

**Lompoc Library Commission
Village Library
3755 Constellation Rd., Lompoc, CA 93436
Tuesday, March 10, 2020, 10:00 AM
Regular Meeting Minutes**

1. Call to Order

Vice Chairman Luella Knowles called the meeting of the Lompoc Library Commission to order at 10:08 AM.

Commissioners Present: Molly Gerald, Luella Knowles, Ron Stassi

Commissioners Absent: Maricela Barraza

Staff Present: Library Director Sarah Bleyl, Library Admin Assistant Lee Edie, Village Library
Branch Manager Sarah Starbuck

Others Present: Teresa Jansen, Friends of the Library President, Judith Dale, County Library
Advisory Committee member

2. Adoption of Agenda

ACTION: Motion/Second: Stassi/Gerald. By a 3-0 vote, Commission approved discussion of agenda items in order as presented.

3. Approval of Minutes

A. Minutes of the January 14, 2020 regular meeting

ACTION: Motion/Second: Gerald/Stassi. By a 3-0 vote; Commission approved the minutes with a correction to the first sentence in Item 8B, adding the words *to recommend* to the second line:

After discussion of other possible days/times for the commission meeting as well as frequency, it was decided to recommend to meet bi-monthly during odd numbered months, with the ability to call a special meeting in between as needed, beginning after Commissioners Gerald and Stassi meet with the ADHOC committee from city council.

4. Presentations

Sarah Starbuck, Village Library Branch Manager, provided a report on upgrades to the library with the newly installed carpet and reorganization of furnishings, as well as ongoing programs and activities.

5. Public Comment

None.

6. Library Support Activities

A. Friends of the Lompoc Public Library System

Friends President Teresa Jansen reported the following:

- The next book sale is scheduled for April 9-11, 2020.
- A final disbursement for FY2019/20 of \$12,000 was made for an annual total of \$30,500.
- The Friends have 357 members and over 700 followers on Facebook.

B. Library District Libraries Foundation

A report was not provided by the Foundation. The library director advised that the Library Foundation recently made this year's annual disbursement for \$12,900.

7. Correspondence

None.

8. Business

A. Election of Officers

ACTION: Motion/Second: Knowles/Gerald. By a 3-0 vote, the Commission appointed Commissioner Stassi as Chairperson.

ACTION: Motion/Second: Knowles/Stassi. By a 3-0 vote, the Commission appointed Commissioner Gerald as Vice Chairperson

B. Fundraising Letter for Village Library

The Library Director reviewed the staff report. Commissioner Stassi suggested and all agreed to a word change and to have the letter signed by the branch manager and Friends of the Library president.

9. Library Director's January and February report and updates

The library director presented the staff report. In addition to the written report, Ms. Bleyl announced the passing of the 1% sales tax measure, which goes into effect July 2020; and she is preparing a draft budget for the County. Related to the current Coronavirus alert, staff is pro-active about keeping surfaces wiped down.

10. Roundtable

None.

11. Adjournment

The meeting was adjourned at 11:02 AM. The next regular meeting is scheduled for Tuesday, May 13, 2020 at the Lompoc Public Library, 501 E. North Ave., Lompoc, at 10:00 AM.

Secretary by
Lee Edie, Library Administrative Aide