

**Lompoc Public Library
Library Board of Trustees
Agenda
Tuesday, November 13, 2012, 10:00 AM
Lompoc Public Library, 501 E. North Ave., Lompoc, CA
Presiding: Ann Ruhge, President**

10:00 **1. Call to Order**

2. Adoption of Agenda

3. Consent Calendar

All items on the Consent Calendar are considered to be routine and will be enacted, after one Motion, in the form listed below. There will be no separate discussion of these items unless a Trustee, staff member, or other attendee requests separate discussion.

A. Minutes of the October 9, 2012 regular meeting

B. Approval of the October 2012 invoices

10:05 **4. Presentations**

None

10:15 **5. Public Comment**

The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Board of Trustees. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 5 minutes.

10:20 **6. Library Support Activities**

A. Friends of the Library

B. Library Foundation

7. Correspondence

10:25 **8. Business**

A. Completion of the Charlotte's Web Children's Library Project

A staff report is included in the Board packet

10:30 **B. Report on the 2012-13 budget**

The Library Director will provide an update.

10:35 **C. Consideration of 2013 Closure Dates**

A staff report is included in the Board Packet.

Staff recommendation: that the Board of Trustees approve the 2013 Closure Dates

Any documents produced by staff and distributed to the Trustees regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 AM and 5 PM. Monday through Friday, and the Lompoc Library Information Desk at 501 E. North Avenue between 10 AM and 5 PM Monday and Tuesday, 1 PM and 8 PM Wednesday and Thursday, and 1 PM and 5 PM Friday and Saturday.

10:40 **D. Consideration of the 2013-15 budget narrative**

A staff report is included in the Board Packet.

Staff recommendation: that the Board of Trustees:

- a. approve the 2013-15 budget narrative as drafted by staff, or
- b. direct staff to make revisions to the document prior to submittal to the City Administrator.

10:55 **E. Consideration of the 2013-15 budget proposed program changes**

A staff report is included in the Board Packet.

Staff recommendation: that the Board of Trustees:

- a. approve the 2013-15 proposed program changes as drafted by staff, or
- b. direct staff to make revisions to the document prior to submittal to the City Administrator.

11:10 **9. Library Director's October report and updates**

11:15 **10. Roundtable**

Remarks by Trustees and staff

11. Adjournment

The next Regular meeting will be held at the Buellton Library, 140 W. Hwy. 246, Buellton, at 10:00 AM on December 11, 2012.

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