

**Lompoc Library Board of Trustees**  
**Village Library, 3755 Constellation Rd., Lompoc, CA**  
**Tuesday, September 11, 2012, 6:00 PM**  
**Regular Meeting Minutes**

**1. Call to Order**

President Ruhge called the meeting of the Lompoc Library Board of Trustees to order at 6:00 PM.

Trustees Present: Maria Aguiniga Judith Dale, Luella Knowles, Ann Ruhge, Linual White

Trustees Absent: None

Staff Present: Molly Gerald, Library Director; Ashlee Chavez, Adult Services Manager; Lee Edie, Library Administrative Aide; Stacy Brigman, Village Library Branch Manager

**2. Adoption of Agenda**

MOTION: It was moved, seconded (Knowles/Dale), and unanimously carried to discuss the agenda items in order as listed.

**3. Consent Calendar**

MOTION: It was moved, seconded (Knowles/Dale), and unanimously carried to approve the Consent Calendar as presented.

**4. Presentations**

Village Library Branch Manger Stacy Brigman provided a written report and talked about the past year's highlights as well as plans for the upcoming year.

**5. Public Comment**

None

**6. Library Support Activities**

**A. Friends of the Library**

No representative was present. The Library Director shared that Friends will hold their next meeting on October 23, 2012 at 4:00 PM. It is their annual meeting and new officers will be elected. Neil Baker advised that he is on the nominating committee and would appreciate any recommendations for board candidates.

**B. Library Foundation**

No representative was present. The Library Director shared that the Foundation President plans to be at the Library Board of Trustees special meeting on September 13, 2012.

**7. Correspondence**

The Library Director reviewed with Trustees a letter received from Catherine Braxton in thanks for a beautiful library and wonderful staff.

**8. Business**

**A. Charlotte's Web Children's Library Learning Center**

Trustees and staff discussed the proposed slides to be presented at the special meeting on September 13, 2012. Trustees Aguiniga inquired about the status of the Project Frog building donation. She stated that a mobile library is a good option, since it can go anywhere within the city to serve underprivileged children. She suggested that library staff explore the possibility of

a memorandum of understanding with the Lompoc Unified School District. Trustee White agreed that the mobile library option sounds favorable and asked how staff views this option. The Library Director responded that there is adequate funding for the mobile library and it could be a great outreach tool. It could also increase awareness of the library in the community and reach underserved children. Ms. Gerald shared positive input regarding a mobile library from former Lompoc Councilmember, Jan Keller, and from Charlotte Benton's stepdaughter, Barbara Haines. She also shared insight from former Library Trustee, Dick Jacoby, who advised that the Lompoc Library System opted to build the Village Library rather than purchase a book mobile in the 1970's when the County of Santa Barbara providing funding. Ms. Gerald advised that a step van type bookmobile holds 2,500 to 4,500 items and can accommodate 12 children at a time. The Director advised that Benton Trustees and the Library Foundation Board are interested in using the 211 South I St. site as a part of the bookmobile route. The possibility of restrooms on the 211 South I St. site and other site improvements that might be required on the Benton property were briefly discussed.

**B. Report on the 2012-13 budget**

The Library Director provided a revised budget spreadsheet for the Buellton Library based on an update from City Finance staff.

**C. Consideration of approval of the Agreement for Operation of a Countywide Library System**

Trustees expressed concern that the Lompoc City Attorney's reservations about the contract had not been addressed satisfactorily. The Library Director advised that substantive changes would be made to the contract being developed for 2013-14, and that all parties would review it thoroughly. She advised that staff recommends approval in the interest of timely payment from the County.

MOTION: It was moved, seconded (Knowles/Dale), and unanimously carried to approve the Agreement for Operation of a Countywide Library System, and forward the contract to Lompoc City Council with a recommendation for approval.

**D. Consideration of revisions to the schedule of open hours for the Lompoc Library**

The Library Director reviewed the reasons staff recommends the shift in hours, including the need for morning hours for parents with young children as well as seniors, and the need for later open hours for commuters.

MOTION: It was moved, seconded (Knowles/Dale), and unanimously carried to approve the revisions to the schedule of open hours for the Lompoc Library, effective October 1, 2012.

**9. Library Director's July report and update**

The Library Director had nothing to add to her report.

**10. Roundtable**

Trustee Dale commented on the report from City Engineering regarding the cost of the re-roofing project. She requested an accounting of the contingencies and consideration of reduction of City charges. If they cannot be reduced, a full accounting of contingencies at the conclusion of the project is requested. Trustee White will contact and meet with the City Engineer after the Library Director has contacted the Project Manager, Craig Dierling.

Trustee Aguiniga advised that she was contacted by the coordinator of the Lompoc Police Beat television program on Comcast TV. In their discussion she shared that she was on the Library Board of Trustees and was invited to feature the library during the September 20, 2012 Police Beat

program. Trustee Aguiniga will work with Adult Services Manger Ashlee Chavez to prepare the information for discussion.

Trustee White shared that the Turducken Dinner Group recently held the second library fundraiser for this year. Over \$20,000 has been raised from the last two events.

**11. Adjournment**

The meeting was adjourned at 7:20 PM to a special meeting at the Lompoc Library on Thursday, September 13, 2012 at 6:00 PM for the purpose of updating the public on the status of the Charlotte's Web Children's Library project. The next Regular meeting will be held at 10:00 AM on Tuesday, October 9, 2012 at the Lompoc Library.

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Linual White, Secretary  
by Lee Edie