeting will be held on January 26 at 4:00 PM. Mr. Pauley also shared that a Walk-a-thon fundraiser for the Village Library will be held on Sunday, January 22. Pledge sheets are available and participants will walk the Burton Mesa-Constellation Road loop. The Village Rotary Club is planning another barbecue fundraiser and will be announcing the date soon. Last year's project raised \$2,200.

As requested staff provided scheduled dates for Friends and Foundation meetings.

### **B. Library Foundation**

A report was not provided. The Library Director advised that the Foundation's January 12 meeting has been moved to January 19. Trustee Ruhge advised that she will attend the February 9 meeting.

## **7. Correspondence**

The Library Director provided information to Trustees regarding the upcoming annual California Association of Library Trustees and Commissioners (CALTAC) workshops in northern/southern California. The workshops will be held on Saturday mornings, 2/25 in Walnut Creek or 3/10 in Burbank. More detailed information will be provided to Trustees via email.

## **8. Business**

### **A. Charlotte's Web Children's Library Learning Center**

Trustees reviewed the project's progress report provided by the Library Director. The Library Director advised that with the loss of RDA funds due to the State Supreme Court decision to dissolve local RDAs, the project has lost \$1,058,882 in construction revenue. Trustees will need to consider the next steps for the project with the Benton Trustees, City Council and the Library Foundation.

Trustee White suggested the Trustees hold a public workshop to determine the way forward. He mentioned three possible options: continue to seek funding for the facility as designed, redesign at a lower cost and build, and discontinue the project. The Charlotte's Web project and the need for a public workshop will be discussed with City Council at the joint meeting on February 7.

### **B. Review FY 2011-2012 budget**

The Library Director advised that staff is closely watching revenue and personnel costs.

### **C. Preparation for the joint meeting with Lompoc City Council on February 7, 2012**

The Library Director briefly related past presentations made to the City Council. She provided print copies of topic information and Trustees selected the following areas to report on at the meeting:

Financial Trends: Trustee Aguiniga

Accomplishments & Services: Trustee Ruhge

Support Groups: Trustee Dale

Critical Needs: Trustee Knowles

Charlotte's Web Children's Library Learning Center: Trustee White

Concerns and Goals: Library Director Molly Gerald

Trustees agreed that consideration of the changes to the structure of the Library's relationship to the City would not be addressed at this time.

**9. Library Director's December Report and update**

Director Molly Gerald advised that she has met with the committee from members of library support groups to further discuss talking points and develop short scripts for use by those that plan to speak at City Council meetings and writing advocacy letters to the editor.

Herman Parker, newly appointed County Human Services Department Head and who oversees library funding, will be the guest speaker at the Village Library Speaker Series on January 12.

The Library Director reported that the City Public Works department would like to plan the recarpeting of the Lompoc Library in fall 2012. Staff had spoken with City staff regarding this project in August-September 2011, and the Director had hoped that the recarpeting could begin as soon as the heating retrofit project is completed. Trustee White advised that he would be willing to assist in preparation of the specifications for the project if that would make a difference in the City's proposed timeline. An update will be provided at the February meeting.

Trustee Dale reported that at the December 21 meeting of the County Library Advisory Committee, attendees considered a county-wide parcel tax to increase library funding. In order to pass, the measure would require a two-thirds or "super majority." Support of the cities involved would be required. The proposed \$20 per parcel would be tied to the Consumer Price Index (CPI). Trustees discussed other items that may be on the November 2012 ballot. Trustees supported obtaining more details in order to consider their position on this issue. The next County Library Advisory Committee meeting is scheduled January 25.

**10. Roundtable**

None.

**11. Adjournment**

The meeting was adjourned at 7:32 PM. The next scheduled meeting will be a joint meeting with the Lompoc City Council held on Tuesday, February 7, 2012, City Hall Council Chambers, 100 Civic Center Plaza, Lompoc.

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Linual White, Secretary  
by Lee Edie