

**Lompoc Public Library  
Library Board of Trustees  
Agenda  
Tuesday, February 19, 2013, 1:00 PM  
Lompoc Public Library, 501 E. North Ave., Lompoc, CA  
Presiding: Ann Ruhge, President**

**1. Call to Order**

**2. Adoption of Agenda**

**3. Consent Calendar**

All items on the Consent Calendar are considered to be routine and will be enacted, after one Motion, in the form listed below. There will be no separate discussion of these items unless a Trustee, staff member, or other attendee requests separate discussion.

- A. Minutes of the January 8, 2013 regular meeting
- B. Approval of the January 2013 invoices

**4. Presentations**

**5. Public Comment**

The public comment period is reserved for comment on matters within the subject matter jurisdiction of the Board of Trustees. Comments related to non-agenda items are appropriate at this time. Public comment on agenda items will be invited by the Chair as they are introduced. Each person may address the Board for up to 5 minutes.

**6. Library Support Activities**

- A. Friends of the Library
- B. Library Foundation

**7. Correspondence**

**8. Business**

**A. Election of Officers**

Trustees will elect the following officers: President, Vice President, Secretary, and CALTAC representative

**B. Completion of Charlotte's Web Children's Library Project**

A staff report is included in the Board packet.

**C. Report on the 2012-13 budget**

A staff report is included in the Board packet.

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Any documents produced by staff and distributed to the Trustees regarding any item on the Agenda will be made available for public inspection in the lobby of Lompoc City Hall at 100 Civic Center Plaza between 9 AM and 5 PM. Monday through Friday, and the Lompoc Library Information Desk at 501 E. North Avenue between 10 AM and 5 PM Monday and Tuesday, 1 PM and 8 PM Wednesday and Thursday, and 1 PM and 5 PM Friday and Saturday.

**D. Report on the FY13-15 budget process and a presentation on FY13-15 budget as presented to City Council by Library Director, Ashlee Chavez**

**E. Report on the status of re-roofing of the Lompoc Library**

A staff report is included in the Board packet.

**F. Consideration of an annual “Food for Fines” program during National Library Week**

A staff report is included in the Board packet.

**Staff recommendation:** that the Board of Trustees approve an annual Food for Fines program to take place during National Library Week.

**G. Consideration of a change to the Adult, Children’s and Teen Policies regarding the time limit for computer usage**

A staff report is included in the Board packet.

**Staff Recommendation:** the Library Board of Trustees approves a change in the Adult, Teen and Children’s Internet policies regarding the time limit for computer usage effective March 1, 2013. All policies will be edited to state: “Use of the Internet computers is limited to 90 minutes per person per day.”

**H. Consideration of a change to the Unattended Child Policy**

A staff report is included in the Board packet.

**Staff recommendation:** The Library Board of Trustees approves a change to the Unattended Child Policy effective March 1, 2013 that states: Children 8 years and older may use the library for ninety minutes when unaccompanied by a parent or other responsible caregiver.

**I. Approval of the Lompoc Library Annual Report 2012**

**J. Schedule time for Library Director’s six-month performance evaluation**

**9. Library Director’s January report and updates**

**10. Roundtable**

Remarks by Trustees and staff

**11. Adjournment**

The next Regular meeting will be held on March 12, 2013 at the Lompoc Library, 501 E. North Ave., Lompoc, at 10:00 AM.

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